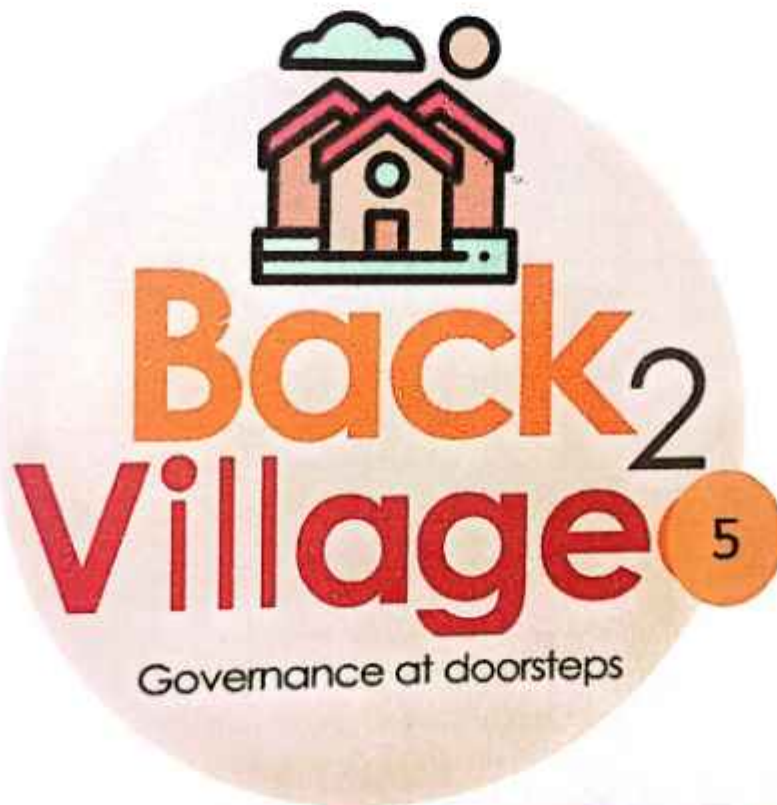


Wahabpura

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Mohammad Waseem
2	Designation	Asst. Ex. Engineers
3	Department	Rand B
4	Place of posting	Sub Division Khanshab
5	Mobile No	7006401371
6	Email ID	waseem.waseem@gmail.com
7	Home District	Shopian
8	Dates of visit	15/11/2023 and 16/11/2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	Wahabpola
2	Local Government Directory(LGD) code of the Panchayat	241467
3	Name of CD Block	Soidugh
4	Name of Tehsil	Budgam
5	Name of District	Budgam

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	ONE (1)
2	No. of hamlets in the Panchayat	ONE (01)
3	No. of households in the Panchayat	510 no's
4	Population (approx) of the Panchayat	5500

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QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Muhammed Mahbub A.	JAE O	Present	Sub.
2	Education				
3	Food, Civil Supplies and Consumer Affairs	Waseem Farooq	MTS	Present	Waseem
4	Forest				
5	Health and Medical Education	Muhammad Ali	pharmva	Present	Ali
6	ICDS Department	Zehra Mehdi	A.W.W.	Present	Zehra
7	Irrigation and Flood Control Department	Syed Shaukat Ullah	E.G.	Present	Syed
8	Jal Shakti Department				
9	Power Development Department				
10	Public Works Department	Bashir Ali Khondog	R. worker	Present	Bashir
11	Revenue				
12	Rural Development and Panchayati Raj	Hijaz Bashir	pyt Secretary	Present	Hijaz
13	Skill Development				
14	Social Welfare Department				
15	Youth Services and Sports Department	Pamair Ahmad	P.E.T	Present	Pamair
16	Others				
17	Handicrafts	Shabir Hussain	Handicrafts	Present	Shabir
18					
19					
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	G. Building			
	b) New/need repairs	New			
	II. Furniture (Y/N)	Yes			
	III. Computer/printer (Y/N)	Yes			
	IV. Internet (Y/N)	N			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Y			
	VII. Water (Y/N)	N			
	VIII. Electricity (Y/N)	N			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	-	-	-	-
	b) Primary	01	35	-	G. Building
	c) Middle	01	-	-	G. Building
	d) High	-	-	-	-
	e) Higher Secondary	01	177	-	G. Building
	f) College	-	-	-	-
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		07	-	-	P. Building
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		01	01	01	01
5	Bank branch (Y/N)	-	-	-	-
6	Availability of ATM (Y/N)	-	-	-	-
7	Khidmat center/ CSC (Y/N)	Y	-	-	-
8	Patwarkhana (Y/N)	N	-	-	-
9	Village haat (Y/N)	N	-	-	-
10	Playground (Y/N)	Y	-	-	-
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	1815	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		09	Yes		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		01	Wahabpore	good	Yes
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc				
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Y			
	ii. Number of Asset captured	30			
	iii. Please mention assets	Schools Roads P.H. Building Lanes			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		N.T. P.H. Centre	2019		
17	List of Underutilized Buildings- names	Name	Year of construction		
		N.T. P.H. Centre	2019		

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	219	219	-
2	Widow pension	Social Department Welfare	7	7	-
3	Disability pension	Social Department Welfare	32	32	-
4	Status under Stunting Mukht	Social Department Welfare	-	-	-
5	Status under wasting Mukht	Social Department Welfare	-	-	-
6	Equipment's provided to Specially abled persons(implants, tricycles etc)	Social Department Welfare	8	8	-
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department	12	12	-
9	Kisan credit card	Agriculture Department	300	120	Documents incomplete
10	PM Kisan Sammanidhi	Agriculture Department	332	257	without land
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmat, etc)	Employment Department			
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			
13	JJM Implementation	Jal Shakti Department			
	i. No of Household provided FHTC				
	ii. Har Ghar Jal village(s) certified (No.)				
14	No of Households electrified	PDD	510	510	-
15	PMAY- Gramin	RDD& PR	07	07	-
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR			
17	ODF Plus villages (No)	RDD& PR	Yes	Yes	-
18	Targeted Sock pit completed	RDD& PR			
19	JKRLM:	RDD& PR	N.A		
	i. Number of Self Help Groups formed				
	ii. Number of Households involved				
20	Land Passbook Saturation	Revenue Department	100%		
21	Pending Mutations	Revenue Department			
22	Domicile Certificates	Revenue Department	1740	1050	Documents incomplete
23	Persons identified drug addicts	BDO/ Sarpanch	02	02	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch			
25	Drugs Addicts rehabilitated	Health Department	308	2865	Documents incomplete
26	Golden Health Card under Ayushman Bharat	Health Department	15	09	insuff funds
27	Janani suraksha yojana	Health Department	70%		
28	Status under Anaemia Mukht	Health Department	100%		
29	Status under Leprosy Mukht	Health Department	Once in week		
30	Number of Ayushman Melas organized at Health & Wellness centres / CHCs under Ayushman Bharat	Health Department			
31	Number of Ayushman Sabas held	School Department Education			
32	Out of School Children brought to Schools	School Department Education			
33	Number of students still out of Schools	School Department Education			
34	Persons educated through bridge courses	School Department Education	510	510	
35	Household using clean cooking fuel (LPG)	FCS & CA			

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	N.T.P.H. centre
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff a) Doctor b) Paramedical	(a) yes (b) 1
4	No of patients attended during the month	135
5	Status of medicine availability	yes
6	Special medical camp held, if any	yes
7	Status of Immunization	yes
8	Participation of health worker in Village Health and Nutrition Day	yes
9	Institutional deliveries in Panchayat (Current Year)	-
10	Non- Institutional deliveries in Panchayat (Current Year)	-
11	Other	
12	Remarks of the Visiting Officer	

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	G.B.H.S. school
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	Yes
4	Enrolment of the School a) Boys b) Girls	177 89 88
5	Availability of play ground	Yes
6	Availability of drinking water	N.A
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Ganie Mohalla
2	Number of children enrolled	19
	a) Boys	9
	b) Girls	10
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	No
9	Availability of tap connection	Yes
10	Availability of electricity connection	No
11	Number of children stunted	Nil
12	Number of children wasted	Nil
13	Any Other	
14	Remarks of the Visiting Officer	

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Managed by shopkeeper
2	Government / Private	Private
3	Name of the dealer (in case of Private)	-
4	No of registered beneficiaries	1815
5	No of beneficiaries drawing Ration from the store	1815
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Wahabpura
2	Condition of Amrit Sarovar	Good
3	Details of repair undertaken, if any	Nil -
4	Utilization of Amrit Sarovar	Yes
5	Any Other	-
6	Remarks of the Visiting Officer	

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Near G.H.S. School
2	Condition of Playground	Good
3	Utilization of Playground	Yes
4	Any Other	
5	Remarks of the Visiting Officer	

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	
2	Government/ Private building	-
3	Land passbook saturation	-
4	Pending mutations	90%
5	Any Other	Nil
6	Remarks of the Visiting Officer	

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Nisal Ah Mle Wahaspor
2	Name of the beneficiary	Nisal Ah Mle
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	N.B.H. Seadary
2	Name of the beneficiaries	G.H. Mohd Bhat, M. Asheef
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	170
4	Any Other	
5	Remarks of the Visiting Officer	

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	main Bus Stand
2	No of online services provided by the CSC	-
3	No of persons approached for services	15/day
4	Any Other	
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	or adequate available
3	Electricity	Yes
4	Drinking water	Yes
5	Cleanliness	Yes
6	Sports facility (Playground)	Yes
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS /INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Conducted
	2. Skits, Songs, Dramas	Conducted
	3. Local Folk programme / Show	Conducted
	4. Discussions with PRI and Senior citizens	Conducted
	5. Exhibitions	—
B	Sports Activities	
	1. Sports Event	yes
	2. Distribution of sports kit	yes
C	Inaugurations (If any)	
	PMAY house	yes
	Segregation Sheds	yes
	Amrit Sarovar	yes
	JJM Assets	yes
	Compost/ Soak Pits	yes
	PMGSY / MGNREGA works	yes
	Any other	
D	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	901
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Seminal Conducted

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	poverty elevation
2	Activities undertaken under the Theme (as per instruction manual)	providing an old age pension, widow pension, providing equipments to specially abled persons
3	Status of activities undertaken	Visible
4	Visible impact of the Activities	Yes
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	GDP plan 2023-24 uploaded in website
6	How many activities of SDG have been covered under GDP	GDP plan 2024-25 being finalized once finalized will be uploaded (04)
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Insufficient funds
8	Remarks of the Visiting Officer on the status SDG Theme	

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Renovation of water supply at its final stage	
2	improvement of drainage system	
3	improvement of main lines	
4		
5		
B	Impact of B2V1 to B2V4	
1	Construction of culverts at diff spots	
2	Construction of playgrounds	
3	improvement of HT/LT lines	
4		
5		
C	Challenges in the Panchayat	
1	Macadamization of Amner links	
2	Installation of electric poles with electric wire	
3	C/O drains near halga	
4	The land owner of pvt building has not received any con	
5	action till date	
D	Suggestions if any	
1	Internal links to be macadamized	
2	tapped water connections to all households	
3	street lights to be installed	
4	electric poles along with LT/HT	
5	lines need to be installed in some all	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Rural Development Department (RDD)
2	R and B
3	Horticulture
2	LEAST RESPONSIVE DEPARTMENTS
1	Employment Department
2	Cooperative Department
3	

II. FEEDBACK ON UT INITIATIVES

The demands as reflected in the earlier rounds but not addressed so far need to be met on priority basis.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Incomplete N.T.P.H.C Building
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	(01) Availability of Medical officer in Bulbi (02) Installation of electric poles (03) Modernization of three links.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The Halga has excelled in developmental activities in last 3 years particularly in the area of connectivity, water supply & basic amenities. Houses, drains are being constructed every where. Further scope of development in Health sector / Road is required.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	Eight (08)
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Certified that the visiting officer stayed in the panchayat for two days

Signature of Sarpanch

Name: C.H. Mohammad Dae

8002221922

Signature of the Visiting Officer

Name: Mohammad Waseem