

# B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



Governance at doorsteps

**7th to 16th NOVEMBER, 2023.**

Block GUNDRA Panchayat MALWANA (EAST)

Name of Visiting Officer ZAKIR HUSSAIN Designation ACP, KISHANWAR  
WANI  
(JKAS)

**DISTRICT ADMINISTRATION  
DODA**

# QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

## A. Details of Reporting Officer:

S.No	Particulars	
1	Name	ZAKIR HOSSAIN WANI
2	Designation	ASSISTANT COMMISSIONER PANCHAYAT
3	Department	RURAL DEVELOPMENT DEPTT
4	Place of posting	KISHTNAR
5	Mobile No	94196-00004
6	Email ID	acpktr@gmail.com
7	Home District	DODA
8	Dates of visit	15/16 NOV, 2023

## B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	MALWANA (EAST)
2	Local Government Directory(LGD) code of the Panchayat	7078
3	Name of CD Block	GUNDNA
4	Name of Tehsil	GUNDNA
5	Name of District	DODA

## C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	02
2	No. of hamlets in the Panchayat	19
3	No. of households in the Panchayat	820
4	Population (approx) of the Panchayat	4100

# QUESTIONNAIRE FOR B2V5

## Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC.)

S. No.	Department	Name	Designation	Present/ Absent	Rem.
1	Agriculture	Om Bantash	JAEO	Present	
2	Education	Satish Kumar	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs				
4	Forest	Mushtaq Ahmed	Forest Guard	Present	
5	Health and Medical Education	Ram Raj	Sr. Pharmacist	Present	
6	ICDS Department				
7	Irrigation and Flood Control Department	Mohd Iqbal	Field Supervisor	Present	
8	Jal Shakti Department	Mohd Hamza Khan	Supervisor	Present	
9	Power Development Department	Ab. Rashid Lohar	Line Man	Present	
10	Public Works Department	Parrinder Singh	Supervisor	Present	
11	Revenue	Amir Zaffar	Patwari	Present	
12	Rural Development and Panchayat Raj	Pawan Kumar	ULW/MLN	Present	
13	Skill Development				
14	Social Welfare Department	Darshana Devi - Sunita Devi	ANW ANW	Present	
15	Youth Services and Sports Department	Mohd Fazeen Bau	Rehabilitate- khel	Present	
16	Others (Animal Husbandry)	Ab Rashid Malik	Stock keeper	Present	
17	- Sheep "	Esmajeel Din	"	Present	
18					
19					
20					



# QUESTIONNAIRE FOR B2V5

## Schedule-II

### (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar	Available Govt building New			
	a) Govt building/private				
	b) New/needing repairs				
	II. Furniture (Y/N)	Y			
	III. Computer/printer (Y/N)	Y			
	IV. Internet (Y/N)	Y			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Y			
	VII. Water (Y/N)	Y			
	VIII. Electricity (Y/N)	Y			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten				
	b) Primary	03	30	02	Govt
	c) Middle	05	249	19	11
	d) High	01	123	12	Govt
	e) Higher Secondary				
	f) College				
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		09	220	02	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		-	-	01	01
5	Bank branch (Y/N)	-	-	-	-
6	Availability of ATM (Y/N)	-	-	-	-
7	Khidmat center/ CSC (Y/N)	-	-	-	-
8	Patwarkhana (Y/N)	-	-	-	-
9	Village haat (Y/N)	-	-	-	-
10	Playground (Y/N)				
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		02	1180	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices			Functional
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Integrates			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Many tourism sites but need funds for their development			
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)	NO			
	ii. Number of Asset captured	NA			
	iii. Please mention assets	Spring Forest Heritage Fisheries			
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		M.I.U			
17	List of Underutilized Buildings- names	Name	Year of construction		
		Govt Primary School	2005		

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249

# QUESTIONNAIRE FOR R2V3

## Schedule-III

### (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

Sl. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REMARKS
1	Old Age pension	Social Department	160	160	
2	Widow pension	Social Department	15	15	
3	Disability pension	Social Department	82	82	
4	Status under Stunting Mukh	Social Department			
5	Status under wasting Mukh	Social Department			
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department	04	04	
7	Digital Services provided	IT/BDO/CSC			
8	Dakh Kisan	Agriculture Department	53	53	
9	Kisan credit card	Agriculture Department	289	289	
10	PM Kisan Sammanidhi	Agriculture Department	103	103	
11	Employment Saturation (PMEGP, Pradhan Mantri, Mission Youth, Sammanidhi etc)	Employment Department			
12	Pradhan Agriculture Credit Society (PACS) formation	Cooperative Department			
13	UJWF implementation	Jal Shakti Department	556	220	33
	i. No. of Household provided FHTC				
	ii. Har Ghar Jal village(s) certified (No.)				
14	No. of Households electrified	PDD	670	670	
15	PMAA - Gramin	RDD& PR	413/55	413/55	
16	SBM Gramin - IHL functional (Household toilets)	RDD& PR			
17	ODF Plus villages (No.)	RDD& PR	ODF-Plus	ODF-Plus	
18	Targeted Sock pit completed	RDD& PR	118	118	
19	JKRLM	RDD& PR	16	14	2
	Number of Self Help Groups formed				
	Number of Households involved				
20	Land Passbook Saturation	Revenue Department	1436	900	536
21	Pending Mutations	Revenue Department	-	20	02
22	Domestic Certificates	Revenue Department	-	12000	200
23	Persons identified drug addicts	BDO/ Sarpanch	-	-	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	721	74	-
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	-	-	-
26	Golden Health Card under Ayushman Bharat	Health Department	1000	950	50
27	Janani Suraksha yojana	Health Department	23	21	02
28	Status under Anaemia Mukh	Health Department	-	-	-
29	Status under Leprosy Mukh	Health Department	-	-	-
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	-	13	-
31	Number of Ayushman Sahas field	Health Department	08	07	01
32	Out of School Children brought to Schools	School Department	-	-	-
33	Number of students still out of Schools	School Department	-	-	-
34	Persons educated through bridge courses	School Department	-	-	-
35	Household using clean cooking fuel (LPG)	FCS & GA	360	260	-

# QUESTIONNAIRE FOR B2V5

## Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

### I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Have Sub-Centre Malwane
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff a) Doctor b) Paramedical	NO - Paramedics - 4
4	No of patients attended during the month	185
5	Status of medicine availability	Medicines available
6	Special medical camp held, if any	Yes - 1
7	Status of Immunization	Monthly basis
8	Participation of health worker in Village Health and Nutrition Day	Yes. FMPH.
9	Institutional deliveries in Panchayat (Current Year)	-
10	Non-Institutional deliveries in Panchayat (Current Year)	23
11	Other	-
12	Remarks of the Visiting Officer	The health infrastructure needs to be developed and Doctors & Paramedics needs to be fringed.

### II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt H.S. Malwane
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	04
4	Enrolment of the School a) Boys b) Girls	123 54 69
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	05 -
10	Other	Children selected under Khoshon Race
11	Remarks of the Visiting Officer	The school has a very small play ground which needs to be developed, besides teaching staff is urgently required.



### III. Anganwari Center

S. No.	Particulars	Status
1	Location of Anganwari center	Malwana Proper
2	Number of children enrolled	26
	a) Boys	16
	b) Girls	10
3	Status of Building (Private Govt.)	Private
4	Availability of Helper/worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	NO
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	-
12	Number of children wasted	-
13	Any Other	-
14	Remarks of the Visiting Officer	The enrolment in AWC's is minimal and AWC's needs special trainings to handle these kindergartens.

### IV. CAPD Store:

S. No.	Particulars	Status
1	Location of CAPD Store	Dehnote, Malwana blocks
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Kheem Raj, Naz 6th
4	No of registered beneficiaries	596
5	No of beneficiaries drawing Ration from the store	596
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	

V. Bank/ Extension counter:		Status
S. No	Particulars	
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

VI. Amrit Sarovar:		Status
S. No	Particulars	
1	Location of Amrit Sarovar	Kumral Upper Dhor
2	Condition of Amrit Sarovar	under const.
3	Details of repair undertaken, if any	NIL
4	Utilization of Amrit Sarovar	Cater 2/3 Hamlets
5	Any Other	
6	Remarks of the Visiting Officer	The Amrit Sarovar needs to be developed more. More funds are required to create more and good quality Sarovar.

VII. Playground:		Status
S. No	Particulars	
1	Location of Playground	
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	

VIII. Partwarkhana:		Status
S. No	Particulars	
1	Location of Patwarkhana	Panchayat Ghor Kumral
2	Government/ Private building	Gori
3	Land passbook saturation	73%
4	Pending mutations	02
5	Any Other	
6	Remarks of the Visiting Officer	The Patwarkhana is functional in Panchayat Ghor Malwa-sari well established



## IX PMAY house

S. No.	Particulars	Status
1	Location of PMAY house constructed	Malwane Booper
2	Name of the beneficiary	Pirloom Singh s/o Harol Lal
3	Status of the house (completed/ in use/ under construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	The PMAY house <del>are</del> which are constructed needs installation of board. PIB is not available.

## X Soak pits/Compost pits:

S. No.	Particulars	Status
1	Location of Soakpits/ compost pits	Kumral
2	Name of the beneficiaries	Mohd Ashraf s/o Gh. Mustafa
3	Status of the Soakpits/ compost pits (completed/ in-use/ under construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	The optimum use of Soak pits or Compost pits is free-sewage. People are not aware about its usage.

## XI. Khidmatcenter / CSC:

S. No.	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Kumral
2	No of online services provided by the CSC	36.
3	No of persons approached for services	520.
4	Any Other	
5	Remarks of the Visiting Officer	Khidmat Centres is running and catering huge population already.

## XII. Observation of field officer on basic amenities:

S. No.	Particulars	Observations
1	Connectivity Road	Need to connect all houses in village
2	Transport	SRTC bus is needed
3	Electricity	Need to repair and provide electric poles
4	Drinking water	Jal Jaran Mission is in progress
5	Cleanliness	Need to clean more
6	Sports facility (Playground)	Play ground is not available in village
7	Any Other	and

# QUESTIONNAIRE FOR B2V5

Schedule-V

(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	
	3. Local Folk programme / Show	
	4. Discussions with PRI and Senior citizens	
	5. Exhibitions	
B	Sports Activities	
	1. Sports Event	Yes. Cricket / Kho kho / Karan
	2. Distribution of sports kit	
C	Inaugurations (If any)	
	PMAY house	✓
	Segregation Sheds	✓
	Amrit Sarovar	
	JJM Assets	✓
	Compost/ Soak Pits	✓
	PMGSY / MGNREGA works	✓
	Any other	
D	Distribution of certificates	-
	Self Employment Schemes	-
	Land Pass books	-
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat (Mobile Van) and Flagship Schemes given in the instruction manual	General masses are made aware about all these on frequent basis.

# QUESTIONNAIRE FOR B2V5

Schedule VI  
(SDG THEME ADOPTED BY THE PANCHAYAT)

Sl. No.	Details	Status
1.	SDG Theme adopted by the Panchayat	SDG 11 "Sustainable Cities and Communities"
2.	Activities undertaken under the theme	SDG 11 "Sustainable Cities and Communities"
3.	Statist of activities undertaken	SDG 11 "Sustainable Cities and Communities"
4.	Visible impact of the activities	SDG 11 "Sustainable Cities and Communities"
5.	Have Gram Panchayat Development Plan (GDP) prepared and adopted	SDG 11 "Sustainable Cities and Communities"
6.	How many projects of SDG have been covered under GDP	SDG 11 "Sustainable Cities and Communities"
7.	Budgetary allocation for the activities under SDG theme	SDG 11 "Sustainable Cities and Communities"
8.	Remarks of the District Office on the status SDG theme	SDG 11 "Sustainable Cities and Communities"

"Swachh Bharat Mission"

Sanitation Drive

Sanitation Drive

Various small projects

Under progress

There is a visible change among general masses

In Progress

IEC is required to make people aware abt SDG.

The MGNREGA Plan has already been prepared. The SDG's needs more awareness among general masses.



# QUESTIONNAIRE FOR B2V5

Schedule-VII  
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Demands on proposed during the B2V1 to B2V4 phase are re submitted for immediate action by the Competent authority.	
2		
3		
4		
5		
B	Impact of B2V1 to B2V4	
1	- water facilities provided. - irrigation canals repaired in Bgt malwans	
2		
3		
4		
5		
C	Challenges in the Panchayat	
1	- NO Iron poles for electrification is provided - Road connectivity n' Bgt is yet to be done - upgradation of Govt buildings in all over - upgradation of Quid's M/S Bhatel to H/S.	
2		
3		
4		
5		
D	Suggestions if any	
1	The demands made during the B2V1 to B2V4 are yet to be fulfilled and general masses are looking hope and don't participate in B2V5 that vigorously. we need to fulfill all the genuine demands of public to make it a grand success.	
2		
3		
4		
5		

# QUESTIONNAIRE FOR B2V5

Schedule-VIII

## I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

### 1. BEST PERFORMING DEPARTMENTS

1. R.D.
2. Education
3. Jal - Shresth

### 2. LEAST RESPONSIVE DEPARTMENTS

1. Soil Conservation
2. Irrigation & Flood control.
3. MGNREGS

## II. FEEDBACK ON UT INITIATIVES

- The works projected during back to village Ist - need to be addressed on war footing basis.
- The Doctors & Paramedics are urgently required to cater the public of far flung areas.
- The teaching staff in almost every school needs to be enhanced. → Electric fees need to be provided.

## III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Education Department needs immediate attention as no staff is available in all schools.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	- Availability of Food Store. - Sanctioning of Jal bank branch.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	During interaction with General public I have noticed that most of the schemes have not been percolated down to ground. All efforts need to reach to the public on Micro level.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	(05)
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	- Certified that the visiting officer Sh. Zameer Hossain Khan (Jr) ACP, Mirpur stayed in the panchayat Malwana - Sar for two days.

Signature of Sarpanch

Name: Habibullah Malla  
Sarpanch Malwana - 5  
Block Gundna

Signature of the Visiting Officer

Name: Zameer Hossain Khan  
ACP, Mirpur  
9419600084



# Demands of Panchayat Malwana-East

- 1) Road from Jatheli to Malwana.
- 2) Branch of J&K bank with ATM facility.
- 3) Upgradation of Malwana High School to Higher Secondary Malwana.
- 4) Upgradation of ~~CHC~~ to ~~PHC~~ <sup>S/C Health to PHC</sup>
- 5) Road from Dhak, Punakher to Banshalla.
- 6) Food store at Malwana.
- 7) Sub-centre of Art and Culture Academy.
- 8) Marriage Hall at Malwana.
- 9) Water supply for irrigation.
- 10) Teshid office should be at Middle.
- 11) Road connectivity from Shiboot via Kumral via Lonepura connects at Battal.
- 12) Road connectivity from Punakher via Chabber via Kundal via Kantouz via Masal to Evergreen Academy Malwana.
- 13) Medical sub-centre at Gwari, Malwana.
- 14) Nursery at Nagatwall.
- 15) Tile work at each ward of Panchayat.
- 16) Street lights at each ward of Panchayat.
- 17) Animal Husbandary in Panchayat.
- 18) Water facility required for Shamsan Ghat <sup>via Tempel.</sup> Malwana and Devi Chandewali temple <sup>at</sup> Malwana.
- 19) Change the name of Govt High School Malwana to Shaheed Subash Chander Memorial High School Malwana.
- 20) Create Chankidee post for Malwana and Punakher Lambodar Malwas.
- 21) Police Chowki at Malwana.
- 22) Road from Shoesh to Malwana via Shamsan Ghat.
- 23) Mortuary shed at Donadi.
- 24) Electricity pole at each ward of Panchayat.
- 25) <sup>Worked</sup> Depo at Shamsan Ghat
- 26) Post office at Mzhuwa.
- 27) Sports Stadium at Mzhuwa.
- 28) GPS Malwana to upgraded <sup>as</sup> High School.

Mukesh Parihar

Mukesh Parihar

Former State President  
All India Students Federation J&K

Habitat Malwa

Sarpanch Malwana East

Honour set  
initiating off