



B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



Governance at doorsteps

7th to 16th NOVEMBER, 2023.

Block Dali - Udhyanpuz Panchayat Kalihand

Name of Visiting Officer Arm Kumer Designation Af (JPDc L- Poda)

DISTRICT ADMINISTRATION DODA

TATERES

- . Deputy Commissioners to lead the initiative
- gural Development Department to be the nodal department
- planning Development & Monitoring department and IT to be the support departments

CHONSFORTHE VISITING OFFICER

concity	INSTRUCTIONS	ACTION POINTS
Activity Activity	Seeking details from the District team	a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in b. Also take print outs of the summarized excel sheets of the previous phases from
		Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments.

Activity	Reach the	1. To hold meetings with PRIs, Officers/officials of the department
2	Panchayat on day of visit.	and General Public to have firsthand information about Infrastructure & implementation of Schemes as per Schedule 1 1B & Schedule-II.
		2. Ensure that all front line workers of different deptts are present
		 Ensure exhibition by different depts, about individual beneficiar schemes.
		Inspect JKB/PSB counters/outlets.
		 Participate/ensure organization of sports activity in playfie talent hunt cultural event/youth activity.
		 Ensure awareness generation about PM Vishwakarma scheme a AyushmanBhay.
		 Ensure saturation of soil health card and Golden Health Ca under AyushmanBharat, saturation of Old Age Pension Schem Domicile Saturation, KCC Saturation, and saturation of lan passbooks.
		 Visit government establishments, i.e., Health facility, Education Institute, Aganwadicenters, CAPD store, Bank/Extension country Amrit Sarovar, Playground, PatwarKhana, etc.
		Inspect Khidmat (CSC) Centres and create/generate awareness online schemes, especially G2C schemes like BEAM
		 Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. Check effectiveness of centrally sponsored schemes through fie visits of PMAY houses, Compost/Soat pits, JJM, etc. Assess status of connectivity, Transport, Electrification, Drinking
- 1		water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for peop
	+	selected under various government employments.
-		 Conduct social audit of works under following scheme MGNREGA, PMAY, IHHL toilets and payments CSCs AMRIT SAROVARS.
		Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Subha, and get it approved. Identify unique features of the Panchayat in terms of Tourism,
		Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat
		members. 17. Obtain a candid assessment about the performance of various
		deptts, including fair feedback about discrepancies in functioning 18. Open discussion on Nasha Mukt Abhiyan, corruption-free Panchayat, etc.
		 Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

- The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
- He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
- He/She is going to the Panchayar as a planning officer, not for sanctioning any works or for making any commitments.
- While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
- His her work shall be hard-core planning and audit and is not a PR exercise.
- Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
- 7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
- The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchavat.jk.gov.in portal.
- The focus of the visit is on youth, skills, self-employment, Nasha Mukt, Bhrashtachar Mukt, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

in addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
- b. Saturation of individual beneficiary schemes.
- c. Self-employment schemes.
- d. Bank-linked schemes, including departmental subsidy schemes
- e. Empowerment and transparency through digital initiatives
- f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Mukt J&K.
 - vi. Nasha Mukt, J&K.
- The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonics.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Fieldvisit

FIELD VISIT

Pacificy	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Anpki Zamin AapkiNigrani,
JKB/PSB counters/outlets	Beams, Janbhagidari, Digital J&K a) Status of counter b) Number of visitors etc
Incomplete buildings/pro- jects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff Swachh SBM	Visit, check for water, electricity, sanitation, meet students and staff Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Planta-tion Irive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
angal/ Haat/Mela	
xhibition of schemes	Ensure that every department participates and that it
SS/JSD Electricity supply	continues for the entire duration of B2V Verify

MARIENESS GENERATION ABOUT FLAGSHIPSCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

- Ayushman Bharat-PMJAY
- Deen Dayal Antoyodhya Yojana- National Rural Livelihood Mission
- PM Awas Yojana (Rural)
- PM Ujjawala Yojana
- PM Vishwakarma 5.
- PM KissanSamman Nidhi 6.
- Kissan Credit Card (KCC) 7.
- PM Poshan Abhiyan
- Har Ghar Jal- Jal Jeevan Mission
- 10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
- 11. Jan Dhan Yojana
- 12. Jeevan Jyoti Bima Yojana
- 13. PM KUSUM Yojana
- 14. Suraksha Bima Yojana
- 15. Atal Pension Yojana
- Enrolment in Eklavya Model residential school 1.
- Scholarship schemes 2.
- Forest Rights Title:Individual and Community Land 3.
- Van Dhan Vikas Kendra: Self Help Groups

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024.

2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas iii.
- Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest with the Gram Panchayat been done? Yes/No. If No, reason thereof. iv.
- Has the Climate Resilience Plan been developed for the GP? Yes/No
- Steps taken by the Gram Sabha about the climate change mitigation factors like reducir energy consumption, usage of fossil fuels, plastics, non-renewable building material and also to promote measures like planting of trees, conserving forests, usage of goo agricultural practices like drip irrigation, water conservation measures, and conservation vi.
- Whether schools have started segregating waste. Yes/No
- VII. Whether schools have their own compost/soakage pits for solid/liquid was

2. Healthy village

- Are meetings related to Village Health and Sanitation Committee being held regularly
- Do all the eligible individuals been provided the Golden Card? Yes/No &o7. ii.
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No ٧.
- Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal vi.
- Whether all the deliveries were Institutionalized or conducted by trained Midwives?

3. Water-sufficient village

- Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No i.
- Whether Gram Panchayat has taken steps for grey water management. If Yes, please ii. specify No.
- Do all the IHHs in the Gram Panchayat have toilets? Yes/No iii. iv.
- Are all the IHHs toilets functional or not? Yes No Yes
- Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No V. vi.
- Are all the toilets in the schools/Aaganwadifunctional or not? Yes/No vii.
- Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for
- How many BalSabha's were organized in the Gram Panchayat. 0) has ii.

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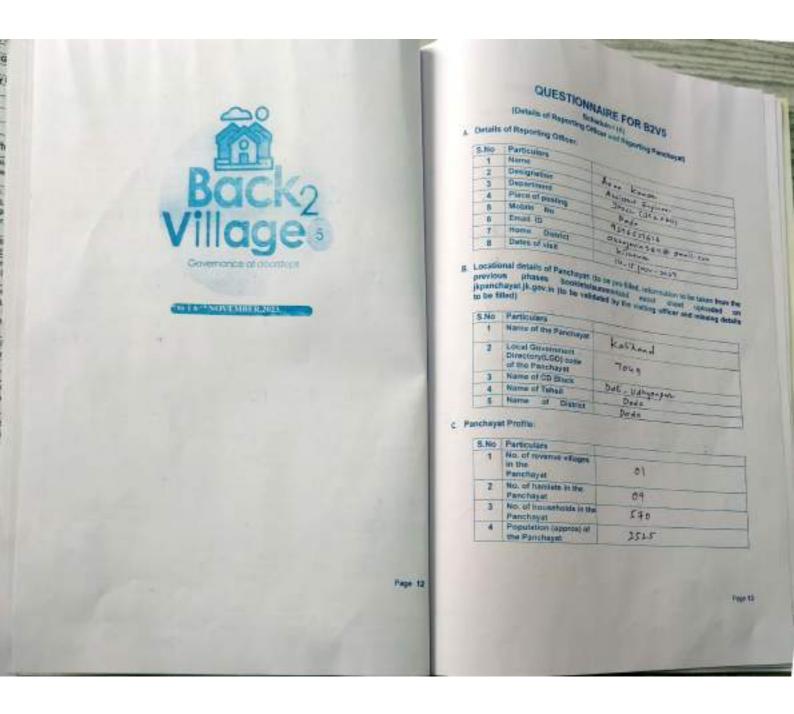
Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO Whether Gram Panchayat is tracking the data related to dropout children and children Do all the schools under the Gram Panchayathave separate toilets for girls and boys? Wage with good governance is CSC located in the Gram Panchayat Bhawan or not? Yes/No Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes/No Does the Gram Panchayat has its building or not? Yes/No VĪ. Is the Gram Panchayat office functional or not? YESNO viii. Are the activities approved under the Hatqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No Poverty-free and enhanced livelihood village x. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify Have all the eligible households registered in PDS or not? Yes/No 33. Has Gram Panchayat proyided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes/No(144 - mit functione!) XIII. Have all the eligible households been registered for Pension or not? Yes/No xiv. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No xvi. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No Socially secured village a. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No b. Is Grain Panchayat Office Disabled Friendly or not? Yes/No Are provisions for a separate Budget under the Resource Envelope for Women and Do all the Schools in the Gram Panchayathave facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No Are all the eligible individuals are getting pensions, like old age pension, widow pension, Are all the eligible households getting benefits from IAY or not? Yes/No etc? Yes/No a. How many MahilaSabha's were organized in the Gram Panchayat — 03 8. Engendered Development in Village Whether SHGs federations have been provided space for meetings in the Panchayat Whether GPs have taken steps for increasing women's participation in Gram Sabha Bhawan (Yes/ No) Number of women beneficiaries headed households covered under PDS system. 17-15 (opino) Number of beneficiaries (out of total eligible population) receiving social protection d. benefits under Pradhan Mantri Matritva Vandana Yojana 10. Page 7 Self-sufficient infrastructure in the village

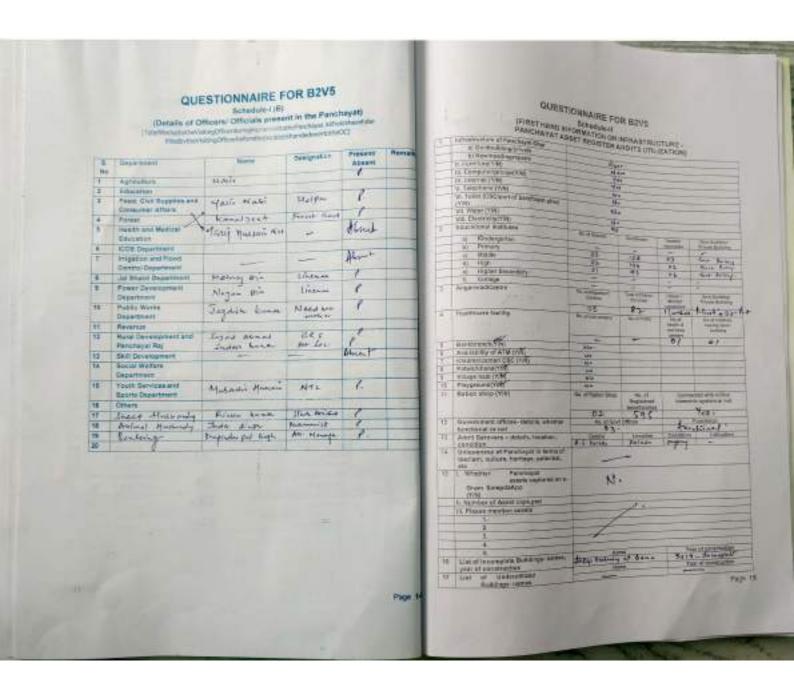
	to electricity furniture
a.	Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No
b.	Whatlan the Disaster management plan is available at the Gr Level (168/No)
c.	the state of the same with required facilities is available in GP (Yes/No)
d.	Whether the GP has easy access to Godown for storage (Yes/No)
C.	Whether street lights are provided in public places for ensuring safety (Yes/No)

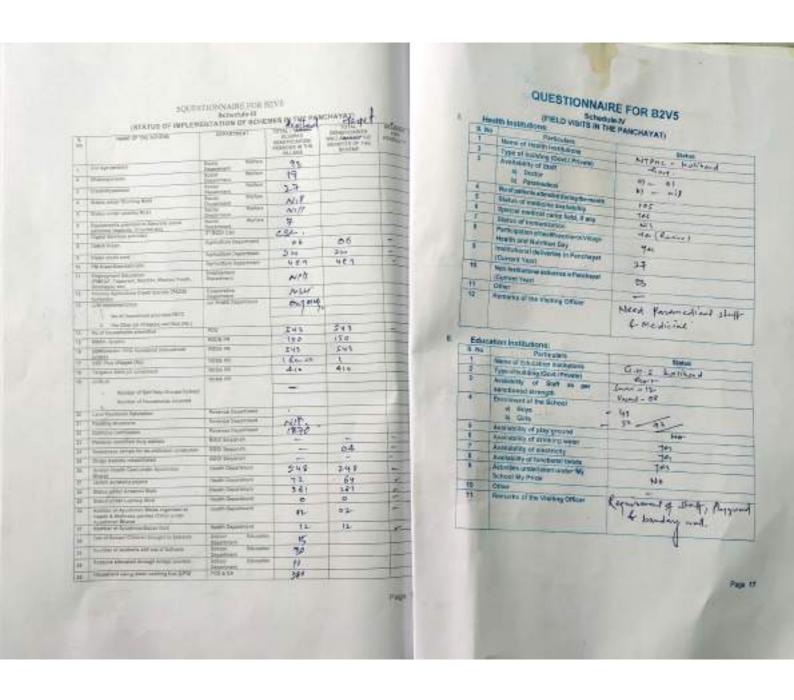
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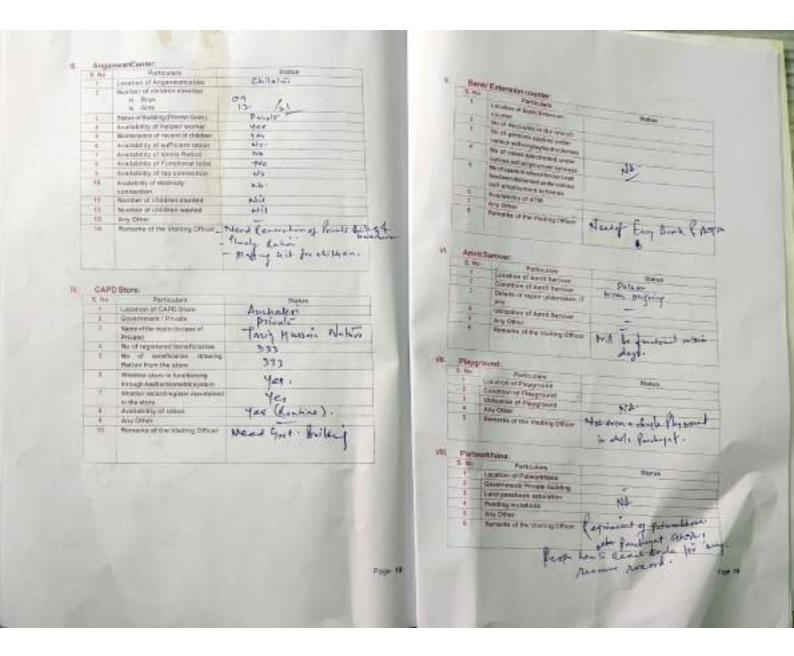
	Department	
5/N	10	i. Awareness and Deliverable
1	Agriculture Production Department	I. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. II. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). III. Awareness about G.I. Tagging of agriculture crops. IV. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. V. Distribution of seedling and seeds including Rabi seeds, lavender seeds. VI. Implementation of FasalBeemaYojna (Crop Insurance) VII. Issuing sanction letters for insurance of the Cattle.
-		i. Establishment of AmritSarovar per Panchayat (Target/Achievement)
2	Rural Development Department	iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, gakage/compost pits for all households vi. Achieving PMAY/IHHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
-		i. All online services under Public Service Guarantee Act to be popularized
3	Information Technology	and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari& E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
-		Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY.
4	Finance Dapartment	ii. Providing Self-employment to at least 4.2 person per panchayar in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. Iv. Awareness programme about GST Registration, Biometric verification of
5	Revenue Department	1. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. 11. Information campaign for popularization of "AapZameenAap Ki Nigrani". 11. Information campaign for popularization of "AapZameenAap Ki Nigrani". 11. Information campaign for popularization of "AapZameenAap Ki Nigrani". 11. Information campaign for popularization of "AapZameenAap Ki Nigrani". 11. Information campaign for popularization of "AapZameenAap Ki Nigrani". 12. Information campaign for popularization of "AapZameenAap Ki Nigrani". 13. Information campaign for popularization of "AapZameenAap Ki Nigrani". 14. Information campaign for popularization of "AapZameenAap Ki Nigrani". 15. Information campaign for popularization of "AapZameenAap Ki Nigrani". 16. Information campaign for popularization of "AapZameenAap Ki Nigrani". 17. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Information campaign for popularization of "AapZameenAap Ki Nigrani". 18. Informati
-		Caturation of Golden Cards under 1 the Land Separation
5	Health & Medical Department	ii. Swachch Hospitals Clean Stunting iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children.
-		Awareness about screening of No. Awareness about screening of No. Geo-tagging of established Child Care Institutions. Geo-tagging of established Child Care Institutions.
	Social Welfare	I. Geo-tagging of established Cards (SSS/NSAP). II. Saturation of Old Age Pension ISSS/NSAP. III. Number of Disability Cards (UDID) digitized. III. Number of Disability Cards (UDID) digitized. IV. 500 Anaemia check-up camps to be conducted. IV. Soo Anaemia check-up camps to be conducted. V. Number of Aanganwari Beneficiaries Andhar Seeded. Page 9

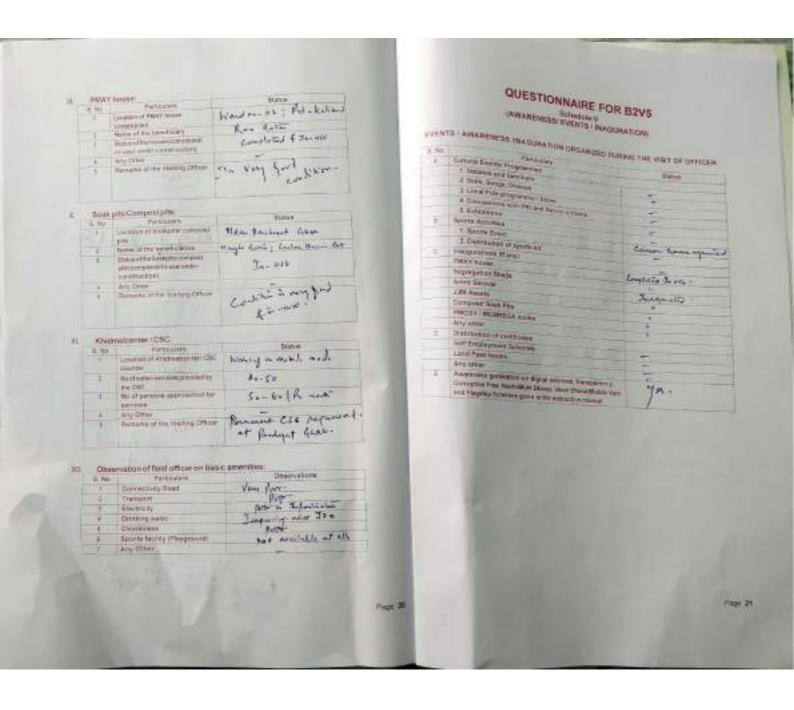
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				Planning Development &	Monitoring of CSS / Rapifile Programmes.
19	Skill Development	V. SAR Training of HZV49YTTHIS youth			II. Physical verification of correlated projects/ archis
		Short term Self Training of Women in rursylarban dress in collaboration and Universities/Colleges Schools of 34 urr. 1999 1884	15		A. Monitoring of Agricultural Forthfacility Block and Disold programmes.
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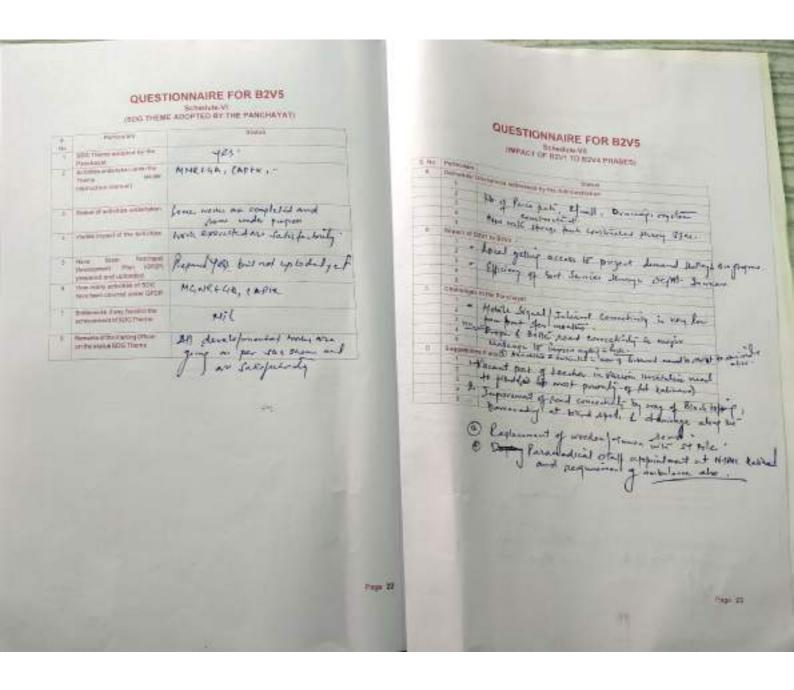












QUESTIONNAIRE FOR B2V5

Schedule-VIII

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liango)	Pyt. Ka'lband Boole					Page 24