

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023.

Block Bhalwal Panchayat Doomi

Name of Visiting Officer Vikram Jha Designation Accs. officer

DISTRICT ADMINISTRATION JAMMU

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Vikram Jyoti
2	Designation	Accounts officer
3	Department	Stores & Procurement, Jammu
4	Place of posting	Jammu
5	Mobile No	9419188775
6	Email ID	Vikramjyoti20@gmail.com
7	Home District	Jammu
8	Dates of visit	14-11-2023 + 15-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Doomi
2	Local Government Directory(LGD) code of the Panchayat	240527
3	Name of CD Block	Bhalwal
4	Name of Tehsil	Bhalwal
5	Name of District	Jammu

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	02
2	No. of hamlets in the Panchayat	
3	No. of households in the Panchayat	500
4	Population (approx) of the Panchayat	3000 (Approx.)

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
	Agriculture	Krishan Kumar		P	
	Education	Anil Dev Singh	Tr.	P	
	Food, Civil Supplies and Consumer Affairs	Raj Kamal			
	Forest	Pareshotam Singh			
	Health and Medical Education	Dr. Narain Sharma	M.O	P	
	ICDS Department	Bindu Bala	A.W.W	P	
	Irrigation and Flood Control Department	Raj Kumar		P	
	Jal Shakti Department	Kulbir Singh	JE Shreeji	P	
	Power Development Department	Vishal Gupta		P	
	Public Works Department	Ram Krishan		P	
	Revenue	Pareshotam Lal	Patwari	P	
	Rural Development and Panchayat Raj	Monica Gupta	V.L.W	P	
	Skill Development	-			
	Social Welfare Department	Neelam Sharma		P	
	Youth Services and Sports Department	Rachna Sharma	R.E.K	P	
	Others				
	Horticulture	Vishal Sharma		P	
	P.W.D	Karnav Mahajan (A.E)		P	
	R.D.D	B.K. Rana (J.E)		P	
	Ration Dealer	Raj Kamal		P	
		Pareshotam Singh		P	

QUESTIONNAIRE FOR B2V5

Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

Infrastructure of Panchayat Ghar				
a) Govtbuilding/private	There is no Panchayat Ghar			
b) New/need repairs	NIL			
II. Furniture (Y/N)	NIL			
III. Computer/printer (Y/N)	NIL			
IV. Internet (Y/N)	NIL			
V. Telephone (Y/N)	NIL			
VI. Toilet (CSC/part of panchayat ghar) (Y/N)	NIL			
VII. Water (Y/N)	NIL			
VIII. Electricity (Y/N)	NIL			
Educational Institutes				
a) Kindergarten	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
b) Primary	-	-	-	-
c) Middle	-	-	-	-
d) High	02	81	-	-
e) Higher Secondary	01	44	01	Govt Building
f) College	-	-	-	-do-
Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
	04	-	-	-
Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	Private
	00	-	01	No of Institute having Govt. building
Bank branch (Y/N)	N	-	01	NIL
Availability of ATM (Y/N)	N	-	-	-
Postmatcenter/ CSC (Y/N)	01	-	-	-
Library (Y/N)	N	-	-	-
Large hall (Y/N)	N	-	-	-
Playground (Y/N)	N	-	-	-
Station shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
	02	621	621	
Government offices- details, whether functional or not	No. of Govt Offices	Functional		
Water Sarovars - details, location, condition	Details	Location	Condition	Utilization
Uniqueness of Panchayat in terms of tourism, culture, heritage, potential,	-			
Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)				
Number of Asset captured				
Case mention assets				
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Incomplete Buildings- names, year of construction	Name	Year of construction		
of Underutilized Buildings-	Name	Year of construction		

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QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

Particulars	Status
Name of Health Institutions	Health and Wellness Centre
Type of building (Govt./ Private)	Private
Availability of Staff	Dr. Nalini Sharma
a) Doctor	Smt. Kavita Boli (FMPHM)
b) Paramedical	
No. of patients attended during the month	298
Status of medicines availability	Available
Special medical camp held, if any	267
Status of Immunization	Yes
Participation of health worker in Village Health and Nutrition Day	Yes
Institutional deliveries in Panchayat (Current Year)	04
Non-Institutional deliveries in Panchayat (Current Year)	44 NIL
Other	
Remarks of the Visiting Officer	Satisfactory

Education Institutions:

Particulars	Status
Name of Education Institutions	1. H.S. Doorni, 2. G.M.S. Doorni, 3. G.M.S. Doorni
Type of building (Govt./ Private)	Govt.
Availability of Staff as per sanctioned strength	Yes
Enrolment of the School	
a) Boys	62
b) Girls	63
Availability of play ground	NO
Availability of drinking water	Yes
Availability of electricity	Yes
Availability of functional toilets	Yes
Activities undertaken under 'My School My Pride'	Yes
Other	
Remarks of the Visiting Officer	Satisfactory

Anganwari Center:		Status
S. No	Particulars	
1	Location of Anganwari center	03 nos. in Dooimi & 01 in Guesha Pat
2	Number of children enrolled	54
	a) Boys	35
	b) Girls	Private
3	Status of Building (Private/ Govt.)	Yes
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	-
12	Number of children wasted	-
13	Any Other	
14	Remarks of the Visiting Officer	Well maintained & staff good.

CAPD Store:

No	Particulars	Status
1	Location of CAPD Store	Dooimi Guesha Patlam
2	Government / Private	Private Private
3	Name of the dealer (in case of Private)	Sh. Surinder Kurnay Sh. Raj Karmal
4	No of registered beneficiaries	212 409
5	No of beneficiaries drawing Ration from the store	212 350
6	Whether store is functioning through Aadhar biometric system	Yes yes
7	Whether record/register maintained in the store	Yes yes
8	Availability of ration	Available Available
9	Any Other	
10	Remarks of the Visiting Officer	Very Good

Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	NIL
3	No of persons applied under various self-employment schemes	-
4	No of cases sanctioned under various self-employment schemes	-
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	-
6	Availability of ATM	-
7	Any Other	-
8	Remarks of the Visiting Officer	The Panchayat needs an Extension Counter + ATM

Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Nawam Taleb, Dooimi
2	Condition of Amrit Sarovar	Work yet to start
3	Details of repair undertaken, if any	-
4	Utilization of Amrit Sarovar	-
5	Any Other	-
6	Remarks of the Visiting Officer	Work on Amrit Sarovar approved but not started yet.

Playground:

S. No	Particulars	Status
1	Location of Playground	-
2	Condition of Playground	-
3	Utilization of Playground	-
4	Any Other	-
5	Remarks of the Visiting Officer	The People of Panchayat demands a playground.

Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	-
2	Government/ Private building	-
3	Land passbook saturation	125
4	Pending mutations	NIL
5	Any Other	-
6	Remarks of the Visiting Officer	-

PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	02 nos. in W.No-4 01 no. in W.No-03 02 nos. in W.No-6 01 no. in W.No-07
2	Name of the beneficiary	
3	Status of the house (completed/ in-use/ under-construction)	01 no. Complete in W.No-06 05 nos. under construction
4	Any Other	
5	Remarks of the Visiting Officer	The Panchayat has submitted 35 cases under PMAY, which needs immediate attention.

Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	W.No-04, 06 & 05, Doomi
2	Name of the beneficiaries	16 ind / 100 benef ³ under Community Compost Pit.
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	10 nos complete 05 nos under Const / 2 Community Compost Pits complete
4	Any Other	
5	Remarks of the Visiting Officer	The Soakpits/ compost pits are very helpful to beneficiaries using these.

Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Doomi Chowk
2	No of online services provided by the CSC	10 services
3	No of persons approached for services	40 / day.
4	Any Other	
5	Remarks of the Visiting Officer	Excellent

Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	Good
3	Electricity	Needs attention
4	Drinking water	Needs attention
5	Cleanliness	Good
6	Sports facility (Playground)	Needs playground
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	-
	2. Skits, Songs, Dramas	-
	3. Local Folk programme / Show	-
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	-
B	Sports Activities	
	1. Sports Event	Yes
	2. Distribution of sports kit	-
C	Inaugurations (If any)	
	PMAY house	Yes
	Segregation Sheds	Yes
	Amrit Sarovar	-
	IJM Assets	-
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	Yes
	Any other	-
D	Distribution of certificates	
	Self Employment Schemes	-
	Land Pass books	Yes
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Healthy village
2	Activities undertaken under the Theme (as per instruction manual)	Camps held by the concerned.
3	Status of activities undertaken	Satisfactory
4	Visible impact of the Activities	yes
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	yes
6	How many activities of SDG have been covered under GPDP	5
	Bottlenecks, if any, faced in the achievement of SDG Theme	NIL
	Remarks of the Visiting Officer on the status SDG Theme	Satisfied

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Const. of Panchayat Ghar	- Not constructed yet.
2	Black Copping of Roads	- not done yet.
3		
4		
5		
B	Impact of B2V1 to B2V4	
1	People of the panchayat are aware of the schemes and programs of the Government and taking full benefits of the schemes.	
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	Challenges in the Panchayat	
1	Const. of Panchayat Ghar.	
2	Bad Conditions of internal roads.	
3	Const. of Playground.	
4	cleaning of existing ponds + beautification	
5	Necessity to replace electric poles. thereof.	
	Suggestions if any	
1	GHS, Gusha Pallan building needs re-novated	
2	overhead water Tanks in K.NOI needs immediate attention	
3	PMAY cases needs to be expedited.	
4	A community Hall be constructed.	
5		

QUESTIONNAIRE FOR B2V5

Schedule VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Health Department 1 5 1 1
2	Social Welfare Department
3	Agriculture
2	LEAST PERFORMING DEPARTMENTS
1	PWD
2	
3	

II. FEEDBACK ON UT INITIATIVES

Impact of initiatives taken up by UT has been positive & fruitful.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Rating
1	Any major complaint brought by the visitors of the village/panchayat	Bad condition of Internal Road. Poles wiring of electric poles.
2	Major/urgent public concerns that were/ were not referred to the Panchayat for action	Const. of Panchayat Ekam and black toping of internal road
3	Overall assessment of the visit and suggestions. (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)	Enclaved
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 1 to 10)	08
5	Feedback from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Available with VLV deputed.

Signature of Sarpanch

Name Hirendra

VINOD KUMAR
Naili Sarpanch

Pvt. Doodh (B) Panchayat

Signature of the Visiting Officer

Name Vikram Jyoti

Overall Assessment

The panchayat is peaceful and the people living are well behaved. They are well aware of the schemes / programs launched by the government from time to time. The panchayat needs more attention for further development & betterment of people. There is not any bank branch or ATM in the Panchayat, which needs attention of the concerned authorities. The youth of the panchayat needs playground for extra curricular activities, this will engage the youth and have positive impact on the overall growth of the youth.

Vijoli
15/11/2023
(Vikram Vijoli)
Visiting Officer
Pgt :- D. D. D.
Block :- Bhalwal