

Galwady Chack

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Rajesh Mengi
2	Designation	Asst. Executive Engineer.
3	Department	Power Dev. Dept. (JPDC)
4	Place of posting	Sub Transmission Div-I Jammu
5	Mobile No	9419140514
6	Email ID	rajeshmengi12@gmail.com
7	Home District	Reasi
8	Dates of visit	14th Nov, 2023,

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Galwaday chak.
2	Local Government Directory(LGD) code of the Panchayat	288907
3	Name of CD Block	Marh.
4	Name of Tehsil	Marh.
5	Name of District	Jammu.

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	01
3	No. of households in the Panchayat	450.
4	Population (approx) of the Panchayat	2200.

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Hind Raj	JAEO.	Present	
2	Education	Ashwani Kumar	Teacher	Present	Mohd. Aslam Teacher
3	Food, Civil Supplies and Consumer Affairs				
4	Forest	Kishan Raja	First Guard	Present	Plantation drive if required
5	Health and Medical Education	Dr. Neeraj	CHO.	Present	
6	ICDS Department	Dattu Sharma	Anganwadi worker	Present	
7	Irrigation and Flood Control Department	Gopal Sharma Hardeep Sharma	JE JE	Present	Flood control sub com - 11)
8	Jal Shakti Department	Tarsem Lal	ASH Lineman	Present	
9	Power Development Department	Tarsem Kumar	Lineman	Present	
10	Public Works Department				
11	Revenue	Nishant Khapuria	Patwari	Present	
12	Rural Development and Panchayati Raj	Kavya Sharma	Panchayat Secretary	Present	Soumitra Arya (Panchayat sect)
13	Skill Development				
14	Social Welfare Department	Surish Ta Sharma	Craft leader	Present	
15	Youth Services and Sports Department	Avinash Sharma	PET.	Present	
16	Others Animal Husbandry	Darinder Khapuria	Supervisor	Present	
17	Unmanned Self Help Group	Gagan Deep	Community Mobilizer	Present	
18	SK Bank Raydura	Bhaskar Singh	Branch Manager	Present	
19	SK Bank Kapanro	Vikram Kumar	Tr. Adv.	Present	
20	SK Gramdan Bank	Manoj Rai	Branch Head	Present	

21. PARANDEEP SINGH
Flood Control

PARANDEEP SINGH Field Asst

Present

Good

22. M.A. Sharma

HTG - II

Present (Ajay Kumar HOF/Chief Tech)

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	(Govt.) Community Hall Galwaday chack			
	b) New/need repairs				
	II. Furniture (Y/N)	Y			
	III. Computer/printer (Y/N)	Y			
	IV. Internet (Y/N)	N			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Y			
	VII. Water (Y/N)	Y			
	VIII. Electricity (Y/N)	Y			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten				
	b) Primary				
	c) Middle	01	80	06	Govt.
	d) High				
	e) Higher Secondary				
	f) College				
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		05	83	4/4=8	Pvt.
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		0X	X	01	X
5	Bank branch (Y/N)				
6	Availability of ATM (Y/N)	Y Y C S B K Rural Bank.			
7	Khidmat center/ CSC (Y/N)	Y			
8	Patwar khana (Y/N)	N			
9	Village haat (Y/N)	N			
10	Playground (Y/N)	N Play ground at GMS Galwaday chack			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		02	450	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		02	Yes (School + Panchayat)		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		02	Chudla Talab.	low, ok	not started yet
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Devasthan can be used as tourist spot.			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Desh Bandhu Ashram as pilgrimage Tourist place			
	ii. Number of Asset captured	Not applicable			
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		N/C			
	List of Underutilized Buildings- names	Name	Year of construction		
		N/C			

QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Old Age pension	Social Department Welfare	155	155	-
Widow pension	Social Department Welfare	15	15	-
Disability pension	Social Department Welfare	17	17	-
Status under Stunting Mukht	Social Department Welfare	-	-	-
Status under wasting Mukht	Social Department Welfare	-	-	-
Equipment's provided to Specially abled persons(implants, tricycles etc)	Social Department Welfare	-	-	-
Digital Services provided	IT/ BDO/ CSC	-	-	-
Daksh Kisan	Agriculture Department	nil	-	-
Kisan credit card	Agriculture Department	348	-	-
PM Kisan Sammanidhi	Agriculture Department	163	-	-
Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himayat, etc)	Employment Department	-	-	-
Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	-
JJM Implementation	Jal Shakti Department	35	15 (commercial)	-
i. No of Household provided FHTC		-	-	-
ii. Har Ghar Jal village(s) certified (No.)		-	-	-
No of Households electrified	PDD	450	19	02 -
PMAY- Gramin	RDD& PR	21	603	-
SBM Gramin- IHHL functional (Household toilets)	RDD& PR	603	01	-
ODF Plus villages (No)	RDD& PR	01	Nil	Nil
Targeted Sock pit completed	RDD& PR	Nil	Nil	Nil
JKRLM:	RDD& PR	25	254	-
i. Number of Self Help Groups formed		254	254	-
ii. Number of Households involved		-	-	-
Land Passbook Saturation	Revenue Department	-	-	-
Pending Mutations	Revenue Department	-	-	-
Domicile Certificates	Revenue Department	-	-	-
Persons identified drug addicts	BDO/ Sarpanch	NO	02	-
Awareness camps for de-addiction conducted	BDO/ Sarpanch	02	-	-
Drugs Addicts rehabilitated	BDO/ Sarpanch	02	-	-
Golden Health Card under Ayushman Bharat	Health Department	1838	-	-
Janani suraksha yojana	Health Department	-	-	-
Status under Anaemia Mukht	Health Department	-	-	-
Status under Leprosy Mukht	Health Department	-	-	-
Number of Ayushman Melas organized at Health & Wellness centres / CHCs under Ayushman Bharat	Health Department	Every Saturday	-	-
Number of Ayushman Sabas held	Health Department	-	-	-
Out of School Children brought to Schools	School Department Education	-	-	-
Number of students still out of Schools	School Department Education	-	-	-
Persons educated through bridge courses	School Department Education	-	-	-
Household using clean cooking fuel (LPG)	FCS & CA	-	-	-

Notice issued

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Health & wellness center
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff a) Doctor = 01 b) Paramedical = 03	04.
4	No of patients attended during the month	300 (Approx)
5	Status of medicine availability	Sufficient availability
6	Special medical camp held, if any	—
7	Status of Immunization	Every Wednesday
8	Participation of health worker in Village Health and Nutrition Day	Every Thursday
9	Institutional deliveries in Panchayat (Current Year)	— (20). Truly
10	Non- Institutional deliveries in Panchayat (Current Year)	— nil —
11	Other	—
12	Remarks of the Visiting Officer	

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	GMS Galwaday Cherk.
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	5-Teaching + 1-P.T.
4	Enrolment of the School a) Boys b) Girls	30 50
5	Availability of play ground	Yes
6	Availability of drinking water	Yes.
7	Availability of electricity	Yes.
8	Availability of functional toilets	Yes.
9	Activities undertaken under 'My School My Pride'	Rally + Painting competition
10	Other	—
11	Remarks of the Visiting Officer	

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	5 m Kalyadi village.
2	Number of children enrolled a) Boys = 51 b) Girls = 28	
3	Status of Building (Private/ Govt.)	Pvt.
4	Availability of Helper/ worker	4 worker + 4 helper
5	Maintenance of record of children	yes.
6	Availability of sufficient ration	yes.
7	Availability of timely Ration	yes.
8	Availability of Functional toilet	yes - Private
9	Availability of tap connection	yes - Private
10	Availability of electricity connection	yes - Private
11	Number of children stunted	nil
12	Number of children wasted	nil
13	Any Other	
14	Remarks of the Visiting Officer	

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	in village (2 No's)
2	Government / Private	Pvt.
3	Name of the dealer (in case of Private)	1) Om Lal 2) Pat Tarsem Kumar
4	No of registered beneficiaries	
5	No of beneficiaries drawing Ration from the store	450
6	Whether store is functioning through Aadhar biometric system	yes.
7	Whether record/register maintained in the store	yes
8	Availability of ration	yes
9	Any Other	
10	Remarks of the Visiting Officer	

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	38 u Rural Bank branch Galwadi chak
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

Jh Bank
Gajansod
24/08
75
- 44
- 45
yes
N/A

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	chudka Talab + Baena Dev. stn
2	Condition of Amrit Sarovar	ok
3	Details of repair undertaken, if any	nil
4	Utilization of Amrit Sarovar	Not started
5	Any Other	
6	Remarks of the Visiting Officer	

Pondal Galwadi Chak & Baena Dev. stn

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	at GMS Galwadi Chak
2	Condition of Playground	Good
3	Utilization of Playground	Yes
4	Any Other	
5	Remarks of the Visiting Officer	

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	
2	Government/ Private building	
3	Land/passbook saturation	100% completed
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	all 21 Houses sanctioned
2	Name of the beneficiary	Jagdish Raj
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	nil
2	Name of the beneficiaries	nil
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	—
4	Any Other	—
5	Remarks of the Visiting Officer	—

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	01 - near (Khidmat center)
2	No of online services provided by the CSC	Yes
3	No of persons approached for services	5-6 daily basis
4	Any Other	—
5	Remarks of the Visiting Officer	—

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	Good
3	Electricity	Satisfactory
4	Drinking water	Satisfactory
5	Cleanliness	Good
6	Sports facility (Playground)	Playground at GMS Gabundga chok
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	on Swachh Bharat by Ms. Tanya Sharma class 9th.
	2. Skits, Songs, Dramas	on Nasha Mukh Bharat by Vansh Kumar class 8th.
	3. Local Folk programme / Show	
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	Yes
B	Sports Activities	
	1. Sports Event	-
	2. Distribution of sports kit	-
C	Inaugurations (If any)	
	PMAY house	Yes
	Segregation Sheds	-
	Amrit Sarovar	Yes
	JJM Assets	-
	Compost/ Soak Pits	-
	PMGSY / MGNREGA works	Yes (works)
	Any other	-
D	Distribution of certificates	-
	Self Employment Schemes	-
	Land Pass books	-
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes.

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	
2	Activities undertaken under the Theme (as per Instruction manual)	Child Friendly village • Clean & Green Village.
3	Status of activities undertaken	1. Awareness to children & parents. 2. Regular Medical checkups. 3. Organizing Sports activities. 4. Plantation by Forest Deptt. 5. Development of Amlit Sakshare. 6. Development of SSY play ground.
4	Visible impact of the Activities	The students/Young children are engaged in sports activities in large numbers. (In progress)
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	30-35
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Participation of more local public
8	Remarks of the Visiting Officer on the status SDG Theme	

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1.	Development of water bodies were taken up as Amrit Sarovar.	
2.	Playground under ESY Scheme developed.	
3.	Leftly waste was removed from road side.	
4.	Large Drains were constructed.	
5.		
B	Impact of B2V1 to B2V4	
1	The Govt/Departments are proactive towards their duties.	
2	New initiatives and ideas are being implemented on ground.	
3	The general public is more aware about schemes and their benefits.	
4	More funding in a planned manner is coming.	
5		
C	Challenges in the Panchayat	
1	The general public should also behave in a responsible way for overall development of Panchayat.	
2		
3		
4		
5		
D	Suggestions if any	
1	Make availability of Play ground	
2	Renovation of school building along with boundary wall.	
3		
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS	
1	RDD
2	Agriculture
3	PNB
2. LEAST RESPONSIVE DEPARTMENTS	
1	PNB
2	
3	

II. FEEDBACK ON UT INITIATIVES

The UT Govt have taken many initiatives to reach to the door steps of local masses. Programmes like B2V, Mera Maati Mera Desh, Har Ghar Tiranga, Viksit Sarkar, Yatra helped the general public to speak about their lives, their roles and become important part of govt. system. The Grassroot level have become strong and de-centralized a real sense.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	The transformer was directed to change but even after 3 years it is same. not replaced.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	The internal link was tendered for blacktop by PWD but still work is pending. kindly complete the project as soon as possible.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The Panchayat have developed in all respects from 1st B2V to B2V4. done drains constructed, cleaning activities carried out 2 Amrit Sarovar Constructed 1 play ground of SSY completed.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	7
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes

Signature of Sarpanch

Signature of the Visiting Officer

Name.....

Name..... Rajendra Singh