

LOYEL BELLA

Date of visit.

13-11-2023 AND 14-11-2023

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER 2023.

LCY 1342 1342

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS TO DISTRICT LEVEL

Activity	INSTRUCTIONS	ACTION POINTS
1. Seeking details from the District team		a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 & 4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in b. Also take print outs of the summarized excel sheets of the previous phases of B2V from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in-ATRs on issues raised in previous 4 phases of B2V and feedback on deliverables of last year from the Deputy Commissioner. c. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.jk.gov.in d. Collect List of new works started/ ongoing/ completed during the previous financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work e. Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries f. Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer • Any other activities identified by different departments

S.No.	Reach the Panchayat on day of visit.	1. To hold meetings with PPTs, Officers/officials of the department, and Gram Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule IA, IB & Schedule-II 2. Ensure that all front line workers of different depts are present 3. Ensure exhibition by different depts, about individual beneficiary schemes. 4. Inspect JKR/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent & cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme & AyushmanBhav. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarov Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zar Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits PMAY houses, Compost/Soak pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMA IHHL toilets and payments CSCs & AMRIT SAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Cultural Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukti Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SD prioritized for that village as per the resolution passed by that Gram Panchayat.
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1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.ikpanchayat.ik.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukta, Bhrashtachar Mukta, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
- b. Saturation of individual beneficiary schemes.
- c. Self-employment schemes.
- d. Bank-linked schemes, including departmental subsidy schemes
- e. Empowerment and transparency through digital initiatives
- f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Mukta J&K.
 - vi. Nasha Mukta J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

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FIELD VISIT

Item	Notes
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigrahani, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress: schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify

The Voting Officer shall create awareness about the following schemes:-

1.	Ayushman Bharat- PMJAY
2.	Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3.	PM Awas Yojana (Rural)
4.	PM Ujjawala Yojana
5.	PM Vishwakarma
6.	PM KissanSamman Nidhi
7.	Kissan Credit Card (KCC)
8.	PM Poshan Abhiyan
9.	Har Ghar Jal- Jal Jeevan Mission
10.	Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
11.	Jan Dhan Yojana
12.	Jeevan Jyoti Bima Yojana
13.	PM KUSUM Yojana
14.	Suraksha Bima Yojana
15.	Atal Pension Yojana
ADDITIONAL FOCUS SCHEMES FOR TROPICAL DISTRICTS	
1.	Enrolment in Eklavya Model residential school
2.	Scholarship schemes
3.	Forest Rights Title:Individual and Community Land
4.	Van Dhan Vikas Kendra: Self Help Groups

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. *Yes*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. *Yes*
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof. *Yes*
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No *No*
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. *Reducing usage of Plastic etc.*
- vi. Whether schools have started segregating waste. Yes/No *Yes*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No *Yes*

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No *Yes*
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No *Yes*
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No *Yes*
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No *Yes*
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No *Yes*
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No *Yes*

3. Water-sufficient village

- i. Do all the HHs in the Gram Panchayat have water pipeline connections? Yes/No *No*
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify *No*
- iii. Do all the HHs in the Gram Panchayat have toilets? Yes/No *No*
- iv. Are all the HHs toilets functional or not? Yes/No *No*
- v. Do all the Schools/Anganwadis/centers have a toilet facility or not? Yes/No *No*
- vi. Are all the toilets in the schools/Anganwadis/functional or not? Yes/No *No*
- vii. Whether Gram Panchayat/Bhawan has separate toilets for women or not? Yes/No *No*

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadis/centers for pre-schooling? Yes/No *Yes*
- ii. How many JuNabha's were organized in the Gram Panchayat *04*

- iii. Whether the issues raised by MahilaSabha are addressed during the Gram Sabha? Yes/No **Yes**
 iv. Whether Gram Panchayat is tracking the data related to dropout children and action with regular attendance? Yes/No **No**
 v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **No**

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No **No**
 ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No **Yes**
 iii. Does the Gram Panchayat has its building or not? Yes/No **Yes**
 iv. Is the Gram Panchayat office functional or not? Yes/No **Yes**
 v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No **No**
 vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No **Yes**

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **No**
 ii. Have all the eligible households registered in PDS or not? Yes/No **Yes**
 iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes/No **Yes**
 iv. Have all the eligible households been registered for Pension or not? Yes/No **No**
 v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No **No**
 vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No **Yes**
 vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No **No**

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No **Yes**
 ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No **No**
 iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No **No**
 iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No **No**
 v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No **No**
 vi. Are all the eligible households getting benefits from IAY or not? Yes/No **No**

8. Engendered Development in Village

- i. How many MahilaSabha's were organized in the Gram Panchayat **2**
 ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) **Yes**
 iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) **Yes**
 iv. Number of women beneficiaries headed households covered under PDS system. **180**
 v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana. **NIL**

9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No **No**
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) **No**
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) **No**
- iv. Whether the GP has easy access to Godown for storage (Yes/No) **No**
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) **No**

Deliverables:

S. No	Department	Deliverable
1	Agriculture Production Department	i. Awareness programmes regarding the establishment of Bee Colonies Mushroom farms. <i>Yes</i> ii. Ensuring saturation of Kisan Credit Cards (KCC) & Soil Health Card (SHC). <i>Saturated</i> iii. Awareness about G.I. Tagging of agriculture crops. <i>Yes</i> iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. <i>No</i> v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. <i>Yes</i> vi. Implementation of Fasal Bima Yojna (Crop Insurance) <i>No</i> vii. Issuing sanction letters for insurance of the Cattle <i>No</i>
2	Rural Development Department	i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. <i>No</i> iii. Number of works verified and completed during B2V-I, II, III & IV. <i>02</i> iv. Achieving 100% social audit of PMAY. <i>Yes</i> v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, FWMU, soakage/compost pits for all households <i>No</i> vi. Achieving PMAY/HHH Saturation. <i>No</i> vii. Status of Drug Free/Corruption free Panchayats <i>Yes</i> viii. Organizing of various sports events at the Panchayat level. <i>No</i>
3	Information Technology	i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. <i>No</i> ii. Awareness about BEAMS, Janbhagidari & E-Umat Portal etc. <i>No</i> iii. Hoardings, Wall paintings in all panchayats about Digital JSK & Services. <i>No</i> iv. Organizing of one CSC Camps per panchayat. <i>No</i> v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc. <i>No</i>
4	Finance Department	i. Number of Aadhaar Linked accounts under PMUDY, PMSBY, ARY & PMUDY. <i>No</i> ii. Providing Self-employment to at least 20 person per panchayat in consultation with JSK Bank, EOI and Labour. <i>No</i> iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. <i>No</i> iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc. <i>No</i>
5	Revenue Department	i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. <i>No</i> ii. Information campaign for popularization of "AapZameenAap Ki Nigam". <i>Yes</i> iii. Achieving saturation of land passbooks. <i>Yes</i> iv. Pending inheritance mutations to be completed. <i>No</i> v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional) <i>Yes</i>
6	Health & Medical Department	i. Saturation of Golden Cards under PMUDY/ SEHAT Scheme. <i>Yes</i> ii. Swachh Hospitals- Clean Toilets and Junk free premises. <i>Yes</i> iii. Awareness programmes about Anemia Mukht, TB Mukht, and Stunting Mukht Panchayats. <i>Yes</i> iv. Screening of School Children. <i>Yes</i> v. Awareness about screening of NCD (Non communicable disease) <i>Yes</i>
7	Social Welfare	i. Geo-tagging of established Child Care Institutions. <i>Yes</i> ii. Saturation of Old Age Pension ISSS/IASAP. <i>No</i> iii. Number of Disability Cards (UDID) digitized. <i>Nil</i> iv. 500 Anemia check-up camps to be conducted. <i>No</i> v. Number of Aanganwadi Beneficiaries Aashir Seednet. <i>188</i>

		vi. Number of BetiBachaoBetiPadhao events held. <i>Nil</i> vii. Saturation of left out cases under disability pension, implants and tricycles etc. <i>Nil</i> viii. Awareness about Drug Mukht Panchayats. <i>one programme organised</i>
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. <i>Yes</i> ii. Conservation of water bodies. <i>No</i> iii. Forest for Fodder. <i>No</i> iv. "Green J&K drive" campaign. <i>Yes</i>
9	Tourism	i. Identification & Registration of Home Stays. <i>No</i> ii. Providing support for tourism activities under village cooperatives. <i>No</i> iii. Promotion for augmenting the tourist inflow. <i>No</i> iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. <i>No</i> v. Plastic free tourism destinations. <i>No</i>
10	Culture Department	i. Organizing school talent hunt competitions. <i>No</i> ii. Cultural event at panchayat level under Har Din Tivhar. <i>No</i> iii. Promotion of local artists by way of organizing KaviSamayan, Painting competitions etc. <i>No</i>
11	Labour & Employment	i. Registration of Job Seekers 50 per District. <i>No</i> ii. Organizing of one Job fairs per District. <i>No</i> iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme. <i>No</i>
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat <i>No</i> ii. Identification of out of school Children and their enrolment. <i>Nil</i> iii. My School My Pride-Cleanliness and Maintenance drives to be organized. <i>Yes</i> iv. Holding of at least 200 Parent Teacher meetings per district. <i>Yes</i> v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility. <i>03 in Pst. Lohil Bella.</i>
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. <i>Nil (Pst. L. Bella)</i> ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) <i>No</i> iii. Careers counselling and Job placements. <i>No</i>
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. <i>No Pst. L. Bella</i> ii. Distribution of sports kits. <i>No</i> iii. Stadium / Flood Lights <i>No</i>
15	Transport	i. Steps taken to reduce the occurrence of road accidents. <i>No Pst. L. Bella</i> ii. Cases under MUMKIN scheme to be finalized. <i>No</i>
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. <i>No Pst. L. Bella</i> ii. Saturation of Scholarship Schemes. <i>No</i>
17	Power Development Department	i. Distribution of Transformers. <i>(Pst. L. Bella)</i> a) Check Unique Number <i>No</i> b) Identify DTS with low oil and top oil <i>No</i> c) Identify DTS with load imbalance <i>No</i> d) Replace Non Standard fuses standard fuses. <i>No</i> e) All pending electrical accidental claim cases to be resolved and disbursed. <i>No</i> f) Removal of damaged transformers. <i>No</i>
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. <i>01 shop exists already</i> ii. Saturation of Aadhaar Seeded Ration Cards. <i>Yes</i> iii. 100% grievance redressal to be ensured. <i>No</i> iv. Awareness about the schemes of the Department <i>No</i>
19	Skill Development	i. Training of left out SHG members registered with NALM/Tribal Affairs. <i>15 (yes)</i> ii. Skill Training of B2V4-MTM2 youth. <i>Yes</i> iii. Short term Skill Training of women in rural urban areas in collaboration with Universities/Colleges/Schools of JKUT. <i>No</i> iv. 100% admission Polytechnic, JTL. <i>No</i>

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme. <i>No</i>
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. <i>No</i> ii. Holding Awareness Camps <i>No</i> iii. Registration of new cooperative societies. <i>No</i> <i>Pvt. L. Bella</i>
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. <i>No</i> ii. Outreach and training of farmers for PM-KUSUM Scheme. <i>No</i> <i>Pvt. L. Bella</i> iii. Installation of Stall for solar gadgets for mass awareness. <i>No</i>
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. <i>No</i> <i>(Pvt. L. Bella)</i> ii. Safe audit and inspection of all roads. <i>No</i> iii. All major roads pothole free in the district. <i>No</i>
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management. <i>No</i> <i>(Pvt. L. Bella)</i>
24	Mining	i. Monthly monitoring of E-Challans. <i>No</i> ii. Awareness programmes about illegal mining. <i>No</i> <i>(Pvt. L. Bella)</i> iii. Grant of quarry licence. <i>No</i> iv. Identification of new minor mineral blocks. <i>No</i>
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. <i>No</i> ii. Training of 250 APDA MITRAS. <i>No</i> <i>(Pvt. L. Bella)</i> iii. Training of volunteers under SDRF. <i>No</i>
26	GAD	i. Ensuring Biometric attendance. <i>Yes</i> ii. Online portal for purchase of property by J&K Government employees. <i>Yes</i> iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. <i>Yes</i> iv. Action against false complaints. <i>Yes</i>
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. <i>40% achieved</i> ii. Smart Billing- Online collection of water charges. <i>No</i> iii. Ease of water connection amendment in legal provisions. <i>No</i> iv. Implementation of JalDwaan Mission & Regular testing of all Schools & Anganwaris for potable water. <i>No</i>
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. <i>No</i> <i>(Pvt. L. Bella)</i> ii. Mechanism for monitoring of cases at district level. <i>No</i> iii. Steps for decriminalization of laws. <i>No</i>
29	Public Grievance	i. Satisfaction level for grievances redressal. <i>40% redressal</i> ii. Assessment of perception of departments among public. <i>40%</i> iii. Key issues of concern leading to grievances to be identified. <i>Nil</i>
30	Estates Department	i. Vacation/identification of all unsafe buildings. <i>No</i> <i>Pvt. L. Bella</i> ii. Eviction of unauthorized occupants. <i>No</i>
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. <i>No</i> <i>Pvt. L. Bella</i> ii. Capacity building/ training of the staff. <i>No</i>
32	Floriculture Department	i. Awareness about yoga. <i>No</i> <i>(Pvt. L. Bella)</i> ii. Training and awareness camps for farmers in commercial floriculture. <i>No</i>
33	Information Department	i. Training of the Departmental Officials in Media and Communications. <i>No</i> ii. Launch of Musical Talents. <i>No</i> <i>(Pvt. L. Bella)</i> iii. Organizing photograph competition under Basaltaj&K for public. <i>No</i>
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. <i>No</i> <i>(Pvt. L. Bella)</i> ii. MSME registration on single window portal. <i>No</i> iii. Registration of Artisans and weavers. <i>No</i> iv. Training of youth in handicrafts and Handloom cooperatives. <i>No</i> v. Achievements made under Vishwakarma Scheme. <i>No</i>
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. <i>No</i> <i>(Pvt. L. Bella)</i> ii. Physical verification of completed projects/ works. <i>No</i> <i>Pvt. L. Bella</i> iii. Monitoring of Aspirational Panchayat, Block and District programmes. <i>No</i> iv. Awareness programme about registration of Births & Deaths. <i>Yes</i> v. Panchayat Development index rating verification. <i>Yes</i>

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Barket Hussain
2	Designation	Senior Lecturer
3	Department	School Education
4	Place of posting	GHSS Mandi
5	Mobile No	9596748820
6	Email ID	barket.choudhary34@gmail.com
7	Home District	Poonch
8	Dates of visit	13.11.2023 and 14.11.2023

B. Location details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Lohil Bella
2	Local Government Directory(LGD) code of the Panchayat	JK - 11 - 002029
3	Name of CD Block	LORAN
4	Name of Tehsil	MANDI
5	Name of District	POONCH

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	09
3	No. of households in the Panchayat	429
4	Population (approx) of the Panchayat	2524

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Sunil Raina	AEA	Present	
2	Education	Mohd Yousaf	Teacher	present	
3	Food, Civil Supplies and Consumer Affairs	Mohd Tarriq	Salesman	"	
4	Forest	Ab. Hamid	Guard	"	
5	Health and Medical Education	Tazeem Akhter	FMPHW	"	
6	ICDS Department	Salceema Begum	AWW	"	
7	Irrigation and Flood Control Department	—	—	Absent	
8	Jal Shakti Department	Ab. Rashid	Supervisor	present	
9	Power Development Department	Jhangir Ahmed	Line man	"	
10	Public Works Department	Mohd Rafiq	Helper C	"	
11	Revenue	Mohd Shahzad	Patwari	"	
12	Rural Development and Panchayat Raj	Salceem Ahmed	GRS	"	
13	Skill Development	—	—	Absent	
14	Social Welfare Department	Mohd Rafiq	NYC	present	
15	Youth Services and Sports Department	—	—	—	
16	Others	—	—	—	
17	Social Forestry	Ab. Hamid	C.L	present	
18					
19					
20					

QUESTIONNAIRE FOR B7V5

Part 1: (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT AND UTILIZATION AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar	Panchayat Ghar			
a)	Govt. building/private	Govt. Building			
b)	New/needings/parks	- Yes Needings repairs			
II.	Furniture (Y/N)	Yes			
III.	Computer / printer (Y/N)	No			
IV.	Internet (Y/N)	No			
V.	Telephone (Y/N)	No			
VI.	Toilet (CSC/part of panchayat ghar) (Y/N)	Yes			
VII.	Water (Y/N)	No			
VIII.	Electricity (Y/N)	Yes			
2	Educational institutes	No. of Schools	Enrolled	Teacher vacancies	Govt Building / Private Building
a)	Kindergarten	11	106	10	Govt. Building
b)	Primary	06	89	10	- do -
c)	Middle	06	270	30	- do -
d)	High	Nil	Nil	Nil	Nil
e)	Higher Secondary	Nil	Nil	Nil	Nil
f)	College	Nil	Nil	Nil	Nil
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Midday / Meal > 750000	Govt Building / Private Building
		04	108	08	Govt.
4	Healthcare facility	No. of sub centers	No. of PHCs	No. of Health & Wellness centers	No. of Institute having Govt. building
		Nil	Nil	01	Nil
5	Bank branch (Y/N)	N			
6	Availability of ATM (Y/N)	N			
7	Khidmat center/ CSC (Y/N)	N			
8	Patwarichana (Y/N)	N			
9	Village haat (Y/N)	N			
10	Playground (Y/N)	N			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		Y	546	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		02	Yes		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		1	W. No. 6	OK	Nil
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	- NIL -			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	No			
	ii. Number of Asset captured	- NIL -			
	iii. Please mention assets	- NIL -			
	1.	- NIL -			
	2.	- NIL -			
	3.	- NIL -			
	4.	- NIL -			
	5.	- NIL -			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		- NIL -			
17	List of Underutilized Buildings- names	Name	Year of construction		
		- NIL -			

QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES / PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASON FOR PENDING
1	Old Age pension	Social Welfare Department	341	341	-
2	Widow pension	Social Welfare Department	31	31	-
3	Disability pension	Social Welfare Department	135	135	-
4	Status under Stunting Nutt	Social Welfare Department	05	02	Lack of awareness
5	Status under wasting Nutt	Social Welfare Department	02	02	-
6	Equipment's provided to specially abled persons (implants, tricycles etc)	Social Welfare Department	14	14	-
7	Digital Services provided	IT / CDO / CSE	Nil	Nil	-
8	Daksh Kisan	Agriculture Department	Nil	Nil	-
9	Kisan credit card	Agriculture Department	400	300	Not applied
10	PM Kisan Sammanrudhi	Agriculture Department	375	375	-
11	Employment Saturation (PHEGP, Tejaswani, Hukari, Mission Youth, Himmat, etc)	Employment Department	120	12	-
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	Nil	Nil	-
13	JHM Implementation	Jal Shiksha Department	468	230	-
	I. No of Household provided FITC		230	122	-
	II. Kuz Dhar Jal village(s) certified (No.)		468	346	-
14	No of Households electrified	PDD	240	240	-
15	PMAY- Gramin	RDS PR	321	321	-
16	SDM Gramin- DRNL functional (Household to 250)	RDS PR	447	120	-
17	ODF Plus villages (No)	RDS PR	445	122	-
18	Targeted Sock gift completed	RDS PR	172	172	-
19	JKRLM:	RDS PR			
	I. Number of Self Help Groups formed		15	120 Persons	-
	II. Number of Households involved		120	120	-
20	Land Passbook Satisfactory	Revenue Department	667	667	-
21	Pending Mutations	Revenue Department	Zero	Zero	-
22	Domicile Certificates	Revenue Department	Nil	Nil	-
23	Persons identified drug addicts	DDO / Sarpanch	Nil	Nil	-
24	Awareness camps for de-addiction conducted	DDO / Sarpanch	04	04	-
25	Drugs Addicts rehabilitated	DDO / Sarpanch	Nil	Nil	-
26	Golden Health Card under Ayushman Bharat	Health Department	2760	2403	-
27	Janani Suraksha Yojana	Health Department	245	245	-
28	Status under Anaemia Nutt	Health Department	805	790	-
29	Status under Leprosy Nutt	Health Department	Nil	Nil	-
30	Number of Ayushman Helas organized at Health & Wellness centres / CHCs under Ayushman Bharat	Health Department	04	02	-
31	Number of Ayushman Sakshya held	Health Department	05	03	-
32	Out of School Children brought to Schools	School Department	12	11	-
33	Number of students still out of Schools	School Department	01	01	-
34	Persons educated through bridge courses	School Department	Nil	Nil	-
35	Household using clean cooking fuel (LPG)	PCS & CA	LPD/240	240	-

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

S. No.	Particulars	Status
1	Name of Health Institutions	Health and Wellness centre
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff a) Doctor b) Paramedical	01 MLHP 01 FMPHW
4	No of patients attended during the month	315
5	Status of medicine availability	Yes
6	Special medical camp held, if any	Yes
7	Status of Immunization	Yes
8	Participation of health worker in Village Health and Nutrition Day	Yes 04 VHND
9	Institutional deliveries in Panchayat (Current Year)	Nil
10	Non- Institutional deliveries in Panchayat (Current Year)	Nil
11	Other	Nil
12	Remarks of the Visiting Officer	This centre needs major repairment.

II. Education Institutions:

S. No.	Particulars	Status
1	Name of Education Institutions	1. MS Lohil Bella 2. MS Bella Sedhi 3. MS Jabbran
2	Type of building (Govt./ Private)	Few in Private Accommodation
3	Availability of Staff as per sanctioned strength	12
4	Enrolment of the School a) Boys b) Girls	70 52/122
5	Availability of play ground	Nil
6	Availability of drinking water	No
7	Availability of electricity	No
8	Availability of functional toilets	In two visited schools
9	Activities undertaken under 'My School My Pride'	Cultural Programme Organised
10	Other	
11	Remarks of the Visiting Officer	All the visited schools needs major repairment & P/S Tarangan is building less where in few schools required water & toilet facility as well.

1	Location of Anganwadis centre	Moh. Steelan, Moh. Uchhar, Mohil Bella & Tarang
2	Number of children enrolled a) Boys b) Girls	108 8 th Private
3	Status of Building (Private/ Govt.)	04 ANN/ 04 Helper
4	Availability of Helper/ worker	Yes.
5	Maintenance of record of children	Yes.
6	Availability of sufficient ration	Yes.
7	Availability of timely Ration	Yes.
8	Availability of Functional toilet	Yes.
9	Availability of tap connection	- Nil -
10	Availability of electricity connection	Yes.
11	Number of children stunted	- NIL -
12	Number of children wasted	- NIL -
13	Any Other	- NIL -
14	Remarks of the Visiting Officer	Local People demanded for Govt. buildings for all these centres.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Mohil Bella
2	Government / Private	Pvt.
3	Name of the dealer (in case of Private)	Mohd Tariq
4	No of registered beneficiaries	546
5	No of beneficiaries drawing Ration from the store	546
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	Nil
10	Remarks of the Visiting Officer	People demanded another store to be opened in Pvt.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Nil
2	No of Accounts in the branch	Nil
3	No of persons applied under various self-employment schemes	- Nil -
4	No of cases sanctioned under various self-employment schemes	- Nil -
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	- Nil -
6	Availability of ATM	- Nil -
7	Any Other	- Nil -
8	Remarks of the Visiting Officer	Major requirement of the people to open a Bank Counter in the Pyl.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Plot: Kalas IV-NO 6
2	Condition of Amrit Sarovar	proposed for construction
3	Details of repair undertaken, if any	Nil
4	Utilization of Amrit Sarovar	Nil
5	Any Other	Nil
6	Remarks of the Visiting Officer	Nil Amrit Sarovar needs to be constructed at an earliest.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Nil
2	Condition of Playground	Nil
3	Utilization of Playground	Nil
4	Any Other	Nil
5	Remarks of the Visiting Officer	One playground should be made in the Pyl.

VIII. Patwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	Lohit Bella
2	Government/ Private building	Govt.
3	Land passbook saturation	Yes
4	Pending mutations	Nil
5	Any Other	Nil
6	Remarks of the Visiting Officer	Patwarkhana is in meagerable condition which needs major repairment.

IX. PMAY houses:

S. No	Particulars	Status
1	Location of PMAY house constructed	W. No 5
2	Name of the beneficiary	Muneez Hussain
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	- NIL -
5	Remarks of the Visiting Officer	All the left out beneficiaries strongly demanded for submit the PMAY houses in their favour.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	W. No 1
2	Name of the beneficiaries	Wazir Mohd
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed
4	Any Other	- NIL -
5	Remarks of the Visiting Officer	All Household should be covered

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Nil
2	No of online services provided by the CSC	Nil
3	No of persons approached for services	Nil
4	Any Other	Nil
5	Remarks of the Visiting Officer	One Khidmat centre should be opened.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Nil
2	Transport	Nil
3	Electricity	Yes
4	Drinking water	80% covered
5	Cleanliness	Yes
6	Sports facility (Playground)	Nil
7	Any Other	Except one ward, all wards are without road connectivity

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	Yes
	1. Debates and Seminars	Seminars organised
	2. Skits, Songs, Dramas	Songs
	3. Local Folk programme / Show	Yes
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	Nil
B	Sports Activities	Yes
	1. Sports Event	Volley Ball Match
	2. Distribution of sports kit	Nil
C	Inaugurations (If any)	Yes (House of Muneer Hussain)
	PMAY house	Nil
	Segregation Sheds	Nil
	Amrit Sarovar	Yes (Soak pit of Hazir Mohd)
	JJM Assets	Yes
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	Nil
	Any other	Nil
D	Distribution of certificates	Nil
	Self Employment Schemes	12
	Land Pass books	Nil
	Any other	During Gram Sabha thorough discussed all the issues.
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat (Mobile Van) and Flagship Schemes given in the Instruction manual	

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Yes.
2	Activities undertaken under the Theme (as per instruction manual)	Not yet
3	Status of activities undertaken	-NIL-
4	Visible Impact of the Activities	-NIL-
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes.
6	How many activities of SDG have been covered under GDP	-NIL-
7	Bottlenecks, if any, faced in the achievement of SDG Theme	-NIL-
8	Remarks of the Visiting Officer on the status SDG Theme	SDG theme should be adopted as per the guidelines of UP Govt.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	01. Transformer Installed in the PYT	
2		
3		
4		
5		
B	Impact of B2V1 to B2V4	
1	All the major demands of public not	
2	fulfilled yet.	
3		
4		
5		
C	Challenges in the Panchayat	
1	Road Connectivity required in every ward.	
2	Repair & Renovation of every school building	
3	Toilet facility, Electricity, water facility	
4	4 kitchen shed should be provided in	
5	every school. Bank counter required in	
D	Suggestions if any	
1	1. All the households should be	
2	covered under JIM Scheme.	
3	3. main Road to Moh. Tarangan of km	
4	Road should be provide d.	
5	4. veterinary centre should be given.	
	5. Uncovered wards should be provided	
	Anganwari Centres.	

6. J & K Bank Counter Should be provide

QUESTIONNAIRE FOR B2VS

Version 1.0 (2018)

1. VISITING OFFICER'S DEPARTMENT	
1	Education
2	ADD
3	ADD
2. VISITING OFFICER'S DEPARTMENTS	
1	Tourism
2	Labor & Employment
3	Skill Development

A. FEEDBACK ON UT INITIATIVES

B2V Scheme Programme is very effective if the demands of the public should be properly addressed.

II. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Road Connectivity, as the PPT falls in hilly area except of ward.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far.	Motorable bridge across the River whid Bella.
3	Overall assessment of the visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	All the demands filled in above Column are strongly recommended for their early redressal.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	07
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes the Visiting officer Remained present in the Panchayat for two days on 13-11-2023 to 14-11-2023.

Signature of Sarpanch

Name.....



Signature of the Visiting Officer

Name..... Barket. Humsain Chondhary.
r. Lecturer