



**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

| ACTION   | RESPONSIBILITY    | LATEST BY                | REMARKS   |
|--|-------------------|--------------------------|---|
| Jan abhiyan  | All departments   | Oct 15 -26 <sup>th</sup> | Going on  |
| Deputation of Sectt staff/<br>HoDs   | GAD               | Oct 14                   | Done  |
| Deployment of Staff to<br>Panchayats and serving of<br>orders on deployed officers | DCs               | Oct 25                   | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| Training of district trainers<br>on B2V4   | RDD               | Oct 26                   |   |
| Training of visiting officers  | DCs               | Oct 27                   |   |
| Field Visits to be completed<br>by   | Visiting Officers | Nov 3                    | DCs to supervise and ensure that each Panchayat is visited within the period specified  |
| Data of B2V4 to be<br>uploaded by  | Visiting Officers | Nov 10                   | DCs to supervise and ensure that data of all Panchayats is upload-<br>ed by the visiting officer within<br>the period specified |

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

| DATE         | INSTRUCTIONS                                      | ACTION POINTS  |
|--------------|---|--|
| <b>Day 0</b> | Meeting with deputy commissioner and his/her team | <ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol> |

## Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan

|      |   |   |
|------|---|---|
| Day2 | Have a meeting with all stakeholders- deptt officials and panchayat members | <ol style="list-style-type: none"> <li>1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.</li> <li>2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country</li> <li>3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.</li> <li>4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.</li> <li>5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,</li> <li>6. Ensure saturation of Old Age Pension Scheme</li> <li>7. Ensure Domicile Saturation.</li> <li>8. Ensure KCC Saturation</li> <li>9. Ensure saturation of land pass books</li> <li>10. Ensure registration of village vendors needed for any scheme, on GEM portal</li> <li>11. Ensure panchayat contractors registration</li> <li>12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali</li> <li>13. Ensure painting on digital J&amp;K in panchayat ghars</li> <li>14. Ensure painting on panchayat activities and CSS in panchayat ghars</li> <li>15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.</li> <li>16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&amp;K corruption free</li> <li>17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning</li> <li>18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.</li> <li>19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative</li> <li>20. Organize Talent Hunt at Panchayat Level</li> <li>21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> <li>a. MGNREGA</li> <li>b. PMAY</li> <li>c. IHHL toilets and payments</li> <li>d. CSCs</li> <li>e. AMRIT SAROVARs</li> </ol> </li> <li>22. Hold a mahilasabha and a balsabha and record proceedings in the format given</li> <li>23. Inaugurate village haat under JKSRLM</li> <li>24. Check if youth clubs are formed in the panchayat and what activities they are engaged in</li> <li>25. Organize a village level cultural event to engage panchayat members</li> <li>26. Sensitize GP about E-kitab kosh an initiative of J&amp;K Govt for empowering youths through online digital literacy</li> </ol> |
|------|---|---|

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: MRS. SARITA CHAUHAN (IAS)

Designation: COMMISSIONER/SECRETARY TO THE GOVERNMENT

Department/ place of posting: LABOUR AND EMPLOYMENT DEPARTMENT

Mobile No: 9419184464

Email ID: saritachauhanias@gmail.com

Home District: JAMMU

Dates of visit: 31<sup>ST</sup> OF OCTOBER 2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: REHMBAL LOWER II

Local Government Directory(LGD) code of the Panchayat: 289099

Name of CD Block: UDHAMPUR

Name of Tehsil: UDHAMPUR

Name of District: UDHAMPUR

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat:

No. of households in the Panchayat: 367

Population (approx) of the Panchayat: 1825

## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

### Frontline Officers/Officials who were assigned to the Panchayat for the programme:

| Department              | Name                     | Designation                 |
|-------------------------|--------------------------|-----------------------------|
| REVENUE                 | SH. RAFIQ JARAL          | ACR UDHAMPUR                |
| RDD                     | DR. AMIT KUMAR           | BDO UDHAMPUR                |
| RDD                     | SH. RAJESH THAKUR        | PANCHAYAT SECRETARY         |
| RDD                     | SH. SUSHIL KUMAR         | PANCHAYAT ACCOUNT ASSISTANT |
| AGRICULTURE             | SH. SHIV PARSHOTAM JYOTI | SDAO                        |
| AGRICULTURE             | SH. ASHWANI JOJRA        | ADO                         |
| HANDICRAFT AND HANDLOOM | SH. RAJESHWAR SHARMA     | HTO                         |
| SOCIAL WELFARE          | MS. KANIKA GUPTA         | DSWO                        |
| ICDS                    | MS. ANJANA DEVI          | SUPERVISOR                  |
| ANIMAL HUSBANDRY        | DR. DINESH KUMAR         | VAS                         |
| SHEEP HUSBANDRY         | DR. ANIL KOUL            | DSHO                        |
| HEALTH AND MEDICAL      | DR. VIJAY KUMAR          | CMO UDHAMPUR                |
| PDD                     | MS. SAKSHI ATRI          | JE                          |
| NRLM                    | MS. PUSHPA DEVI          | UMEED MOBILIZER             |
| PWD                     | SH. ZUBAIR               | EX. ENGG.                   |
| JJM                     | SH. SANDEEP GUPTA        | AEE                         |
| REVENUE                 | SH. YASH                 | PATWARI                     |
| JK BANK                 | SH. ASIT SHARMA          | INCHARGE CREDIT J&K BANK    |
| JK BANK                 | SH. SANAM KOUL           | MANAGER ADVANCES            |
| UCO BANK                | SH. SANTOSH KUMAR KOUL   | MANAGER BRANCH GARHI        |
|                         |                          |                             |

### Details of absent employees vis-à-vis list furnished by the DC office:

| Department | Name | Designation |
|------------|------|-------------|
|            |      |             |
|            |      |             |
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## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private GOVT. BUILDING
  - b. New/need repairs NEW
2. Furniture (Y/N) YES
3. Computer/printer (Y/N) YES
4. Internet (Y/N) NO
5. Telephone (Y/N) NO
6. Toilet (CSC/part of panchayat ghar) (Y/N) YES
7. Water (Y/N) YES
8. Electricity (Y/N) YES
9. Bank branch (Y/N) YES
10. CSC (Y/N) NO
11. Patwarkhana (Y/N) YES
12. Village haat (Y/N) YES
13. Playground (Y/N) YES
14. School-
  - a. Kindergarten (Y/N) NO
  - b. Primary (Y/N) YES
  - c. Secondary (Y/N) NO
  - d. College (Y/N) NO
  - e. University (Y/N) NO
15. Anganwadi Centre (Y/N) YES
  - a. (govt/private) PRIVATE BUILDING
  - b. Total children enrolled: 152
15. Amrit Sarovars – details, location, condition NIL
16. Government offices- details, whether functional or not YES, FUNCTIONAL
17. Ration shop (Y/N) YES
18. Places of tourism importance – names, little details on historical/cultural importance KALI MATA MANDIR LOCATED AT REHMBAL PANCHAYAT.
19. Village heritage sites/ treks- names, little details on historical/cultural importance NIL
20. VLW Office (Y/N) YES
21. Primary Healthcare Centre (Y/N), YES
22. List of Incomplete Buildings- names, year of construction NIL
23. List of Underutilized Buildings- names NIL

## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

| AMRIT SAROVARs  | Visit, verify  | COMMENTS   |
|---|--|--|
| Khidmat Centres   | Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K | NOT AVAILABLE IN PANCHAYAT                                 |
| JKB/PSB counters/outlets                                      | a) Status of counter<br>b) Number of visitors  | 7<br>100-150   |
| Incomplete buildings/projects                                 | Verify whether identification and redistribution done  | NIL  |
| PDS   | Visit, evaluate, online status   | YES  |
| PHC   | Visit- evaluate, status of staff, equipment and quality  | YES  |
| Youth clubs   | Meet, interact, seek suggestions   |  |
| SHG   | Meet, identify problems, seek suggestions  | YES  |
| PMAY  | Inspect, Inaugurate  | NIL  |
| My school, my pride progress; schools- water, toilets, staff  | Visit, check for water, electricity, sanitation, meet students and staff   | NO   |
| Swachh SBM  | Evaluate   | DOOR TO DOOR COLLECTION AND PROPER DRAINAGE FOR GREY WATER |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground   |  |
| Har Gaon Hariyali, Plantation drive                           | Evaluate status, feedback  |  |
| Village cultural event Dangal/ Haat/Mela                      | Participate in; ensure that it is held   |  |
| Exhibition of schemes   | Ensure that every department participates and that it continues for the entire duration of B2V                                 |  |
| Jal Jeewan Mission verification- WSS/JSD Electricity supply   | Verify   |  |

## **DAY 1 - ACTIVITIES**

### **AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT  
DELIVERABLES LIST HERE AS PER GAD FORMAT**

## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

**Number of cases in different categories sanctioned : 18**

**Details of the bank sanctioning it : JK BANK**

**Total amount involved : 90 LAC ( APPROX)**

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed : 05
- b. No of Individual Soak Pits constructed : 05
- V. No.of Biodiversity management committee meetings held: 02
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes
- IX. Whether grievance redressal box is installed: Yes
- X. No of grievances received pertaining to Panchayat level:
- XI. No of grievances disposed of at Panchayat level:
- XII. Whether the Sarpanch/Panchayat Secretary has digital signatures: Yes
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

| SR NO. | DEPARTMENT WISE STAFF         | NUMBERS    |        | NAMES                             |
|--------|-------------------------------|------------|--------|-----------------------------------|
|        |                               | SANCTIONED | ACTUAL |                                   |
|        | Rural development department: |            |        |                                   |
|        | BDO                           | 01         | 01     | DR. AMIT KUMAR                    |
|        | JE                            | 01         | 01     | VIPEN KUMAR                       |
|        | GRS                           | 01         | 01     |                                   |
|        | TA                            | 02         | 01     | AMIT KHAJURIA                     |
|        | SCHOOL EDUCATION:             |            |        |                                   |
|        | TEACHER                       | 05         | 05     | SMT. AMARPREET KOUR (TEACHER)     |
|        | HEAD MASTER                   | 00         | 00     | MS. MANJEET KOUR (TEACHER)        |
|        | ANY OTHER                     | 02         | 02     | SMT. LOVELY VERMA (TEACHER)       |
|        |                               |            |        | MS. ROSHI GUPTA (TEACHER)         |
|        |                               |            |        | MS. SEEMA MAHAJAN (TEACHER)       |
|        | JAL JEEVAN:                   |            |        |                                   |
|        | JE                            | 01         | 01     | SH. RAKESH CHANDER SHARMA         |
|        | SUPERVISOR                    | 01         | 01     | SH. ROMESH CHANDER                |
|        | FITTER                        | 01         | 01     | SH. RAM LAL                       |
|        | PDD:                          |            |        |                                   |
|        | LINEMAN                       | 01         | 01     | SH. BHAGAT SINGH                  |
|        | JE                            | 01         | 01     | MS. SAKSHI ATRI                   |
|        | ANY OTHER                     | 03         | 03     | METER READER AND NEED BASE WORKER |
|        | FOOD & CIVIL SUPPLIES         |            |        |                                   |
|        | JR. ASSISTANT                 | 01         | 01     | SH. PARDEEP SINGH                 |
|        | AGRICULTURE & ANIMAL HUS-     |            |        |                                   |
|        | BANDARY                       |            |        |                                   |
|        | VAS                           |            |        |                                   |
|        | PHARMACIST                    | 01         | 01     | DR. DINESH KUMAR                  |
|        | ATTENDENT                     | 01         | 01     | SH. CHAIN SINGH                   |
|        |                               | 01         | 01     | SH. DHANUVIR SINGH                |
|        | SOCIAL WELFARE                |            |        |                                   |
|        | SUPERVISOR                    | 01         | 01     | SMT. ANJANA DEVI                  |
|        | AWC AND HELPER                | 10         | 10     |                                   |
|        | OTHER                         | 01         | 01     | SMT. PALVI MAHAJAN                |



|                      |    |    |                                |
|----------------------|----|----|--------------------------------|
| HEALTH:              | 03 | 03 | SMT. POOJA ,SMT. KAMLESH,      |
| ASHA                 | 02 | 02 | SMT. RAJNI DEVI,SMT. RANO DEVI |
| ANM                  | 01 | 01 | DR. ARTI BHARAT                |
| AYUSH DOCTOR         | 02 | 01 | DR. SARITA PANHOTRA            |
| ALLOPATHIC DOCTOR    |    |    |                                |
| ANY OTHER DEPARTMENT |    |    |                                |
| SHEEP HUSBANDARY:    |    |    |                                |
| STOCK ASSISTANT      | 01 | 01 | SH. MUKESH                     |

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024: SWACH AND PVERTY FREE PYT.
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste DOOR TO DOOR COLLECTION STARTED
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
SOLAR SYSTEM INSTALLED IN PANCHAYAT GHAR
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof NO
- iv. Has the Climate Resilience Plan been developed for the GP? Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. DOOR TO DOOR COLLECTION OF SWM
- vi. Whether schools have started segregating waste YES
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management YES

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? YES
- ii) Do all the eligible individuals been provided the Golden Card? NO , PENDENCY OF 39
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? YES
- iv) Are all the eligible individuals been vaccinated against COVID-19? YES
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? YES
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? YES

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? YES
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify YES, DRAINS ARE BEING MADE
- iii) Do all the IHHs in the Gram Panchayat have toilets? YES
- iv) Are all the IHHs toilets functional or not? YES
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? YES
- vi) Are all the toilets in the schools/Aaganwadi functional or not? YES

vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? NO

#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes, 152 ENROLLED IN 5 CENTER
- ii) How many Bal Sabha's were organized in the Gram Panchayat 01
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? NOSCHOOL DROPOUTS AS PER THE PANCHAYATS
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? NO
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? YES
- iii) Does the Gram Panchayat has its building or not? YES
- iv) Is the Gram Panchayat office functional or not? YES
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? YES
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? YES

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify YES, DURING THE MEETING IN GRAM SABHA
- ii) Have all the eligible households registered in PDS or not? YES
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? YES
- iv) Have all the eligible households been registered for Pension or not? YES, 29
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? YES, 12 CASES THIS YEAR
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? YES
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? YES

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? YES, 7 CASES
- ii) Is Gram Panchayat Office Disabled Friendly or not? YES
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? YES
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? YES
- vi) Are all the eligible households getting benefits from IAY or not? NIL

## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 01
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) YES
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) YES
- iv) Number of women beneficiaries headed households covered under PDS system 52 WOMEN HEADED
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

## 9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet NO
- ii. Whether the Disaster management plan is available at the GP Level NO
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No) NO
- v. Whether street lights are provided in public places for ensuring safety Yes

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal ([myscheme.in](https://myscheme.in)) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS 07

PRESENT 05

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- ☐ Tourist places which need to be developed KALI MATA MANDIR
- ☐ Specific product which needs to be developed KALARHI AND HANDLOOM PRODUCTS
- ☐ Tourism- home stays
- ☐ 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

| NAME OF THE SCHEME                       | TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE | TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME | REASONS FOR PENDENCY                                      |
|--|---|--|---|
| Golden Health Card under Ayushman Bharat | 64  | 25   | 39 DUE TO NON AVAILABILITY OF RATION CARD AND AADHAR CARD |
| Janani suraksha yojana                   | 08  | 08   |   |
| OLD AGE pension                          | 13  | 13   |   |
| Widow pension                            | 09  | 09   |   |
| Disability pension                       | 07  | 07   |   |
| Domicile certificate                     | 1362  | 1362   | ZERO, AS PER THE REVENUE VILLAGE RHEMBAL                  |
| Kisan credit card                        | 80  | 42   |   |
| PM kisan sammannidhi                     | 80  | 42   | 01 DEATH CASE   |



|   |      |     |  |
|---|------|-----|--|
| Land pass book  | 2024 | 297 |  |
| Registration of village vendors on GEM portal           | 02   | 02  |  |
| Registration of village contractors on jktenders portal | 02   | 02  |  |
| Registration of village contractors on PWD portal       | 02   | 02  |  |
| Incomplete buildings/projects                           | NIL  | NIL |  |

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA Muktabhiyan

- Whether gram sabha resolution passed YES
- Details of activities conducted DEBATES AND DISCUSSION
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal YES
- How many drug addicts in the village NIL
- Whether reported to the Deputy Commissioner YES
- How many registered for rehabilitation under government programme  
NIL



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

| NAME OF THE SCHEME | DETAILS OF THE WORKS  | YEAR OF WORK APPROVAL | AMOUNT APPROVED FOR THE WORK | WHETHER WORK EXECUTED SATISFACTORILY | GEO-TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
|--------------------|---|-----------------------|------------------------------|--------------------------------------|-------------------|--|
| MGNREGA            | CONST OF LAND DEVELOPMENT AND ALLIED WORK NEAR HOUSE OF CHOWKIDAR TO PROTECT SOIL EROSION | 2021-2022             | 401926.00                    | YES                                  | YES               | NO   |
| PMAY               | NIL   | NIL                   | ---                          | ---                                  | ---               | ---  |
| IHHL UNDER SBM-G   | NO CASE FROM LAST WOR YEAR  | ---                   | ----                         | ----                                 | ---               | ----   |
| CSC UNDER SBMG     | SANCTION THIS YEAR  | ---                   | ----                         | ----                                 | ---               | ----   |
| AMRIT SAROVAR      | NIL   | NIL                   | NIL                          | ---                                  | ----              | ----   |

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a bal sabha and record proceedings

Total children in the village above the age of .....

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

| SR NO. | ASSETS /ACTIVITIES INAUGRATED                | STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS) | GEO-TAGGED PHOTOS |
|--------|--|--|-------------------|
|        | VILLAGE HAAT under JKSRM (SUNDAY MARKET)     | YES  | YES               |
|        | PMAY houses if any ready for inauguration    | NIL  | NIL               |
|        | Swachh gram projects- segregation sheds etc  | DOOR TO DOOR COLLECTION.                               |                   |
|        | Amrit sarovars                               | NIL  | NIL               |
|        | Sports kits                                  | DISTRIBUTED  |                   |
|        | Village cultural events                      | YES  |                   |
|        | JJM assets/projects                          | YES  |                   |
|        | Any other to be identified at district level | YES  |                   |

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

| S.NO. | Particulars   | Action taken | Remarks #     |
|-------|---|--------------|---------------|
| I.    | Urgent Public Requirements/ Demands- B2V1   |              |               |
| 1.    | Replacement of old / damaged water supply pipes through gram panchayat                    | Not done     | DPR submitted |
| 2     | Roads in w.no 01 to 06 and 07   | Not done     |               |
| 3     | Health sub center in wno 01 kamti   | Fulfilled    |               |
| 4     | Doctors and pharmacist's vacant posts to be fulfilled                                     | Fulfilled    |               |
| 5     | Installation of 63 kva transformer in wno 07  | Done         |               |
| 6     | Replacement of electric poles   | Done         |               |
| 7     | Passenger shed at siri morh   | Not done     |               |
| II.   | Urgent Public Requirements/ Demands- B2V2   |              |               |
| 1     | Replacement of old / damaged water supply pipes through gram panchayat                    | Not done     | DPR submitted |
| 2     | Roads in w.no 01 to 06 and 07   | Not done     |               |
| 3     | Health sub center in wno 01 kamti   | Fulfilled    |               |
| 4     | Doctors and pharmacist's vacant posts to be fulfilled                                     | Fulfilled    |               |
| 5     | Installation of 63 kva transformer in wno 07  | Done         |               |
| 6     | Replacement of electric poles   | Done         |               |
| 7     | Passenger shed at siri morh   | Not done     |               |
| S.NO. | Particulars   | Action taken | Remarks #     |
| III.  | Major Problems – B2V1   |              |               |
| 1     | Shortage of water because of its meager supply and that too through old and damaged pipes |              |               |
| 2     | Road in wno1 and wno 06   |              |               |

3

Absence of critical health infrastructure  
in PHC and insufficient staff

|       |   |  |  |  |
|-------|---|--|--|--|
| 4     |   |  |  |  |
| 5     |   |  |  |  |
| IV.   | Major Problems- B2V2                          |  |  |  |
| 1     |   |  |  |  |
| 2     |   |  |  |  |
| 3     |   |  |  |  |
| 4     |   |  |  |  |
| 5     |   |  |  |  |
| V.    | Major Problems- B2V3                          |  |  |  |
| 1     |   |  |  |  |
| 2     |   |  |  |  |
| 3     |   |  |  |  |
| 4     |   |  |  |  |
| 5     |   |  |  |  |
| VI.   | Major Complaints- B2V1                        |  |  |  |
| 1     | Shortage of water and old damaged water pipes |  |  |  |
| 2     |   |  |  |  |
| 3     |   |  |  |  |
| VII.  | Major Complaints- B2V2                        |  |  |  |
| 1     |   |  |  |  |
| 2     |   |  |  |  |
| 3     |   |  |  |  |
| VIII. | Major Complaints- B2V3                        |  |  |  |
| 1     |   |  |  |  |
| 2     |   |  |  |  |
| 3     |   |  |  |  |

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:**
2. **LEAST RESPONSIVE DEPARTMENT:**

## GENERAL ASSESSMENT OF THE VISITING OFFICER

|     |   |
|-----|---|
| I   | Any major complaint brought to the notice of the Visiting Officer:  |
| II  | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:   |
| III | Overall assessment of the visit and suggestions:<br>(The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) |
| IV  | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)   |
| V   | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days  |

**Signature of Sarpanch**

**Name .....**

**Signature of the Visiting Officer**

**Name.....**



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**