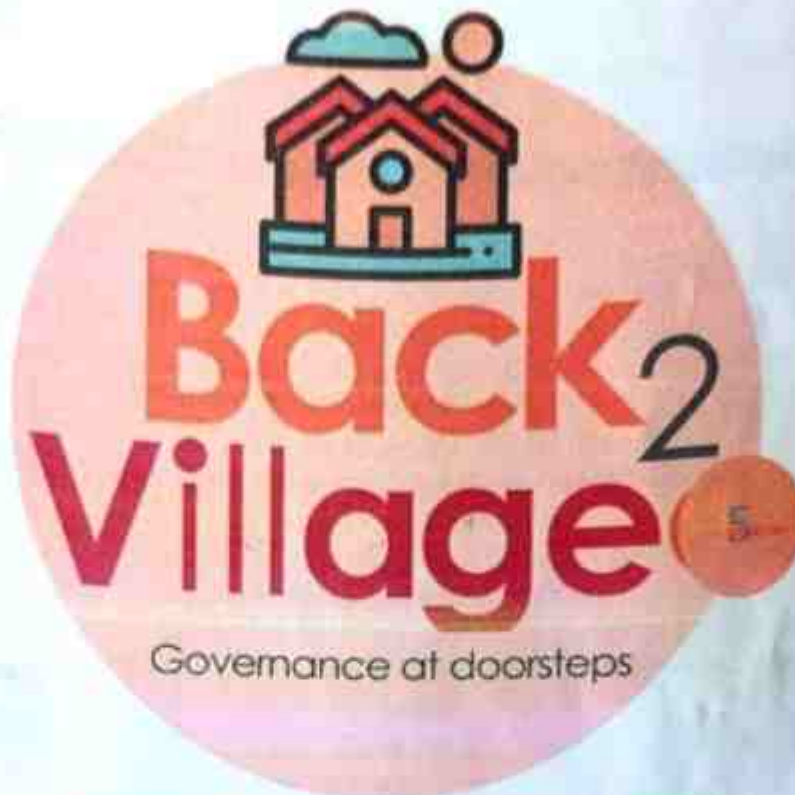


B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block CHIRALLA Panchayat CHIRALLA

Name of Visiting Officer ASHOK KUMAR KHATJURIA Designation DIRECTOR FINANCE

**DISTRICT ADMINISTRATION
DODA**

QUESTIONNAIRE FOR B2V5

Schedule-I (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Ashok Kumar Khajuria
2	Designation	Director Finance
3	Department	Finance Department
4	Place of posting	Jammu
5	Mobile No	9419023612
6	Email ID	gscatchoia21@gmail.com
7	Home District	Doda
8	Dates of visit	9th & 10th November, 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Chivalla
2	Local Government Directory(LGD) code of the Panchayat	
3	Name of CD Block	Chivalla
4	Name of Tehsil	Chivalla
5	Name of District	Doda

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	04 (Four)
2	No. of hamlets in the Panchayat	09 (Nine)
3	No. of households in the Panchayat	665 (approx)
4	Population (approx) of the Panchayat	3670 (approx)

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the D.O.)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Azmat Hussain	AEA	Present	
2	Education	—	—	—	
3	Food, Civil Supplies and Consumer Affairs	D.S. Bhutail	TSO	Present	
4	Forest	Randeep Singh	Forester	Present	
5	Health and Medical Education	Dr. Ajay Dass	Doctor	Absent	
6	ICDS Department	Masooda Begam	Worker	— DO —	
7	Irrigation and Flood Control Department	—	—	—	
8	Jal Shakti Department	Tariq Hussain	W/superior	Present	
9	Power Development Department	Hushan Lal Sharma	Water reader	— DO —	
10	Public Works Department	Sunil Kumar	J.E	— DO —	
11	Revenue	Sunil Kumar	Petitioner	— DO —	
12	Rural Development and Panchayat Raj	Mahesh Raina	P/secretary	— DO —	
13	Skill Development	—	—	Absent	
14	Social Welfare Department	—	—	Absent	
15	Youth Services and Sports Department	Surjeet Singh	—	Absent	
16	Others				
17	PMGSY	Chander Kant	J.E	Present	
18	Bank	Aftab Hussain	Manager	— DO —	
19	Horticulture	Aftab Hussain	—	— DO —	
20	Fisheries	Manzoor Ahmad	—	— DO —	

QUESTIONNAIRE FOR B2V5
Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private ✓				
	b) New/need repairs				
	II. Furniture (Y/N)	nil			
	III. Computer/printer (Y/N)	nil			
	IV. Internet (Y/N)	nil			
	V. Telephone (Y/N)	nil			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	nil			
	VII. Water (Y/N)	nil			
	VIII. Electricity (Y/N)	nil			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	nil			
	b) Primary				
	c) Middle				
	d) High				
	e) Higher Secondary	01			
	f) College	nil			
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		7	165	2	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of institute having Govt building
		nil	nil	1	nil
5	Bank branch (Y/N)	nil			
6	Availability of ATM (Y/N)	nil			
7	Khidmat center/ CSC (Y/N)	01			
8	Patwarkhana (Y/N)	nil			
9	Village haat (Y/N)	nil			
10	Playground (Y/N)	nil			
11	Ration shop (Y/N) ✓	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		01	malik pura	-	-
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Huge potential of Tourism			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	nil			
	ii. Number of Asset captured	nil			
	iii. Please mention assets				
	1.	nil			
	2.	/			
	3.				
	4.				
	5.	nil			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		-			
17	List of Underutilized Buildings- names	Name	Year of construction		
		-			

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	STATUS FOR PENDING
1	Old Age pension	Social Department Welfare	276		
2	Widow pension	Social Department Welfare	19		
3	Disability pension	Social Department Welfare	40		
4	Status under Stunting Mukht	Social Department Welfare	nil		
5	Status under wasting Mukht	Social Department Welfare	nil		
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	nil		
7	Digital Services provided	IT/ BDO/ CSC	nil		
8	Daksh Kisan	Agriculture Department	nil		
9	Kisan credit card	Agriculture Department	365		
10	PM Kisan (Sammannidhi)	Agriculture Department	343		
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himayat, etc)	Employment Department	nil		
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	nil		
13	JJM Implementation	Jal Shakti Department			
	I. No of Household provided FHTC		-		
	II. Har Ghar Jal village(s) certified (No.)		-		
14	No of Households electrified	POD	411		
15	PMAY- Gramin	RDD& PR	70		
16	SBM Gramin- BHHL functional (Household toilets)	RDD& PR	376		
17	ODF Plus villages (No)	RDD& PR	nil		
18	Targeted Sock pit completed	RDD& PR	127		
19	JKRLM:	RDD& PR			
	I. Number of Self Help Groups formed		20		
	II. Number of Households Involved		111		
20	Land Passbook Saturation	Revenue Department	111		
21	Pending Mutations	Revenue Department	nil		
22	Domicile Certificates	Revenue Department	111		
23	Persons identified drug addicts	BDO/ Sarpanch	nil		
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	one		
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	nil		
26	Golden Health Card under Ayushman Bharat	Health Department	3075		
27	Janani suraksha yojana	Health Department	36		
28	Status under Anaemia Mukht	Health Department	nil		
29	Status under Leprosy Mukht	Health Department	nil		
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	01		
31	Number of Ayushman Sabas held	Health Department	01		
32	Out of School Children brought to Schools	School Department Education	-		
33	Number of students still out of Schools	School Department Education	-		
34	Persons educated through bridge courses	School Department Education	-		
35	Household using clean cooking fuel (LPG)	FCS & CA	-		

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	W.C. Girls Private
3	Availability of Staff a) Doctor ✓ b) Paramedical ✓	
4	No of patients attended during the month	—
5	Status of medicine availability	Yes
6	Special medical camp held, if any	—
7	Status of Immunization	Yes
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	—
10	Non-institutional deliveries in Panchayat (Current Year)	—
11	Other	
12	Remarks of the Visiting Officer	Awareness camps, health hygiene education to promote & improve health of individuals and community health

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	10
2	Type of building (Govt./ Private)	Private
3	Availability of Staff as per sanctioned strength	Yes, except Hss. chivalle
4	Enrolment of the School a) Boys b) Girls	
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Motivational speech / interaction at MS Doki and Dhalla
10	Other	
11	Remarks of the Visiting Officer	MS-Doki well maintained by staff of students. Repair & renovation of school buildings required. Playgrounds & building require boundary walls. Subject specific teachers are required to be posted. Yearly calendar for sports activities & competition should be encouraged. And held to boost school sports & produce athletes at grass root level.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Kotane, Dhalla, Doku, Gosti
2	Number of children enrolled a) Boys b) Girls	=
3	Status of Building (Private/Govt.)	Private
4	Availability of Helper/ worker	All except Dhalla & Gosti
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	nil
12	Number of children wasted	nil
13	Any Other	-
14	Remarks of the Visiting Officer	There is a need to empower Anganwari centres/workers through additional staffing, improved training & better infrastructures. Adequate supervision at higher level required. Awareness among community lost anganwari and its benefits.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Dajja
2	Government / Private	Private
3	Name of the dealer (In case of Private)	Mohd Iqbal Qanai
4	No of registered beneficiaries	890
5	No of beneficiaries drawing Ration from the store	3500
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	Storage structures of grains should be square, round or rectangular floor plan in which width or diameter should be double the equivalent height of grain at the wall. It has to be dry, clean and free from any contamination. Department to ensure distribution of ration through bio-metric system. Verification of beneficiaries so that no one eligible remains without benefit of this scheme.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Nil
2	No of Accounts in the branch	Nil
3	No of persons applied under various self-employment schemes	Nil
4	No of cases sanctioned under various self-employment schemes	Nil
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	Nil
6	Availability of ATM	Nil
7	Any Other	Nil
8	Remarks of the Visiting Officer	Not only Chivalla Panchayat, but all panchayats of Tehsil Chivalla do without Banking facilities. There is a pressing demand of people to have the Bank. The demand had been projected right from B2V, to B2V4 but no action has been taken by Bank Authorities.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Amrit Sarovar at Malik para (Gosti)
2	Condition of Amrit Sarovar	Good
3	Details of repair undertaken, if any	-
4	Utilization of Amrit Sarovar	-
5	Any Other	-
6	Remarks of the Visiting Officer	Since these serves as lifelines to the local rural communities, needs to be constructed at Dahi, Dhalla, upper Bajja with a view to conserve water for future.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Nil
2	Condition of Playground	Nil
3	Utilization of Playground	Nil
4	Any Other	Nil
5	Remarks of the Visiting Officer	In order to provide safe spaces where kids develop Physical, social, emotional and technical skills to gain self-confidence & critical thinking capabilities play grounds in each ward of Chivalla Panchayat needs to be constructed.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Nil
2	Government/ Private building	Nil
3	Land passbook saturation	Nil
4	Pending mutations	Nil
5	Any Other	Nil
6	Remarks of the Visiting Officer	For better upkeep of Revenue record Partwarkhana needs to built at the earliest

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	All villages
2	Name of the beneficiary	Annexure "A"
3	Status of the house (completed/ in-use/ under-construction)	Annexure "B"
4	Any Other	-
5	Remarks of the Visiting Officer	Department to identify and choose deserving persons covered under the scheme so that no deserving is left out.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Annexure "C"
2	Name of the beneficiaries	Annexure "D"
3	Status of the Soakpits/compost pits (completed/in-use/under-construction)	Annexure "E"
4	Any Other	-
5	Remarks of the Visiting Officer	Department to educate & spread awareness among community and construct soak pits / compost pits in each ward of Panchayat.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	At tehsil headquarter
2	No of online services provided by the CSC	-
3	No of persons approached for services	-
4	Any Other	-
5	Remarks of the Visiting Officer	In order to have access to information in remote/rural areas for inclusive growth, CSC needs to strengthen and open new CSC in the Panchayat. Awareness programmes to be conducted for general masses.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	Good
3	Electricity	Good
4	Drinking water	Good
5	Cleanliness	very bad
6	Sports facility (Playground)	nil
7	Any Other	-

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	nil
	2. Skits, Songs, Dramas	nil
	3. Local Folk programme / Show	2 (Dhalla & Dokl)
	4. Discussions with PRI and Senior citizens	yes
B	5. Exhibitions	nil
	Sports Activities	nil
	1. Sports Event	nil
C	2. Distribution of sports kit	nil
	Inaugurations (If any)	one Segregation shed
	PMAY house	village visit at kotam, Doki, Bhella, Paigga.
	Segregation Sheds	one
	Amrit Sarovar	one
	JJM Assets	—
	Compost/ Soak Pits	—
	PMGSY / MGNREGA works	—
	Any other	—
	Distribution of certificates	nil
	Self Employment Schemes	nil
	Land Pass books	nil
E	Any other	—
	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Conducted awareness programme in different wards. In order to make

Give practical shape at ground level, all departments should draw out a yearly calendar at all such activities and also conduct awareness programmes, debates, seminars etc as covered from A to B hereabove.

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	1. Clean and green village 2. water sufficient village
2	Activities undertaken under the Theme (as per instruction manual)	Included under Capex, PRI Grants and MGNREGA Schemes
3	Status of activities undertaken	In progress
4	Visible impact of the Activities	Minimum. Lot has to done.
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Prepared. Secretary Panchayat has been asked to upload it.
6	How many activities of SDG have been covered under GDP	Two
7	Bottlenecks, if any, faced in the achievement of SDG Theme	—
8	Remarks of the Visiting Officer on the status SDG Theme	Public awareness & their participation is required to accomplish the SDG & to raise economic social growth including sustainable livelihood and to live in harmony with nature.

QUESTIONNAIRE FOR B2V5

Schedule-VII

(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Works promised under B2V1 to B2V4 not accomplished (mostly)	
2	like opening of Bank, Construction of Telecom tower,	
3	Construction of road from Tehsil headquarters to Dhallu via Khundi,	
4	Doki, construction of road from Chakrakana to Gosti via	
5	Upper Bajja not fulfilled.	
B	Impact of B2V1 to B2V4	
1		
2		Good, except as noted at 'A' above
3		
4		
5		
C	Challenges in the Panchayat	
1	Lack of Participation of locals especially women &	
2	Youth	
3		
4	Lack of access to basic amenities	
5	Lack of awareness.	
D	Suggestions if any	
1	Awareness among people	
2	There is huge potential in tourism, trek route, religious pilgrim	
3	historical places. Also in agriculture, horticulture, forest produce	
4	which can generate and multiple their income and can	
5	make them economically rich and a vibrant society.	

Demands:

1. Concrete bund on both sides of nalla at Tehsil headquarter
2. Bridge at Tehsil headquarter
3. Pucca Path from Tehsil headquarter to Dhallu, Doki, Gosti and upper Bajja
4. Motorable road from Chakrakana to Gosti via upper Bajja
5. Motorable road from Tehsil headquarter to Dhallu via Khundi and Doki
6. Opening of Bank Branch at Chinella
7. Construction/ Sanctioning of Primary Health centre at Chinella
8. Construction of Parks in each ward
9. Tourist Reception centre at Chinella.

Schedule-VIII

1. OVERALL PERCEPTION OF FUNCTIONAL PERFORMING DEPARTMENTS

1 BEST PERFORMING DEPARTMENT *Education to some extent*

II. FEEDBACK ON UT INITIATIVES

- General public is happy with initiatives under taken by government for welfare of people, especially introduction/integration of Technology which has the potential of reducing Corruption by increasing transparency and accountability.
- Lack in awareness about most of government schemes.

iii. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer.	-
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far;	Annexure "F"
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Annexure "G"
4	Overall Rating of Govt. functioning as given by the Panchayat (Scale of 0 to 10)	03
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days.	certified that visiting officer has stayed in the Panchayat for 2 days.

Signature of Sarfaraz
Name: Abdul Mohd

Signature of Visiting Officer

Name.... Ashok Kumar Khajuria