



**Government of Jammu & Kashmir**  
**Department of Rural Development and Panchayati Raj**  
**Civil Secretariat**

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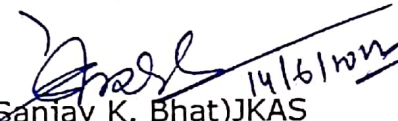
Subject:- Hiring of persons on contractual basis/supporting staff.

**Circular No.:- 03 -JK(RD & PR) of 2022**  
**Dated:- 14 -06-2022**

Whereas, the Department of Rural Development and Panchayati Raj administer/ implement various centrally sponsored schemes of Government of India which provides for hiring of staff on contractual basis for running of these schemes/projects for its smooth implementation from time to time. Such contractual engagements are either time bound or co-terminus with the project;

Whereas, it has come to the notice of the authorities that the engaged staff on contractual basis are being continued despite the completion of the project/term of the candidate without the approval of the Competent Authority;

Now, therefore, it is impressed upon all the Officers of this Department not to allow such practices in their offices and in case any contractual employee is found engaged contrary to the above instructions or is allowed to work after the expiry of the term/project, the officer concerned shall be liable personally to pay the remuneration, if any which becomes due to the engagee and action as warranted under rules shall be taken against the officers for violating the instructions/terms & conditions of contractual engagement.

  
(Sanjay K. Bhat)JKAS  
Additional Secretary to the Government

No. RDD/Adm/Circular/7/2015

Dated: 14.06.2022

Copy to the:-

- 1- All HODs of the Department of Rural Development and Panchayati Raj for information and necessary action.
- 2- All Officers/Officials of Administrative Department.
- 3- Pvt. Secy to Commissioner/Secretary to the Government, Department of Rural Development and Panchayati Raj.
- 4- Circular file/Stock file/Website.