

# INSTRUCTION MANUAL FOR B2V5



7<sup>th</sup> to 16<sup>th</sup> NOVEMBER 2023.

## QUESTIONNAIRE FOR B2V5

(Particulars of visiting officer and Reporting Officer)

### A. Details of Reporting Officer:

No.	Particulars	
1	Name	IFTIKHAR AHMAD KHAN
2	Designation	Assistant Director
3	Department	FCS & CA
4	Place of posting	Budgam
5	Mobile No.	9797858045
6	Email ID	iftikhar-khan@jk.gov.in
7	Home District	SRINAGAR
8	Dates of visit	10-11-November 2023

### B. Locational details of Panchayat (To be pre-filled, information to be taken from the previous phases, booklet/ summarized excel sheet about a decided Panchayat - www.jk.gov.in (to be validated by the visiting officer if the details to be filled))

No.	Particulars	
1	Name of the Panchayat	DRAYGRAM
2	Local Government Directory(LGD) code of the Panchayat	241363
3	Name of CD Block	PARNWAA
4	Name of Tehsil	KHANSAHIB
5	Name of District	BUDGAM

### C. Socio-Economic Data:

No.	Particulars	
1	No. of revenue villages in the Panchayat	04
2	No. of hamlets in the Panchayat	04
3	No. of households in the Panchayat	963
4	Population (approx) of the Panchayat	3203

## QUESTIONNAIRE FOR B2V5

Schedule 4 (B)

List of Officers/Officials present in the Panchayat  
 (To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

	Department	Name	Designation	Present / Absent	Remarks
1	Agriculture	Nisar Hussain	A.E.A.	Present	
2	Education	Ab. Atahd Bigh	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs				
4	Forest	Iqbal Hassan Bhat	Block Officer	Present	
5	Health and Medical Education	Mehjabeena Akhtar	ASHA		
6	ICDS Department	Fayaz Ahmad	F.P. Shop	Present	
7	Irrigation and Flood Control Department	Tasbaad Ahmad	Helper	Present	
8	Jal Shakti Department				
9	Power Development Department	Mohmed Shafiq	jele	Present	
10	Public Works Department	Nazir Ah. Dar	R.W	Present	
11	Revenue	Mehrajuddin Malik	Dathwari	Present	
12	Rural Development and Panchayati Raj	Mushtaq Ahmad	L.R.S	Present	
13	Skill Development	Rajeeb Rather	J.C.I.	Present	
14	Social Welfare Department				
15	Youth Services and Sports Department	Aijaz Ahmed Dar	Teacher	Present	
16	Others				
17	Animal Husbandry	Ab. Rashid Bhat	S.V.P	Present	
18					
19					
20					

## QUESTIONNAIRE FOR B2V5

(THIS IS A HAND WRITTEN QUESTIONNAIRE ON THE PANCHAYAT LEVEL. IT IS TO BE Filled IN BY THE PANCHAYAT LEVEL OFFICER OF UP AND TELANGANA STATE)

1.	Infrastructure of Panchayat Ghar				
	a) Govt building/private	<i>Under construction</i>			
	b) New/needling repairs				
	II. Furniture (Y/N)	<i>N</i>			
	III. Computer/printer (Y/N)	<i>Y</i>			
	IV. Internet (Y/N)	<i>N</i>			
	V. Telephone (Y/N)	<i>N</i>			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	<i>N</i>			
	VII. Water (Y/N)	<i>N</i>			
	VIII. Electricity (Y/N)	<i>N</i>			
	Educational Institutes				
	a) Kindergarten	0	0	0	<i>0</i>
	b) Primary	0	0	0	<i>0</i>
	c) Middle	07	545	0	<i>4out</i>
	d) High	01	106	0	<i>4out</i>
	e) Higher Secondary	0	0	0	<i>0</i>
	f) College	0	0	0	<i>0</i>
3.	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper Workers	Govt Institution
		11	368	0	<i>private</i>
	Healthcare facility	No. of Health centers	No. of FBO	Govt Health facilities	Govt Health centers
5.	Bank branch (Y/N)	<i>N</i>	01	<i>Yes</i>	
6.	Availability of ATM (Y/N)	<i>N</i>			
7.	Khidmatcenter/ CSC (Y/N)	<i>Y</i>			
8.	Patwarkhanal (Y/N)	<i>N</i>			
10.	Village host (Y/N)	<i>N</i>			
12.	Playground (Y/N)	<i>Y</i>			
	Number of Kitchen Shop	No. of Registered Beneficiaries	Open Kitchen units (number)		
12.	Government offices- details, whether functional or not	No. of Govt Offices			
13.	Private Offices - details, location, condition	Details	Location	Condition	Ownership
14.	Geographical area of Panchayat in terms of terrain, culture, heritage, potential,	<i>Shaliganga River and Ziyaret Sheikh Nookardin</i>			
15.	Panchayat assets captured on e-Gram Samanya App	<i>Yes</i>			
16.	No. of Asset captured	<i>05</i>			
17.	Other mention assets	<i>Lanes Drains P-Bunds Community drainage pits Vermi compost pits</i>			
	No. of Incomplete Buildings- names, no. of construction	Name	Photo	Photo	
	No. of Underutilized Buildings- names	0		0	
	No. of empty buildings	0		0	

## QUESTIONNAIRE FOR B2V5

No.	NAME OF THE GOVT. PGM	DEPARTMENT	TOTAL NUMBER RECORDED PERSONS IN THE VILLAGE		TOTAL NUMBER WHO ARE RECORDED IN THE VILLAGE	PERCENTAGE FILLED
			GOVT. AGRICULTURE DEPARTMENT PERSONS IN THE VILLAGE	GOVT. WELFARE DEPARTMENT PERSONS IN THE VILLAGE		
1	Old Age pension	Social Department	395	395		
2	Widow pension	Social Department	69	69		
3	Disability pension	Social Department	70	70		
4	Status under Stunting Mukt.	Social Department	-	-		
5	Status under wasting Mukt.	Social Department	-	-		
6	Equipment's provided to Specially abled persons[ implants, tricycles etc)	Social Department				
7	Digital Services provided	IT/ BDO/ CSC				
8	Daksh Kisan	Agriculture Department	50	35		
9	Kisan credit card	Agriculture Department	15 No.	underprocess		
10	PM KisanSammanNidhi	Agriculture Department	530	530		
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Ummayat, etc.)	Employment Department	560	560		
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	0	0		
13	JAL Implementation	Jal Shakti Department	98%	90%		
	I. No of Household provided HRTC					
	II. Hr Ghar Jal village(s) certified (No.)					
14	No of Households electrified	PDD	100%	100%		
15	PMAY- Gramin	RDD& PR	9	9		
16	SBMGramin- BHRS functional [Household toilets]	RDD& PR	98%	98%		
17	CDF Plus villages (No.)	RDD& PR	Yes	Yes		
18	Targeted Seep pit completed	RDD& PR	190	198		
19	NGO's	RDD& PR	8532	8532		
	I. Number of Self Help Groups formed		250	250		
	II. Number of Households involved					
20	Land Passbook Saturation	Revenue Department	100%	100%		
21	Pending Mutations	Revenue Department	NIL	NIL		
22	Domicile Certificates	Revenue Department	100%	100%		
23	Present identified drug addicts	BDO/ Sarpanch	0	0		
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	Yes 03	Yes		
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	0	0		
26	Golden Health Card under Ayushman Bharat	Health Department	2509	2509		
27	Janani suraksha yojana	Health Department	83	83		
28	Status under Anazamin Mukt.	Health Department	0	0		
29	II Status under Leprosy Mukt.	Health Department	0	0		
30	Number of Ayushman Melas organized at Health & Wellness centres / CHCs under Ayushman Bharat	Health Department	15	15		
31	Number of Ayushman Sabads held	Health Department	02	02		
32	Out of School Children brought to Schools	School Education Department	0	0		
33	Number of students still out of Schools	School Education Department	0	0		
34	Persons educated through bridge courses	School Education Department	0	0		
35	Household using clean cooking fuel (LPG)	LPG & CNG	940	940		

## QUESTIONNAIRE FOR B2V5

To include in  
EDUCATIONAL PANCHAYAT

Section A

Section A	
1	Name of Health Institutions
2	Type of building (Govt./ Private)
3	Availability of Staff
a)	Doctor
b)	Paramedical
4	No of patients attended during the month
5	Status of medicine availability
6	Special medical camp held, if any
7	Status of Immunization
8	Participation of health worker in Village Health and Nutrition Day
9	Institutional deliveries in Panchayat (Current Year)
10	Non-Institutional deliveries in Panchayat (Current Year)
11	Other
12	Remarks of the Visiting Officer

Section B

Section B	
1	Name of Education Institutions
2	Type of building (Govt./ Private)
3	Availability of Staff as per sanctioned strength
4	Enrolment of the School
a)	Boys - 291
b)	Girls - 360
5	Availability of play ground
6	Availability of drinking water
7	Availability of electricity
8	Availability of functional toilets
9	Activities undertaken under 'My School My Pride'
10	Other
11	Remarks of the Visiting Officer

P : 151  
 A : 300  
 340  
 120  
 430  
 465  
 50  
 202  
 255

Ques.	Ans.
1 Location of Anganwari center	9 AWC - Drygam
2 Number of children enrolled	Total = 368
a) Boys 198	
b) Girls 170	
3 Status of Building (Private/ Govt.)	yes
4 Availability of Helper/ worker	yes
5 Maintenance of record of children	yes
6 Availability of sufficient ration	yes
7 Availability of timely Ration	yes
8 Availability of Functional toilet	yes
9 Availability of tap connection	yes
10 Availability of electricity connection	yes (partially).
11 Number of children stunted	-
12 Number of children wasted	-
13 Any Other	
14 Remarks of the Visiting Officer	

1 Location of CAPD Store	Drygam.
2 Government / Private	Govt., 3 private
3 Name of the dealer (in case of Private)	Fayaz Ah. Bhat, Adil Shaban Riaz Loh mohd Shukla
4 No of registered beneficiaries	2352
5 No of beneficiaries drawing Ration from the store	2352
6 Whether store is functioning through Aadhar biometric system	yes
7 Whether record/register maintained in the store	yes.
8 Availability of ration	yes
9 Any Other	
10 Remarks of the Visiting Officer	Satisfactory

1	Location of Bank/ Extension counter	N.A
2	No of Accounts in the branch	5015
3	No of persons applied under various self-employment schemes	15
4	No of cases sanctioned under various self-employment schemes	166
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes.	15
6	Availability of ATMs	N.A
7	Any Other	-
8	Remarks of the Visiting Officer	

1	Location of Amrit Sarovar	Nil
2	Condition of Amrit Sarovar	-
3	Details of repair undertaken, if any	-
4	Utilization of Amrit Sarovar	-
5	Any Other	-
6	Remarks of the Visiting Officer	Nil

1	Location of Playground	Drygam - Gotiwan
2	Condition of Playground	under construction - 70%
3	Utilization of Playground	yes
4	Any Other	
5	Remarks of the Visiting Officer	The youth of Drygam are very much satisfied with RDO LPR for construction of play ground.

1	Location of Patwari Khana	Krenshore
2	Government/ Private building	100%
3	Land passbook saturation	Nil
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	The patwari khana is performing well & meeting the needs of local people on time

1	Location of PMAY house constructed	09 cases at Panchayat Drygam.
2	Name of the beneficiary	→ Total 9 Beneficiaries
3	Status of the house (completed/in-use/ under-construction)	All PMAY houses are under construction
4	Any Other	
5	Remarks of the Visiting Officer	1st installment has been released, 2nd one is in process.

1	Location of Soakpits/ compost pits	Drygam.
2	Name of the beneficiaries	100 beneficiaries
3	Status of the Soakpits/ compost pits (completed/in-use/ under-construction)	Completed.
4	Any Other	
5	Remarks of the Visiting Officer	

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1	Location of Khidmatcenter/ CSC counter	Opposite Abtao Bazaar
2	No of online services provided by the CSC	15
3	No of persons approached for services	
4	Any Other	100
5	Remarks of the Visiting Officer	LADLI Beli, Domsde, National Postal Scholarships, Irakhab and Tomabandi

1	Connectivity Road	Yes
2	Transport	Yes
3	Electricity	Yes
4	Drinking water	Yes
5	Cleanliness	Yes
6	Sports facility (Playground)	Yes
7	Any Others	

## QUESTIONNAIRE FOR B2V5

Date: \_\_\_\_\_

Name of the Gram Panchayat / Village: \_\_\_\_\_

Date: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Date of Interview: \_\_\_\_\_

Particulars	Status
Conducted Events/ Programmes	
1. Debates and Seminars	No.
2. Skits, Songs, Dramas	Yes.
3. Local Folk programme / Show	No.
4. Discussions with PRI and Senior citizens	Yes.
5. Exhibitions	No.
Sports / Trophy	
1. Sports Event	Yes.
2. Distribution of sports kit	No.
Infrastructure / Work	
PMAY house	Yes.
Segregation Sheds	No.
Amit Sarovar	No.
WASH works	Yes.
Compost/ Soak Pits	Yes.
DRGSSE / MGNREGA works	Yes.
Other	
1. Distribution of certificates	No.
Self Employment Schemes	Yes.
Goodness books	
Any other	
Generation of digital services, transparency, e-governance, NishaMukt Bharat, Viksit Bharat(Mobile application), Flagship Schemes given in the instruction manual	Yes.

## QUESTIONNAIRE FOR B2V5

Particulars	Date
1. The themes adopted in the Panchayat activities undertaken under the SDG theme.	1, clean & green 2, Self Sufficient Infrastructure 50% activities of both SDG themes are being carried at panchayat level.
2. The activities undertaken activities of the SDG theme	Activities are being carried on regular basis Quite visible
3. The extent of achievement in each of the three SDG themes	YES. 50%
4. Whether money required for the achievement of SDG themes	Inadequate & insufficient funds. so far as the achievement of SDGs is concerned enough funds may be required.

## QUESTIONNAIRE FOR B2V5

Q. No.	Particulars	Status
A.	Demand/Concerns addressed by the Administration	
	<p>Installation of electric poles and wires          Improvement in internal roads and lanes          Improvement in tap water connections.</p>	
B.	Impact of B2V5 on B2V5	
	<p>In certain variables the impact is visible and satisfactory</p>	
C.	Challenges in the Panchayat	
	<p>1. C/o bridge at Shaliganga river - DPR pending          2. Opening of J and K Bank Branch.          3. Upgradation and construction of new building for Health Center.          4. Sheep boundary.</p>	
D.	Suggestions if any	
	<p>Land is available for construction of H.C          upgradation of High School to Hr. Sec. School          2. Panchayat road from Diggam to Shimney.          Self Help groups are not functional since          20 December 2020.</p>	

## QUESTIONNAIRE FOR B2V5

Date: 10-12-2023

### 1. Overall Perception of functioning of Government Department

1. BEST PERFORMING DEPARTMENTS		
1	RDD	
2	Health	
3	Education	
1. LEAST RESPONSIVE DEPARTMENTS		
1	Bank	
2	Social welfare	
3	Skill Development	

2. SOURCE OF THE INITIATIVES	
<p>The initiatives launched by UT Administration are satisfactory and as per needs &amp; aspirations of people.</p>	

### 3. ASSESSMENT BY THE VISITING OFFICER

No.	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Completion of Bridge near Shelinganga river as it connects Daryaganj to 30 nearby villages - DPR
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far	ATM - Facility pending.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The panchayat Daryaganj is performing well with the assistance of centrally sponsored schemes & Administration. But some grave issues need to be redressed on priority basis.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	07.
5	State your opinion that this visiting officer has been helpful or not?	This is certified that panchayat Officer Gftikhar Ali Khan - AD Ford was present as on 10-11-December-2023

Signature of Sarpanch

Name: Gh. Mohammad Shah

Signature of the Visiting Officer

Name.....