

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block Kahawa Panchayat Dhanyutha

Name of Visiting Officer Muchang Vajhat Designation Lecturer Physics

**DISTRICT ADMINISTRATION
DODA**

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in - Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. - Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in or www.jkpanchayat.jk.gov.in - Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work - Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries - Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity	Reach the Panchayat on day of visit.	
2		1. To hold meetings with PRIs, Officers/officials of the dept. and General Public to have firsthand information on infrastructure & implementation of Schemes as per Schedule IB & Schedule-II. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibitions by different depts. about individual sector schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in panchayat, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme, AyushmanBharat. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension scheme, Domicile Saturation, KCC Saturation, and saturation of passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Agri-wadi-centers, CAPD store, Bank/Extension cum Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEN, Janbhagadari, Aapki Zamin Aapki Nigarni, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through visits of PMAY houses, Compost/Soil pits, IJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for persons selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs, AMRIT SAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukti Abhayan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the local SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative dept under CSS/UT plans under intimations to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Muk, Bhrashtachar Muk, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes.
 - e. Empowerment and transparency through digital initiatives.
 - f. Effectiveness of grassroots machinery:
 - i. Panchayati Raj Institutions present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc.
 - v. Bhrashtachar Muk J&K.
 - vi. Nasha Muk, J&K.
9. The PRU members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the Rural Development official (BDO/Panchayat Secretary) for further uploading on the www.jkpanchnayat.in/ www.jkpanchnayat.jk.gov.in portal within a week's time.

Instruction for Field Visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigam, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify, Participate in at least one game in the playground
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeevan Mission verification- WSS/JND Electricity supply	Verify

AWARENESS GENERATION ABOUT FLAGSHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. **Ayushman Bharat- PMJAY**
 2. **Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission**
 3. **PM Awas Yojana (Rural)**
 4. **PM Ujjawala Yojana**
 5. **PM Vishwakarma**
 6. **PM Kisan Samman Nidhi**
 7. **Kisan Credit Card (KCC)**
 8. **PM Poshan Abhiyan**
 9. **Har Ghar Jal- Jal Jeevan Mission**
 10. **Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)**
 11. **Jan Dhan Yojana**
 12. **Jeevan Jyoti Bima Yojana**
 13. **PM KUSUM Yojana**
 14. **Suraksha Bima Yojana**
 15. **Atal Pension Yojana**
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1. **Enrolment in Eklavya Model residential school**
 2. **Scholarship schemes**
 3. **Forest Rights Title: Individual and Community Land**
 4. **Van Dhan Vikas Kendra: Self Help Groups**

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2022
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas.
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest with the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reduce energy consumption, usage of fossil fuels, plastics, non-renewable building material and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the IHHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Aanganwadi functional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO
- ii. How many Bal Sabha's were organized in the Gram Panchayat.

- iii. Whether the issues raised by BalSakshya are addressed during the Gram Sabha, Yes/NO
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

6. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No
- iii. Does the Gram Panchayat has its building or not? Yes/No
- iv. Is the Gram Panchayat office functional or not? Yes/No
- v. Are the activities approved under the Hakqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No

7. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii. Have all the eligible households registered in PDS or not? Yes/No
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes/No
- iv. Have all the eligible households been registered for Pension or not? Yes/No
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No

8. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No

9. Gendered Development in Village

- i. How many MahilaSabha's were organized in the Gram Panchayat
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv. Number of women beneficiaries headed households covered under PDS system.
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

10. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

S/No	Department	Deliverables
	Agriculture Production Department	I. Awareness programmes regarding the introduction of Bee Colonies II. Ensuring saturation of various Cattle (HCC) & Soil Health Cards (SHC). III. Awareness about G... IV. Issuing sanction letters to the beneficiaries for providing Farm Machinery equipment. V. Distribution of seeds and seedlings including Padi seeds, lentil seeds. VI. Implementation of F... VII. Issuing sanction letters for insurance of the Cattle
	Rural Development Department	I. Establishment of A... II. Saturation of all households in all Panchayats (Target/Achievement) III. Number of works verified and completed during BSV-I, II, III & IV. IV. Achieving 100% social audit of money. V. 100% verification of... VI. Achieving PMAY/... VII. Status of Drug Free/... VIII. Organizing of various sports events at the Panchayat level.
	Information Technology	I. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. II. Awareness about BEAMS, Janbhagdarik E-Unnat Portal etc. III. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. IV. Organizing of one CSC Camps per panchayat. V. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
	Finance Department	I. Number of Aadhaar Linked accounts under PMJDY, PMSBY, APY & PMJDY. II. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. III. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. IV. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
	Revenue Department	I. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. II. Information campaign for popularization of "AapZameenAap Ki Nigrah". III. Achieving saturation of land passbooks. IV. Pending inheritance mutations to be completed. V. Functionality of the Patawarthanas. (No of Patawarthanas made functional)
	Health & Medical Department	I. Saturation of Golden Cards under PMJDY/ SEHAT Scheme. II. Swachh Hospitals- Clean Toilets and Junk free premises. III. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. IV. Screening of School Children. V. Awareness about screening of NCD (Non communicable disease).
	Social Welfare	I. Geo-tagging of established Child Care Institutions. II. Saturation of Old Age Pension ISSS/NSAP. III. Number of Disability Cards (UDID) digitized. IV. 500 Anaemia check-up camps to be conducted. V. Number of Aanganwadi Beneficiaries Aaghar Seeded.

		vi. Number of Beneficiaries/Padwad parents (and vii. Saturation of left out cases under disability (crutches, implants, bicycles etc. viii. Awareness about Drug Mukt Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Ghar Haryal" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green JAK drive" campaign.
9	Tourism	i. Identification & Registration of Home Stay. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, definition and demarcation of at least 5 tourist destinations/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Twisha. iii. Promotion of local artists by way of organizing Kari/Sankhyas, Paints competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fair per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat Tabhi Badega Bharat. ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet & Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (Nashukukit Camps, Eco Clubs, Sports & Games). iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights.
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil. c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved & disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aashir Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department.
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/NTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collab

		v. 100% Implementation of road strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organisation (FPO) at block level.
	Science & Technology	ii. Holding Awareness Camps. iii. Registration of new cooperative societies.
	Public Works Department(R&B)	i. Public awareness drives (PAC) under Pradhan Mantri Aardram Scheme. ii. Outreach and training of farmers for PM KISAN Scheme. iii. Installation of Staff for self projects for rural awareness.
	ARI Trainings	i. Connectivity of left out hamlets under PMGSY. ii. Safe audit and inspection. iii. All major roads pothole free in the district.
	Mining	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & inventory management. ii. Monthly monitoring of C. Chafin. iii. Awareness programmes about illegal mining. iv. Grant of quarry licence.
	Disaster Management	i. Identification of new minor mineral blocks. ii. Number of grievances disposal of Public Commissioner's Portal. iii. Training of 250 APDA MITT. iv. Training of volunteers under SPDR.
	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalDeewan Mission & Regular testing of all Schools & Anganwadis for potable water.
	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievorans redressal. ii. Assessment of perception of departments among public. iii. Key Issues of concern leading to grievorans to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badsha J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



Back² Village⁵

Governance at doortsteps

to 16th NOVEMBER 2023.

FORMAIRE FOR B2V5 Schedule-I (A) (Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Mushtaq Vinajat
2	Designation	Lecturer Physics
3	Department	Education
4	Place of posting	Govt. Girls HSS Gowerai
5	Mobile No	9858213068
6	Email ID	waytomvhatt@gmail.com
7	Home District	Doda
8	Dates of visit	14-11-2023 to 15-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Dhanyouth
2	Local Government Directory(LGD) code of the Panchayat	239545
3	Name of CD Block	Kahara
4	Name of Tehsil	Kahara
5	Name of District	Doda

Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01.
2	No. of hamlets in the Panchayat	14
3	No. of households in the Panchayat	530
4	Population (approx) of the Panchayat	2550

QUESTIONNAIRE

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the book is handed over to the DC)

S. No	Department	Name	Designation	Present/Absent
1	Agriculture	Absent Krishan Lal	Jr. Asst.	Present
2	Education	Absent		
3	Food, Civil Supplies and Consumer Affairs	Absent Mohd Hanief	Dew. Compt.	Present
4	Forest	Absent		
5	Health and Medical Education	Absent		
6	ICDS Department	Saleema Begum	Adh. AWW	Present
7	Irrigation and Flood Control Department	Absent		
8	Jai Shakti Department	Mumtaz Ahmed	I/c Supervisor	Present
9	Power Development Department	Mohd. G. Balli	Lineman	Present
10	Public Works Department	Mohd. Saleem	Supervisor	Present
11	Revenue	Mohd. Younis	Patwari	Present
12	Rural Development and Panchayat Raj	1. Daya Kachan 2. Shahid Hussain 3. Muhammad Farid	GRS GRS PAA	Present Present Present
13	Skill Development	Absent		
14	Social Welfare Department	Absent		
15	Youth Services and Sports Department	Absent		
16	Others			
17	Sheep Husbandry	Pearvaiz Ahmed	MTS	Present
18	Sericulture	Zulhikar	I/c AE	Present
19	Home Deptt (JKE)	Gh. Nabi	SGCT	Present
20				

QUESTIONNAIRE FOR B2V5 Schedule-II (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt. Building			
	b) New/old/repairs	New			
	II. Furniture (Y/N)	Yes			
	III. Computer/printers (Y/N)	Yes			
	IV. Internet (Y/N)	Yes			
	V. Telephone (Y/N)	Yes			
	VI. Toilet (CSC part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	Yes			
	VIII. Electricity (Y/N)	Yes			
2	Educational institutes	Yes			
	a) Kindergarten	No. of children	Teachers	Govt Building/ Private Building	
	b) Primary	Nil			
	c) Middle	02	37	Nil	Govt
	d) High	03	113	Nil	Govt
	e) Higher Secondary	02	323	Nil	Govt
	f) College	Nil			
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Indoor / Outdoor play area	Govt Building/ Private Building
		07	160	01 (Indoor)	Private (all)
4	Healthcare facility	No. of sub-centres	No. of PNCs	No. of health & wellness centres	No. of medicine storing Govt. building
		01	Nil	02	Nil
5	Bank branch (Y/N)	Yes			
6	Availability of ATM (Y/N)	Yes			
7	Kidmat centre/ CSC (Y/N)	Yes			
8	Patwar khana (Y/N)	Yes (in Private building)			
9	Village hall (Y/N)	Yes			
10	Playground (Y/N)	No			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	530	Yes	
12	Government offices - details, whether functional or not	No. of Govt Offices	Functional		
		07	Yes		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		01	Sarvati	Good	Yes
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Nil			
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)	Yes			
	ii. Number of Asset captured	05			
	iii. Please mention assets	Panchayat Ghar Road Amrit Sarovar Pond Transformer Forest Area			
16	List of Incomplete Buildings- names, year of construction	Govt High School Bhawani Name			
17	List of Underutilized Buildings- names	Nil			
		Year of construction 2016-17 Year of reconstruction			

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)	
DEPARTMENT	TOTAL TARGET

S. No	NAM OF THE SCHEME	DEPARTMENT	TOTAL TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE MONTHLY OF THE SCHEME
1	Old Age pension	Social Welfare Department	129	129
2	Widow Pension	Social Welfare Department	13	13
3	Disability Pension	Social Welfare Department	31	31
4	Status under Stranding Mukt	Social Welfare Department	-	-
5	Status under waiting Mukt	Social Welfare Department	-	-
6	Pension provided to specially aged persons (Impaired, Blind etc)	Social Welfare Department	0	0
7	Capital Services provided	IT & ICD C&C	06	06
8	Dash Kisan	Agriculture Department	-	-
9	Kisan credit card	Agriculture Department	-	-
10	PM Kisan Samriddhi Yojana	Agriculture Department	331	331
11	Employment Generation (MCCP, Tuglani, Shiksha, Mission Youth, Shiksha, etc.)	Employment Department	01	01
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-
13	JAM implementation	Jan Shakti Department	-	-
14	No. of households covered by JAM	-	-	-
15	No. of households covered by JAM	-	-	-
16	No. of households covered by JAM	-	-	-
17	No. of households covered by JAM	-	-	-
18	No. of households covered by JAM	-	-	-
19	No. of households covered by JAM	-	-	-
20	No. of households covered by JAM	-	-	-
21	No. of households covered by JAM	-	-	-
22	No. of households covered by JAM	-	-	-
23	No. of households covered by JAM	-	-	-
24	No. of households covered by JAM	-	-	-
25	No. of households covered by JAM	-	-	-
26	No. of households covered by JAM	-	-	-
27	No. of households covered by JAM	-	-	-
28	No. of households covered by JAM	-	-	-
29	No. of households covered by JAM	-	-	-
30	No. of households covered by JAM	-	-	-
31	No. of households covered by JAM	-	-	-
32	No. of households covered by JAM	-	-	-
33	No. of households covered by JAM	-	-	-
34	No. of households covered by JAM	-	-	-
35	No. of households covered by JAM	-	-	-
36	No. of households covered by JAM	-	-	-
37	No. of households covered by JAM	-	-	-
38	No. of households covered by JAM	-	-	-
39	No. of households covered by JAM	-	-	-
40	No. of households covered by JAM	-	-	-
41	No. of households covered by JAM	-	-	-
42	No. of households covered by JAM	-	-	-
43	No. of households covered by JAM	-	-	-
44	No. of households covered by JAM	-	-	-
45	No. of households covered by JAM	-	-	-
46	No. of households covered by JAM	-	-	-
47	No. of households covered by JAM	-	-	-
48	No. of households covered by JAM	-	-	-
49	No. of households covered by JAM	-	-	-
50	No. of households covered by JAM	-	-	-

QUESTIONNAIRE FOR B2V5

Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Kahana
2	Type of building (Govt / Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	02 06 350
4	No of patients attended during the month	Yes
5	Status of medicine availability	Nil
6	Special medical camp held, if any	Yes
7	Status of Immunization	—
8	Participation of health worker in Village Health and Nutrition Day	—
9	Institutional deliveries in Panchayat (Current Year)	—
10	Non-Institutional deliveries in Panchayat (Current Year)	—
11	Other	—
12	Remarks of the Visiting Officer	All the Staff remained absent during Back to village 5th phase.

Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. High School Dhanyath
2	Type of building (Govt / Private)	Govt.
3	Availability of Staff as per sanctioned strength	Sanctioned = 16 In position = 06
4	Enrolment of the School a) Boys b) Girls	71 (Total)
5	Availability of play ground	Nil
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	School new building issued by dept. is still under construction from couple of years and the work is still pending till date due to unknown reasons. which are effecting the studies of students.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Shahjoh - B
2	Number of children enrolled	16
	a) Boys	07
	b) Girls	09
3	Status of Building (Private/Govt.)	Private
4	Availability of Helper/worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	Nil
12	Number of children wasted	Nil
13	Any Other	—
14	Remarks of the Visiting Officer	All the Anganwari centres in the area are in private buildings and face the lack of basic requirements of seating, heating etc.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Kahana
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Abdul Majeed
4	No of registered beneficiaries	530
5	No of beneficiaries drawing Ration from the store	465
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	—
8	Availability of ration	Yes
9	Any Other	—
10	Remarks of the Visiting Officer	Remained Absent in B2VS.

S. No	Particulars	Status
1	Location of Branch/ Extension counter	Kahana
2	No of Accounts in the branch	-
3	No of persons applied under various self-employment schemes	-
4	No of cases sanctioned under various self-employment schemes	-
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	-
6	Availability of ATM	Yes
7	Any Other	-
8	Remarks of the Visiting Officer	Remained Absent in Q2V5

VI Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Satisfactory
2	Condition of Amrit Sarovar	Good
3	Details of repair undertaken, if any	Nil
4	Utilization of Amrit Sarovar	Yes
5	Any Other	-
6	Remarks of the Visiting Officer	Condition is good and is being utilized by locals

VII Playground:

S. No	Particulars	Status
1	Location of Playground	Nil
2	Condition of Playground	-
3	Utilization of Playground	-
4	Any Other	-
5	Remarks of the Visiting Officer	-

VIII Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Headquarter Kahana
2	Government/ Private building	Govt (R&B)
3	Land passbook saturation	450/489
4	Pending mutations	28
5	Any Other	100% Online services provided to citizens
6	Remarks of the Visiting Officer	Satisfactory

IX. PMAY House:

S. No.	Particulars	Status
1	Location of PMAY House constructed	Ghoseola
2	Name of the beneficiary	Jaswant Singh
3	Status of the House (completed/ in-use/ under construction)	Completed
4	Any Other	—
5	Remarks of the Visiting Officer	Completed, but not in use yet.

X. Soak pits/Compost pits:

S. No.	Particulars	Status
1	Location of Soak pits/ compost pits	ST. Badi, Dharyouth
2	Name of the beneficiaries	Mohd Rafi
3	Status of the Soak pits/ compost pits (completed/ in-use/ under construction)	In use
4	Any Other	—
5	Remarks of the Visiting Officer	Satisfactory

XI. Kiosk/center / CSC:

S. No.	Particulars	Status
1	Location of Kiosk/center/ CSC center	Kahara
2	No of online services provided by the CSC	—
3	No of persons approached for services	—
4	Any Other	—
5	Remarks of the Visiting Officer	Remained Absent

XII. Observation of field officer on basic amenities:

S. No.	Particulars	Observations
1	Connectivity Road	Few roads without connectivity
2	Transport	Good
3	Electricity	Few houses without electric connection
4	Drinking water	Available.
5	Cleanliness	Good
6	Sports facility (Playground)	Not available.
7	Any Other	—

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	-
	2. Skits, Songs, Dramas	-
	3. Local Folk programme / Show	-
	4. Discussions with PFI and Senior citizens	Yes
	5. Exhibitions	-
B	Sports Activities	
	1. Sports Event	Yes
	2. Distribution of sports kit	-
C	Inaugurations (If any)	
	PMAY house	Yes
	Segregation Sheds	-
	Amrit Sarovar	-
	JJM Assets	-
	Compost/ Soak Pits	-
	PMGSY / MGNREGA works	Yes
	Any other	-
D	Distribution of certificates	-
	Self Employment Schemes	-
	Land Pass books	Yes
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat (Mobile Van) and Flagship Schemes given in the instruction manual	Corruption free, Nasha Mukf Bharat

QUESTIONNAIRE FOR B2V5

Schedule-VI

(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Yes
2	Activities undertaken under the Theme (as per instruction manual)	Good Health & well being Quality Education Gender equality etc.
3	Status of activities undertaken	—
4	Visible impact of the Activities	—
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	—
7	Bottlenecks, if any, faced in the achievement of SDG Theme	—
8	Remarks of the Visiting Officer on the status SDG Theme	Satisfactory

QUESTIONNAIRE FOR B2V5

Schedule-VII

(IMPACT OF B2V1 TO B2V4 PHASES)

Particulars	Status
Demands/ Grievances addressed by the Administration	
1	Road Construction to Sasantnii ongoing
2	JJM
3	
4	
5	
Impact of B2V1 to B2V4	
1	Const of water tank 2mtrs ST Bati Dharayath.
2	Repairment of high school Dharayath.
3	
4	
5	
Challenges in the Panchayat	
1	School Buildings are fully damaged & need urgent repairment
2	Hamlets are without electric poles & wire are over trees.
3	old Age pensions & other pensions are not released timely.
4	
5	
Suggestions if any	
1	Full electrification of Panchayat.
2	Urgent requirement of School Buildings.
3	
4	
5	

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS	
1	Rural Development Department
2	PWD
3	Education
2. LEAST RESPONSIVE DEPARTMENTS	
1	ICDS
2	Social Welfare
3	Health
4	Agriculture
5	Food Supplies

II. FEEDBACK ON UT INITIATIVES

All the citizens of panchayat are satisfied with all the initiatives of the Govt. for their welfare of their present as well as future.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No.	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Many houses are still without electricity School buildings are damaged
2	Major urgent public demands that was/were reflected earlier but have not been addressed so far:	- Electrification of hamlets in the panchayat - Incomplete School building construction - Requirement of Health center building
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	- Panchayat needs the health center building - School buildings are damaged and the shortage of staff. - Electric connections are not provided for houses till date.
4	Overall Rating of Govt. functioning as given by the Panchayat (Scale of 0 to 10)	07
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes

Signature of Sarpanch

Name Anur Devi

Signature of the Visiting Officer

Name Mushtaq Vajahat