



B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



Back² Village⁵

Governance at doorsteps

7th to 16th NOVEMBER, 2023.

Block Dali-Udhyampur Panchayat Seel

Name of Visiting Officer Mr. Sudesh Kumar Designation Headmaster

**DISTRICT ADMINISTRATION
DODA**

KEYFEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in / www.jkpanchayat.jk.gov.in Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity 2	Reach the Panchayat on day of visit.	<ol style="list-style-type: none"> 1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule IA, IB & Schedule-II. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and AyashmanBhav. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Aganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soil pits, JIM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRIT SAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukt Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Muk, Bhrashtachar Muk, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Muk J&K.
 - vi. Nasha Muk, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

AWARENESS GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
- ✓ 3. PM Awas Yojana (Rural)
4. PM Ujjawala Yojana
5. PM Vishwakarma
- ✓ 6. PM Kissan Samman Nidhi
7. Kissan Credit Card (KCC)
8. PM Poshan Abhiyan
- ✓ 9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Bima Yojana
- ✓ 13. PM KUSUM Yojana
14. Suraksha Bima Yojana
15. Atal Pension Yojana

1. Enrolment in Eklavya Model residential school
2. Scholarship schemes
3. Forest Rights Title: Individual and Community Land
- ✓ 4. Van Dhan Vikas Kendra: Self Help Groups

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

✓ 1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas.
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the IHHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Aanganwadifunctional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO
- ii. How many BalSabha's were organized in the Gram Panchayat. 01

- i. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO ✓
- ii. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO ✓
- iii. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

5 Village with good governance

- iv. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No ✓
- v. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No ✓
- vi. Does the Gram Panchayat has its building or not? Yes/No ✓
- vii. Is the Gram Panchayat office functional or not? Yes/No ✓
- viii. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No ✓
- ix. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No ✓

6 Poverty-free and enhanced livelihood village

- x. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- xi. Have all the eligible households registered in PDS or not? Yes/No ✓
- xii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Yes/No ✓
- xiii. Have all the eligible households been registered for Pension or not? Yes/No ✓
- xiv. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No ✓
- xv. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No ✓
- xvi. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No ✓

7. Socially secured village

- a. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No ✓
- b. Is Gram Panchayat Office Disabled Friendly or not? Yes/No ✓
- c. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No ✓
- d. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No ✓
- e. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No ✓
- f. Are all the eligible households getting benefits from IAY or not? Yes/No ✓

8. Engendered Development in Village

- a. How many Mahila Sabha's were organized in the Gram Panchayat - 02 ✓
- b. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) (There is no panchayat bhawan / Panchayat office is in private building) ✓
- c. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- d. Number of women beneficiaries headed households covered under PDS system. ✓
- e. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana ✓

9. Sufficient infrastructure in the village

Deliverables:

S/No	Department	Deliverable
1 ✓	Agriculture Production Department	<ol style="list-style-type: none"> i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2 ✓	Rural Development Department	<ol style="list-style-type: none"> i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households vi. Achieving PMAY/IHHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	<ol style="list-style-type: none"> i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidar & E-Unnat Portal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	<ol style="list-style-type: none"> i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5 ✓	Revenue Department	<ol style="list-style-type: none"> i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6 ✓	Health & Medical Department	<ol style="list-style-type: none"> i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7 ✓	Social Welfare	<ol style="list-style-type: none"> i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

		<ul style="list-style-type: none"> vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
✓ 8	Forest, Ecology & Environment	<ul style="list-style-type: none"> i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9	Tourism	<ul style="list-style-type: none"> i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	<ul style="list-style-type: none"> i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamayan, Painting competitions etc.
11	Labour & Employment	<ul style="list-style-type: none"> i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fares per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.
✓ 12	School Education Department	<ul style="list-style-type: none"> i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	<ul style="list-style-type: none"> i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements.
✓ 14	Youth Services & Sports	<ul style="list-style-type: none"> i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	<ul style="list-style-type: none"> i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	<ul style="list-style-type: none"> i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
✓ 17	Power Development Department	<ul style="list-style-type: none"> i. Distribution of Transformers. <ul style="list-style-type: none"> a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
✓ 18	Food, Civil Supplies and consumer affairs	<ul style="list-style-type: none"> i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19	Skill Development	<ul style="list-style-type: none"> i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badaita J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under VishwaKarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



Back² Village 5

Governance at doorsteps

16th to 16th NOVEMBER 2023

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Mr. Sudesh Kumar
2	Designation	Headmaster
3	Department	Education Department
4	Place of posting	Govt. High School Kalihand
5	Mobile No	9596670227
6	Email ID	sudeshkumar0019@gmail.com
7	Home District	Kathua (J&K)
8	Dates of visit	15th and 16th Nov. 2023.

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	SEEL
2	Local Government Directory(LGD) code of the Panchayat	239523
3	Name of CD Block	Dali-udhyanpur
4	Name of Tehsil	Doda
5	Name of District	Doda

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	03. (Chakeri Seel Bandaw)
2	No. of hamlets in the Panchayat	09
3	No. of households in the Panchayat	236
4	Population (approx) of the Panchayat	1400.

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture				
2	Education	Bilal Ahmed	Teacher	P.	
3	Food, Civil Supplies and Consumer Affairs				
4	Forest	Ajraj Ahmad	Forester	Present	
5	Health and Medical Education				
6	ICDS Department				
7	Irrigation and Flood Control Department	Mohd. Sharif Hajam	Helper	P	
8	Jal Shakti Department	Bikram Singh	C.P. worker.	P	
9	Power Development Department	Niyamtullah Zargar	Pbl	P.	
10	Public Works Department	Ch. Rasool	D. wajer.	P.	
11	Revenue	Jaswant Singh	Patwari	P	
12	Rural Development and Panchayat Raj	Mr. Sanjay Kumar	Pyb. Sec.	P.	
13	Skill Development				
14	Social Welfare Department	Rafia Begum	MTS	P.	
15	Youth Services and Sports Department	Indrajit Singh	store keeper	P.	
16	Others				
17	Animal husbandry	Ch. Haider	attendant.	P.	
18	Sheep husbandry	Kimku kumar	Stock Assistant	P.	
19	P.M.S.Y	Vijay kumar	J.E.	P	
20	R.D.D.	Mareefa Begum	ERs.	P.	
	21. Anganwadi S.welfare	Songeta Devi	Worker	P.	

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar					
	a) Govt building/private		Private			
	b) New/needing repairs		NEW.			
	II. Furniture(Y/N)		YES			
	III. Computer/printer(Y/N)		YES			
	IV. Internet (Y/N)		NO			
	V. Telephone (Y/N)		NO			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)		NO			
VII. Water (Y/N)		NO				
VIII. Electricity(Y/N)		NO				
2	Educational institutes		No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten		1 No.	Nil	Nil	Nil
	b) Primary					
	c) Middle					
	d) High		NO			
	e) Higher Secondary		NO	Nil	Nil	Nil
	f) College		NO	Nil	Nil	Nil
3	Anganwadi Centre		No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
			04	80	Nil	Private (all)
4	Healthcare facility		No. of sub centers	No of PHCs	No of health & wellness centers	No of institute having Govt. building
			0	0	01	1
5	Bank branch(Y/N)		NO			
6	Availability of ATM (Y/N)		NO			
7	Khidmat center/ CSC (Y/N)		NO			
8	Patwarkhana(Y/N)		NO			
9	Village haat (Y/N)		NO			
10	Playground(Y/N)		NO			
11	Ration shop (Y/N)		No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
	YES		02	218	YES	
12	Government offices- details, whether functional or not		No. of Govt Offices		Functional	
13	Amrit Sarovars - details, location, condition		Details	Location	Condition	Utilization
			NA	NA	NA	NA
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc		NO			
15	I. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)		YES			
	II. Number of Asset captured		09 (four)			
	III. Please mention assets		Composit pits in all wards of Panchayat			
	1.		Tile work from jama masjid chhatron to school.			
	2.		Protection wall near house of Adil Shah W no 3.			
	3.		TJM W.S.S. Seed.			
16	List of Incomplete Buildings- names, year of construction		Name	Year of construction		
			Nil	Nil		
17	List of Underutilized Buildings- names		Name	Year of construction		
			Nil	Nil		

5 QUESTIONNAIRE FOR B2V5
Schedule-III
(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASON FOR PENDING
1	Old Age pension	Social Department Welfare	37	37	
2	Widow pension	Social Department Welfare	11	11	
3	Disability pension	Social Department Welfare	10	10	
4	Status under Stunting Mukh	Social Department Welfare	-	-	
5	Status under wasting Mukh	Social Department Welfare	-	-	
6	Equipments provided to Speciality abled persons (Implants, tricycles etc)	Social Department Welfare	1+9	1+9	
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department	NA	NA	
9	Kisan credit card	Agriculture Department	183	183	
10	PM Kisan Samannidhi	Agriculture Department	183	120	63 pending
11	Employment Saturation (PMESCP, Tojsevan, Mernkin, Mission Youth, Samayat, etc)	Employment Department	-	-	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	
13	JJM implementation i. No of Household provided FHTC ii. Har Ghar Jal village(s) certified (No.)	Jai Shakti Department			
14	No of Households electrified	PDD	200	200	
15	PMAY- Gramin	RDD& PR	48	48	
16	SBM Gramin- IHHL functional (Household toilet)	RDD& PR	350	200	
17	ODF Plus villages (No)	RDD& PR	03	03	
18	Targeted Sock pit completed	RDD& PR	350	350	
19	JKRLN i. Number of Self Help Groups formed ii. Number of Households involved	RDD& PR	08 45	08 45	
20	Land Passbook Saturation	Revenue Department	419	419	nil
21	Pending Mutations	Revenue Department	34	34	Nil
22	Comilla Certificates	Revenue Department	-	-	-
23	Persons identified drug addicts	BDO/ Sarpanch	nil	nil	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	01	01	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	NA	NA	
26	Golden Health Card under Ayushman Bharat	Health Department	1369	1100	269
27	Janani suraksha yojana	Health Department			
28	Status under Anaemia Mukh	Health Department	NA	NA	
29	Status under Leprosy Mukh	Health Department	NA	NA	
30	Number of Ayushman Mats organized at Health & Wellness centres (HWCs) under Ayushman Bharat	Health Department	01	01	
31	Number of Ayushman Sabas held	Health Department	01		
32	Out of School Children brought to Schools	School Department Education	nil	1	
33	Number of students still out of Schools	School Department Education	nil	nil	
34	Persons educated through bridge courses	School Department Education	-	-	
35	Household using clean cooking fuel (LPG)	FCS & CA	200	180	

QUESTIONNAIRE FOR B2V5

Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	Health & wellness centre Govt.
3	Availability of Staff a) Doctor - 1 b) Paramedical - 1.	2.
4	No of patients attended during the month	76.
5	Status of medicine availability	Yes.
6	Special medical camp held, if any	No.
7	Status of immunization	Yes.
8	Participation of health worker in Village Health and Nutrition Day	Yes.
9	Institutional deliveries in Panchayat (Current Year)	No.
10	Non-institutional deliveries in Panchayat (Current Year)	No.
11	Other	-
12	Remarks of the Visiting Officer	There is need of one nurse for in this health centre

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	P.S. sheela, P.S. chakri, P.S. Upper Seal, M.S. lower seal
2	Type of building (Govt./ Private)	Govt. (one school in priv. building)
3	Availability of Staff as per sanctioned strength	Yes. (lack of headmasters)
4	Enrolment of the School a) Boys 150 b) Girls 177	327
5	Availability of play ground	No.
6	Availability of drinking water	Yes in all schools
7	Availability of electricity	Yes. (U.P.S. chhiltan without Electricity)
8	Availability of functional toilets	Yes.
9	Activities undertaken under 'My School My Pride'	Yes.
10	Other	-
11	Remarks of the Visiting Officer	All the students of above mentioned schools are active. U.P.S. chhiltan needs electricity and one more separate toilet for girls.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Ward no. (Seel), Ward 3 (Bondar), W. 7 - upper Seel
2	Number of children enrolled a) Boys 38 b) Girls 47	85
3	Status of Building (Private/Govt.)	Private (all)
4	Availability of Helper/ worker	Yes (Two helper posts vacant)
5	Maintenance of record of children	
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	-
12	Number of children wasted	-
13	Any Other	-
14	Remarks of the Visiting Officer	-

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Seel, Krothwon and Sheela
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Shadi Lal and Manzoor Ahmad
4	No of registered beneficiaries	218 + 69 = 287
5	No of beneficiaries drawing Ration from the store	287
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Always
9	Any Other	-
10	Remarks of the Visiting Officer	All (CAPD) stores are functioning properly.

V. Bank/ Extension counter:

N.A

S. No	Particulars	Status
1	Location of Bank/ Extension counter	/
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	RANJABAB Ward No. 06 Pyl-seel.
2	Condition of Amrit Sarovar	Under construction
3	Details of repair undertaken, if any	N.A
4	Utilization of Amrit Sarovar	N.A
5	Any Other	Nil
6	Remarks of the Visiting Officer	

VII. Playground:

N.A

S. No	Particulars	Status
1	Location of Playground	/
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	

VIII. Partwarkhana:

N.A

S. No	Particulars	Status
1	Location of Patwarkhana	/
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Chhilatson Panchayat Seel
2	Name of the beneficiary	Shahzhan Ahmed.
3	Status of the house (completed/ in-use/ under-construction)	Completed.
4	Any Other	10, new houses also under construction
5	Remarks of the Visiting Officer	- nil

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Ward No 06 & Ward No. 3 - Panchayat Seel.
2	Name of the beneficiaries	inhabitants of the above mentioned wards
3	Status of the Soakpits/compost pits (completed/ in-use/ under-construction)	Completed.
4	Any Other	-
5	Remarks of the Visiting Officer	Compost pits have been constructed in all wards of Pst

XI. Khidmatcenter / CSC:

NA

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	/
2	No of online services provided by the CSC	
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Yes. One ward i.e. sheela lacks road connectivity.
2	Transport	available.
3	Electricity	available. (Not at U.P.s Chhilatson)
4	Drinking water	available.
5	Cleanliness	moderate.
6	Sports facility (Playground)	Not available in whole Panchayat
7	Any Other	-

QUESTIONNAIRE FOR B2V5

Schedule-V (AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes ✓	organized
	1. Debates and Seminars	no.
	2. Skits, Songs, Dramas	yes.
	3. Local Folk programme / Show	organized
	4. Discussions with PRI and Senior citizens	yes.
	5. Exhibitions	no.
B	Sports Activities	Organised
	1. Sports Event	yes
	2. Distribution of sports kit	no.
C	Inaugurations (If any)	yes.
	PMAY house	03. houses inaugurated
	Segregation Sheds	No.
	Amrit Sarovar	No.
	JJM Assets	NO.
	Compost/ Soak Pits	02. organised inaugurated
	PMGSY / MGNREGA works	-
	Any other	-
D	Distribution of certificates	no
	Self Employment Schemes	No.
	Land Pass books	100% Saturation
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Awareness provided and Nasha Mukh and Swachta pledges were taken.

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	<i>My clean village Infrastructure Development</i>
2	Activities undertaken under the Theme (as per instruction manual)	<i>Development of Composit pits under S.B.M. and cleanlines drives at the Panchayat level.</i>
3	Status of activities undertaken	<i>Composit pits are completed.</i>
4	Visible impact of the Activities	<i>effective for swachhita.</i>
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	<i>not uploaded as yet</i>
6	How many activities of SDG have been covered under GPDP	-
7	Bottlenecks, if any, faced in the achievement of SDG Theme	<i>nil.</i>
8	Remarks of the Visiting Officer on the status SDG Theme	<i>Panchayat is marching towards swachhita however there are some schools which need, more toilet complexes.</i>

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A Demands/ Grievances addressed by the Administration		
1	(1) Road from Rongaab to chakeri (almost 30% complete)	Payment is still pending
2		
3	(2) play ground at Rongaab 50% complete	
4	is still pending	
5		
B Impact of B2V1 to B2V4		
1	The impact of B2V programmes, from 1 to 4,	
2	is almost Zero. Only demands were raised and submitted	
3	to higher authorities. But no one has ^{been} addressed completely.	
4	Hence people are avoiding these programmes, by calling them	
5	unnecessary Tamasha.	
C Challenges in the Panchayat		
1	Shortage of Ration in stores	
2	Lack of Airtel and jio Network.	
3	Unscheduled power cuts during winter season.	
4	Lack of teaching staff in some schools.	
5		
D Suggestions if any		
1	- The availability of Ration, at stores (CAPD) should be made	
2	- Proper power supply during winters, should be made possible. Possible.	
3	- The Vacant posts in schools should be fulfilled	
4	- Network and internet, in remote areas of Panchayat	
5	i.e. Sheela and Krothwon, should be made available.	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1 BEST PERFORMING DEPARTMENTS	
1	RDD Deptt
2	Education Deptt
3	Jal Shakti
2 LEAST RESPONSIVE DEPARTMENTS	
1	Skill development
2	Tourism
3	Horticulture

ii. FEEDBACK ON UT INITIATIVES

Various initiatives taken by the govt. at UT level, for the welfare of general public are really appreciable, they will benefit the peoples a lot. The schemes like (PMAY, PMAY, JAM and other Pension and insurance schemes) are helping the peoples a lot. But most of the peoples are unaware about such schemes. Hence public awareness about these schemes is very must.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	majority of demands highlighted in previous B2V programmes, are as it is, no action taken at all.
2	Major/urgent public demands that were reflected earlier but have not been addressed so far:	1. Construction of Panchayat Ghar at seel. 2. Road construction from Haveli road to Shree & Haveli road 3. Play ground at ward no. 06 Rongasab near lower border via chabot
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The general public is not satisfied with the previous B2V programmes. There was less participation of public in the program. Hence no focus should be on skill development & welfare schemes. The need of hour is to turn their dream into reality.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	07
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Enclosed.

Nasreena Begum

Signature of Sarpanch
Block Dali Udyanpur

Name: Mrs. Nasreena Begum

Sudesh Kumar
Signature of the Visiting Officer 20/11/23

Name: Mr. Sudesh Kumar