

ARI PLASER

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Shahid Hamid
2	Designation	Lecturer
3	Department	School Education
4	Place of posting	DIET Rajouri
5	Mobile No	7006013981
6	Email ID	shahidrajouri@gmail.com
7	Home District	Rajouri
8	Dates of visit	10-11-2023, 11-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Ari Plaser
2	Local Government Directory(LGD) code of the Panchayat	7456
3	Name of CD Block	Mendhar
4	Name of Tehsil	Mendhar
5	Name of District	Poonch

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01 One
2	No. of hamlets in the Panchayat	11 Eleven
3	No. of households in the Panchayat	802
4	Population (approx) of the Panchayat	3445



QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Vikas Gupta	Field Asstt.	Present	
2	Education	Nazir Hussain	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	—	—	Absent	
4	Forest	Tariq Mehmood	Helper	Present	
5	Health and Medical Education	Mohd Sadia / Armita Devi	Sap. Pharmant / Asha Worker	Present / Present	
6	ICDS Department	Nasreen Kouser	A.W.W	Present	
7	Irrigation and Flood Control Department	—	—	Absent	
8	Jal Shakti Department	Basharrat Hussain	Supervisor	Present	
9	Power Development Department	Romesh Chander	Line Man	Present	
10	Public Works Department	—	—	Absent	
11	Revenue	—	—	Absent	
12	Rural Development and Panchayat Raj	Zaffar Iqbal	GRS	Present	
13	Skill Development				
14	Social Welfare Department	Pooja Rani	SW CT	Present	
15	Youth Services and Sports Department	Imtiaz Ahmed Khan	PET	Present	
16	Others	Zahid Abbas	Teacher	Present	
17	Edu.	Nazir Hussain	Teacher	Present	
18	Animal Husbandry	Mohd Sharif	St. V. Pharmant	Present	
19	Sericulture	Mohd Sayeed	M/Mam	Present	
20	PMES/	Rajesh Kumar	AE	Present	
21	PMES/	AMJED QURESHI	AE	Present	
22	Horticulture	Venun Sharma	Hort. Tech.	Present	
23	Tariq Mehmood	Sheep Husbandry	Stock Asstt.	Present	

(Signature)

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt building			
	b) New/need repairs				
	II. Furniture(Y/N)	Y			
	III. Computer/printer(Y/N)	Y			
	IV. Internet (Y/N)	Y			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	N			
	VII. Water (Y/N)	N			
	VIII. Electricity(Y/N)	Y			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	-	-	-	-
	b) Primary	02	77	08	Govt
	c) Middle	01			
	d) High	01	231	23	Govt.
	e) Higher Secondary	Nil			
	f) College	Nil			
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		01	170	07	Private building
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
5	Bank branch(Y/N)	N			
6	Availability of ATM (Y/N)	N			
7	Khidmat center/ CSC (Y/N)	N			
8	Patwarkhana(Y/N)	N			
9	Village haat (Y/N)	N			
10	Playground(Y/N)	Y			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	610	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		01	W.N. 8	Average	Water Storage
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Nil			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Yes			
	ii. Number of Asset captured	05			
	iii. Please mention assets				
	1.	Construction of drain Near Ramesh Chander W. Code 311250			
	2.	Construction of D/work R/with Near Habib W. Code 298210			
	3.	Construction of road W. NO. - 4 W. Code 298229			
	4.	Construction of B/Path near Ashok W. Code 298226			
	5.	Construction of Play Ground W. NO - 3 / Completed - 2022-23			
16	List of Incomplete Buildings- names, year of construction	Name		Year of construction	
		Nil			
17	List of Underutilized Buildings- names	Name		Year of construction	
		Nil -			

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	137	137	
2	Widow pension	Social Department Welfare	23	23	
3	Disability pension	Social Department Welfare	55	55	
4	Status under Stunting Mukht	Social Department Welfare	Nil	Nil	
5	Status under wasting Mukht	Social Department Welfare	Nil	Nil	
6	Equipment's provided to Specially abled persons (Implants, tricycles etc)	Social Department Welfare	55	55	
7	Digital Services provided	IT/ BDO/ CSC	NA	NA	
8	Daksh Kisan	Agriculture Department	255	193	out of country + no land
9	Kisan credit card	Agriculture Department	194	194	
10	PM Kisan Sammanidhi	Agriculture Department	250	194	landless
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmat, etc)	Employment Department			
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			
13	JJM Implementation I. No of Household provided FHTC II. Har Ghar Jal village(s) certified (No.)	Jal Shakti Department	720	305	work ongoing
14	No of Households electrified	PDD			
15	PMAY- Gramin	RDD& PR	720	720	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	03		
17	ODF Plus villages (No)	RDD& PR	05		
18	Targeted Sock pit completed	RDD& PR	01	01	
19	JKRLM: I. Number of Self Help Groups formed II. Number of Households involved	RDD& PR	500 08 20	229	
20	Land Passbook Saturation	Revenue Department	400	390	Digitization Pending
21	Pending Mutations	Revenue Department	Nil		
22	Domicile Certificates	Revenue Department	NA		
23	Persons identified drug addicts	BDO/ Sarpanch	01	01	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	02	02	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	01	01	
26	Golden Health Card under Ayushman Bharat	Health Department	2930	2613	Children remaining
27	Janani suraksha yojana	Health Department	39	39	
28	Status under Anaemia Mukht	Health Department	100%	100%	
29	Status under Leprosy Mukht	Health Department	100%	100%	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	07	07	
31	Number of AyushmanSebas held	Health Department	05	05	
32	Out of School Children brought to Schools	School Department Education	Nil	Nil	
33	Number of students still out of Schools	School Department Education	Nil	Nil	
34	Persons educated through bridge courses	School Department Education	Nil	Nil	
35	Household using clean cooking fuel (LPG)	FCS & CA	Nil	Nil	

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	NO Health Institution.
2	Type of building (Govt./ Private)	—
3	Availability of Staff a) Doctor b) Paramedical	—
4	No of patients attended during the month	—
5	Status of medicine availability	—
6	Special medical camp held, if any	—
7	Status of Immunization	—
8	Participation of health worker in Village Health and Nutrition Day	—
9	Institutional deliveries in Panchayat (Current Year)	—
10	Non- Institutional deliveries in Panchayat (Current Year)	—
11	Other	—
12	Remarks of the Visiting Officer	NO Health Institution available in Panchayat Plasav.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. GHS Ari
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	23
4	Enrolment of the School a) Boys b) Girls	112 119
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	—
11	Remarks of the Visiting Officer	Sports activity conducted School was functioning properly.

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III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	W. NO. 10
2	Number of children enrolled a) Boys b) Girls	15 12
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	2 Perwar Akhter, meen Akhter
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	-
12	Number of children wasted	-
13	Any Other	-
14	Remarks of the Visiting Officer	Anganwari center was working properly.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Ari
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Aftab Ahmed
4	No of registered beneficiaries	610
5	No of beneficiaries drawing Ration from the store	610
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	NO
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	CAPD Store was opened and functioning, Aadhar based Bio-metric system was installed.

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V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	NIL
2	No of Accounts in the branch	—
3	No of persons applied under various self-employment schemes	—
4	No of cases sanctioned under various self-employment schemes	—
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	—
6	Availability of ATM	—
7	Any Other	—
8	Remarks of the Visiting Officer	NO Bank/Extension counter available in P.t.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	W. NO 03 Moh. Lambudaran
2	Condition of Amrit Sarovar	Average.
3	Details of repair undertaken, if any	NO
4	Utilization of Amrit Sarovar	Storing Rainwater for animals
5	Any Other	—
6	Remarks of the Visiting Officer	

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	W. NO 03.
2	Condition of Playground	Average
3	Utilization of Playground	for Sports activities
4	Any Other	—
5	Remarks of the Visiting Officer	Sports activities should be organised Playgrounds should be well levelled for games.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	NIL
2	Government/ Private building	NIL
3	Land passbook saturation	NIL
4	Pending mutations	NIL
5	Any Other	—
6	Remarks of the Visiting Officer	NO Patwarkhana available in Panchayat

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IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	W.NO.6 Ray Kumar
2	Name of the beneficiary	Ray Kumar
3	Status of the house (completed/ in-use/ under-construction)	In Use
4	Any Other	-
5	Remarks of the Visiting Officer	House was completed in all respect and was in use by beneficiary

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	W.NO.9
2	Name of the beneficiaries	Mohd Maroof
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	In Use
4	Any Other	-
5	Remarks of the Visiting Officer	Pit was in use by the beneficiary.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Nil
2	No of online services provided by the CSC	-
3	No of persons approached for services	-
4	Any Other	-
5	Remarks of the Visiting Officer	No. Khidmat Center/CSC available.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Available
2	Transport	Available
3	Electricity	Available
4	Drinking water	Available
5	Cleanliness	Fair
6	Sports facility (Playground)	Available, Need improvement
7	Any Other	-

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QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	—
	2. Skits, Songs, Dramas	Songs
	3. Local Folk programme / Show	—
	4. Discussions with PRI and Senior citizens	Yes, Gram Sabha
	5. Exhibitions	Nil
B	Sports Activities	
	1. Sports Event	Volleyball match
	2. Distribution of sports kit	Nil
C	Inaugurations (If any)	
	PMAY house	Yes, W.NO. 6 (Raj. karnar)
	Segregation Sheds	— Nil
	Amrit Sarovar	— Nil
	IJM Assets	— Nil
	Compost/ Soak Pits	— Nil
	PMGSY / MGNREGA works	—
	Any other	—
D	Distribution of certificates	
	Self Employment Schemes	—
	Land Pass books	—
	Any other	—
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	All the flagship schemes were discussed in Gram Sabha

held on 10th & 11th of Nov. 2023, which was attended by more than 50 individuals (Approx.) Different Deptt. employees discussed various schemes. Emphasis were given to Nasha Mukt Bharat and Corruption free Bharat. In addition to this various online services offered by different departments were discussed including Ayushman Bharat Scheme and Soil Health Cards were also discussed in detail.

[Signature]

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean & Green Village
2	Activities undertaken under the Theme (as per instruction manual)	- Awareness meetings - Cleanliness drives - Plastic free villages
3	Status of activities undertaken	A lot of 'improvement' is seen as per the theme.
4	Visible impact of the Activities	- Very less plastic bags were found - Drainage and Houses surrounding were clean
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	
6	How many activities of SDG have been covered under GPDP	04
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Lack of awareness among individuals particularly scientific ways to dispose off waste.
8	Remarks of the Visiting Officer on the status SDG Theme	- Dust bins should be installed. - People should be made aware of disposing off organic waste.

[Signature]

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Segregation Shed w. no. 4	was completed.
2	07 Water Hand Pumps	were installed
3	01 Playground	was completed by w. no. 3.
4	01 Transformer	was installed
5	01 Drainage	was completed.
B	Impact of B2V1 to B2V4	
1	03 out of 110 PMAY Houses	completed
2	Demand of 110 Electric poles	still pending
3	most of the departments	performing very well
4	Overall Impact of Back to Village programs	
5		is very good.
C	Challenges in the Panchayat	
1	PMAY Houses 110 cases	were projected 03 completed.
2	Power voltage	is very low in most of houses.
3	Roads	need to be improved.
4	Upgradation of road from Narrian	to Mohalla Mokadam need
5	Electric wires	were tied to trees at some places.
D	Suggestions if any	
1	Playground	needs improvement.
2	Roads are narrow	and need repairs work
3	voltage is low	in some parts of Panchayat
4	Major demand of people	was PMAY pending cases
5	More Electric poles	should be installed

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD & Health
2	Education
3	PDD, PHE
2	LEAST RESPONSIVE DEPARTMENTS
1	PWD
2	Irrigation
3	Forest

ii. FEEDBACK ON UT INITIATIVES

- overall response regarding UT initiatives is good
- People are show their resentment on the pending demands of B2V1-B2V4 especially pending cases of PMAY Houses and over low power voltage & shortage of Electric poles
- Transparency in recruitment process is being appreciated

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Deletion of PMAY Beneficiaries from Awas Portal. 110 Electric poles required.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Same as above. Except this people demanded transformers in Panchayat
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Overall work of all the departments is good but they need to put more efforts for the implementation of Govt Schemes and spreading awareness of the same
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	07
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	

Signature of Sarpanch
Subash Chander Sharma
Name Sarpanch.....
Pyt. Halqa Ari Plaser

Signature of the Visiting Officer
Name Shabid Hamid

Office of the Sarpanch Panchayat Ari Plaser

Annexure - A

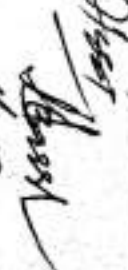
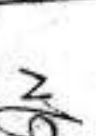
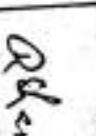
To Whom it may concern :

It is certified that the visiting officer, Mr. Shahid Hamid Lecturer has stayed in the panchayat Ari Plaser for two days and one night w.e.f. 10-11-2023 to 11-11-2023.

Hence Certificate is issued.


Subash Chander Sharma
Sarpanch
Pvt. Halqa Ari Plaser

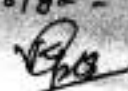
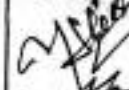
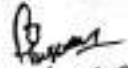
Attendance at Gram Sabha held Under Bule to Village S' on 10th of Oct. 2023-24.
 M:-ARI PLASAE

S.No.	Name of Official	Department	Designation	Cont. No.	Email Id.	Signature
01	Mageshwarin	Education	Teacher (BLO)	9596670873	Mageshwarin60@gmail.com	
02	Zakir Abbas	Education	Teacher (BLO)	9622365929	Zakirabbas02@gmail.com	
03	Imtiyaz Ahmed Khan	Education	PET	9622065526	imtiyaz100@gmail.com	
04	Bushara Hussain	PHE	Supervisor	9622097205	S.V.P.	
05	Mohd. Sherief S.V.P. Animals.	P.D.P.	S.V.P. Pharmacy	8713824716	bushara9596684186@gmail.com	
06	Romesh Chander	P.D.P.	W/S. Health / supervision	9596684186	Mohd Sayeed Khan 9310@gmail.com	
07	Basharat Hussain	PHE	m/mem.	959669041	Mukhtasab 7809@gmail.com	
08	Mohd Sayeed.	Agriculture	Teacher (BLO)	8803714810	Mageshwarin 473@gmail.com	
09	Mukhtas Ahmed	Education	Teacher (BLO)	95966361145	9 mail.	
10	Nasreen Kouser	ICDS Project	A.M.M	9906379853		
11	Vikas Gupta	Agriculture	Filed / Asst	9419107154		
12	Rajesh Kumar	Grass	A.E.	9419672286		
13	ER. AMJAD AURRISA	Grass	A.E.	9906045814		
14	Rashid Mahmood	Forest / Wildlife Conservation	Health	8492949360		
15	Nasim Sharma	Horticulture	Hort. Tech	95966861930	m.sadiq121829@gmail.com	
16	Mohd. Jafar / Sup. Pharmacist	Health Dept.	Supervising Pharmacist			

Attendance of Gram Saba held on

S.no.	Name of the official	Deptt.	Designation	C.NO.	Email	S/g.
17	Tariq Mahamed	Shoor Husharady	Shoor Husharady	7248364189	Tariq.786.	W
18	Pooja Rani	S.W.C	C-T	9797762058		Rani

Attendance of Gram Sabha held under block to village 5th & 6th 11 November 2023-24.

S.No.	Name of official	Department.	Designation.	Contact No.	8780 -
1)	VIKAS GUPTA.	Agriculture	Field ASH.	9906379253	
2)	Mohd. Shariq	Animal Husbandry	S.V. P.	9622091905	
3)	Satish Lal	Health Deptt.	Sup. Pharmacist	9596861930	
4)	Imtiyaz Ahmad Khan	Educational	PET GIS Ari	9622065526	
5)	Amrita Devi	Health Deptt	Asha Works	9055060710	Amrita
6)	Nazreen Akter	Health Deptt.	Asha. work.	9797050423	
7)	Bashir Hussain	PHE	Work W/S	9596684186	
8)	Visay Kumar	PDD	Line man	7051925873	VKS
9)	Pooja Rani	S.W.C	C-T	9797762058	Rani