

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



Governance at doorsteps

7th to 16th NOVEMBER, 2023.

Block GIUNDNA Panchayat DHAL KHANKOOT

Name of Visiting Officer DEEP RAJ Designation HEADMASTER

**DISTRICT ADMINISTRATION
DODA**

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in / www.jkpanchayat.jk.gov.in Collect List of new works started/ ongoing/ completed during the previous and current financial year under the following heads: <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries • List of SHGs • List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer • Any other activities identified by different departments

GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
 2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
 3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
 4. While preparing the Gram Panchayat development plan, he/she shall ensure that demands are prioritized and reflected under available schemes, wherever necessary, the larger works are referred to administrative dept under CSS/11 plan, under inter-ministerial DCA, and the rest of the works to DCs for reflecting it under district CSS plans.
 5. His/her work shall be hard-core planning and audit and issue a PR cover the
 6. Every Deputy Commissioner has to ensure that at least one RDO official ideally Panchayat Secretary is present in every Panchayat with relevant Panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance
 7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the Panchayat and uploaded on Vibrant Gram Sabha Portal.
 8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
 9. The focus of the visit is on youth, skills, self-employment, Nasha Mukti, Bhraashtrachar Mukti, Rozgar yukti J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.
- In addition, attention may be given to the following areas:
- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grassroots machinery
 - g. Parvati, VLV present and available
 - h. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - i. Fairness in governance
 - ii. CSS Individual beneficiary schemes, etc
 - v. Bhraashtrachar Mukti J&K.
 - vi. Nasha Mukti J&K.

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch Panch are present at the time of inauguration and ceremonies

1. To hold meetings with PRI, Officers officials of the department
2. Ensure that all front-line workers of different depts are present.
3. Ensure exhibition by different depts about individual beneficiary schemes.
4. Inspect JKB PSB corners equally
5. Participate ensure organization of sports activity in playfield.
6. Inspect JKB PSB corners equally
7. Ensure awareness generation about PM Vishwakarma scheme and Ayushman Bharat
8. Ensure saturation of soil health card and Golden Health Card under Ayushman Bharat, saturation of Old Age Pension Scheme, Domestic Sanitation, KCC Saturation, and saturation of land passbooks.
9. Visit government establishments, i.e. Health facility, Education Institute, Agri-extension, KAP, Home Bank/Extension counter, Amrit Sarovar, Play ground, Parvati bhana, etc.
10. Inspect Khatima, etc. Centres and create/generate awareness on online schemes, especially KCC schemes like BEAMS, Janhagidan, Aapki Zamin Aapki Nigam, Digital J&K, etc.
11. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost San, pits, JIM, etc.
12. Assess status of connectivity, transport, Electrification, Drinking water, cleanliness, etc., in the Panchayat
13. Conduct social audit of works under following schemes: MGONREGA, PMAY, MGN, etc. and payments CSCs & AMRIT SAROVARs
14. Prepare Village Development Plan in consultation with Gram Panchayat, etc. at the Panchayat level and get it approved.
15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Pottery, etc.
16. Organize village-level cultural events to engage Panchayat members.
17. Obtain a candid review about the performance of various depts, including full feedback about discrepancies in functioning.
18. Open discussion on Nasha Mukti Abhiyan, corruption-free Panchayat, etc.
19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by Gram Panchayat.

Reach the Panchayat on day of visit.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field Visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigam, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAJ	Inspect, Inaugurate
My school, my pride progress: schools- water, toilets, staff Swachh SBM	Visit, check for water, electricity, sanitation, meet students and staff Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify, Participate in at least one game in the playground
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify

AWARENESS GENERATION ABOUT FLAGSHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAGSHIP SCHEMES

1. Ayushman Bharat- PMJAY
 2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
 3. PM Awas Yojana (Rural)
 4. PM Ujjawala Yojana
 5. PM Vishwakarma
 6. PM Kisan Samman Nidhi
 7. Kisan Credit Card (KCC)
 8. PM Poshan Abhiyan
 9. Har Ghar Jal- Jal Jeevan Mission
 10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
 11. Jan Dhan Yojana
 12. Jeevan Jyoti Bima Yojana
 13. PM KUSUM Yojana
 14. Suraksha Bima Yojana
 15. Atal Pension Yojana
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1. Enrolment in Eklavya Model residential school
 2. Scholarship schemes
 3. Forest Rights Title: Individual and Community Land
 4. Van Dhan Vikas Kendra: Self Help Groups

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGRIFIED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas.
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No.
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/sewage pits for solid/liquid waste management. Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No.
- ii. Do all the eligible individuals have been provided the Golden Card? Yes/No
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the IHHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Anganwadi functional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/No
- ii. How many BalSabhAs were organized in the Gram Panchayat.

- iii. Whether the issues raised by BalSabhA are addressed during the Gram Sabha. Yes/No
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No
- iii. Does the Gram Panchayat has its building or not? Yes/No
- iv. Is the Gram Panchayat office functional or not? Yes/No
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii. Have all the eligible households registered in PDS or not? Yes/No
- iii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Yes/No
- iv. Have all the eligible households been registered for Pension or not? Yes/No
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
- vi. Are all the eligible households getting benefits from JAY or not? Yes/No

8. Engendered Development in Village

- i. How many MahilaSabhAs were organized in the Gram Panchayat
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv. Number of women beneficiaries headed households covered under PDS system.
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.

9. Self-sufficient infrastructure in the village

- i. Whether GIP has a Community Hall with access to electricity, furniture, water supply toilet. Yes/No
- ii. Whether the Disaster management plan is available at the GIP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GIP (Yes/No)
- iv. Whether the GIP has easy access to Cowlaw for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	i. Awareness program regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of "Seed Rate" and Soil Health Cards (SHC). iii. Awareness about the sowing of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and providing high quality seeds, seedling seeds. vi. Implementation of Fertiliser and Pesticide Subsidy Scheme. vii. Issuing sanction letters for insurance of the cattle. i. Establishment of AmritSarovar per Panchayat (Target Achievement)
2	Rural Development Department	ii. Saturation of all households in SHGs across all Panchayats. iii. Number of works visited and completed during 32Y-1, II, III & IV. iv. Achieving 100% social audit of pms. v. 100% verification of JGP plus model villages door to door collection mechanism, segregation shed, PVMs, Sakshat/compost pits for all households. vi. Achieving 95% of the saturation. vii. Status of Drug Free/Antidrug Free Panchayats. viii. Organizing of various sports events at the Panchayat level. i. All online services under Public Service Guarantee Act to be popularized and information about these to be disseminated. ii. Awareness about BEAMS, Janakalyandak, E-JamalPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital Sak & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrollment for User Services, Golden Card, Domicile Certificate etc.
3	Information Technology	i. Number of Aadhaar Linked accounts under PMJDY, PMSBY, APY & PMUDY. ii. Providing Self-employment to at least one person per panchayat in consultation with JAK Bank, EOI and labour. iii. Setting up of computer & server at Panchayat level for verification, Sanctioning and disbursement of cases and also accessing Fresh application under an individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
4	Finance Department	i. Awareness programme about Management, legacy data of registration & delivery of registration documents online to the citizens by the Tensibar concerned. ii. Information campaign for popularization of "AapZameenAp Ki Migrant". iii. Achieving saturation of the above. iv. Pending inheritance cases to be disposed.
5	Revenue Department	v. Functionality of the Revenue system (No of Revenue records made functional). i. Saturation of Golden Card under PMJAY/SEHAT Scheme. ii. Swachh Hospitals-Door To door and Junk free premises. iii. Awareness programme about Akshat Milani, 25 Milani and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
6	Health & Medical Department	i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSB NSAP. iii. Number of Disability Cards (DDID) issued. iv. 500 Anaemia check up camps to be conducted. v. Number of Aanganwadi Beneficiaries Aadhar Seeded.
7	Social Welfare	

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		vi. Number of Panchayat Gram Panchayat cover, India. vii. Saturation of left out cases under disability pension, implants and therapies etc. viii. Awareness about Prati Mahat Panchayats. ix. Panchayat cover under "Har Ghar Haryat" program. x. Conservation of water bodies. xi. Forest for water. xii. "Green" and "Blue" economy. xiii. Awareness about water conservation under village cooperatives. xiv. Promotion for anganwadi and tourist inflow. xv. Identification, delineation and demarcation of at least 5 tourist destination/ circuit/ themes tracks per district. xvi. Plastic free tourism destinations.
8	Forest, Ecology & Environment	i. Organizing school talent hunt competitions. ii. Cultural event at Panchayat level under Har Din Tihar. iii. Promotion of local artists by organizing KaviSamayan, Painting competitions etc.
9	Tourism	i. Registration of job Seekers by per District. ii. Organizing of one job fairs per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme. iv. Number of students covered under Himun Bharat & Pradega Bharat v. Identification of out of school Children and their enrolment. vi. My School My Pride: Teacher and Parentage drives to be organized. vii. Holding of at least 200 Parent Teacher meetings per district. viii. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
10	Culture Department	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (Hasthikar Camps, Eco Clubs, Sports & Games). iii. Career counselling and Job placements. iv. Organizing sports activities/games in every panchayat. v. Stadium / Flood Lights. vi. Steps taken to reduce the occurrence of road accidents. vii. Cases under MUMKIN scheme to be finalized. viii. Organizing of Tribal Artisan Mela in each District. ix. Saturation of Scholarship Schemes.
11	Labour & Employment	i. Distribution of Transformers. ii. Check Unique Number iii. Identify DTS with low oil and top oil iv. Replace Non Standard fuses standard fuses. v. All pending electrical accidental claim cases to be resolved and removed.
12	School Education Department	i. Achievement made under opening of fair price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
13	Higher Education	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2 J4/MTT/2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Pol/Techno/ITI.
14	Youth Services & Sports	
15	Transport	
16	Tribal Affairs	
17	Power Development Department	
18	Food, Civil Supplies and consumer affairs	
19	Skill Development	

20	Cooperative	v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme. vi. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. vii. Holding Awareness Camps. viii. Registration of new cooperative societies. ix. Public awareness events (PAC) under Prati Mahat Panchayat Sector. x. Outreach and training of farmers for PM-KISIM Scheme. xi. Installation of Stall for solar gadgets for mass awareness. xii. Connectivity of left out habitations under PMGSY. xiii. Safe audit and inspection of all roads. xiv. All major roads pot-hole free in the district. xv. Inspections carried to evaluate quality of work and grievances disposal record keeping & inventory management.
21	Science & Technology	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
22	Public Works Department (P&B)	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MTTAS. iii. Training of volunteers under SDRF.
23	ARD Trainings	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
24	Mining	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of Jalveeran Mission & Regular testing of all Schools & Anganwadis for potable water.
25	Disaster Management	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
26	GAD	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public. iii. Key issues of concern leading to grievances to be identified. iv. Vacation/identification of all unsafe buildings.
27	Jal-Shakti Department	i. Awareness programmes regarding electricity. ii. Eviction of unauthorized occupants. iii. Capacity building training of the staff.
28	Law Justice & Parliamentary affairs.	i. Training and awareness camps for farmers in commercial floriculture. ii. Training of the Departmental Officials in Media and Communications. iii. Launch of Musical Talents. iv. Organizing photograph competition under SadakTarak for public. v. PNEGP cases in which marginal money disbursed.
29	Public Grievance	i. MISNE registration on single window portal. ii. Registration of Artisans and weavers. iii. Training of youth in handicrafts and Handloom cooperatives. iv. Achievements made under Vishwanath Yatra Scheme.
30	Estates Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects, works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.
31	Hospitality & Protocol	
32	Floriculture Department	
33	Information Department	
34	Industries & Commerce Department	
35	Planning Development & Monitoring Department	

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	DEEP RAJ
2	Designation	HEADMASTER
3	Department	EDUCATION
4	Place of posting	GOVT. HS KHANKOT.
5	Mobile No	8803649871.
6	Email ID	deepraj3324@gmail.com.
7	Home District	KATHUA.
8	Dates of visit	15-11-2023. & 16-11-2023.

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	DHAL KHANKOT
2	Local Government Directory(LGD) code of the Panchayat	239527
3	Name of CD Block	GUNDNA
4	Name of Tehsil	MOHALLA
5	Name of District	DODA.

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	02
2	No. of hamlets in the Panchayat	34
3	No. of households in the Panchayat	700
4	Population (approx) of the Panchayat	3730.

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture				
2	Education	Shariet Ahmed	Teacher	Present	OK
3	Food, Civil Supplies and Consumer Affairs	Jahid Saleem	Dealer	Present	OK
4	Forest	Tamir Malik	Forest	Present	OK
5	Health and Medical Education	Sushma Devi	FMP HW	Present	OK
6	ICDS Department	Rahila Akhtee	AWW	Present	OK
7	Irrigation and Flood Control Department	Asdul Haseem	Chowkidar	Present	OK
8	Jai Shakti Department	Sandeep Kumar	I/C Supervisor	Present	OK
9	Power Development Department	Subodh			OK
10	Public Works Department	Sarlam Hossain	Ordery	Present	OK
11	Revenue	Rafiq Ali	Girdawar	Present	OK
12	Rural Development and Panchayat Raj	Suresh Kumar	ULW	Present	OK
13	Skill Development	Absent			
14	Social Welfare Department	Absent			
15	Youth Services and Sports Department	Shalinder Kaur	REK Teacher	Present	OK
16	Others				
17	Animal Husbandry	Adil Saleem	Vety. Phos.	Present	OK
18	Sheep Husbandry	Ghulam Nabi	Stockman	Present	OK
19	Horticulture	Rukajit Marhas	Ext. I/c Gardener	Present	OK
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt.			
	b) New/need repairs				
	II. Furniture(Y/N)	Y			
	III. Computer/printer(Y/N)	Y			
	IV. Internet (Y/N)	Y			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	N			
	VII. Water (Y/N)	N			
	VIII. Electricity(Y/N)	N			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	04	37	-	Govt. B
	b) Primary	03	51	-	Govt. B
	c) Middle	06	169	-	Govt. B
	d) High	01	144	05	Govt. B.
	e) Higher Secondary	Nil	-	-	-
	f) College	Nil	-	-	-
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		09	145	01	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		01	Nil	01	01
5	Bank branch(Y/N)	0	-	-	-
6	Availability of ATM (Y/N)	0	-	-	-
7	Khidmat center/ CSC (Y/N)	0	-	-	-
8	Patwarkhana(Y/N)	0	-	-	-
9	Village haat (Y/N)	0	-	-	-
10	Playground(Y/N)	0	-	-	-
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		Nil	-	-	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		0	-	-	-
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc				
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Y			
	ii. Number of Asset captured	04			
	iii. Please mention assets	Street Lights.			
	1.	Pond at Masjid Mahalla.			
	2.	Park at Gulla			
	3.	Graveyard at Shuhpeera.			
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		0	0		
17	List of Underutilized Buildings- names	Name	Year of construction		
		0	0		

5QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASON FOR PENDING
1	Old Age pension	Social Department Welfare	55	55	
2	Widow pension	Social Department Welfare	30	30	
3	Disability pension	Social Department Welfare	11	11	
4	Status under Stunting Mukht	Social Department Welfare			
5	Status under wasting Mukht	Social Department Welfare			
6	Equipment's provided to Specially abled persons (Implants, tricycles etc)	Social Department Welfare	Nil	Nil	
7	Digital Services provided	IT/ BDO/ CSC	01	01	
8	Daksh Kisan	Agriculture Department	46	46	
9	Kisan credit card	Agriculture Department	365	365	
10	PM Kisan Sammannidhi	Agriculture Department	336	336	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himayat, etc)	Employment Department	Nil	Nil	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	Nil	Nil	
13	JJM Implementation	Jal Shakti Department			
	i. No of Household provided FHTC		1209	720	
	ii. Har Ghar Jal village(s) certified (No.)				
14	No of Households electrified	PDD			
15	PMAY- Gramin	RDD& PR	505	260	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR		250	
17	ODF Plus villages (No)	RDD& PR		250	
18	Targeted Sock pit completed	RDD& PR	180	180	
19	JKRLM:	RDD& PR	Nil	Nil	
	i. Number of Self Help Groups formed		Nil	Nil	
	ii. Number of Households involved				
20	Land Passbook Saturation	Revenue Department		60%	
21	Pending Mutations	Revenue Department		100%	
22	Domicile Certificates	Revenue Department	3730	3400	
23	Persons identified drug addicts	BDO/ Sarpanch	Nil	Nil	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch		05	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch			
26	Golden Health Card under Ayushman Bharat	Health Department	2773	2549	
27	Janani suraksha yojana	Health Department		100%	
28	Status under Anaemia Mukht	Health Department	Nil	Nil	
29	Status under Leprosy Mukht	Health Department	Nil	Nil	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	Nil	Nil	
31	Number of Ayushman Sabas held	Health Department	Nil	Nil	
32	Out of School Children brought to Schools	School Department Education	Nil	Nil	
33	Number of students still out of Schools	School Department Education	Nil	Nil	
34	Persons educated through bridge courses	School Department Education	Nil	Nil	
35	Household using clean cooking fuel (LPG)	School Department Education	Nil	Nil	
		FGS & CA	700	300	

QUESTIONNAIRE FOR B2V5

Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Health and wellness centre
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff a) Doctor b) Paramedical	FM PHW.
4	No of patients attended during the month	57 (Approx).
5	Status of medicine availability	Yes
6	Special medical camp held, if any	Yes
7	Status of Immunization	Yes
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	No.
10	Non-institutional deliveries in Panchayat (Current Year)	No.
11	Other	
12	Remarks of the Visiting Officer	There is no electricity connection in the building. So, There is a dire need of electricity. Beside it there is also a need of tap water and Bathrooms at the centre. Moreover there is availability of all kind of Staffs ^{ie} Dr., Para-medical Staff and PIS.

Hospital

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. High School Khanpoot.
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	08
4	Enrolment of the School a) Boys b) Girls	Boys + Girls = Total. 72 + 72 = 144
5	Availability of play ground	No.
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	There is a dire need of playground in the school. Beside it there is also a need of library, laboratory in the school.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	AWC Gujjar Basti Bathekar.
2	Number of children enrolled	
	a) Boys	13
	b) Girls	04
		Total (17)
3	Status of Building (Private/ Govt.)	Private.
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	NO
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	nil
12	Number of children wasted	nil.
13	Any Other	
14	Remarks of the Visiting Officer	There is a dire need of Building as well as toilets, Bathroom at the Centre.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Mohd Saleem
4	No of registered beneficiaries	1300
5	No of beneficiaries drawing Ration from the store	312
6	Whether store is functioning through Aadharbiometricsystem	Yes
7	Whether record/register maintained in the store	Yes.
8	Availability of ration	
9	Any Other	
10	Remarks of the Visiting Officer	

Sign. of Dealer

V. **Bank/ Extension counter:**

S. No	Particulars	Status
1	Location of Bank/ Extension counter	—
2	No of Accounts in the branch	—
3	No of persons applied under various self-employment schemes	—
4	No of cases sanctioned under various self-employment schemes	—
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	—
6	Availability of ATM	—
7	Any Other	—
8	Remarks of the Visiting Officer	There is a dire need of Bank/ extension Centre at Dyt. Dhal — Khankoot. W.No. 03 (Shupi)

VI. **Amrit Sarovar:**

S. No	Particulars	Status
1	Location of Amrit Sarovar	—
2	Condition of Amrit Sarovar	—
3	Details of repair undertaken, if any	—
4	Utilization of Amrit Sarovar	—
5	Any Other	—
6	Remarks of the Visiting Officer	—

VII. **Playground:**

S. No	Particulars	Status
1	Location of Playground	—
2	Condition of Playground	—
3	Utilization of Playground	—
4	Any Other	—
5	Remarks of the Visiting Officer	There is a great need of Playground.

VIII. **Partwarkhana:**

S. No	Particulars	Status
1	Location of Patwarkhana	—
2	Government/ Private building	—
3	Land passbook saturation	90%
4	Pending mutations	NIL.
5	Any Other	—
6	Remarks of the Visiting Officer	There is a need of Patwarkhana in the Dyt.

IX. PMAY house:		Status
S. No	Particulars	
1	Location of PMAY house constructed	W.No. 02
2	Name of the beneficiary	Mohd Rafi S/o Mohd Shafi
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	There is a dire need of PMAY house for pending beneficiaries in the Pvt.

X. Soak pits/Compost pits:		Status
S. No	Particulars	
1	Location of Soakpits/ compost pits	W.No. ① and ②
2	Name of the beneficiaries	Inhabitants of W.No. ① & ②
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	09.
4	Any Other	
5	Remarks of the Visiting Officer	Construction of Soak Pits are Satisfactory.

XI. Khidmatcenter / CSC:		Status
S. No	Particulars	
1	Location of Khidmatcenter/ CSC counter	—
2	No of online services provided by the CSC	—
3	No of persons approached for services	—
4	Any Other	—
5	Remarks of the Visiting Officer	There is a dire need of Khidmat centre / CSC.

XII. Observation of field officer on basic amenities:		
S. No	Particulars	Observations
1	Connectivity Road	Under Construction
2	Transport	No
3	Electricity	70%
4	Drinking water	90%
5	Cleanliness	50%
6	Sports facility (Playground)	No
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS /INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Yes
	2. Skits, Songs, Dramas	Yes
	3. Local Folk programme / Show	Yes
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	No
B	Sports Activities	
	1. Sports Event	Yes
	2. Distribution of sports kit	No
C	Inaugurations (If any)	
	PMAY house	No
	Segregation Sheds	No
	Amrit Sarovar	No
	JJM Assets	No
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	Yes
	Any other	No
D	Distribution of certificates	No
	Self Employment Schemes	No
	Land Pass books	No
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	General Staff for Health and wellbeing centre Khankoot.	
2	Compound wall / Fencing, Playground, laboratory, Library for H/S Khankoot.	
3	Community Halls and Khidmat Centre for Pgt.	
4	Ayush Centre (discrepancy)	
5	Fencing & development of Bani Mandir upper Khankoot.	
B	Impact of B2V1 to B2V4	
1		
2		
3		
4		
5		
C	Challenges in the Panchayat	
1	→ All weather road with Proper black top is necessary as the condition of the road is not good.	
2	→ People of Dhalkhankoot suffer a lot due to non availability of Dr. and Paramedical staff.	
3		
4	→ Gr. Public have to face Ration problems. so there is a need of Ration Shop.	
5	→	
D	Suggestions if any	
1	only Suggestion is that the demands mentioned in B2V1 to B2V4. should be started as soon as possible, so that the inhabitants full filled may not suffer any more.	
2		
3		
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS

- 1 Education
- 2 RDD
- 3 Horticulture

2. LEAST RESPONSIVE DEPARTMENTS

- 1 Social welfare
- 2 Skill development department
- 3 Irrigation and flood control department.

ii. FEEDBACK ON UT INITIATIVES

iii. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	B2V1, B2V2, B2V3 works mentioned have been not completed yet.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Community Halls (4 Nos.) w.No. 5, 4, 3, and 1 and Khidmat centre at Pvt. Dhal khankoot. Biggest demand of the Pvt. is fencing of H/S khankoot and Playground in H/S Khankoot. Retaining wall at H/s khankoot.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	U/sd. Visited the whole panchayat & spent two days & held Panchayat Sabha, Mahila Sabha etc & assessed the whole panchayat. Most of ward lack road connectivity, the Anganwadi workers B w.No.3 is attached in C.D.P.O office from 06. Last 2 yrs. & children are suffering from her services.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes.

Signature of Sarpanch
Rukhsana Akter
Panchayat Halqa Dhal Kha
Name
Date: Block-Gum...

Signature of the Visiting Officer
Deep Raj
Name: Deep Raj