

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



Governance at doorsteps

7th to 16th NOVEMBER, 2023.

Block Dali - Udhyanpur Panchayat Kalihan

Name of Visiting Officer Arun Kumar Designation AE (JPDC L - Doda)

**DISTRICT ADMINISTRATION
DODA**

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

| Activity | INSTRUCTIONS | ACTION POINTS |
|------------|--|--|
| Activity 1 | Seeking details from the District team | <ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in /www.jkpanchayat.jk.gov.in Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments |

| Activity 2 | Reach the Panchayat on day of visit. | <ol style="list-style-type: none"> 1. To hold meetings with PRIs, Officers/officials of the department and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule 1A 1B & Schedule-II. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Solar pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRIT SAROVARs. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukta Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat. |
|---------------|--|--|
|---------------|--|--|

GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Muk, Bhrashtachar Muk, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Muk J&K.
 - vi. Nasha Muk, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

| Facility | Purpose |
|---|--|
| Khidmat Centres | Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K |
| JKB/PSB counters/outlets | a) Status of counter b) Number of visitors etc |
| Incomplete buildings/projects | Verify whether identification and redistribution done |
| PDS | Visit, evaluate, online status |
| PHC | Visit- evaluate, status of staff, equipment and quality |
| PMAY | Inspect, Inaugurate |
| My school, my pride progress; schools- water, toilets, staff Swachh SBM | Visit, check for water, electricity, sanitation, meet students and staff Evaluate |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground |
| Har Gaon Hariyali, Plantation drive | Evaluate status, feedback |
| Village cultural event | Participate in ensure that it is held |
| Dangal/ Haat/Mela | |
| Exhibition of schemes | Ensure that every department participates and that it continues for the entire duration of B2V |
| Jal Jeewan Mission verification- WSS/JSD Electricity supply | Verify |

AWARENESS GENERATION ABOUT FLAGSHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjawala Yojana
5. PM Vishwakarma
6. PM Kisan Samman Nidhi
7. Kisan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Bima Yojana
13. PM KUSUM Yojana
14. Suraksha Bima Yojana
15. Atal Pension Yojana

1. Enrolment in Eklavya Model residential school
2. Scholarship schemes
3. Forest Rights Title: Individual and Community Land
4. Van Dhan Vikas Kendra: Self Help Groups

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest with the Gram Panchayat been done? Yes/No. If No, reason thereof. No
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building material and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. Yes/No Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No Yes

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No Yes
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No 80%
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No Yes
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No Yes
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No Yes
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No Yes

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No Yes
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify No
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No Yes
- iv. Are all the IHHs toilets functional or not? Yes/No Yes
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No Yes
- vi. Are all the toilets in the schools/Aanganwadifunctional or not? Yes/No Yes
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No Yes

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO Yes
- ii. How many BalSabha's were organized in the Gram Panchayat. 02 nos

- i. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO ✓
- ii. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO ✓
- iii. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/NO ✓

5. Village with good governance

- iv. Is CSC located in the Gram Panchayat Bhawan or not? Yes/NO ✓
- v. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/NO ✓
- vi. Does the Gram Panchayat has its building or not? Yes/NO ✓
- vii. Is the Gram Panchayat office functional or not? Yes/NO ✓
- viii. Are the activities approved under the Hatqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/NO ✓
- ix. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/NO ✓

6. Poverty-free and enhanced livelihood village

- x. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- xi. Have all the eligible households registered in PDS or not? Yes/NO ✓
- xii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Yes/NO (SHG - not functional) ✓
- xiii. Have all the eligible households been registered for Pension or not? Yes/NO ✓
- xiv. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/NO ✓
- xv. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/NO ✓
- xvi. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/NO ✓

7. Socially secured village

- a. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/NO ✓
- b. Is Gram Panchayat Office Disabled Friendly or not? Yes/NO ✓
- c. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/NO ✓
- d. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/NO ✓
- e. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/NO ✓
- f. Are all the eligible households getting benefits from IAY or not? Yes/NO ✓

8. Engendered Development in Village

- a. How many Mahila Sabha's were organized in the Gram Panchayat - 03
- b. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) ✓
- c. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- d. Number of women beneficiaries headed households covered under PDS system. 17-18 (approx) ✓
- e. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 10 (approx). ✓

9. Self-sufficient infrastructure in the village

- a. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No ✓
- b. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- c. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- d. Whether the GP has easy access to Godown for storage (Yes/No) ✓ Page 8
- e. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

Deliverables:

| S/No | Department | Deliverable |
|------|-----------------------------------|---|
| 1 | Agriculture Production Department | <ul style="list-style-type: none"> i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kisan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle |
| 2 | Rural Development Department | <ul style="list-style-type: none"> i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during BZV-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, package/compost pits for all households vi. Achieving PMAY/IHHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level. |
| 3 | Information Technology | <ul style="list-style-type: none"> i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc. |
| 4 | Finance Department | <ul style="list-style-type: none"> i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 4 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc. |
| 5 | Revenue Department | <ul style="list-style-type: none"> i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional) |
| 6 | Health & Medical Department | <ul style="list-style-type: none"> i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease). |
| 7 | Social Welfare | <ul style="list-style-type: none"> i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded. |

| | | |
|----|---|--|
| | | <ul style="list-style-type: none"> v. Number of handloom/loom events held. vi. Satisfaction of left out ones under disability, loan, implants and threads etc. vii. Awareness about Shilp Mela, Handloom. |
| 9 | Forest, Ecology & Environment | <ul style="list-style-type: none"> i. Plantation drives under 'Tee Talo Malyak' program. ii. Conservation of water bodies. iii. Forest for fodder. iv. 'Green 24x7 drive' campaign. v. Identification & registration of Farm Stay. vi. Providing support for tourist activities under village cooperatives. vii. Promotion for augmenting the tourist inflow. viii. Identification, development and demonstration of at least 5 tourist destinations/ circuits/ themes/ trade per district. ix. Plastic free tourism demonstration. |
| 10 | Tourism | <ul style="list-style-type: none"> i. Organizing school/college tour committees. ii. Cultural events at panchayat level under 'Tee Talo Malyak'. iii. Promotion of local artists by way of organizing Kavi Sammelan, Parishad competitions etc. |
| 11 | Labour & Employment | <ul style="list-style-type: none"> i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fair per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund, Youth Start-up Loan Scheme. |
| 12 | School Education Department | <ul style="list-style-type: none"> i. Number of students covered under Apur Chakr Shiksha Bhagat, Tala Bhega Bhagat. ii. Identification of out of school children and their enrolment. iii. My school My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having potable drinking water, separate Toilet, Electricity facility. |
| 13 | Higher Education | <ul style="list-style-type: none"> i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (Meha Mahat Camps, Eco Clubs, Sports & Games). iii. Career counselling and Job placements. |
| 14 | Youth Services & Sports | <ul style="list-style-type: none"> i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kit. iii. Stadium / Flood Lights. |
| 15 | Transport | <ul style="list-style-type: none"> i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMUKS scheme to be finalized. |
| 16 | Tribal Affairs | <ul style="list-style-type: none"> i. Organizing of Tribal Artisan Fairs in each District. ii. Satisfaction of Scholarship Schemes. |
| 17 | Power Development Department | <ul style="list-style-type: none"> i. Distribution of Transformers. <ul style="list-style-type: none"> a. Check Unique number. b. Identify DTS with line of and sub. c. Identify DTS with load capacity. d. Replace Non-Standard fuses standard fuses. e. All pending electrical accidental claim cases to be resolved and amount. f. Removal of damaged transformers. ii. Achievement made under opening of bare price shops. iii. Satisfaction of Aapka-Sheela-Ratan Card. iv. 100% grievance redressal to be ensured. v. Awareness about the schemes of the Department. |
| 18 | Fuel, Civil Supplies and consumer affairs | <ul style="list-style-type: none"> i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of Kalyan/Hari youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of M. UT. iv. 100% admission polytechnic (PTI). |
| 19 | Skill Development | |

| | | |
|----|--|--|
| 20 | Cooperative | <ul style="list-style-type: none"> i. 100% implementation of loan changes along with individual value enhancement scheme. ii. Formation of Women Agriculture Credit Society (WACS) & Farmer Producer Organization (FPO) at block level. iii. Holding Awareness Camps. iv. Registration of new cooperative societies. v. Public awareness meeting (PAM) in the teaching sector Residential Sector. vi. Outreach and training of farmers for the start-up Scheme. vii. Finalization of Self help group (SHG) for mass awareness. viii. Connectivity of left out villages under priority. ix. Self audit and inspection of all blocks. x. All block must achieve from the district. |
| 21 | Science & Technology | |
| 22 | Public Works Department (PWD) | <ul style="list-style-type: none"> i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & inventory management. ii. Monthly monitoring of E-challans. iii. Awareness programmes about legal matters. iv. Grant of quality bonus. v. Identification of new minor thermal blocks. |
| 23 | ART Trainings | |
| 24 | Mining | |
| 25 | Disaster Management | <ul style="list-style-type: none"> i. Number of grievance disposal of Relief Commissioner's Portal. ii. Training of 250 APOW members. iii. Training of volunteers under SHG. iv. Ensuring Borewell attendance. v. Online portal for purchase of property by Govt employees. vi. Monitoring compliance through field and telephone grievance cell PDKAR. vii. Action against false complaints. viii. Providing of Financial Inclusion Two Curriculum (FHTC) to the left out areas. |
| 26 | GAD | |
| 27 | Tal-Shed Department | <ul style="list-style-type: none"> i. Street Biking- Online collection of water charges. ii. Steps of water collection development in taluk divisions. iii. Implementation of Jal Shakti Mission & Regular testing of all schools. iv. Adaptation for potable water. |
| 28 | Law Justice & Parliamentary affairs | <ul style="list-style-type: none"> i. To start work on Assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for deprivation/loss of lands. |
| 29 | Public Grievance | <ul style="list-style-type: none"> i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public. iii. Key issues of concern relating to grievances to be identified. |
| 30 | Estates Department | <ul style="list-style-type: none"> i. Verification/identification of all unroofed buildings. ii. Eviction of unauthorized occupants. iii. Awareness programmes regarding law right. iv. Capacity building training of the staff. |
| 31 | Hospitality & Protocol | |
| 32 | Horticulture Department | <ul style="list-style-type: none"> i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture. |
| 33 | Information Department | <ul style="list-style-type: none"> i. Training of the Departmental Officials in Media and Communications. ii. Launch of Mural Takas. iii. Organizing photo-point competition under Shilp Mela for public. |
| 34 | Industries & Commerce Department | <ul style="list-style-type: none"> i. PMEP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of MSMEs and retailers. iv. Training of youth in handloom and handloom cooperatives. v. Achievements made under Vikas Karmi 2.0 scheme. vi. Monitoring of CSS / Rajshahi Programmes. vii. Physical verification of completed projects/works. viii. Monitoring of Aspirational Panchayat, Block and District programmes. ix. Awareness programmes about registration of Births & Deaths. x. Panchayat development index rating verification. |
| 35 | Planning Development & Monitoring Department | |



16-18 NOVEMBER 2023

QUESTIONNAIRE FOR B2V3

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

| S.No | Particulars |
|------|------------------|
| 1 | Name |
| 2 | Designation |
| 3 | Department |
| 4 | Place of posting |
| 5 | Mobile No |
| 6 | Email ID |
| 7 | Home District |
| 8 | Dates of visit |

Arav Khandel
Assistant Engineer
Spcc (DCA&O)
Dada
956627614
dcajprnsen@pswl.coa
Bikaner
16-17 Nov-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases. jkipanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

| S.No | Particulars |
|------|--|
| 1 | Name of the Panchayat |
| 2 | Local Government Directory (LGD) code of the Panchayat |
| 3 | Name of CD Block |
| 4 | Name of Tehsil |
| 5 | Name of District |

Kathland
Toun
Dab - Udhyanpur
Dada
Dada

C. Panchayat Profile

| S.No | Particulars |
|------|--|
| 1 | No. of revenue villages in the Panchayat |
| 2 | No. of hamlets in the Panchayat |
| 3 | No. of households in the Panchayat |
| 4 | Population (approx) of the Panchayat |

01
09
540
2525

QUESTIONNAIRE FOR B2V5

Schedule-1(B)

(Details of Officers/ Officials present in the Panchayat)

(Total Number of Officers/ Officials present in the Panchayat: 10/10)

| S. No. | Department | Name | Designation | Present | Absent |
|--------|---|-----------------|--------------|---------|--------|
| 1 | Agriculture | M. D. D. | | | |
| 2 | Education | | | | |
| 3 | Food, Civil Supplies and Consumer Affairs | Yashu Khatu | Headman | | |
| 4 | Forest | Kamaljeet | Forest Guard | | |
| 5 | Health and Medical Education | Dr. N. S. N. S. | | | |
| 6 | ICDS Department | | | | |
| 7 | Irrigation and Flood Control Department | | | | |
| 8 | Jal Sahaj Department | Manoj K. | Lineman | | |
| 9 | Power Development Department | Nagendra K. | Lineman | | |
| 10 | Public Works Department | Jagdish Kumar | Headman | | |
| 11 | Revenue | | | | |
| 12 | Rural Development and Panchayat Raj | Dr. S. S. S. | CCS | | |
| 13 | S&D Development | | | | |
| 14 | Social Welfare Department | | | | |
| 15 | Youth Services and Sports Department | Mahesh Kumar | NTS | | |
| 16 | Others | | | | |
| 17 | Local Municipality | Ramesh Kumar | Headman | | |
| 18 | Local Municipality | Dr. S. S. S. | Headman | | |
| 19 | Banking | Dr. S. S. S. | Headman | | |
| 20 | | | | | |

QUESTIONNAIRE FOR B2V5

Schedule-1

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

| | | | | |
|--|--|--|--|--|
| 1. Information of Panchayat Office | | | | |
| a. Office building (Y/N) | | | | |
| b. Office furniture (Y/N) | | | | |
| c. Office equipment (Y/N) | | | | |
| d. Office vehicle (Y/N) | | | | |
| e. Office staff (Y/N) | | | | |
| f. Office building (Y/N) | | | | |
| g. Office equipment (Y/N) | | | | |
| h. Office vehicle (Y/N) | | | | |
| i. Office staff (Y/N) | | | | |
| 2. Educational facilities | | | | |
| a. Kindergarten | | | | |
| b. Primary | | | | |
| c. Middle | | | | |
| d. High | | | | |
| e. Higher Secondary | | | | |
| f. College | | | | |
| 3. Anganwadis | | | | |
| a. Number of Anganwadis | | | | |
| b. Number of children | | | | |
| c. Number of staff | | | | |
| d. Number of building | | | | |
| 4. Health centre | | | | |
| a. Number of health centres | | | | |
| b. Number of staff | | | | |
| c. Number of building | | | | |
| 5. Water supply | | | | |
| a. Number of water supply | | | | |
| b. Number of staff | | | | |
| c. Number of building | | | | |
| 6. Availability of ATM (Y/N) | | | | |
| 7. Availability of CSC (Y/N) | | | | |
| 8. Availability of Post Office (Y/N) | | | | |
| 9. Availability of Bank (Y/N) | | | | |
| 10. Availability of Play ground (Y/N) | | | | |
| 11. Availability of Bus stop (Y/N) | | | | |
| 12. Government office - details where furnished as per | | | | |
| 13. Availability of ATM (Y/N) | | | | |
| 14. Availability of CSC (Y/N) | | | | |
| 15. Availability of Post Office (Y/N) | | | | |
| 16. Availability of Bank (Y/N) | | | | |
| 17. Availability of Play ground (Y/N) | | | | |
| 18. Availability of Bus stop (Y/N) | | | | |
| 19. Availability of ATM (Y/N) | | | | |
| 20. Availability of CSC (Y/N) | | | | |
| 21. Availability of Post Office (Y/N) | | | | |
| 22. Availability of Bank (Y/N) | | | | |
| 23. Availability of Play ground (Y/N) | | | | |
| 24. Availability of Bus stop (Y/N) | | | | |
| 25. Availability of ATM (Y/N) | | | | |
| 26. Availability of CSC (Y/N) | | | | |
| 27. Availability of Post Office (Y/N) | | | | |
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| 31. Availability of ATM (Y/N) | | | | |
| 32. Availability of CSC (Y/N) | | | | |
| 33. Availability of Post Office (Y/N) | | | | |
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| 35. Availability of Play ground (Y/N) | | | | |
| 36. Availability of Bus stop (Y/N) | | | | |
| 37. Availability of ATM (Y/N) | | | | |
| 38. Availability of CSC (Y/N) | | | | |
| 39. Availability of Post Office (Y/N) | | | | |
| 40. Availability of Bank (Y/N) | | | | |
| 41. Availability of Play ground (Y/N) | | | | |
| 42. Availability of Bus stop (Y/N) | | | | |
| 43. Availability of ATM (Y/N) | | | | |
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| 45. Availability of Post Office (Y/N) | | | | |
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| 47. Availability of Play ground (Y/N) | | | | |
| 48. Availability of Bus stop (Y/N) | | | | |
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| 51. Availability of Post Office (Y/N) | | | | |
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| 57. Availability of Post Office (Y/N) | | | | |
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| 68. Availability of CSC (Y/N) | | | | |
| 69. Availability of Post Office (Y/N) | | | | |
| 70. Availability of Bank (Y/N) | | | | |
| 71. Availability of Play ground (Y/N) | | | | |
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| 75. Availability of Post Office (Y/N) | | | | |
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| 81. Availability of Post Office (Y/N) | | | | |
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| 86. Availability of CSC (Y/N) | | | | |
| 87. Availability of Post Office (Y/N) | | | | |
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| 93. Availability of Post Office (Y/N) | | | | |
| 94. Availability of Bank (Y/N) | | | | |
| 95. Availability of Play ground (Y/N) | | | | |
| 96. Availability of Bus stop (Y/N) | | | | |
| 97. Availability of ATM (Y/N) | | | | |
| 98. Availability of CSC (Y/N) | | | | |
| 99. Availability of Post Office (Y/N) | | | | |
| 100. Availability of Bank (Y/N) | | | | |

QUESTIONNAIRE FOR B2V5
Schedule IV
(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

| S. No. | Name of the Scheme | Department | TOTAL BUDGETED AMOUNT IN Rs. (LAKHS) | REMARKS (If any) | STATUS FOR FUNDING |
|--------|---|---------------------|---|---------------------|--------------------------|
| 1 | Self Help Groups | Women Department | 95 | | |
| 2 | Maternity Benefit | Women Department | 19 | | |
| 3 | Child Development | Women Department | 2.7 | | |
| 4 | Maternal and Child Health | Women Department | N/A | | |
| 5 | Maternal and Child Health | Women Department | N/A | | |
| 6 | Postnatal care for mothers and children | Women Department | 4 | | |
| 7 | Maternal and Child Health | Women Department | 250 | | |
| 8 | Maternal and Child Health | Women Department | 86 | 06 | |
| 9 | Maternal and Child Health | Women Department | 300 | 200 | |
| 10 | Maternal and Child Health | Women Department | 489 | 489 | |
| 11 | Maternal and Child Health | Women Department | N/A | | |
| 12 | Maternal and Child Health | Women Department | N/A | | |
| 13 | Maternal and Child Health | Women Department | 250 | 250 | |
| 14 | Maternal and Child Health | Women Department | 250 | 250 | |
| 15 | Maternal and Child Health | Women Department | 250 | 250 | |
| 16 | Maternal and Child Health | Women Department | 250 | 250 | |
| 17 | Maternal and Child Health | Women Department | 250 | 250 | |
| 18 | Maternal and Child Health | Women Department | 250 | 250 | |
| 19 | Maternal and Child Health | Women Department | 250 | 250 | |
| 20 | Maternal and Child Health | Women Department | 250 | 250 | |
| 21 | Maternal and Child Health | Women Department | 250 | 250 | |
| 22 | Maternal and Child Health | Women Department | 250 | 250 | |
| 23 | Maternal and Child Health | Women Department | 250 | 250 | |
| 24 | Maternal and Child Health | Women Department | 250 | 250 | |
| 25 | Maternal and Child Health | Women Department | 250 | 250 | |
| 26 | Maternal and Child Health | Women Department | 250 | 250 | |
| 27 | Maternal and Child Health | Women Department | 250 | 250 | |
| 28 | Maternal and Child Health | Women Department | 250 | 250 | |
| 29 | Maternal and Child Health | Women Department | 250 | 250 | |
| 30 | Maternal and Child Health | Women Department | 250 | 250 | |
| 31 | Maternal and Child Health | Women Department | 250 | 250 | |
| 32 | Maternal and Child Health | Women Department | 250 | 250 | |
| 33 | Maternal and Child Health | Women Department | 250 | 250 | |
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| 35 | Maternal and Child Health | Women Department | 250 | 250 | |
| 36 | Maternal and Child Health | Women Department | 250 | 250 | |
| 37 | Maternal and Child Health | Women Department | 250 | 250 | |
| 38 | Maternal and Child Health | Women Department | 250 | 250 | |
| 39 | Maternal and Child Health | Women Department | 250 | 250 | |
| 40 | Maternal and Child Health | Women Department | 250 | 250 | |
| 41 | Maternal and Child Health | Women Department | 250 | 250 | |
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| 45 | Maternal and Child Health | Women Department | 250 | 250 | |
| 46 | Maternal and Child Health | Women Department | 250 | 250 | |
| 47 | Maternal and Child Health | Women Department | 250 | 250 | |
| 48 | Maternal and Child Health | Women Department | 250 | 250 | |
| 49 | Maternal and Child Health | Women Department | 250 | 250 | |
| 50 | Maternal and Child Health | Women Department | 250 | 250 | |

QUESTIONNAIRE FOR B2V5
Schedule IV
(FIELD VISITS IN THE PANCHAYAT)

| S. No. | Particulars | Status |
|--------|--|-----------------------------------|
| 1 | Name of Health Institution | NTDHC - Kullu |
| 2 | Type of building (Govt/Private) | Govt |
| 3 | Availability of staff as per sanctioned strength | 41 - 41 |
| 4 | Expenditure of the school | 41 - 41 |
| 5 | Availability of play ground | 41 - 41 |
| 6 | Availability of drinking water | 41 - 41 |
| 7 | Availability of electricity | 41 - 41 |
| 8 | Availability of transport facilities | 41 - 41 |
| 9 | Activities undertaken under the school | 41 - 41 |
| 10 | Other | 41 - 41 |
| 11 | Remarks of the visiting officer | Need for medical staff & medicine |

| S. No. | Particulars | Status |
|--------|--|---|
| 1 | Name of Education Institution | Govt. School - Kullu |
| 2 | Type of building (Govt/Private) | Govt |
| 3 | Availability of staff as per sanctioned strength | 41 - 41 |
| 4 | Expenditure of the school | 41 - 41 |
| 5 | Availability of play ground | 41 - 41 |
| 6 | Availability of drinking water | 41 - 41 |
| 7 | Availability of electricity | 41 - 41 |
| 8 | Availability of transport facilities | 41 - 41 |
| 9 | Activities undertaken under the school | 41 - 41 |
| 10 | Other | 41 - 41 |
| 11 | Remarks of the visiting officer | Requirement of staff, transport & boundary wall |

III. Anganwadi Center:

| S. No. | Particulars | Status |
|--------|--|--|
| 1 | Location of Anganwadi Center | Chhatra |
| 2 | Number of children enrolled | 09 |
| 3 | in Boys | 12 |
| 4 | in Girls | Private |
| 5 | Staff of building (Prison Govt) | Yes |
| 6 | Availability of helper worker | Yes |
| 7 | Maintenance of record of children | Yes |
| 8 | Availability of sufficient ration | No |
| 9 | Availability of ration Ration | No |
| 10 | Availability of Functional toilet | No |
| 11 | Availability of tap connection | No |
| 12 | Availability of electricity connection | No |
| 13 | Number of children started | No |
| 14 | Number of children washed | No |
| 15 | Any Other | No |
| 16 | Remarks of the Visiting Officer | Need renovation of building & timely labor - playing kit for children. |

IV. CAPD Store:

| S. No. | Particulars | Status |
|--------|---|---------------------|
| 1 | Location of CAPD Store | Anchal |
| 2 | Government / Private | Private |
| 3 | Name of the owner (owner of Private) | Tarun Kumar Nohra |
| 4 | No of registered beneficiaries | 333 |
| 5 | No of beneficiaries drawing Ration from the store | 333 |
| 6 | Whether store is functioning through automatic system | Yes |
| 7 | Whether rationing system is followed in the store | Yes |
| 8 | Availability of ration | Yes (Ration). |
| 9 | Any Other | No |
| 10 | Remarks of the Visiting Officer | Need Govt. Building |

V. Barrow Extension counter:

| S. No. | Particulars | Status |
|--------|---|--------------------------|
| 1 | Location of Barrow Extension counter | |
| 2 | No of people in the counter | |
| 3 | No of persons applied under ration card system | |
| 4 | No of ration distributed under ration card system | |
| 5 | No of ration distributed under ration card system | |
| 6 | No of ration distributed under ration card system | |
| 7 | Availability of ATM | |
| 8 | Any Other | |
| 9 | Remarks of the Visiting Officer | Need of Barrow Extension |

VI. Airtel Service:

| S. No. | Particulars | Status |
|--------|--------------------------------------|---------------------------------|
| 1 | Location of Airtel Service | |
| 2 | Condition of Airtel Service | Relax |
| 3 | Details of repair utilization if any | When playing |
| 4 | Utilization of Airtel Service | |
| 5 | Any Other | |
| 6 | Remarks of the Visiting Officer | Will be functional within days. |

VII. Playground:

| S. No. | Particulars | Status |
|--------|---------------------------------|--|
| 1 | Location of Playground | |
| 2 | Condition of Playground | |
| 3 | Utilization of Playground | |
| 4 | Any Other | |
| 5 | Remarks of the Visiting Officer | Not even a single playground in whole Panchayat. |

VIII. Park/Play Area:

| S. No. | Particulars | Status |
|--------|---------------------------------|---|
| 1 | Location of Park/Play Area | |
| 2 | Government / Private Building | |
| 3 | Land/plot/area utilization | |
| 4 | Play equipment | |
| 5 | Any Other | |
| 6 | Remarks of the Visiting Officer | Requirement of Park/Play Area in Panchayat. People have to reach for any recreation record. |

| PMAY Scheme | | Remarks |
|-------------|--|---------------------------|
| S. No | Particulars | |
| 1 | Location of PMAY house constructed | Ward no- 02, P.D. Kothand |
| 2 | Name of the beneficiary | Rao Ratan |
| 3 | Status of the house completed or not, water connection | Completed & In use |
| 4 | Any Other | |
| 5 | Remarks of the Working Officer | in very good condition |

| Sank pita/Compass pita | | Remarks |
|------------------------|--|---------------------------------|
| S. No | Particulars | |
| 1 | Location of Sankpita/Compass pita | Ward no- 02, P.D. Kothand |
| 2 | Name of the beneficiary | Ward no- 02, P.D. Kothand |
| 3 | Status of the Sankpita/Compass pita completed or not, water connection | In use |
| 4 | Any Other | |
| 5 | Remarks of the Working Officer | Condition is very good for use. |

| Kendriya Center / CSC | | Remarks |
|-----------------------|---|--|
| S. No | Particulars | |
| 1 | Location of Kendriya Center / CSC | Ward no- 02, P.D. Kothand |
| 2 | No of children served provided by the CSC | 40-50 |
| 3 | No of persons approached for services | 50-60 per week |
| 4 | Any Other | |
| 5 | Remarks of the Working Officer | Personnel CSC represent at Panchayat Grah. |

| Observation of field officer on basic amenities: | | Observations |
|--|------------------------------|----------------------|
| S. No | Particulars | |
| 1 | Connectivity Road | Very Poor |
| 2 | Transport | Poor |
| 3 | Electricity | Not in Panchayat |
| 4 | Drinking water | Improving water Is a |
| 5 | Cleanliness | Not |
| 6 | Sports facility (Playground) | Not available at all |
| 7 | Any Other | |

QUESTIONNAIRE FOR B2V5

(AWARENESS EVENTS / INAGURATION)

| EVENTS / AWARENESS INAGURATION ORGANIZED DURING THE VISIT OF OFFICER | | Remarks |
|--|---|-----------------------|
| S. No | Particulars | |
| 1 | Cultural Events Programmes | |
| 2 | 1. Installation and Demolition | |
| 3 | 2. Sports, Games, Drives | |
| 4 | 3. Local Public programation Show | |
| 5 | 4. Discussions with PFI and Service officers | |
| 6 | 5. Exhibitions | |
| 7 | 8. Sports Activities | |
| 8 | 9. Sports Event | |
| 9 | 10. Distribution of sports kit | Common Room organized |
| 10 | 11. Inauguration (Mang) | |
| 11 | 12. PMAY house | |
| 12 | 13. Distribution of Sank | Completed In use |
| 13 | 14. Sports Sank | |
| 14 | 15. JMI Assets | Inauguration |
| 15 | 16. Computer Sank Pita | |
| 16 | 17. PMO / PMO / PMO house | |
| 17 | 18. Any other | |
| 18 | 19. Distribution of certificates | |
| 19 | 20. Self Employment Schemes | |
| 20 | 21. Local Panchayat | |
| 21 | 22. Any other | |
| 22 | 23. Awareness programme on digital services, broadband / | |
| 23 | 24. Computer Pita, Panchayat House, Ward Office, Mobile Van | |
| 24 | 25. and Panchayat Schemes given in the instruction manual | |

QUESTIONNAIRE FOR B2V5
Schedule VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

| S. No. | Particulars | Status |
|--------|---|---|
| 1 | SDG Theme adopted by the Panchayat | YES |
| 2 | Activities undertaken in the Theme (reference material) | MNERGA, CAPRA, - |
| 3 | Extent of activities undertaken | Some work is completed and some under progress |
| 4 | Overall impact of the activities | Work expected as Satisfactory |
| 5 | Have SDG Thematic Action Plans (prepared and adopted) | Prepared Yes, but not updated yet |
| 6 | How many activities of SDG have been covered under GPDP | MNERGA, CAPRA |
| 7 | Statement if any towards the achievement of SDG Theme | NIL |
| 8 | Remarks of District/Block Officer on the status SDG Theme | All developmental works are going as per the plan and as Satisfactory |

QUESTIONNAIRE FOR B2V5
Schedule VI
IMPACT OF B2V1 TO B2V4 PHASES

| S. No. | Particulars | SDG |
|--------|---|-----|
| 1 | Domestic/Community addressed by the Panchayat | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | Impact of B2V1 to B2V5 | |
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QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

| 1. BEST PERFORMING DEPARTMENTS | |
|---------------------------------|----------------------------|
| 1 | RDD Deptt. |
| 2 | Agriculture Deptt. |
| 3 | Sheep Husbandry Deptt. |
| 2. LEAST RESPONSIVE DEPARTMENTS | |
| 1 | Skill Development |
| 2 | Irrigation & Flood Control |
| 3 | Tourism |

II. FEEDBACK ON UT INITIATIVES

Various Initiatives of Govt for the welfare of general public are really appreciable and benefiting the people a lot. Information among people about these schemes (Pradhan, Panch, KSC, PM, Panch, etc.) is key factor in determining the success of these schemes.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

| S. No | Particulars | Status |
|-------|---|---|
| 1 | Any major complaint brought to the notice of the Visiting Officer | Majority of demands highlighted in B2V-2, II, III & IV are an ill no action taken at all. |
| 2 | Major/urgent public demands that was/were reflected earlier but have not been addressed so far: | (1) Shortage of staff in Govt. Institutions like High School, Middle School & NTPC-Kaliamandi (2) Improvement in road conditions with drainage & Sewerage |
| 3 | Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) | The General Public is not satisfied about action taken of previous B2V programmes. Hence more focus should be on skill development, welfare scheme for public making them self dependent. |
| 4 | Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10) | 07 |
| 5 | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days | Enclosed |

Signature of Sarpanch

Name: Shabir Ahmed Shah

Shabir Ahmed Shah
Hajji Pyl. Kaliamandi
Boda

Signature of the Visiting Officer

Name: Anur Kumari