



B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



Back² Village

Governance at doorsteps

7th to 16th NOVEMBER, 2023.

Block Doda (Gahat) Panchayat Sharma

Name of Visiting Officer Krishan Lal Designation Lecturer

**DISTRICT ADMINISTRATION
DODA**

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Krishan Lal
2	Designation	Lecturer
3	Department	Education
4	Place of posting	Govt. HSS Ghat.
5	Mobile No	9149748720
6	Email ID	walk7955@gmail.com
7	Home District	Doda
8	Dates of visit	15-11-2023 to 16-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Shayarma
2	Local Government Directory(LGD) code of the Panchayat	4193
3	Name of CD Block	Ghat.
4	Name of Tehsil	Doda
5	Name of District	Doda.

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	11
2	No. of hamlets in the Panchayat	15
3	No. of households in the Panchayat	493.
4	Population (approx) of the Panchayat	2465

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Shakel Khan Rehman	AEA	Present	
2	Education	Radhika Krishnan	Headmaster	Present.	
3	Food, Civil Supplies and Consumer Affairs	-	-	-	
4	Forest	-	-	-	
5	Health and Medical Education	Dr. Vikas Anand	Medical officer	Present	
6	ICDS Department	Shahen Akhter	supervisor	Present.	
7	Irrigation and Flood Control Department	-	-	-	
8	Jai Shakti Department	Satish Kumar	Work Supervisor		
9	Power Development Department	Vijay Kumar	Tech-III	Present	
10	Public Works Department	-	-	-	
11	Revenue	Sanjay Kumar Sharma	N.T.	Present	
12	Rural Development and Panchayat Raj	Shujad Rehman	Accounts Assistant	Present	
13	Skill Development	-	-	-	
14	Social Welfare Department	-	-	-	
15	Youth Services and Sports Department	Kelwant Singh	(PET) phy. Edu. Tr.		
16	Others	-	-	-	
17	Animal Husbandry	Pooja devi	MTS	Present.	
18	-	-	-	-	
19	-	-	-	-	
20	-	-	-	-	

QUESTIONNAIRE FOR B2V5

Schedule-II (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1 Infrastructure of Panchayat Ghar					
a) Govt building/private					
b) New/needing repairs					
II. Furniture (Y/N)					
III. Computer/printer (Y/N)					
IV. Internet (Y/N)					
V. Telephones (Y/N)					
VI. Toilet (CSC/part of panchayat ghar) (Y/N)					
VII. Water (Y/N)					
VIII. Electricity (Y/N)					
Govt. building new yes yes no no no no					
2 Educational institutes					
		No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
a) Kindergarten		-	-	-	-
b) Primary		-	-	-	-
c) Middle		-	-	-	-
d) High		02	76	02	yes (Govt)
e) Higher Secondary		01	21	03	yes (Govt)
f) College		-	-	-	-
3 Anganwadi Centre					
		No. of Anganwadi Centres	Total Children Enrolled	Helper/ Worker vacancies	Govt Building/ Private Building
		08	110	02/02	Private
4 Healthcare facility					
		No. of sub centers	No. of PHCs	No. of health & wellness centers	No. of Institute having Govt. building
		01	Nil	01	01
5 Banid branch (Y/N)					
6 Availability of ATM (Y/N)					
7 Khidmat center/ CSC (Y/N)					
8 Patwarkhana (Y/N)					
9 Village haat (Y/N)					
10 Playground (Y/N)					
11 Ration shop (Y/N)					
		No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	125	Yes	
12 Government offices- details, whether functional or not					
		No. of Govt Offices		Functional	
13 Amrit Sarovers - details, location, condition					
		Details	Location	Condition	Utilization
		01	Alal Dahi	Good	For Public use
14 Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc					
Alal Dahi tourism & temples					
15 I. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)					
II. Number of Asset captured					
III. Please mention assets					
1.					
2.					
3.					
4.					
5.					
16 List of Incomplete Buildings- names, year of construction					
		Name	Year of construction		
		Nil	-		
17 List of Underutilized Buildings- names					
		Name	Year of construction		
		Nil	-		

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASON FOR PENDING
1	Old Age pension	Social Department Welfare	69	69	-
2	Widow pension	Social Department Welfare	08	08	-
3	Disability pension	Social Department Welfare	15	15	-
4	Status under Stunting Mukt	Social Department Welfare	-	-	-
5	Status under wasting Mukt	Social Department Welfare	-	-	-
6	Equipment's provided to Specialty aided persons (implants, tricycles etc)	Social Department Welfare	07	07	-
7	Digital Services provided	IT/ BDO/ CSC	N/A	N/A	-
8	Daksh Kisan	Agriculture Department	265	265	-
9	Kisan credit card	Agriculture Department	201	194	Under process
10	PM Kisan Sammanidhi	Agriculture Department	255	255	-
11	Employment Saturation (PMEGP, Tabasvini, Muzmin, Mission Youth, Hamaarat, etc)	Employment Department	-	-	-
12	Primary Agriculture Credit Society (FACS) formation	Cooperative Department	-	-	-
13	JJM implementation:	Jai Shakti Department	-	-	-
	i. No of Household provided FHTC		257	257	-
	ii. Har Diner Jal village(s) certified (No.)		-	-	in progress
14	No of Households electrified	PDD	310	310	-
15	PMAY-Gramin	RDS& PR	21	21	-
16	SBM Gramin- BHL functional (Household toilets)	RDS& PR	-	-	-
17	ODF Plus villages (No)	RDS& PR	-	-	-
18	Targeted Soak pit completed	RDS& PR	Yes (BSP)	-	land available
19	JARLM:	RDS& PR	237	170	-
	i. Number of Self Help Groups formed		02	109	-
	ii. Number of Households involved		109	109	-
20	Land Parcel Saturation	Revenue Department	1300	1273	-
21	Feeding Stations	Revenue Department	360	300	Under process
22	Domestic Certificates	Revenue Department	150	150	-
23	Persons identified drug addicts	BDO/ Sarpanch	-	-	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	-	-	-
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	-	-	-
26	Golden Health Card under Ayushman Bharat	Health Department	-	-	-
27	Janani suraksha yojana	Health Department	2100	1693	Under process
28	Status under Anaemia Mukt	Health Department	12	12	-
29	Status under Leprosy Mukt	Health Department	05	05	-
30	Number of Ayushman Mats organized of Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	-	-	-
31	Number of Ayushman Sabhas held	Health Department	05	05	-
32	Out of School Children brought to Schools	School Department Education	04	04	-
33	Number of students still out of Schools	School Department Education	-	-	-
34	Persons educated through bridge courses	School Department Education	-	-	-
35	Household using clean cooking fuel (LPG)	FCS & CA	N/A	-	-

QUESTIONNAIRE FOR B2V5

Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	GAD Shevarma -
2	Type of building (Govt./ Private)	Private.
3	Availability of Staff a) Doctor b) Paramedical	Total posts - 04 filled up 03 Doctor - 01, Pharmacist - 01 PTs - 01
4	No of patients attended during the month	300
5	Status of medicine availability	Available.
6	Special medical camp held, if any	03 camps
7	Status of Immunization	In Progress.
8	Participation of health worker in Village Health and Nutrition Day	Yes.
9	Institutional deliveries in Panchayat (Current Year)	Nil.
10	Non-Institutional deliveries in Panchayat (Current Year)	02
11	Other	Nil.
12	Remarks of the Visiting Officer	Requirement of Govt. building for GAD Shevarma + fill up vacant posts.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. Lower High School Shevarma.
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	Sanctioned posts -> Master - 01 Teacher - 05 Vacant -> 03 (Teachers)
4	Enrolment of the School a) Boys b) Girls	05 16 Total - 21
5	Availability of play ground	Yes.
6	Availability of drinking water	Yes.
7	Availability of electricity	Yes.
8	Availability of functional toilets	Yes.
9	Activities undertaken under 'My School My Pride'	Participating competition, debate, singing games, cultural, cleanliness drive
10	Other	
11	Remarks of the Visiting Officer	School should be up-graded vacant posts should be filled up Act as lead under 'My School My Pride' Should be continuously observed & the school's a requirement to protect it.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Sharanma & Gangatra.
2	Number of children enrolled a) Boys b) Girls	10 Boys 10 girls.
3	Status of Building (Private/Govt.)	Pvt.
4	Availability of Helper/worker	Water Yes. 01 Helper Jaganth (AWC Chaman)
5	Maintenance of record of children	Yes.
6	Availability of sufficient ration	Yes.
7	Availability of timely Ration	Yes.
8	Availability of Functional toilet	Yes.
9	Availability of tap connection	Yes.
10	Availability of electricity connection	No.
11	Number of children stunted	=
12	Number of children wasted	=
13	Any Other	=
14	Remarks of the Visiting Officer	Requirement of Govt building for girls in the Pvt.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Rahi
2	Government / Private	Pvt. Govt Private.
3	Name of the dealer (in case of Private)	Krishan Jal.
4	No of registered beneficiaries	125
5	No of beneficiaries drawing Ration from the store	125
6	Whether store is functioning through Aadhar biometric system	Yes.
7	Whether record register maintained in the store	Yes.
8	Availability of ration	Yes.
9	Any Other	=
10	Remarks of the Visiting Officer	Govt. building is required for ladies store in the Pvt.

V. **Bank Extension counter:**

S. No	Particulars	Status
1	Location of Bank Extension counter	- Nil -
2	No of Accounts in the branch	- Nil -
3	No of persons applied under various self-employment schemes	- Nil -
4	No of cases sanctioned under various self-employment schemes	- Nil -
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	- Nil -
6	Availability of ATM	- Nil -
7	Any Other	- Nil -
8	Remarks of the Visiting Officer	A bank branch should be opened in the Dept.

VI. **Amrit Sarovar:**

S. No	Particulars	Status
1	Location of Amrit Sarovar	Amrit Sarovar at Alal Bari
2	Condition of Amrit Sarovar	OV. Good
3	Details of repair undertaken, if any	-
4	Utilization of Amrit Sarovar	For public used. It attracts tourism.
5	Any Other	-
6	Remarks of the Visiting Officer	This area of Alal Bari where Amrit Sarovar is situated should be declared Tourist spot.

VII. **Playground:**

S. No	Particulars	Status
1	Location of Playground	-
2	Condition of Playground	-
3	Utilization of Playground	-
4	Any Other	-
5	Remarks of the Visiting Officer	There is an urgent need of playgrounds for conducting sports events in the Dept.

VIII. **Partwarkhana:**

S. No	Particulars	Status
1	Location of Partwarkhana	-
2	Government/ Private building	-
3	Land passbook saturation	-
4	Pending mutations	-
5	Any Other	-
6	Remarks of the Visiting Officer	For the benefit of public Partwarkhana is needed in the Dept.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Sharvama khurd.
2	Name of the beneficiary	Faqir Chand.
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	Good work done by beneficiary under the supervision of RDO Deptt.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Dharvra.
2	Name of the beneficiaries	Mohinder, Rishi Kumar, Pooresh Kumar & others
3	Status of the Soakpits/compost pits (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	Proper execution of composite pits in the ward.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	N/A
2	No of online services provided by the CSC	-
3	No of persons approached for services	-
4	Any Other	
5	Remarks of the Visiting Officer	Khidmat Centre required in P.H. Sharvama.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	Local transport.
3	Electricity	Removal of water pipes from P.H.
4	Drinking water	in sufficient.
5	Cleanliness	Good.
6	Sports facility (Playground)	Playground is not available in P.H.
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	-
	1. Debates and Seminars	-
	2. Skits, Songs, Dramas	-
	3. Local Folk programme / Show	-
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	-
B	Sports Activities	Yes
	1. Sports Event	Tug of war -
	2. Distribution of sports kit	Already distributed
C	Inaugurations (If any)	Yes
	PMAY house	Yes
	Segregation Sheds	-
	Amrit Sarovar	Yes
	JJM Assets	Yes
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	Yes
	Any other	-
D	Distribution of certificates	-
	Self Employment Schemes	-
	Land Pass books	-
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes. Awarad the people + PRI, distric gram sabha, Reg. the Schemes

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Poverty free & enhance livelihood in village
2	Activities undertaken under the Theme (as per instruction manual)	Rural connectivity, & infrastructural development, SBM, Concrete pits.
3	Status of activities undertaken	In progress.
4	Visible impact of the Activities	Effective for swachhata.
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes. & not uploaded yet.
6	How many activities of SDG have been covered under GDP	Capex, SBM Plan PMAY, MgnREGS.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	—
8	Remarks of the Visiting Officer on the status SDG Theme	This type of theme will help the people to raise their standard of living.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A Demands/ Grievances addressed by the Administration		
1	JM implementation	
2	Salon kisan	
3	PM Kisan Samanviti	
4	PMAY Gramin	
5	Kisan credit card.	
B Impact of B2V1 to B2V4		
1	Work of Amrit Sarovar completed	
2	Transparency through digitalisation process.	
3	Initiative of UG Club, no difficult schemes in pvt.	
4	Timely completion of Crocker cards.	
5	Fracture to BPL construction work of PMAY Gramin.	
C Challenges in the Panchayat		
1	In-sufficient supply of Electricity in pvt.	
2	Non-availability of RTE Services due to demand of	
3	Lack of net-work facilities. The people	
4	Lack of Bank, Post office, health centre not available	
5	wooden poles are posing serious threat to the people	
D Suggestions if any		
1	Aal. Bani should be declared as tourism spot.	
2	There is an urgent need of road connectivity in all wards.	
3	A well-being centre should be established - the pvt.	
4	Ambulance and GAs service should be provided.	
5	mobile tower should be constructed to provide signal facility.	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS	
1	Education
2	R.D.D.
3	Agriculture, and.
2. LEAST RESPONSIVE DEPARTMENTS	
1	Police.
2	P.A.O.
3	I.A.D.

II. FEEDBACK ON UT INITIATIVES

The initiatives of UT Government executed on ground level needs more transparency through digitalisation near about 70- to 80% people of the Panchayat takes benefits of UT Govt, & appreciate UT, Govt. for all the developmental initiatives in the Panchayat.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Road connectivity, not working. Bank & post office facility H.P. (gas) service.
2	Major urgent public demands that were reflected earlier but have not been addressed so far:	Tourism at Alal Isani SRPC services P.H.C. in the Pst. C.S.E. in the Pst.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Awareness camps should be organized on regular basis in the Pst. & all the concerned Dept. should be invited suitable districts to make the people aware Rego. different schemes & initiatives of the Govt.
4	Overall Rating of Govt. functioning as given by the Panchayat (Scale of 0 to 10)	06.
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	This is to certify that visiting officer has stayed in the Pst. 02 days.

Signature of Sarpanch
Rajinder Kumar

Name... Naib Sarpanch

Pvt. Hardeep Singh

Signature of the Visiting Officer

Name... Jyoti Lal