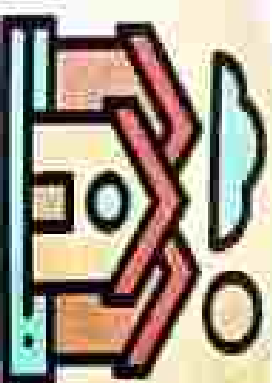


Block :- Mathuor
Panchayat - Mathuor
Date :- 14/11/2023

Signature



Back Village

Governance at doorsteps

11th to 16th NOVEMBER, 2023.

Deliverable

- i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms.
- ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC).
- iii. Awareness about G.I. Tagging of agriculture crops.
- iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment.
- v. Distribution of seedling and seeds including Rabi seeds, lavender seeds.
- vi. Implementation of FasalBeemaYojna (Crop Insurance)
- vii. Issuing sanction letters for insurance of the Cattle

Agriculture
Production
Department

2	Rural Development Department	i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWWU, soakage/compost pits for all households vi. Achieving PMAY/IHHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level
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3	Information Technology	i. All online services under Public Service Guarantee Act to be popularised and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-Unnat Portal etc. iii. Hoardings, Wall paintings in all panchayats about Digital I&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Biometric Certificates etc.
4	Finance Department	i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMIDY. ii. Providing Self employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.

5	Revenue Department	i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrah" iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6	Health & Medical Department	i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).

7	Social Welfare - Geo-tagging of established Child Care Institutions. - Saturation of Old Age Pension ISSS/NSAP. - Number of Disability Cards (UDID) digitized. 500 Anaemia check-up camps to be conducted. - Number of Aanganwadi Beneficiaries Aadhar Seeded. - Number of Bet Bachao Beti Padhao events held. - Saturation of left out cases under disability pension, implants and bicycle etc. - Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment - Plantation drives under "Har Gaon Haryali" program. - Conservation of water bodies. - Forest for Fodder. "Green J&K drive" campaign.

9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination circuits/themes trails per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fares per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.

12	School Education Department	i. Number of students covered under Nipun Bharat / Padega Bharat / Abhiyaan Bharat ii. Identification of out of school children and their enrolment iii. My School My Pride Cleanliness and Maintenance drives to be organized iv. Holding of at least 200 Parent Teacher meetings per district v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (Nasha Mukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.

Power Development Department	i. Distribution of Transformers.
	a) Check Unique Number
	b) Identify DTS with low oil and top oil
	c) Identify DTS with load imbalance
	d) Replace Non Standard fuses standard fuses.
	e) All pending electrical accidental claim cases to be resolved and disbursed.
	f) Removal of damaged transformers.

Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops.
	ii. Saturation of Aadhaar Seeded Ration Cards.
	iii. 100% grievance redressal to be ensured.
	iv. Awareness about the schemes of the Department

29	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short-term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI. v. 100% Implementation of Skill Strengthening for Industrial Value Enhancement Scheme.
30	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
31	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.

Public Works Department(R& B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.

22	Public Works Department(R&S)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.

Jal-Shakti
Department

- i. Providing of Functional Household Tap Connection (FHTC) to the left out areas.
- ii. Smart Billing- Online collection of water charges.
- iii. Ease of water connection amendment in legal provisions.
- iv. Implementation of JalJeevan Mission & Regular testing of all School & Aanganwaris for potable water.

Law Justice &
Parliamentary
affairs.

- i. To start work on E-assembly project.
- ii. Mechanism for monitoring of cases at district level.
- iii. Steps for decriminalization of laws.

Public Grievance

- i. Satisfaction level for grievances redressal.
- ii. Assessment of perception of departments among public
- iii. Key issues of concern leading to grievances to be identified.

30	Estates Department	i. Varnation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under BadaltaJ&K for public.

Industries & Commerce Department	i. RMIEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme.
Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars
1	Name
2	Designation
3	Department
4	Place of posting
5	Mobile No
6	Email ID
7	Home District
8	Dates of visit

Dr. Piyush Singh (IAS)
 Additional Secy to Govt.
 Revenue / PD and MD
 Civil Secretariat, J&K.
 94690 21000
 dr-piyushsingh-pd@jksbse.org
 16th of Nov 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars
1	Name of the Panchayat
2	Local Government Directory(LGD) code of the Panchayat
3	Name of CD Block
4	Name of Tehsil
5	Name of District

Methwara
 240532
 Methwara
 Baramulla
 Jammu

C. Panchayat Profile:

S.No	Particulars
1	No. of revenue villages in the Panchayat
2	No. of hamlets in the Panchayat
3	No. of households in the Panchayat
4	Population (approx) of the Panchayat

01
 05
 490
 1960

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the visiting Officer before the book is handed over to the DC.)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Nirmal Prakash	SDAO (Mort)	Present	
2	Education	Sh. Suraj Singh	CEO	"	
3	Food, Civil Supplies and Consumer Affairs	Ashwani Kumar	TSO	"	
4	Forest	Sandeep Sharma	Forester	"	
5	Health and Medical Education	Dr. Anand Pawa	Doctor	"	
6	ICDS Department	Sudesh	Supervisor	"	
7	Irrigation and Flood Control Department	Sandeep	XEN	"	
8	Jal Shakti Department	Lakshwinder Singh	JE	"	
9	Power Development Department	Jarok Raj	XEN	"	
10	Public Works Department	Sahil Verma	AEE	"	
11	Revenue	Ashok	Tehsildar	"	
12	Rural Development and Panchayati Raj	Abhimanyu Singh	BDO	"	
13	Skill Development			Absent	
14	Social Welfare Department	Parvez Kumar	Casual Teacher	"	
15	Youth Services and Sports Department	—		Absent	
16	Others				
17					
18					
19					
20					

Schedule-II

Information of Publisher Error

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QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ WOMEN IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASON FOR PENDING
1	Old Age Pension	Social Department			
2	Widow Pension	Social Department	11	11	
3	Disability Pension	Social Department	16	16	
4	Status under Shramik Mukt	Social Department	02	02	
5	Status under monthly Mukt	Social Department	-	-	
6	Equipment's provided to specially abled persons (prosthetic, braces etc)	Social Department	-	-	
7	Digital Services provided	IT/ SPOT, etc.	01	01	
8	Green Kisan	Agriculture Department	-	-	
9	Kisan Credit Card	Agriculture Department	-	02	
10	PM Kisan Sammanvidya	Agriculture Department	359	123	change in status
11	Employment Schemes (MGNREGS, Mahatma, Nishchay, etc.)	Employment Department	257	257	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	
13	ATM Implementation	Post Office Department	-	-	
	A. No. of Households provided MNC		490	390	not in progress
	B. No. of villages covered (No.)		-	-	
14	No. of Households electrified	POO	332	332	
15	PMAY-G Gram	ROGS No	44	44	
16	SBM Gramin- DRD, Functionary (Household level)	ROGS No	490	490	
17	ODF Plus villages (No.)	ROGS No	01	01	
18	Targeted sapling committed	ROGS No	03	03	
19	JKSLM	ROGS No			
	C. Number of Self Help Groups formed		27	27	
	D. Number of Households covered		270	270	
20	Land Feedback Satisfaction	Revenue Department	250	166	300 already covered
21	Pending Mutations	Revenue Department	N/A	N/A	
22	Domicile Certificates	Revenue Department	1983	1285	
23	Persons identified drug addicts	SDO/ Sarpanch	N/A	N/A	
24	Awareness camps for de-addiction conducted	SDO/ Sarpanch	04	04	
25	Drugs Addicts rehabilitated	SDO/ Sarpanch	-	-	
26	Golden Health Card under Ayushman Bharat	Health Department	1822	1770	
27	Janani Suraksha Yojana	Health Department	32	32	
28	Status under Anemia Mukt	Health Department	1200	1200	
29	Status under Lignose Mukt	Health Department	N/A	N/A	
30	Number of Ayushman Mukt organized at Health & Wellness centres / CHCs under Ayushman Bharat	Health Department	06	06	
31	Number of Ayushman Sabat Held	Health Department	05	05	Partly
32	Out of School Children brought in Schools	School Department	N/A	N/A	
33	Number of students still out of Schools	School Department	05	05	Partly
34	Persons educated through bridge courses	School Department	N/A	N/A	
35	Household using clean cooking fuel (LPG)	PCS & Co	490	407	200 already covered

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	HWC Mahwa
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff a) Doctor b) Paramedical	01 03
4	No of patients attended during the month	307
5	Status of medicine availability	Yes
6	Special medical camp held, if any	Yes
7	Status of Immunization	Yes
8	Participation of health worker in Village Health and Nutrition Day	04
9	Institutional deliveries in Panchayat (Current Year)	32
10	Non- Institutional deliveries in Panchayat (Current Year)	03 in Private
11	Other	
12	Remarks of the Visiting Officer	HWC was found to be in up-to-date condition.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Primary School Hawn
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	03
4	Enrolment of the School a) Boys b) Girls	32 30
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	-
11	Remarks of the Visiting Officer	-

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Hullwar A, B, Kalyan, Havan
2	Number of children enrolled	
	a) Boys	53
	b) Girls	59
3	Status of Building (Private / Govt.)	Hullwar A: Private, Hullwar B, Kalyan, Havan: Govt. Bldg
4	Availability of Helper / worker	4 Helpers, workers
5	Maintenance of record of children	yes
6	Availability of sufficient ration	yes
7	Availability of timely Ration	yes
8	Availability of Functional toilet	yes
9	Availability of tap connection	yes
10	Availability of electricity connection	yes
11	Number of children stunted	No
12	Number of children wasted	No
13	Any Other	
14	Remarks of the Visiting Officer	

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Mrs. Anubhagat Gahlot
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Yash Pal Sharma
4	No of registered beneficiaries	1833
5	No of beneficiaries drawing Ration from the store	1833
6	Whether store is functioning through Aadhar biometric system	yes
7	Whether record/register maintained in the store	yes
8	Availability of ration	yes
9	Any Other	
10	Remarks of the Visiting Officer	

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Not Panchayat Office
2	No of Accounts in the branch	Zero
3	No of persons applied under various self-employment schemes	Not Provided
4	No of cases sanctioned under various self-employment schemes	Not Provided
5	No of cases in which farm loan has been disbursed under various self-employment schemes	Not Provided
6	Availability of ATM	Yes
7	Any Other	
8	Remarks of the Visiting Officer	

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Not Available
2	Condition of Amrit Sarovar	Repairable
3	Details of repair undertaken, if any	Protection work of 10th
4	Utilization of Amrit Sarovar	Yes
5	Any Other	
6	Remarks of the Visiting Officer	

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Nil
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Nil
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

S. No	Particulars	Status
1	Location of PMAY house constructed	
2	Name of the beneficiary	Shardha Singh / Ward No. 3, Sardha Singh
3	Status of the house (completed/ in-use/ under construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	

X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	
2	Name of the beneficiaries	Refused purchase of toilet
3	Status of the Soakpits/ compost pits (completed/ in-use/ under construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of (Khidmat center/ CSC center	
2	No of online services provided by the CSC	8/1 ✓
3	No of persons approached for services	✓
4	Any Other	
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Partially
2	Transport	yes
3	Electricity	yes
4	Drinking water	yes
5	Cleanliness	yes
6	Sports facility (Playground)	No
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAUGURATION)

EVENTS / AWARENESS / INAUGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	
	2. Sids, Songs, Dramas	
	3. Local Folk programme / Show	
	4. Discussions with PRL and Senior citizens	Yes
B	5. Exhibitions	Yes
	Sports Activities	Yes
C	1. Sports Event	
	2. Distribution of sports kit	
	Inaugurations (If any)	
	PMAY house	
	Segregation Sheds	
	Aunt Sarovar	Yes
	JJM Assets	
	Compost/ Soak pits	
	PMGSY / MGNREGA works	
D	Any other	
	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	
	Any other	
E	old Age Certificate Awareness generation on digital services, transparency, Corruption Free, MASHAMUK BHARAT, VIKSET BHARAT(Mobile Van) and Flagship Schemes given in the instruction manual	

QUESTIONNAIRE FOR B2VS

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

Sl. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean & Green Village
2	Activities undertaken under the Theme (as per instruction manual)	Discussion with PPT's and other members present in gram Sabha to motivate them regarding Clean and Green Village. Due to Poor Collection/Segregation of waste. Plastic ban activities
3	Status of activities undertaken	
4	Visible Impact of the Activities	Yes as visibly clean & has received letter and is ODF+ under Road Category
5	Have Gram Panchayat Development Plan (GDP) prepared and updated	Yes
6	How many activities of SDG have been covered under GDP	03
7	Bottleneck, if any, faced in the achievement of SDG Theme	
8	Remarks of the Visiting Officer on the status SDG Theme	

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Need of High Sec. School	
2	Const. of Road from Bus Stand to High School,	
3	Playground, Solar light, Maintenance of Panchayat Grams	
4	Const. of Road Metalla Marba Fuxima	
5	Const. of Road Bawli Chappsi to New Bawa	
B	Impact of B2V1 to B2V4	
1	Almost all public demand welfare schemes are	
2	submitted in past Matruce	
3		
4	Localized demand projected & met	
5		
C	Challenges in the Panchayat	
1	Money Harass	
2	Defuncted ambulance & without driver	
3	Lack of Public Transport	
4	Poor Condition of Road Matruce to Bawal	
5	Poor Condition of Road Kalyas to Rawa	
D	Suggestions if any	
1		
2		
3		
4		
5		

QUESTIONNAIRE FOR B2VS

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	ROAD, R&D
2	PHC
3	PDD
2	LEAST RESPONSIVE DEPARTMENTS
1	Animal Husbandry
2	Youth & Sports
3	Township

II. FEEDBACK ON UT INITIATIVES

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Score
1	Any major complaint brought to the notice of the Visiting officer	Nothing major
2	Major / urgent public demands that were / were not heard either / but have not been addressed so far	-
3	Overall assessment of the visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Very satisfactory. Good responses on all deficiencies noticed of welfare schemes.
4	Overall Rating of Govt functioning as given by the functionary (Scale of 0 to 10)	9/10
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	-

P Sharma
NCTA, SHARADA

Signature of Sarpanch

By: *Shri Narayan Singh*

Name: *Narayan Singh*

Signature of the Visiting Officer

Name: