

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



Governance at doorsteps

7th to 16th NOVEMBER, 2023.

Block DALI - UDHYANPUR Panchayat UGAD

Name of Visiting Officer SURINDER KUMAR Designation HEADMASTER

**DISTRICT ADMINISTRATION
DODA**

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity I	Seeking details from the District team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in - Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. - Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in / www.jkpanchayat.jk.gov.in - Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work - Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith HHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries - Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity 2	Reach the Panchayat on day of visit.	1. To hold meetings with PRIs, Officers/officials of the deptt and General Public to have firsthand information on Infrastructure & implementation of Schemes as per Section 1B & Schedule-II. 2. Ensure that all front line workers of different deptts are aware of schemes. 3. Ensure exhibition by different deptts. about individual beneficiaries of schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in school, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme, AyushmanBhav. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension, Domicile Saturation, KCC Saturation, and saturation of passbooks. 8. Visit government establishments, i.e., Health facility, Institute, Anganwadicenters, CAPD store, Bank/Extension Office, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness about online schemes, especially G2C schemes like Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through visits of PMAY houses, Compost/Soil pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for selected under various government employments. 13. Conduct social audit of works under following MGNREGA, PMAY, IHHL toilets and payments AMRIT SAROVARS 14. Prepare Village Development Plan, in consultancy with CDDA Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various deptts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukti Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the local SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukht, Bhrashtachar Mukht, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
- b. Saturation of individual beneficiary schemes.
- c. Self-employment schemes.
- d. Bank-linked schemes, including departmental subsidy schemes
- e. Empowerment and transparency through digital initiatives
- f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Mukht J&K.
 - vi. Nasha Mukht, J&K.

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the Rural Development official (BDO/Panchayat Secretary) for further uploading on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time.

Instruction for Field visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online service particularly G2C schemes Aapki Zamin Aapki Nigam, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/pro- jects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff Swachh SBM	Visit, check for water, electricity, sanitation, meet students and staff Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify

WARENESS GENERATION ABOUT FLAGSHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY
 2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
 3. PM Awas Yojana (Rural)
 4. PM Ujjawala Yojana
 5. PM Vishwakarma
 6. PM Kisan Samman Nidhi
 7. Kisan Credit Card (KCC)
 8. PM Poshan Abhiyan
 9. Har Ghar Jal- Jal Jeevan Mission
 10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
 11. Jan Dhan Yojana
 12. Jeevan Jyoti Bima Yojana
 13. PM KUSUM Yojana
 14. Suraksha Bima Yojana
 15. Atal Pension Yojana
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1. Enrolment in Eklavya Model residential school
 2. Scholarship schemes
 3. Forest Rights Title: Individual and Community Land
 4. Van Dhan Vikas Kendra: Self Help Groups

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for the village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas, etc. Yes
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest, etc. been done? Yes/No. If No, reason thereof. No
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. Yes
- vi. Whether schools have started segregating waste. Yes/No No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No 50%
- iii. Are all the Children being immunized as per the Schedule recommended by Govt of India? Yes/No No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary pre-natal check-ups? Yes/No No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No No

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify. No
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No No
- iv. Are all the IHHs toilets functional or not? Yes/No No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No No
- vi. Are all the toilets in the schools/Anganwadifunctional or not? Yes/No No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenter for pre-schooling? Yes/NO No
- ii. How many BalSabha's were organized in the Gram Panchayat. 01

- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No *Gram Panchayat Bhawan Not Constructed*
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No
- iii. Does the Gram Panchayat has its building or not? Yes/No
- iv. Is the Gram Panchayat office functional or not? Yes/No
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii. Have all the eligible households registered in PDS or not? Yes/No
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes/No
- iv. Have all the eligible households been registered for Pension or not? Yes/No
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No

8. Engendered Development in Village

- i. How many MahilaSabha's were organized in the Gram Panchayat 02
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv. Number of women beneficiaries headed households covered under PDS system. 28
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 08 (Affirm)

9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water and toilet. Yes/No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G... Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, package/compost pits for all households vi. Achieving PMAY/IHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 40 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6	Health & Medical Department	i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

		vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamaylan, Panch competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fairs per District. iii. Awareness about Self Employment Schemes under Seed Capital for Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat Tabhi Badega Bharat ii. Identification of out of school children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (Nasha Mukht Camps, Eco Clubs, Sports & Games). iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Melas in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fair price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps. iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing: Online payment of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of Jal Shakti Mission & Regular testing of all Schools & Anganwadis for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalisation of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of respondents among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



Back₂ Village

5

Governance at doorsteps

10 to 16th NOVEMBER 2023

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	SURINDER KUMAR
2	Designation	HEADMASTER
3	Department	Education
4	Place of posting	High School Ugad
5	Mobile No	8899212119
6	Email ID	
7	Home District	Doda
8	Dates of visit	15-11-2023 to 16-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	UGAD
2	Local Government Directory(LGD) code of the Panchayat	239518
3	Name of CD Block	DALI - UDHYANPUR
4	Name of Tehsil	Village Ugad Teh Doda + village Aul Teh Bhanth-Bagla
5	Name of District	DODA

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	02
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	586 (Approx)
4	Population (approx) of the Panchayat	1895 (Approx)

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/Absent
1	Agriculture	Khalid Saleem	D/o	Present
2	Education	Abdul Hamid	Teacher	Present
3	Food, Civil Supplies and Consumer Affairs	Ghulam mohd	Dealer	Present
4	Forest	-	-	Absent
5	Health and Medical Education	Asgar Ali	N-O Nyush	Present
6	ICDS Department	Sunita Devi	AWW	Present
7	Irrigation and Flood Control Department	-	-	
8	Jal Shakti Department	Ghulam Nabi Wani	Lineman	Present
9	Power Development Department	Shadi Lal	Lineman	Present
10	Public Works Department	Muzaffer Hussain	Helper	Present
11	Revenue	Irshad Ahmed	NYC	Present
12	Rural Development and Panchayat Raj	Altamash Syed Koushal Kumar	PAA GRS	Present
13	Skill Development	-	-	Absent
14	Social Welfare Department	-	-	Absent
15	Youth Services and Sports Department	Safad Ahmed	Nyc	Present
16	Others			
17	Floriculture	Shabir Ahmed	D/CBS	Present
18	Animal Husbandry	Ashok Kumar	MTS	Present
19				
20				

QUESTIONNAIRE FOR B2V5 **Schedule-II** **(FIRST HAND INFORMATION ON INFRASTRUCTURE -** **PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)**

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Private (Panchayat Ghar not Constructed)			
	b) Now/needing repairs	-			
	II. Furniture(Y/N)	Yes			
	III. Computer/printer(Y/N)	Yes			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	No			
	VIII. Electricity(Y/N)	No			
2	Educational Institutes	Yes			
	a) Kindergarten	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	b) Primary	-	-	-	-
	c) Middle	03	212	-	Govt. Buildings
	d) High	01	36	-	Private
	e) Higher Secondary	01	-	-	-
	f) College	-	-	-	-
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		05	116	10	Private
4	Healthcare facility	No. of sub centers	No. of PHCs	No. of health & wellness centers	No. of Institute having Govt. building
		01	-	-	NIL
5	Bank branch(Y/N)	No			
6	Availability of ATM (Y/N)	No			
7	Khichmat center CSC (Y/N)	No			
8	Patwar/hamal(Y/N)	No			
9	Village host (Y/N)	No			
10	Playground(Y/N)	No			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		02	285	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
13	Amrit Sarovers - details, location, condition	Details	Location	Condition	Utilization
		Not Constructed			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	There is huge tourism potential in Kandi areas of Panchayat. The location namely Aul Kanda, Sahul Ghat, Chur Mathan need to be explored.			
15	I. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	No			
	II. Number of Asset captured	-			
	III. Please mention assets	-			
	1.	-			
	2.	-			
	3.	-			
	4.	-			
	5.	-			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Govt. Middle School Nagarpura	-		
17	List of Underutilized Buildings- names	Name	Year of construction		
		-	-		

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REMARKS OR REMARKS
1	Old Age pension	Social Welfare Department	-	50	
2	Widow pension	Social Welfare Department	-	13	
3	Disability pension	Social Welfare Department	-	24	
4	Status under Stunting Mukht	Social Welfare Department	-	-	
5	Status under wasting Mukht	Social Welfare Department	-	-	
6	Equipment's provided to Specially abled persons (Implants, tricycles etc)	Social Welfare Department	-	11	
7	Digital Services provided	IT/ BDO/ CSC	-	-	
8	Daksh Kisan	Agriculture Department	-	04	
9	Kisan credit card	Agriculture Department	-	159	
10	PM Kisan Sammanidhi	Agriculture Department	-	203	
11	Employment Saturation (PMEGP, Tejaswani, Mumkin, Mission Youth, Himmat, etc)	Employment Department	-	55	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	
13	JJM Implementation	Jal Shakti Department			
	i. No of Household provided FHTC		236	150	
	ii. Har Ghar Jal village(s) certified (No.)		-	-	
14	No of Households electrified	PDD	-	100%	
15	PMAY- Grantin	RDD & PR	160	160	
16	SBM Gramin- IHHL functional (Household toilets)	RDD & PR	200	200	
17	ODF Plus villages (No)	RDD & PR	-	-	
18	Targeted Sock pit completed	RDD & PR	190	190	
19	JKRLM	RDD & PR	-	-	
	i. Number of Self Help Groups formed		-	-	
	ii. Number of Households involved		-	-	
20	Land Passbook Saturation	Revenue Department	-	100%	
21	Pending Mutations	Revenue Department	-	-	
22	Domicile Certificates	Revenue Department	-	90%	
23	Persons identified drug addicts	BDO/ Sarpanch	NIL	NIL	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	-	03	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	NIL	NIL	
26	Golden Health Card under Ayushman Bharat	Health Department	-	528	
27	Janani suraksha yojana	Health Department	-	35	
28	Status under Anaemia Mukht	Health Department	-	-	
29	Status under Leprosy Mukht	Health Department	-	-	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	-	04	
31	Number of Ayushman Sebas held	Health Department	-	04	
32	Out of School Children brought to Schools	School Education Department	NIL	NIL	
33	Number of students still out of Schools	School Education Department	NIL	NIL	
34	Persons educated through bridge courses	School Education Department	NIL	NIL	
35	Household using clean cooking fuel (LPG)	FCS & CA	-	80%	

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	SC Aul, Ayurvedic Dispensary ugad
2	Type of building (Govt./ Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	Ayush Doctor - 01 N.O - 02 ANM - 01 (SC Aul)
4	No of patients attended during the month	11
5	Status of medicine availability	Emergency medicine available
6	Special medical camp held, if any	-
7	Status of Immunization	100%
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	13
10	Non-Institutional deliveries in Panchayat (Current Year)	02
11	Other	-
12	Remarks of the Visiting Officer	-

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	1) HS Ugad 2) PS Sri Anum 3) PS Palote 4) MS Magrayfona
2	Type of building (Govt./ Private)	MS Magrayfona (Private Building) Others (Govt. Building)
3	Availability of Staff as per sanctioned strength	17 (Total) Vacant Post 06 (Master grade HS Ugad)
4	Enrolment of the School a) Boys b) Girls	279 (Total) 129 140
5	Availability of play ground	No
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	-
10	Other	-
11	Remarks of the Visiting Officer	Requirement of 06 master grade teachers in HS Ugad. The existing teaching staff is working very hard to provide best quality Education to Students.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	① AWC lower Aul W-4-4 ② AWC upper Aul Hakeyapara
2	Number of children enrolled	③ AWC Palate ④ AWC Sari ⑤ AWC Hakeyapara
	a) Boys	56
	b) Girls	60
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	Nil
12	Number of children wasted	Nil
13	Any Other	Nil
14	Remarks of the Visiting Officer	-

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	① Ugad ② Aul
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Ugad :- Ghulan Mohd Aul :- Abdul Salam Tamtray
4	No of registered beneficiaries	285
5	No of beneficiaries drawing Ration from the store	285
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	The locals are happy as the Ration is available in the Stores/Depots

V. **Bank/ Extension counter:**

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Not Available
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	-
6	Availability of ATM	-
7	Any Other	-
8	Remarks of the Visiting Officer	The locals are suffering due to unavailability of Bank/ Extension counter as they have to visit D.H. headquarter for availing Banking facility.

VI. **Amrit Sarovar:**

S. No	Particulars	Status
1	Location of Amrit Sarovar	Not Constructed
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	-
4	Utilization of Amrit Sarovar	-
5	Any Other	-
6	Remarks of the Visiting Officer	-

VII. **Playground:**

S. No	Particulars	Status
1	Location of Playground	Not Available
2	Condition of Playground	
3	Utilization of Playground	-
4	Any Other	-
5	Remarks of the Visiting Officer	There is essential need of Play ground for youth, which can be constructed at state land and the locals are also ready to donate land.

VIII. **Partwarkhana:**

S. No	Particulars	Status
1	Location of Partwarkhana	Not Available
2	Government/ Private building	
3	Land passbook saturation	-
4	Pending mutations	-
5	Any Other	-
6	Remarks of the Visiting Officer	A Partwarkhana is required to be opened in Panchayat as per the demand of public.

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	-
	2. Skits, Songs, Dramas	-
	3. Local Folk programme / Show	-
	4. Discussions with PRI and Senior citizens	yes
	5. Exhibitions	-
B	Sports Activities	
	1. Sports Event	hurdoo, volleyball
	2. Distribution of sports kit	-
C	Inaugurations (if any)	
	PMAY house	PMAY house of Sh. Mohd Ishtay
	Segregation Sheds	-
	Amrit Sarovar	-
	JJM Assets	inspected
	Compost/ Soak Pits	inspected
	PMGSY / MGNREGA works	inspected
	Any other	-
D	Distribution of certificates	-
	Self Employment Schemes	Awareness
	Land Pass books	-
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	A detailed discussion with local PRs were held, awareness regarding digital services, Corruption free, Nasha mukt and different schemes run by Central + State Govt were spread among public.

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	-
	2. Skits, Songs, Dramas	-
	3. Local Folk programme / Show	-
	4. Discussions with PRI and Senior citizens	-
	5. Exhibitions	yes
B	Sports Activities	-
	1. Sports Event	-
	2. Distribution of sports kit	Cricket, Volley ball
C	Inaugurations (If any)	-
	PMAY house	-
	Segregation Sheds	PMAY house of sh. mohd bhoj
	Amrit Sarovar	-
	JJM Assets	-
	Compost/ Soak Pits	inspected
	PMGSY / MGNREGA works	inspected
	Any other	inspected
D	Distribution of certificates	-
	Self Employment Schemes	Awareness
	Land Pass books	-
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	A detailed discussion with local PRs were held, awareness regarding digital services, Corruption free, Nasha mukt and different schemes run by Central + State Govt were spread among Public.

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean and Green Village
2	Activities undertaken under the Theme (as per instruction manual)	Developmental works like Composite Pits/ Soakage pits/ Segregation shed/ CSC/ Plantation etc.
3	Status of activities undertaken	Some works are Completed and some works are under progress
4	Visible impact of the Activities	Works Executed Satisfactorily
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Prepared, but not uploaded yet
6	How many activities of SDG have been covered under GPDP	04
7	Bottlenecks, if any, faced in the achievement of SDG Theme	NIL
8	Remarks of the Visiting Officer on the status SDG Theme	All developmental works are taken up keep in consideration the SDG themes and are executed Satisfactorily.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	① Community Sanitary Complex at Seepur, Gahwal	
2	② Merikhdhak Thana	
3	③ Const. of Sppan from Gahwal to Shobhel nalla	
4		
5		
B	Impact of B2V1 to B2V4	
1	Co-ordination between Govt. dept and local	Increased
2	Locals are getting awareness about different Schemes	
3	Redress of grievances of Peoples at their door steps	
4	Efficiency of Govt. Services through different depts increased	
5		
C	Challenges in the Panchayat	
1	Worst Condition of road Road need Mechanization	
2	Shortage of teaching Staff in H Sugad & PS Palote	
3	Need of Electricity Pole and wires	
4	Bad mobile Network Signal in whole Panchayat	
5		
D	Suggestions if any	
1	Improvement in mobile network signal required	
2	Unscheduled cuts of Electricity to be avoided	
3	Awareness Camps for the awareness of different Schemes to be held	
4	Technical Staff should be involved in the Preparation	
5	of Panchayat development Plans	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD
2	Education
3	Jal Shakti + ICDS
2	LEAST RESPONSIVE DEPARTMENTS
1	Skill Development
2	Handloom / Handicraft
3	Forest

ii. FEEDBACK ON UT INITIATIVES

Local / PRI's are appreciating the Government Efforts to provide best services at door steps. Peoples are availing the benefit of different schemes run by the Govt. Such as PMAYG, MGNREGS, KCC, Pension, Land Passbook, FPS, Free Ration to Poor, Golden Health Card etc.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer.	① Shortage of teaching staff in Govt HS ugad ② majority of demands raised by Public during Previous B2V Programmes are without any action
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far.	- Macadamisation of Road From Aul Road to ugad
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Peoples are little disappointed as most of the demands projected in earlier programmes are still without action. The people are appreciating the government efforts for providing services at door steps and some schemes which are benefiting the vulnerable section to larger extent.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	08
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Certified that visiting officer namely Sh. Surinder Kumar has stayed in the Panchayat for 2 days.

Signature of Sarpanch

Name

Mohd Hafiz

Signature of the Visiting Officer

Name

Surinder Kumar