

PANCHAYAT - KOTGARHI



Back² Village⁵

Governance at doorsteps

to 16th NOVEMBER, 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	TARSEEM LAL
2	Designation	LECTURER.
3	Department	Education
4	Place of posting	Govt. Model Hr. Sec. School Palthamwala
5	Mobile No	9596713856
6	Email ID	tlm9596713856@gmail.com.
7	Home District	JAMMU
8	Dates of visit	Nov; 14, 2023 + Nov; 15, 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	KOTGARHI
2	Local Government Directory(LGD) code of the Panchayat	240482.
3	Name of CD Block	AKHNOOR.
4	Name of Tehsil	AKHNOOR.
5	Name of District	JAMMU

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	02 1. Kot 2. LEHRIAN
2	No. of hamlets in the Panchayat	15.
3	No. of households in the Panchayat	435.
4	Population (approx) of the Panchayat	2325.

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/ her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Pastish Sharma	JEO	Present	
2	Education	Vinay Kumar	Ts/PET	Present	
3	Food, Civil Supplies and Consumer Affairs	Sh. Madam Lal	Dealer	Present	
4	Forest				
5	Health and Medical Education	Smt. Sonia Manhas	FMPHW.	Present	
6	ICDS Department	Isha Bhatti/Kiran Soni	Help Worker	Present	
7	Irrigation and Flood Control Department	Devinder Kumar Poojeem Kumar Sushil Kumar	Beldas - do - do -	Present	
8	Jal Shakti Department	Subheel Kumar	JSM	Present	
9	Power Development Department/JPPCL	Vivek Sharma	Mt. Reader	Present	
10	Public Works Department	Balbir Singh	Helper	Present	
11	Revenue	Vidhya Sagar/Rakesh Kumar	HTA Khmur/Patwar Khmur	Present	
12	Rural Development and Panchayati Raj	Des Raj Arun Kumar Sharma	Secretary Pdt. Acc. Asstt. Pdt.	Present	
13	Skill Development				
14	Social Welfare Department	Dheeraj Lagotra	Teh. Soc. Work Officer	Present	
15	Youth Services and Sports Department	Vijay Kumar	P	Present	
16	Others				
17	Social Forestry:	Sham Singh	Helper	Present	
18	Sheep Husbandry	Sanjay Kumar	Flock Inspector	Present	
19					
20					

QUESTIONNAIRE FOR B2V5
Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt.			
	b) New/needing repairs	NEW.			
	II. Furniture (Y/N)	YES.			
	III. Computer/printer (Y/N)	YES.			
	IV. Internet (Y/N)	N.			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	N			
	VII. Water (Y/N)	Y			
	VIII. Electricity (Y/N)	Y			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building Private Building
	a) Kindergarten	-	-	-	-
	b) Primary	02.	11+7 = 18	-	-
	c) Middle	-	-	-	-
	d) High	01	76+79 = 155	-	-
	e) Higher Secondary	-	-	-	-
	f) College	-	-	-	-
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building Private Building
		02	8+5	5+5	Pvt.
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		Require	Require	-	-
5	Bank branch (Y/N)	N.			
6	Availability of ATM (Y/N)	N			
7	Khidmat center/ CSC (Y/N)	N			
8	Patwarkhana (Y/N)	N			
9	Village haat (Y/N)	Y			
10	Playground (Y/N)	N			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01.	283+168 = 451	451.	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		04	04		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		01	KOT	GOOD	YES
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	NIL			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)				
	ii. Number of Asset captured				
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Panchayat Bazar.	2021-22		
17	List of Underutilized Buildings- names	Name	Year of construction		
		-	-		

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department Welfare	171	71	
2	Widowpension	Social Department Welfare		22	
3	Disabilitypension	Social Department Welfare		15	
4	Status under Stunting Mukht	Social Department Welfare		-	
5	Status under wasting Mukht	Social Department Welfare		-	
6	Equipment's provided to Specially abled persons(implants, tricycles etc)	Social Department Welfare	-	-	
7	Digital Services provided	IT/ BDO/ CSC	-	-	
8	Daksh Kisan	Agriculture Department	-	-	
9	Kisan credit card	Agriculture Department	225	225	
10	PM KisanSammannidhi	Agriculture Department	-	-	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department	-	-	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			
13	IJM Implementation	Jal Shakti Department	214.		
	i. No of Household provided FHTC		NIL		
	ii. Har Ghar Jal village(s) certified (No.)		435.	225	Lack of formalities.
14	No of Households electrified	PDD	14 2023-24		
15	PMAY- Gramin	RDD& PR	240		
16	SBMGramin- IHHL functional (Household toilets)	RDD& PR	Yes		
17	ODF Plus villages (No)	RDD& PR	Yes		
18	Targeted Sock pit completed	RDD& PR			
19	JKRLM:		2. 110 = 31.		
	i. Number of Self Help Groups formed		2. 10.		
	ii. Number of Households involved		550 + 550 = 1100 + 424 = 1524		
20	Land Passbook Saturation	Revenue Department	NIL		
21	Pending Mutations	Revenue Department	All clear.		
22	Domicile Certificates	Revenue Department	NIL		
23	Persons identified drug addicts	BDO/ Sarpanch	Yes.		
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	NIL		
25	Drugs Addicts rehabilitated	Health Department	1560		
26	Golden Health Card under Ayushman Bharat	Health Department	16		
27	Janani suraksha yojana	Health Department	-		
28	Status under Anaemia Mukht	Health Department	- in		
29	Status under Leprosy Mukht	Health Department	04 every month.		
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	- 50 -		
31	Number of AyushmanSabas held	School Department Education	15	09	
32	Out of School Children brought to Schools	School Department Education	-	-	
33	Number of students still out of Schools	School Department Education	-	-	
34	Persons educated through bridge courses	School Department Education	435	430.	
	Household using clean cooking fuel (LPG)	FCS & CA			

QUESTIONNAIRE FOR B2V5

Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	HWC
3	Availability of Staff	Private
	a) Doctor — 01	
	b) Paramedical — 02	
4	No of patients attended during the month	3/3
5	Status of medicine availability	adequate
6	Special medical camp held, if any	NIL
7	Status of Immunization	Yes
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	18
10	Non- Institutional deliveries in Panchayat (Current Year)	NIL
11	Other	
12	Remarks of the Visiting Officer	Satisfactory.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. P/S-02 H/S-01
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	P/S Gujabeer-02 P/S Lehari-2
4	Enrolment of the School	Govt. H/S Kotgadi = 18
	a) Boys	76
	b) Girls	79
5	Availability of play ground	155
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	Satisfactory

III.

Anganwari Center:

S. No	Particulars	Status	
1	Location of Anganwaricenter	1. Kotgarhi	2. Lehari.
2	Number of children enrolled	11 + 16 = 27	
	a) Boys	23 + 09 = 32.	
	b) Girls		
3	Status of Building (Private/ Govt.)	1. Pvt.	2. Pvt.
4	Availability of Helper/ worker	1+1=02.	1+1=02
5	Maintenance of record of children	Yes	Yes
6	Availability of sufficient ration	Sufficient	Sufficient
7	Availability of timely Ration	Yes	Yes
8	Availability of Functional toilet	Non-availability	Non-availability.
9	Availability of tap connection	Non-availability	Non-availability.
10	Availability of electricity connection	Available	Available
11	Number of children stunted	NIL	NIL
12	Number of children wasted	NIL	NIL
13	Any Other		
14	Remarks of the Visiting Officer	Sati's factory	

IV.

CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Kotgarhi
2	Government / Private	Pvt.
3	Name of the dealer (in case of Private)	Sh. Madam Lal.
4	No of registered beneficiaries	283.
5	No of beneficiaries drawing Ration from the store	283
6	Whether store is functioning through Aadhar biometric system	Yes.
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes.
9	Any Other	-
10	Remarks of the Visiting Officer	Sati's factory

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	NIL
2	No of Accounts in the branch	-
3	No of persons applied under various self-employment schemes	-
4	No of cases sanctioned under various self-employment schemes	-
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	-
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	NIL (NIL) Kot Garhi
2	Condition of Amrit Sarovar	Good
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	yes
5	Any Other	-
6	Remarks of the Visiting Officer	Satisfactory

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	NIL
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	Unsatisfactory

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	NIL
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	Unsatisfactory

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed Kotgaachi	04 - Completed (2021-22) target 2023-24 01 - Pending 1421 Completed
2	Name of the beneficiary	
3	Status of the house (completed/ in-use/ under-construction)	14+1=15 2023-24.
4	Any Other	-
5	Remarks of the Visiting Officer	Satisfactory

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	16+NIL = 16 Kotgaachi Lebaoli
2	Name of the beneficiaries	16
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	16 - Completed
4	Any Other	-
5	Remarks of the Visiting Officer	Satisfactory

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	NIL
2	No of online services provided by the CSC	
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Yes.
2	Transport	Personal + 2 Autos
3	Electricity	Yes.
4	Drinking water	Yes (Partial)
5	Cleanliness	
6	Sports facility (Playground)	NIL
7	Any Other	-

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFIC

S. No	Particulars	Status
A	Cultural Events/ Programmes	Awareness Prog. about drug, de-addiction
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	
	3. Local Folk programme / Show	
	4. Discussions with PRI and Senior citizens	
	5. Exhibitions	
B	Sports Activities	By Self help gp. Unicef
	1. Sports Event	Volley ball
	2. Distribution of sports kit	
C	Inaugurations (If any)	
	PMAY house	02 PMAY Houses
	Segregation Sheds	
	Amrit Sarovar	01
	JJM Assets	
	Compost/ Soak Pits	
	PMGSY / MGNREGA works	01 Shed (Public)
	Any other	
D	Distribution of certificates	
	Self Employment Schemes	Yes Unicef
	Land Pass books	Already distributed
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Sustainable Development Goal
2	Activities undertaken under the Theme (as per instruction manual)	CLEAN AND GREEN PANCHAYAT
3	Status of activities undertaken	Occasionally, like R-Day, Independence Day, Mahatma Gandhi B.D. etc
4	Visible impact of the Activities	-
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	10.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	NIL
8	Remarks of the Visiting Officer on the status SDG Theme	Satisfactory

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
	1	
	2	
	3	
	4	
	5	
B	Impact of B2V1 to B2V4	
	1	
	2	
	3	
	4	
	5	
C	Challenges in the Panchayat	
	1	Dispose of garbages/waste and proper drainage of water.
	2	
	3	
	4	
	5	
D	Suggestions if any	
	1	Requirements recorded by visiting officer must need to be considered.
	2	
	3	
	4	
	5	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	
2	
3	
2	LEAST RESPONSIVE DEPARTMENTS
1	
2	
3	

*Performance all
alliance septs.
remained satis-
factory.*

II. FEEDBACK ON UT INITIATIVES

1. Many schemes are introduced but not completed in appropriate manners.
2. In some area there is lack of health + hygiene.
3. Public of this locality need more + more awareness programme.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Dispose of packages + moreover lanes/streets are clumped with refuse
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Installation of ATM near Govt. Degree College Akhnoor (Palwan)
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Yes.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	0-10
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes.

Signature of Sarpanch
Name.....
SARPANCH
Panchayat Huiya
Kot Garhi

Signature of the Visiting Officer
Name.....
Tasbeem dal
Lecturer in Engg