

BLOCK MANDLI

INSTRUCTION MANUAL FOR B2V5



2016-15785001/0002023

PANCHAYAT
D/LOWER

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and UI to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity	Seeking details from the District team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. Take prints of phase 2 booklets of B2V5 from www.jkpanchayat.in / www.jkpanchayat.jk.gov.in Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24. • List of Awaas - beneficiaries alongwith HHCL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity	Reach the Panchayat on day of visit.	<ol style="list-style-type: none"> 1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule IA, IB & Schedule-III. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM <u>Vigyanakarma</u> scheme and AyushmanBharat. 7. Ensure saturation of <u>soil health card</u> and <u>Golden Health Card</u> under AyushmanBharat, saturation of <u>Old Age Pension Scheme</u>, <u>Domicile Saturation</u>, <u>KCC Saturation</u>, and saturation of <u>land panchaks</u>. 8. Visit government establishments, i.e., <u>Health facility</u>, <u>Education Institute</u>, <u>Agarwadiomans</u>, <u>CAPD store</u>, <u>Bank/Extension counter</u>, <u>Amrit Sarovar</u>, <u>Playground</u>, <u>PatwarKhana</u>, etc. 9. Inspect <u>Khidmat (CSC)</u> Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Jarkhagidari, Aapki Zamin Aapki Nigamti, Digital J&K, etc. 10. Check effectiveness of <u>centrally sponsored schemes through field</u> visits of <u>PMAY houses</u>, <u>Compost/Soak pits</u>, <u>IJM</u>, etc. 11. Assess status of <u>connectivity</u>, <u>Transport</u>, <u>Electrification</u>, <u>Drinking water</u>, <u>cleanliness</u>, etc., in the panchayat. 12. Wherever possible, <u>distribute employment</u> letters for people selected under various government employments. 13. Conduct <u>social audit</u> of works under following schemes: <u>MGNREGA</u>, <u>PMAY</u>, <u>IHH</u>, <u>toilets</u> and <u>payments CSCs & AMRIT SAROVAR</u>. 14. Prepare <u>Village Development Plan</u>, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify <u>unique features</u> of the Panchayat in terms of <u>Tourism</u>, <u>Culture</u>, <u>Heritage</u>, <u>Potential</u>, etc. 16. Organize <u>village-level cultural events</u> to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including <u>fair feedback</u> about discrepancies in functioning. 18. Open discussion on <u>Nasha Mukt Abhiyan</u>, <u>corruption-free Panchayat</u>, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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1. The following table shows the number of people who signed up to the charity's fundraising events over 5 years.
2. A charity is planning a fundraising event and needs to estimate the number of people who will attend. The charity has a list of 100 people who have signed up to the event. The charity has a list of 100 people who have signed up to the event. The charity has a list of 100 people who have signed up to the event.
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Use the information in the table to answer the following questions.

- a. How many people signed up to the event in 2015?
- b. How many people signed up to the event in 2016?
- c. How many people signed up to the event in 2017?
- d. How many people signed up to the event in 2018?
- e. How many people signed up to the event in 2019?
- f. How many people signed up to the event in 2020?
- g. How many people signed up to the event in 2021?
- h. How many people signed up to the event in 2022?
- i. How many people signed up to the event in 2023?
- j. How many people signed up to the event in 2024?
- k. How many people signed up to the event in 2025?
- l. How many people signed up to the event in 2026?
- m. How many people signed up to the event in 2027?
- n. How many people signed up to the event in 2028?
- o. How many people signed up to the event in 2029?
- p. How many people signed up to the event in 2030?
- q. How many people signed up to the event in 2031?
- r. How many people signed up to the event in 2032?
- s. How many people signed up to the event in 2033?
- t. How many people signed up to the event in 2034?
- u. How many people signed up to the event in 2035?
- v. How many people signed up to the event in 2036?
- w. How many people signed up to the event in 2037?
- x. How many people signed up to the event in 2038?
- y. How many people signed up to the event in 2039?
- z. How many people signed up to the event in 2040?

15. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development Officer (BDO/Panchayat Secretary) for further uploading of the report on the www.sparc.gov.in/ www.iksmahavik.gov.in/ portal within a week's time, positively.

Instruction for Field Visit

FIELD VISIT

Entity	Object
Khidmat Centres	Check internet services on online services particularly G2C schemes Aapki Zamin Aapki Nyasi, Beroz, Jan Shiksha, Digital Sakshar
JKRPSB counter/outlets	a) State of counter b) Number of visitors etc.
Incomplete buildings/projects	Verify whether institutional and infrastructure done
PDS	Visit, evaluate, online status
PHC	Visit, evaluate, status of staff, equipment, and quality
PMAY	Report, Inspections
My school, my pride progress: schools- water, toilets, staff	Visit, check for water, electricity, sanitation, staff
Swachh SBM	Evaluate
Panchayat play ground Sports kiosk	Participate, verify, Participate in at least one game in the playground
Har Ghar Haryana, Planee- Har drive	Evaluate status, feedback
Village cultural event	Participate in events that is held
Dangal/ Band/Mela	
Kabaddi of urban	Ensure that every department participates and that it continues for the entire duration of SBM
Jal Jeevan Mission verification- WSS/ISD Electricity supply	Verify

AWARENESS GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES	
1.	Ayushman Bharat- PMJAY
2.	Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3.	PM Awas Yojana (Rural)
4.	PM Ujjawala Yojana
5.	PM Vishwakarma
6.	PM Kisan Samman Nidhi
7.	Kisan Credit Card (KCC)
8.	PM Poshan Abhiyan
9.	Har Ghar Jal- Jal Jeevan Mission
10.	Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
11.	Jan Dhan Yojana
12.	Jeevan Jyoti Bima Yojana
13.	PM KUSUM Yojana
14.	Suraksha Bima Yojana
15.	Atal Pension Yojana
ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS	
1.	Enrolment in Eklavya Model residential school
2.	Scholarship schemes
3.	Forest Rights Title: Individual and Community Land
4.	Van Dhan Vikas Kendra: Self Help Groups

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. **Nil**
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. **Nil**
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? **Yes/No**. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? **Yes/No**
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. **Nil**
- vi. Whether schools have started segregating waste. **Yes/No**
- vii. Whether schools have their own compost/sewage pits for solid/liquid waste management. **Yes/No**

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? **Yes/No**
- ii. Do all the eligible individuals been provided the Golden Card? **Yes/No**
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? **Yes/No**
- iv. Are all the eligible individuals been vaccinated against COVID-19? **Yes/No**
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? **Yes/No**
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? **Yes/No Institutionalised**

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? **Yes/No**
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify **NO**
- iii. Do all the IHHs in the Gram Panchayat have toilets? **Yes/No**
- iv. Are all the IHHs toilets functional or not? **Yes/No**
- v. Do all the Schools/Anganwadis have a toilet facility or not? **Yes/No**
- vi. Are all the toilets in the schools/Anganwadis functional or not? **Yes/No**
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? **Yes/No**

4. Child-Friendly village

- i. Do all the children under the age of 6 years been enrolled in the Anganwadis for pre-schooling? **Yes/No**
- ii. How many BalSabhas were organized in the Gram Panchayat. **NO**

- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. ~~Yes/No~~ N/A
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? ~~Yes/No~~
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? ~~Yes/No~~

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? ~~Yes/No~~
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? ~~Yes/No~~
- iii. Does the Gram Panchayat has its building or not? ~~Yes/No~~
- iv. Is the Gram Panchayat office functional or not? ~~Yes/No~~
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? ~~Yes/No~~
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? ~~Yes/No~~

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? ~~Yes/No~~ if yes specify
- ii. Have all the eligible households registered in PDS or not? ~~Yes/No~~
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? ~~Yes/No~~
- iv. Have all the eligible households been registered for Pension or not? ~~Yes/No~~
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? ~~Yes/No~~
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? ~~Yes/No~~
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? ~~Yes/No~~

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? ~~Yes/No~~
- ii. Is Gram Panchayat Office Disabled Friendly or not? ~~Yes/No~~
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? ~~Yes/No~~
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? ~~Yes/No~~
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? ~~Yes/No~~
- vi. Are all the eligible households getting benefits from IAY or not? ~~Yes/No~~

8. Engendered Development in Village

- i. How many MuhilaSabha's were organized in the Gram Panchayat ~~not~~ 01
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ~~Yes/No~~
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ~~Yes/No~~
- iv. Number of women beneficiaries headed households covered under PDS system. 35
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojna. 50

9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet, ~~Yes~~ ^{Yes}/No
- ii. Whether the Disaster management plan is available at the GP Level ~~(Yes/No)~~ ^{Yes/No}
- iii. Whether child-friendly park with required facilities is available in GP ~~(Yes/No)~~ ^{Yes/No}
- iv. Whether the GP has easy access to Godown for storage ~~(Yes/No)~~ ^{Yes/No}
- v. Whether street lights are provided in public places for ensuring safety ~~(Yes/No)~~ ^{Yes/No} ~~(not working)~~ ^{but}

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	<ul style="list-style-type: none"> i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of <u>Kissan Credit Cards (KCC)</u> & <u>Soil Health Cards (SHC)</u>. iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	<ul style="list-style-type: none"> i. Establishment of <u>AmritSarovar</u> per Panchayat (Target/Achievement) <i>NIL</i> ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households vi. Achieving PMAY/IHHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	<ul style="list-style-type: none"> i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one <u>CSC Camps</u> per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc. <i>→ 100%</i>
4	Finance Department	<ul style="list-style-type: none"> i. Number of <u>Aadhaar Linked accounts</u> under PMJJY, PMSBY, APY & PMJDY. ii. Providing <u>Self-employment</u> to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of <u>counters</u> by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about <u>GST Registration</u>, <u>Biometric verification of Tax Payers</u> etc.
5	Revenue Department	<ul style="list-style-type: none"> i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "<u>AapZameenAap Ki Nigrani</u>". iii. Achieving saturation of <u>land passbooks</u>. <i>→ 100%</i> iv. Pending inheritance mutations to be completed. <i>Already completed</i> v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional) <i>After pattern khana available</i>
6	Health & Medical Department	<ul style="list-style-type: none"> i. Saturation of Golden Cards under PMJDY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	<ul style="list-style-type: none"> i. Geo-tagging of established Child Care Institutions. <i>→</i> ii. Saturation of <u>Old Age Pension ISSS/NSAP</u>. <i>→</i> iii. Number of Disability Cards (UOID) digitized. iv. 500 Anaemia check-up camps to be conducted. <i>→ H?</i> v. Number of Aanganwari Beneficiaries Aadhar Seeded. <i>100%</i>

		vi. Number of BetiBachaoBetiPadhao events held. → 10/month. vii. Saturation of left out cases under disability pension, implants and tricycles etc. → Not done (offline sh) viii. Awareness about Drug Mukht Panchayats. - Yes not shifted to online)
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryal" program. → 500 Plantations done from Mandali to Kithanp ii. Conservation of water bodies. - Not do iii. Forest for Fodder. - Yes iv. "Green J&K drive" campaign. → Yes (03) lower Durgare
9	Tourism	i. Identification & Registration of Home Stays. N/A ii. Providing support for tourism activities under village cooperatives. N/A iii. Promotion for augmenting the tourist inflow. - N/A iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations. -
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Bin Tivhar. → iii. Promotion of local artists by way of organizing KaviSamaylen, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fairs per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements. } N/A
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. } N/A ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number → Total - 364 b) Identify DTS with low oil and top oil - Low oil - 01 c) Identify DTS with load imbalance Top oil - 09 d) Replace Non Standard fuses standard fuses. NIL (All standard) e) All pending electrical accidental claim cases to be resolved and disbursed. NIL pending. f) Removal of damaged transformers. → NIL damaged Transformer
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district. } No one available to provide data.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks. } NIL
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF. }
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints. } N/A
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. Under progress ii. Smart Billing- Online collection of water charges. No. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Agarwaris for potable water. No testing done
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws. } N/A
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified. }
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants. } N/A
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff. }
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



8 to 16th NOVEMBER 2023

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	SATISH KHAJURIA
2	Designation	ASSISTANT PROFESSOR
3	Department	HIGHER EDU.
4	Place of posting	GDCW, KATHUA
5	Mobile No	9419158022
6	Email ID	SATISHKHAJURIA@gmail.com
7	Home District	SAMBA
8	Dates of visit	08-09, Nov 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Dungara Lower
2	Local Government Directory(LGD) code of the Panchayat	240762
3	Name of CD Block	Mandli
4	Name of Tehsil	Billawar
5	Name of District	Kathua

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	09
3	No. of households in the Panchayat	335
4	Population (approx) of the Panchayat	2000

QUESTIONNAIRE FOR B2V5

Schedule 1 (B)

(Details of Officers/ Officials present in the Facility)
 (Indicate by marking the appropriate box whether the officer/ official is
 (Marking using the appropriate box under the 'C'))

S. No.	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Arjun Arora	Asst	P	
2	Education	Arjun Arora	Asst	P	
3	Food, Civil Supplies and Consumer Affairs	Arjun Arora	Asst	P	
4	Forest	Arjun Arora	Asst	P	
5	Health and Medical Education	Arjun Arora	Asst	P	
6	Labour Department	Arjun Arora	Asst	P	
7	Irrigation and Flood Control Department	Arjun Arora	Asst	P	
8	Labour Department	Arjun Arora	Asst	P	
9	Public Works Department	Arjun Arora	Asst	P	
10	Public Works Department	Arjun Arora	Asst	P	
11	Revenue	Arjun Arora	Asst	P	
12	Rural Development and Panchayat Raj	Arjun Arora	Asst	P	
13	Social Welfare	Arjun Arora	Asst	P	
14	Social Welfare Department	Arjun Arora	Asst	P	
15	Transport and Motor Vehicle Department	Arjun Arora	Asst	P	
16	Others	Arjun Arora	Asst	P	
17	Animal Husbandry	Arjun Arora	Asst	P	
18	Education	Arjun Arora	Asst	P	
19	Food Control	Arjun Arora	Asst	P	

(Arjun Arora)
 visiting officer
 Lower Bangalore

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt.			
	b) New/needing repairs	New			
	II. Furniture (Y/N)	Yes			
	III. Computer / printer (Y/N)	Yes			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes			
	VII. Water (Y/N)	No			
	VIII. Electricity (Y/N)	Yes			
2	Educational Institutes	No. of Schools	Enrollment	Teacher/ vacancies	Govt Building/ Private Building
	a) Kindergarten	NIL			
	b) Primary	NIL			
	c) Middle	01	98	03	Govt.
	d) High	NIL			
	e) Higher Secondary	NIL			
	f) College	NIL			
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		06	142	09/12	Govt - 01 Pvt - 05
4	Healthcare facility	No. of polyclinics	No. of PHCs	No. of Health & Wellness centres (WHC)	No. of Institute having Govt. building
		NIL	NIL	01	Govt.
5	Bank branch (Y/N)	NIL			
6	Availability of ATM (Y/N)	NO			
7	Khidmat center/ CSC (Y/N)	NO			
8	Patwarkhana (Y/N)	NO			
9	Village haat (Y/N)	NO			
10	Playground (Y/N)	NO			
11	Ration shop (Y/N)	Yes	No. of Ration Shop	No. of Registered Beneficiaries	Connected with online biometric system or not
			01	1511	Yes
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		NIL	-		
13	Amrit Sarovar - details, location, condition	Details	Location	Condition	Utilization
		NIL			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc.	NIL			
15	i. Whether Panchayat assets captured on e-Gram Sampada App (Y/N)	N			
	ii. Number of Asset captured	-			
	iii. Please mention assets	-			
	1.	-			
	2.	-			
	3.	-			
	4.	-			
	5.	-			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		NIL	-		
17	List of Underutilized Buildings- names	Name	Year of construction		
		primary school	245 years		

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE REPRESENTATIVES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PRIORITY
1	Old Age pension	Social Department Welfare	No data available, as no representative from the concerned Deptt. was present.		
2	Widow pension	Social Department Welfare			
3	Disability pension	Social Department Welfare			
4	Status under Stunting Mukh	Social Department Welfare			
5	Status under Wasting Mukh	Social Department Welfare			
6	Equipment's provided to specially abled persons (implants, bicycles etc)	Social Department Welfare			
7	Digital Services provided	IT/ BDO/ CSC	NIL		
8	Dakh Kham	Agriculture Department	60	12	Under process
9	Kisan Credit Card	Agriculture Department	220	188	Small land holding.
10	PM Kisan Sammanidhi	Agriculture Department	220	215	No eligible.
11	Employment Saturation (MGNREGS, Tejaswini, Muziki, Nishin Youth, Hinnagat, etc)	Employment Department	NIL	-	-
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	NIL	-	-
13	UDM Implementation	UDM Shakti Department			
	I. No of Household provided MUD		435	235	Under process
	II. Har Ghar Jal village(s) certified (No.)		435	NIL	Contractor not working properly.
14	No of Households electrified	POB	335	335	-
15	PMAY-Gramin	RDO & PR	48	48	-
16	SDM Gramin- DRIL functional (Household toilet)	RDO & PR	335	335	NIL
17	ODP Plus villages (No)	RDO & PR	335	335	NIL
18	Targeted Seck pit completed	RDO & PR	NIL	-	-
19	IKRLM:	RDO & PR	-	-	-
	I. Number of Self Help Groups formed		NIL	-	-
	II. Number of Households involved		NIL	-	-
20	Land Feedback Satisfaction	Revenue Department	1692	1692	NIL
21	Pending Mutations	Revenue Department	NIL	-	-
22	Domicile Certificates	Revenue Department	NIL	-	-
23	Persons identified drug addicts	BDO/ Sarpanch	NIL	-	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	-	02	-
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	NIL	-	-
26	Golden Health Card under Ayushman Bharat	Health Department	1486	1486	NIL
27	Janani Suraksha Yojana	Health Department	30	11	Under process
28	Status under Anaemia Mukh	Health Department	NIL	-	-
29	Status under Leprosy Mukh	Health Department	NIL	-	-
30	Number of Ayushman Helas organized at Health & Wellness centre / CHC under Ayushman Bharat	Health Department	16	16	NIL
31	Number of Ayushman Sahas held	Health Department	20	20	NIL
32	Out of School Children brought to School	School Department Education	NIL	-	-
33	Number of students still out of Schools	School Department Education	NIL	-	-
34	Persons educated through bridge courses	School Department Education	NIL	-	-
35	Household using clean cooking fuel (LPG)	PCS & CA	335	335	NIL

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	HNC (MAC)
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff a) Doctor b) Paramedical	NIL 03
4	No of patients attended during the month	240
5	Status of medicine availability	Shortage of Medicine.
6	Special medical camp held, if any	NO
7	Status of Immunization	Yes, every second Thursday of the month
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	NO
10	Non-Institutional deliveries in Panchayat (Current Year)	NO
11	Other	-
12	Remarks of the Visiting Officer	Satisfied.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. Middle School, Kishanpur, Durgara
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	Sanctioned - 06 Vacant - 03
4	Enrolment of the School a) Boys b) Girls	Total - 98 B → 47 G → 51
5	Availability of play ground	yes
6	Availability of drinking water	yes
7	Availability of electricity	yes
8	Availability of functional toilets	yes
9	Activities undertaken under 'My School My Pride'	undertaken as per higher Authorities Instructions.
10	Other	
11	Remarks of the Visiting Officer	Satisfied.

III. Anganwadi Center

S. No	Particulars	Status
1	Location of Anganwadi Center	Nalgonda - A
2	Number of children enrolled a) Boys b) Girls	Total - 220 B - 09 G - 11
3	Status of building (Adequate/ Govt.)	private
4	Availability of Mid-day meal	not available (vacant) no provision
5	Maintenance of records of children	yes
6	Availability of staff/ nutrition	yes
7	Availability of healthy ration	yes
8	Availability of functional toilet	yes
9	Availability of playground	yes
10	Availability of electricity connection	yes
11	Number of children started	NIL
12	Number of children ended	NIL
13	Any Other	-
14	Remarks of the Monitoring Officer	Record are maintained properly "in row"

IV. CDFD Store

S. No	Particulars	Status
1	Location of CDFD Store	Lower Dargapur
2	Government/ Private	private
3	Name of the dealer (a name of Private)	Jyoti prakash Rane
4	No of employees working	1511
5	No of land/ water drawing station/ water source	1158
6	Whether drinking water supply through Aadhar based to people	yes
7	Whether reporting the machine in the location	yes
8	Availability of ration	yes
9	Any Other	-
10	Remarks of the Monitoring Officer	satisfied -

V. Bank/Extension counter:

S.No	Particulars	Status
1	Location of Bank/Extension counter	Jointly owned Co-operative Bank Ltd. Lower Bunglow, Kishampur.
2	No of Accounts in the branch	1500
3	No of persons applied under various self-employment schemes	NIL
4	No of cases sanctioned under various self-employment schemes	NIL
5	No of cases where loaner loans has been disbursed under various self-employment schemes	NIL
6	Availability of ATM	No
7	Any Other	-
8	Remarks of the Visiting Officer	Bank branch is working offline. - Gramin bank branch is at Mandli - JS bank branch is at Dintekur

VI. Arith. Services:

S.No	Particulars	Status
1	Location of Arith. Service	NIL
2	Operation of Arith. Service	
3	Details of input and output, if any	
4	Utilization of Arith. Service	
5	Any Other	
6	Remarks of the Visiting Officer	

VII. Playgrounds:

S.No	Particulars	Status
1	Location of Playground	NIL
2	Location of Playground	
3	Details of input and output, if any	
4	Any Other	
5	Remarks of the Visiting Officer	

VIII. Parks/Gardens:

S.No	Particulars	Status
1	Location of Parks/Gardens	NIL
2	Governments/Private/Religious	
3	Land ownership status	
4	Parking facilities	
5	Any Other	
6	Remarks of the Visiting Officer	

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Ward No.1, Kishanpur
2	Name of the beneficiary	Rajkumar
3	Status of the house (completed/ in-use/ under-construction)	'Completed'
4	Any Other	-
5	Remarks of the Visiting Officer	'Satisfied'

X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	NIL
2	Name of the beneficiaries	
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	
4	Any Other	
5	Remarks of the Visiting Officer	

XI. Khidmatcenter / CSC:

S. No.	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	NIL
2	No of online services provided by the CSC	
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	Moderate transport facility
3	Electricity	Good
4	Drinking water	Still water scarcity in many wards
5	Cleanliness	Good Satisfactory
6	Sports facility (Playground)	No sports ground.
7	Any Other	-

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS) EVENTS / INAGUIATION)

EVENTS : AWARENESS / INAUGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Festivals/ Jamboree	No
	1. Debates and Seminars	No
	2. Sports, Games, Tournaments	NO
	3. Local Folk programmes / Shows	NO
	4. Discussions with PSC and Senior citizens	Yes
	5. Health fairs	NO
B	Sports Activities	
	1. Sports fairs	yes
	2. Distribution of sports kit	NO
C	Inaugurations (Hills)	
	PMKVY fairs	yes
	Sports fairs Shows	NO
	Amul Saver	NO
	ISM fairs	NO
	Computer/ Book fairs	NO
	PMKVY / NCHTCG works	NO
	Any other	-
D	Employment related activities	-
	Self Employment Schemes	NO
	Land Pore banks	NO
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, Muzamit, Muzat, Muzat Khazana (Kash), Muzat, Roshni Schemes etc in the instruction rural	yes

QUESTIONNAIRE FOR B2V5
 2024.03.03
 (FILL IN THE ANSWERS FOR THE PARTS IN ITALICS)

Q. No.	Comments	Answers
1	What is the main objective of the project?	Delivering services to the community
2	What is the main objective of the project? <i>(What is the main objective of the project?)</i>	Delivering services to the community
3	What is the main objective of the project?	-
4	What is the main objective of the project?	-not-
5	What is the main objective of the project? <i>(What is the main objective of the project?)</i>	yes
6	What is the main objective of the project? <i>(What is the main objective of the project?)</i>	yes
7	What is the main objective of the project? <i>(What is the main objective of the project?)</i>	yes
8	What is the main objective of the project? <i>(What is the main objective of the project?)</i>	The main objective of the project is to deliver services to the community.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Construction of Lane from Link Road To Hari Ram Jais	
2	Const. of Lane/Drain Mth. Rapti W.No. 8	
3	Const. of Lane Mth. Dadriad W.No-5	
4	Removal of HWS (MAC) C/out.	
5		
B	Impact of B2V1 to B2V4	
1	- Construction of Lanes has been C/out which was earlier on hold	
2	- Construction of PMAYs house C/out	
3	- DST construction work is under progress	
4	Under JJM	
5		
C	Challenges in the Panchayat	
1	Water facilities still not covering full pvt	
2	Low voltage of electricity and span of electrical poles required upgradation.	
3		
4	Handicap Pension is on hold due to transfer from offline to online system.	
5		
D	Suggestions if any	
1	ATM is required, as nearest ATM is about 15Kms away.	
2	Requirement of Kidmat Centre.	
3	Requirement of 2 more Anganwadi Centres.	
4	Cluster of lane and drain required at Ward no. 3, 4, 1, 5, and 6.	
5	Requirement of playground at pvt Lower Durgara.	
6	Requirement of Animal Husbandry Sub-center at pvt.	

due to participation multi purpose project.

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Education Deptt.
2	RDD Deptt.
3	I.C.D.S. Deptt.
2	LEAST RESPONSIVE DEPARTMENTS
1	SMA PHE
2	Social Welfare Deptt.
3	Agriculture Deptt.

II. FEEDBACK ON UT INITIATIVES

The initiative of UT ~~the~~
Digitalisation of all the records and documents
and direct fund transfer to the Panchayat
has immensely benefited the beneficiaries

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Major Complaint regarding JSM - Shortage of infrastructure
2	Major/urgent public demands that were/ were reflected earlier but have not been addressed so far	→ Upgradation of mg. Dingara (K.P.) → Boundary wall of Middle School needs Urgent repair. → All households of P.Y.Ts are still not connected to water supply.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	→ After visiting P.Y. Lower Dungara during B2V5 it is observed that development related works which were earlier on hold has again started, houses and road are build and providing benefits to the public. Overhead water tank is also under construction to provide solution to the scarcity of drinking water.
4	Overall Rating of Govt. functioning as given by the Panchayat (Scale of 0 to 10)	→ My suggestion is that development work progress be enhanced to provide timely completion. → "08"
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is certified that visiting officer Shri. Satish Khajuria has stayed in the panchayat for 2 days.

Signature of Sarpanch

Name.....

Sarpanch
Panchayat Lower Dungara
(Block Mandli)

Signature of the Visiting Officer

Name.....

Satish Khajuria
Sarpanch
Panchayat Lower Dungara
(Block Mandli)