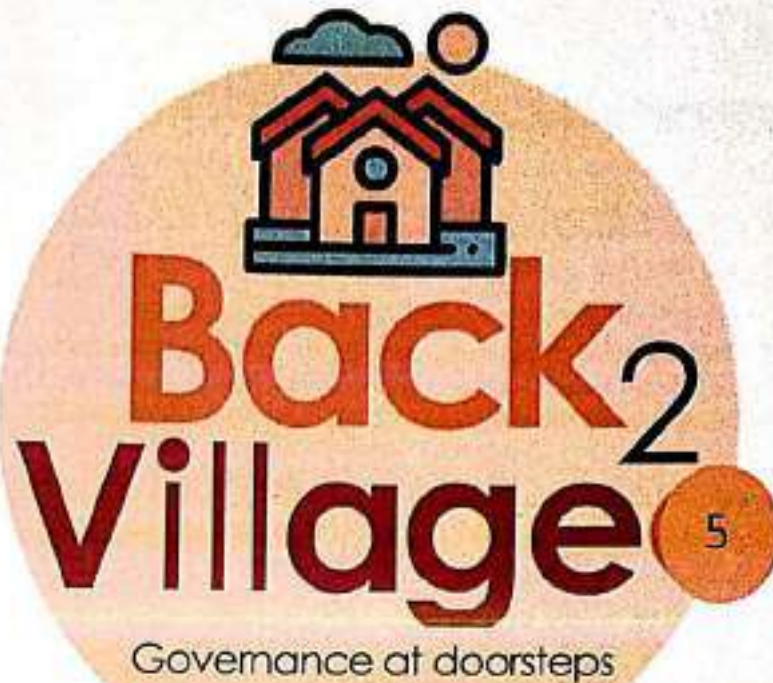


B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block CHANGA Panchayat KILHOTRAN

Name of Visiting Officer MOHD ASHRAF Designation G.M.O.DIC KISHWAR

**DISTRICT ADMINISTRATION
DODA**

PLAYERS

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
1	Seeking details from the District team	a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. c. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in or www.jkpanchayat.jk.gov.in d. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work e. Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries f. Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity 2	Reach the Panchayat on day of visit.	1. To hold meetings with PRIs, Officers/officials of the department and General Public to have firsthand information about Infrastructure & implementation of Schemes as per Schedule I IB & Schedule-II. 2. Ensure that all front line workers of different deptts are present. 3. Ensure exhibition by different deptts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBharat. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter Amrit Sarovar, Playground, Panchkhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soc. pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc. in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRIT SAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various deptts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukh Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukta, Bhrashtachar Mukta, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Mukta J&K.
 - vi. Nasha Mukta, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigriani, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/pro- jects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify- Participate in at least one game in the playground
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify

The Visiting Officer shall create awareness about the following schemes:-

PM AGRICULTURE SCHEMES

1. Ayushman Bharat- PM-JAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjawala Yojana
5. PM Vishwakarma
6. PM Kisan Samman Nidhi
7. Kisan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improved technology in Village areas (SVANMITHA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Bima Yojana
13. PM KUSUM Yojana
14. Suraksha Bima Yojana
15. Atal Pension Yojana

1. Enrolment in Eklavya Model residential school
2. Scholarship schemes
3. Forest Rights Title: Individual and Community Land
4. Van Dhan Vikas Kendra: Self Help Groups

SDG Thematic A Goal

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

I. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas.
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No
- iii. Are all the children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the IHHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Anganwadifunctional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/No
- ii. How many BalSabhAs were organized in the Gram Panchayat. 01

- Whether the issues raised by NatSabha are addressed during the Gram Sabha. Yes/No ✓
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No
- iii. Does the Gram Panchayat has its building or not? Yes/No ✓
- iv. Is the Gram Panchayat office functional or not? Yes/No
- v. Are the activities approved under the Jalga Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- ii. Have all the eligible households registered in PDS or not? Yes/No ✓
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatChar for holding meetings or not? Yes/No
- iv. Have all the eligible households been registered for Pension or not? Yes/No ✓
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No ✓
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No ✓
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No ✓
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No ✓
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No

8. Engendered Development in Village

- i. How many MahilaSabha's were organized in the Gram Panchayat? 1
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv. Number of women beneficiaries headed households covered under PDS system.
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of Fasal Bima Yojna (Crop Insurance). vii. Issuing sanction letters for insurance of the Cattle.
2	Rural Development Department	i. Establishment of Amrit Sarovar per Panchayat (Target/Achievement). ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during R2V-1, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, mulch/compost pits for all households. vi. Achieving PMAY/HHH Saturation. vii. Status of Drug Free/Corruption free Panchayats. viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-Unnat Portal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K R. Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	i. Number of Aadhaar Linked Accounts under PMJDY, PMSDY, APY & PMODY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	i. Awareness programme about Management, legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "Aap Zameen Aap Ki Migrani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwardharias. (No of Patwardharias made functional).
6	Health & Medical Department	i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

		vi. Number of Beti Bachao Beti Padhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing Kavi Samayan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fairs per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat Tabhi Badega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (Nasha Mukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

20	Cooperative	v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
21	Science & Technology	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
22	Public Works Department(R&B)	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
23	ARI Trainings	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
24	Mining	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management. ii. Monthly monitoring of E-Challans. iii. Awareness programmes about illegal mining. iv. Grant of quarry licence.
25	Disaster Management	i. Identification of new minor mineral blocks. ii. Number of grievances disposal of Relief Commissioner's Portal. iii. Training of 250 APDA MITRAS. iv. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalDaavan Mission & Regular testing of all Schools & Aanganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwa Karma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



Back² Village⁵

Governance of doorsteps

11 to 16th NOVEMBER 2023

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	MOJIB ASHRAF
2	Designation	G.M. DIC KISHWAR
3	Department	Industries & Commerce
4	Place of posting	DIC Kishwar
5	Mobile No	9622254590
6	Email ID	gbarashraf@gmail.com
7	Home District	DODA
8	Dates of visit	15/11/2023 to 16/11/2023.

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	KILHOTRAN
2	Local Government Directory(LGD) code of the Panchayat	...
3	Name of CD Block	CHANGA
4	Name of Tehsil	BHALESSA (GANDOH)
5	Name of District	DODA

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	KILHOTRAN
2	No. of hamlets in the Panchayat	06
3	No. of households in the Panchayat	6500 (Approx) 500
4	Population (approx) of the Panchayat	6500 (Approx)

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	NIL	—	Absent	Non-existent
2	Education	MOHD SHARIEF	TEACHER	P	
3	Food, Civil Supplies and Consumer Affairs	ASIF AYOOB	DEALER	P	
4	Forest	DEEN MOHD	F-GUARD	P	
5	Health and Medical Education	HUMAMEHBOOB	CHO	P	
6	ICDS Department	RENU DEVI	SUPERVISER	P	
7	Irrigation and Flood Control Department	"			
8	Jal Shakti Department	BARKAT ALI	N-Superintendent	P	
9	Power Development Department	IRSHAD HUSSAIN	INSPECTOR	P	
10	Public Works Department	GHULAM NABI	DRW	P	
11	Revenue	BASHIR AHMED	GIRDAR	P	
12	Rural Development and Panchayat Raj	SATWANT SINGH	AA(P)	P	
13	Skill Development	"			
14	Social Welfare Department	"			
15	Youth Services and Sports Department	IRFAN AHMED	NYC	P	
16	Others	ABDULLA MALIK	MDS	P	
17					S/HU/BR/2
18					
19					
20					

QUESTIONNAIRE FOR B2V5
Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar	UNBID CONSTRUCTION			
	a) Govt building/private	GOVT			
	b) New/recting repairs				
	II. Furniture (Y/N)	ALMIRAH & CHAIRS 16			
	III. Computer/printer (Y/N)	N			
	IV. Internet (Y/N)	N			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	N (Under construction with new PGT Ghar)			
	VII. Water (Y/N)	N			
	VIII. Electricity (Y/N)	N			
2	Educational Institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	1	-	-	-
	b) Primary	01	60	04	Govt (PVT)
	c) Middle	03	100	08	Govt (PVT)
	d) High	02	220	10	Govt
	e) Higher Secondary	01	1200	20	Govt
	f) College	01	1150	20	Govt
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		05	180	10	Govt (PVT)
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt building
		0 NIL	-	0.1	Govt
5	Bank branch (Y/N)				
6	Availability of ATM (Y/N)				
7	Khidmat center/ CSC (Y/N)	01			
8	Patwar khana (Y/N)	2			
9	Village haat (Y/N)	2			
10	Playground (Y/N)	Y			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01			
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		FUNCTIONAL 01	F		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		-	-	-	-
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	NIL			
15	I. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)	N			
	II. Number of Asset captured	03			
	III. Please mention assets				
	1.	H&W CENTRE			
	2.	ANGANWADI CENTRE 01			
	3.	COMMUNITY HALL (UIC)			
	4.	PGT GHAR (UIC)			
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		COMMUNITY HALL	2008		
17	List of Underutilized Buildings- names	Name	Year of construction		
		- 20 -			

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REMARKS FOR PENDING
1	Old Age pension	Social Department Welfare	69		
2	Widow pension	Social Department Welfare	01		
3	Disability pension	Social Department Welfare	02		
4	Status under Stunting Mukh	Social Department Welfare	-		
5	Status under wasting Mukh	Social Department Welfare	-		
6	Equipment's provided to specially abled persons (implants, tricycles etc)	Social Department Welfare	02 Tricycles		
7	Digital Services provided	IT/ BDO/ CSO	01 CSC		
8	Daksh Kisan	Agriculture Department	-		
9	Kisan credit card	Agriculture Department	65		
10	PM Kisan Sammanidhi	Agriculture Department	197		
11	Employment Saturation (PMEGP, Tojasvani, Munkin, Mission Youth, Himayat, etc)	Employment Department	-		
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-		
13	JJM Implementation I. No of Household provided FHTG II. Har Ghar Jal village(s) certified (No.)	Jal Shakti Department	787 - Covered 540 NIL	60% people have water facility from old scheme JJM connections are not started yet	
14	No of Households electrified	PDD	400		
15	PMAY- Gramin	RDD& PR	80	50 (2023-24)	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	350		
17	ODP Plus villages (No)	RDD& PR	405		
18	Targeted Soak pit completed	RDD& PR	270		
19	JKRLM: I. Number of Self Help Groups formed II. Number of Households involved	RDD& PR	10 60		
20	Land Passbook Saturation	Revenue Department	161 Distributed	Total 237	
21	Pending Mutations	Revenue Department	NIL		
22	Domicile Certificates	Revenue Department	NIL		
23	Persons identified drug addicts	BDO/ Sarpanch	NIL		
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	NIL		
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	YES		
26	Golden Health Card under Ayushman Bharat	Health Department	NIL		
27	Janani suraksha yojana	Health Department	200		
28	Status under Anaemia Mukh	Health Department	NIL		
29	Status under Leprosy Mukh	Health Department	NIL		
30	Number of Ayushman Mats organized at Health & Welfare centres /CHCs under Ayushman Bharat	Health Department	NIL		
31	Number of Ayushman Sabas held	Health Department	02		
32	Out of School Children brought to Schools	School Department Education	04		
33	Number of students still out of Schools	School Department Education	NIL		
34	Persons educated through bridge courses	School Department Education	NIL		
35	Household using clean cooking fuel (LPG)	FCS & CA	15 450		

QUESTIONNAIRE FOR B2V5

Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Govt H/W Centre
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff a) Doctor b) Paramedical	JUMA MEHBOOB (CHU)
4	No of patients attended during the month	80
5	Status of medicine availability	Few medicine available
6	Special medical camp held, if any	Yes or
7	Status of Immunization	Yes
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	No
10	Non-institutional deliveries in Panchayat (Current Year)	NIL
11	Other	-
12	Remarks of the Visiting Officer	Visited during village B2V5 visit and observed need of Medicine.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt GHS Kilhotan-
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	Teachers - 07 Cl-w - 01 vacancy - 02 J.A - 01
4	Enrolment of the School a) Boys b) Girls	152 133
5	Availability of play ground	No
6	Availability of drinking water	YES
7	Availability of electricity	NIL (Solar Panel)
8	Availability of functional toilets	yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	Kitchen required
11	Remarks of the Visiting Officer	Requirement of Kitchen Stel.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Bwelton Mchulla.
2	Number of children enrolled	
	a) Boys	15
	b) Girls	12
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	
10	Availability of electricity connection	Yes
11	Number of children stunted	NGL
12	Number of children wasted	NGL
13	Any Other	-
14	Remarks of the Visiting Officer	Need to improve nutritional food.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	F.P.S. Kulhotan.
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Mohd. Ayaz Khan.
4	No of registered beneficiaries	450
5	No of beneficiaries drawing Ration from the store	370
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	Satisfactory

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	not in Panchayat
2	No of Accounts in the branch	1800 in Charge Br 72% Cash
3	No of persons applied under various self-employment schemes	150
4	No of cases sanctioned under various self-employment schemes	110
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	NIL
7	Any Other	-
8	Remarks of the Visiting Officer	Need of ATM

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	NIL
2	Condition of Amrit Sarovar	-
3	Details of repair undertaken, if any	-
4	Utilization of Amrit Sarovar	-
5	Any Other	-
6	Remarks of the Visiting Officer	-

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Yes. Sports Stadium Kithohm
2	Condition of Playground	Good
3	Utilization of Playground	In Use
4	Any Other	-
5	Remarks of the Visiting Officer	Good in functional Condition

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	NIL
2	Government/ Private building	NIL
3	Land passbook saturation	161
4	Pending mutations	NIL
5	Any Other	-
6	Remarks of the Visiting Officer	Requirement of Patwarkhana in Kithohm

IX PMAY House	
S. No	Particulars
1	Location of PMAY House
2	Location of PMAY House
3	Name of the beneficiary
4	Details of the house (if completed in case under construction)
5	Remarks of the Visiting Officer
	Good condition under construction.

X Soak pits/Compost pits:	
S. No	Particulars
1	Location of Soakpits/ compost pits
2	Name of the beneficiaries
3	Status of the Soak pits/ compost pits (completed/in-use/under construction)
4	Any Other
5	Remarks of the Visiting Officer
	Good in condition.

XI Khidmatcenter / CSC:	
S. No	Particulars
1	Location of Khidmatcenter/ CSC
2	No of online services provided by the CSC
3	No of persons approached for services
4	Any Other
5	Remarks of the Visiting Officer

XII. Observation of field officer on basic amenities:	
S. No	Particulars
1	Connectivity Road
2	Transport
3	Electricity
4	Drinking water
5	Cleanliness
6	Sports facility (Playground)
7	Any Other
	Need of M/Road for shopping Bazar & Sports facility.

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAUGURATION)

EVENTS / AWARENESS / INAUGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	✓
	2. Skits, Songs, Dramas	yes songs.
	3. Local Folk programme / Show	✓
	4. Discussions with PRI and Senior citizens	✓
B	5. Exhibitions	✓
	Sports Activities	✓
	1. Sports Event	✓
	2. Distribution of sports kit	yes. ongoing work.
	Inaugurations (if any)	✓
C	PMAY house	✓
	Segregation Sheds	✓
	Amrit Sarovar	✓
	JJM Assets	✓
	Compost/ Soak Pits	✓
D	PMGSY / MGNREGA works	✓
	Any other	✓
	Distribution of certificates	✓
	Self Employment Schemes	✓
	Land Pass books	✓
E	Any other	✓
	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Visit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	yes..

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Yes.
2	Activities undertaken under the Theme (as per instruction manual)	MGNREGA, CAPEx
3	Status of activities undertaken	Under Construction
4	Visible Impact of the Activities	Good
5	Have Gram Panchayat Development Plan (GPDp) prepared and uploaded	Yes.
6	How many activities of SDG have been covered under GPDp	MGNREGA, CAPEx.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	NIL
8	Remarks of the Visiting Officer on the status SDG Theme	All works are going satisfactorily.

QUESTIONNAIRE FOR B2V5

Schedule-VII

(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
	1	No any significant demand has been noticed.
	2	
	3	
	4	
B	Impact of B2V1 to B2V4	
	1	Services like health care and Education has been improved.
	2	
	3	
	4	
C	Challenges in the Panchayat	
	1	All schools need few more seats
	2	Class rooms and vacant seats of staff and teachers is to be fixed.
	3	
	4	
D	Suggestions if any	
	1	
	2	
	3	
	4	
	5	

QUESTIONNAIRE FOR B2V5

Schedule VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENT

1. R.D.D.
2. Education
3. Health

2. LEAST RESPONSIVE DEPARTMENTS

1. Agriculture
2. Road construction / Irrigation
3. Social Forestry

II. FEEDBACK ON UT INITIATIVES

60% of works in p. maintained in previous
B2V programme have been completed.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Construction of Pond - Community Hall (5th pending from 2018)
2	Major urgent public demands that were reflected earlier but have not been addressed so far:	Construction of Foot Bridge Near GHS Kithanadu (Already pending in B2V)
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	1. Field Ambulance Service for 11th Grade Atoll. 2. Ambulance Bed in 11th Grade Atoll. 3. Construction of electricity must be reduced in 11th Grade Atoll. 4. Construction of electricity must be reduced in 11th Grade Atoll. 5. Construction of electricity must be reduced in 11th Grade Atoll.
4	Overall Rating of Govt. functioning as given by the Panchayat (Scale of 0 to 10)	7/10
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes. He stayed for two days 15/11/23 - 16/11/23 in the Panchayat (Day & Night)

Signature of Sarpanch

Name: Mohd. Yaqub Zorzi

Signature of the Visiting Officer

Name: Dr. Mohamed Ashraf

Mohd. Yaqub Zorzi

NAIB SARPANCH

Kuthra