

INSTRUCTION MANUAL FOR B2V5



Governance at doorsteps

7th to 16th NOVEMBER 2023

NOTES/ATTACHES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Department & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Identify Seeking details from the District team		a. Take print out of filled booklet of B2V1, B2V2 and B2V3 & B2V4 from www.jharnidraalib.gov.in or www.jharnidraalib.gov.in b. Also take print out of the summarized excel sheets of the previous phases from www.jharnidraalib.gov.in or www.jharnidraalib.gov.in on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. c. Take print of blank 2 booklets of B2V5 from www.jharnidraalib.gov.in d. Collect List of new works started/ ongoing/ completed during the previous and current financial year under the following heads: • PFI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work e. Plans/ beneficiary lists • MGNREGA draft plan document for the year 2023-24 • List of Awarar beneficiaries alongwith BHL Coverage • List of pension beneficiaries • List of SHGs • List of agriculture scheme beneficiaries f. Lists of beneficiaries for: • Various certificate/ benefits to be distributed by the visiting officer • Any other activities identified by different departments

month	Branch Panchayat on day of visit	
		1. To hold meetings with PML, Officers/officials of the department and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule I A, II A & Schedule-II. 2. Ensure that all front line workers of different depths are present. 3. Ensure exhibition by different depths about individual beneficiary schemes. 4. Inspect JCB/PSB counter/condels. 5. Participate/ensure organization of sports activity in playground, talent hunt cultural event,youth activity. 6. Ensure awareness generation about PM Vatswasthara scheme and AyushmanBharat. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of Land passbooks. 8. Visit government establishments, i.e. Health facility, Education Institute, Agrihub/centres, CAPD store, Bank/Fintech/counter, Aamli Suroyal, Playground, ParvatiKhara, etc. 9. Inspect Khichdi (CSC) Centre and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janhigiglam, Aapki Zamin Aapki Nigam, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost Stalk pits, JIM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGS, PMAY, JHHL, toilets and payments CSCs & AMRII SAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depths, including fair feedback about discrepancies in functioning. 18. Open discussion on Nalpa Maki Ashrayan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

GRAMA INSTALLATIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the health of the Gram Panchayat comprehensively.
2. He/she shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/she is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS-TT plans under intimation to DCS, and the rest of the works to DCS for reflecting it under district CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDO official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vidwan Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jharkhand.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nisha Mukh, Hrudayachar Mukh, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhyas and separating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes
- b. Saturation of individual beneficiary schemes
- c. Self-employment schemes
- d. Bank-linked schemes, including departmental subsidy schemes
- e. Empowerment and transparency through digital initiatives
- f. Effectiveness of grassroots machinery
 - i. Panchayati Raj present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Functions in governance
 - iv. CSS/Individual beneficiary schemes, etc.
 - v. Hrudayachar Mukh J&K
 - vi. Nisha Mukh, J&K

6. The PRL members (Sarpanch, Panch, HIC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the HIC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

WARENESS GENERATION ABOUT FLAGSHIP SCHEMES

The Village Officer shall create awareness about the following schemes:-

FLAGSHIP SCHEMES

1.	Aashman Bharat- PMAY
2.	Beti Bachao Beti Padhao- National Rural Livelihood Mission
3.	PM Awa Yojana (Kard)
4.	PM Ujjwala Yojana
5.	PM Vishwakarma
6.	PM Kisan Samman Nidhi
7.	Kisan Credit Card (KCC)
8.	PM Foshan Abhyas
9.	Hat Ghar Jai Jai Jeevan Mission
10.	Survey of Villages and Mapping with improved technology in Village area (SVAMITVA)

11.	Jan Dhan Yojana
12.	Jeevan Jyoti Bina Yojana
13.	PM KISAN Yojana
14.	Saraksha Bina Yojana
15.	Atal Pension Yojana

ADDITIONAL FLAGSHIP SCHEMES FOR TRIBAL DISTRICTS

1.	Entirement in Elderly's Model residential school
2.	Scholarship schemes
3.	Parent Rights Title Individual and Community Land
4.	Van Dhan Village Kendra: Self Help Groups

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the roadmap planned by that Gram Panchayat.

1. STATUS ACHIEVED FOR THAT VILLAGE, TO BE MARKED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING LOCALS

4. **Green and green village**

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. *To send solid.*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. *To send solid.*
- iii. Idea mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? *Yes/No* If 'No', reason thereof *Yes/No*
- iv. Has the Climate Resilient Plan been developed for the GPs? *Yes/No*
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of green agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. *To send solid.*
- vi. Whether schools have started segregating waste? *Yes/No*
- vii. Whether schools have their own compost/waste pits for solid liquid waste management? *Yes/No*

2. **Healthy village**

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? *Yes/No*
- ii. Do all the eligible individuals have provided the Rashtriya Card? *Yes/No*
- iii. Are all the children having immunized as per the Schedule recommended by Govt. of India? *Yes/No*
- iv. Are all the eligible individuals been vaccinated against COVID-19? *Yes/No*
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? *Yes/No*
- vi. Whether all the deliveries were institutionalized or conducted by trained Midwives? *Yes/No*

3. **Water-sufficient village**

- i. Do all the HHs in the Gram Panchayat have water pipeline connections? *Yes/No*
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify *Yes/No*
- iii. Do all the HHs in the Gram Panchayat have toilets? *Yes/No*
- iv. Are all the HHs toilets functional or not? *Yes/No*
- v. Do all the schools/Anganwadis have a toilet facility or not? *Yes/No*
- vi. Are all the toilets in the schools/Anganwadis functional or not? *Yes/No*
- vii. Whether Gram Panchayat has separate toilets for women or not? *Yes/No*

4. **Child-friendly village**

- i. Do all the children under the age of 6 years been enrolled in the Anganwadis for pre-schooling? *Yes/No*
- ii. How many Bal Sabha's were organized in the Gram Panchayat. *02 NBS*

- 10. Whether the issues raised by BalaSabbu are addressed during the Gram Sabha? *Yes/No*
- 11. Whether Gram Panchayat is keeping the data related to dropout children and children with irregular attendance? *Yes/No*
- 12. Do all households under the Gram Panchayat receive notice for girls and boys? *Yes/No*

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? *Yes/No*
- ii. Is the list of beneficiaries related to the Scheme/Programs displayed on the Gram Panchayat wall or not? *Yes/No*
- iii. Does the Gram Panchayat has its building or not? *Yes/No*
- iv. Is the Gram Panchayat office functional or not? *Yes/No*
- v. Are the activities approved under the Panchayat Development Plan displayed on the Gram Panchayat wall or not? *Yes/No*
- vi. Is Social Audit of various Schemes/Programs carried out or not? *Yes/No*

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? *Yes/No* if yes specify
- ii. Have all the eligible households registered in PDS or not? *Yes/No*
- iii. Has Gram Panchayat provided space for Self-help Groups in Panchayat/for building meetings or not? *Yes/No*
- iv. Have all the eligible households been registered for Pension or not? *Yes/No*
- v. Have Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *Yes/No*
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGS? *Yes/No*
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkage? *Yes/No*

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? *Yes/No*
- ii. Is Gram Panchayat Office Disabled Friendly or not? *Yes/No*
- iii. Are provisions for a separate budget under the Resource Envelope for Women and Children made or not? *Yes/No*
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *Yes/No*
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Yes/No*
- vi. Are all the eligible households getting benefits from IAY or not? *Yes/No*

8. Empowered Development in Village

- i. How many MahilaSabbu's were organized in the Gram Panchayat. *Twice in a month*
- ii. Whether SSG federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv. Number of women beneficiaries headed households covered under PDS system. *30 Hbs*
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matruva Vasudha Yojana. *All beneficiaries*
- 6. Sufficient infrastructure in the village

- 4. Whether GIP has a community hall with access to electricity, furniture, water supply, toilet. Yes No
- ii. Whether the Disaster management plan is available at the GIP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GIP (Yes/No)
- iv. Whether the GIP has easy access to Evacuation for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	i. Awareness programmes regarding the establishment of Sun Golden Mushroom farms. ii. Ensuring saturation of Kisan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about GL Tapping of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including rain seeds, flower seeds. vi. Implementation of FasalKaramtopa (Crop Insurance). vii. Issuing sanction letters for insurance of the Cattle viii. Establishment of AmritSarovar per Panchayat (Target/Achievement) ix. Saturation of all households in Sitas across all panchayats. x. Number of works verified and completed during E2V-1, II, III & IV. xi. Achieving 100% social audit of PMAY. xii. 100% verification of ODF plus model villages- door to door collection mechanism, segregation, shed, FWMU, sookhag/compost pits for all households xiii. Achieving PMAY/SHL Sanitation. xiv. Status of Drug Free/Certification free Panchayats xv. Organizing of various sports events at the Panchayat level.
2	Rural Development Department	i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, SarthiSangraha E-Library/portal etc. iii. Hearings with paritags in all panchayats about Digital JOK & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrollment for User Services, Golden Card, Domicile Certificates etc.
3	Information Technology	i. Number of Aadhaar Linked accounts under PMJDY, PMESB, APY & PMJDY. ii. Providing self-employment to at least 20 person per panchayat in consultation with 38K Bank, FDI and Labour. iii. Setting up of courses by Berks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
4	Finance Department	i. Awareness programme about Management legacy data of registration & delivery of registration documents online to the citizens by the Tefselfile concerned. ii. Information campaign for popularization of "KazZamZamAp Ki Hignar". iii. Achieving saturation of land passbooks. iv. Issuing reference numbers to be completed. v. Functionality of the Panchayats, (No of Patwarkhanas made functional)
5	Revenue Department	i. Saturation of Golden Cards under PMJDY/SEHAT Scheme. ii. Swachh Hospitals, Clean Toilets and Junk free premises. iii. Awareness programmes about Austerity Health, TB Mukt, and Sanitizing Public Panchayats. iv. Screening of School Children. v. Awareness about screening of MCD (Non communicable disease)
6	Health & Medical Department	i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/OSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Aarogya check-up camps to be conducted. v. Number of AarogyaSathi Beneficiaries Aarogya Seva Kendra
7	Social Welfare	

		vi. Number of Bee-Bachche-Bait-Panipras events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Abuse/Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under 'Har Ghar Haiyal' program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. 'Green Milk drive' campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for increasing the tourist inflow. iv. Identification, dedication and demonstration of at least 5 tourist destination/ circuit/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tihar. iii. Promotion of local artists by way of organizing KaviSammlan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fairs per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Pradeha Bharat. ii. Identification of out of school children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (Nashik, Khat, Campus, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Food fests.
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUVKIA scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes. iii. Distribution of Translators.
17	Power Development Department	i. Check Unique Number. ii. Identify DTS with low oil and top oil. iii. Identify DTS with load imbalance. iv. Replace Non Standard fuses standard fuses. v. All pending electrical accidental claim cases to be resolved and disbursed. vi. Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Agreement made under opening of fair price shops. ii. Saturation of Aashirwad Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department.
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of BGVV/MTPP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

		* 100% Implementation of S&H strengthening for industrial value enhancement Scheme
20	Cooperative	i. Formation of Farmer Agriculture Credit Society (FACS) & Farmer Producer Organization (FPO) at Block level. ii. Building Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Startup Bihar Helplineal sector. ii. Outreach and training of farmers for PM-KISAN Scheme. iii. Installation of S&H for solar gadgets for mass awareness. iv. Connectivity of left out villages under PM-CSI. v. Safe audit and inspection of all roads. vi. All major roads provide them the liberty.
22	Public Works Department (PWD)	i. Inspectors carried to evaluate quality of work and grievance disposal, record keeping & inventory management. ii. Monthly monitoring of E-Challan. iii. Awareness programmes about illegal entry. iv. Grant of quality license. v. Identification of new minor irrigation blocks.
23	MSD Trainings	i. Number of grievances disposed of under Commissioner's Portal. ii. Training of 200 AFCA members. iii. Training of volunteers under SDLE.
24	Hiring	i. Ensuring Strictest attendance. ii. Online portal for purchase of property by JMK Government employees. iii. Monitoring completes through fixed line telephone grievance cell P/KAR. iv. Action against false complaints.
25	Disaster Management	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Street lighting: Online collection of water charges. iii. State of water connection amendment in legal provisions. iv. Implementation of Sabsesewa Mission & Regular testing of all Schools & Government for potable water.
26	GAO	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decontamination of lines. iv. Satisfaction level for grievances addressed. v. Assessment of participation of departments among public. vi. Key issues of concern leading to grievances to be identified.
27	Law Justice & Parliamentary Affairs	i. Vaccination/identification of all unsafe buildings. ii. Eviction of unauthorized occupants. iii. Awareness programmes regarding old right. iv. Capacity building/ training of the staff. v. Awareness about yoga.
28	Public Grievance	i. Training and awareness camps for farmers in unimproved Right/Living. ii. Training of the Departmental Officers in Media and Communication. iii. Launch of Musical Talents. iv. Organizing photographs competition under BadshahiJMK for public. v. PTEGP cases in which marginal money disbursed.
29	Estates Department Inspectorial & Protocol	i. Make registration on single window portal. ii. Registration of artisans and weavers. iii. Training of youth in handicrafts and handloom cooperative. iv. Achievements made under Mahatma Scheme.
30	Horticulture Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Agricultural Panchayat, Block and District programmes. iv. Awareness programme about registration of Berbs & Deaths. v. Panchayat development index rating verification.
31	Information Department	
32	Industries & Commerce Department	
33	Planning, Development & Monitoring Department	

QUESTIONNAIRE FOR B2V5

Schedule-I (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	PANKAJ
2	Designation	Assistant Executive Engineer
3	Department	P.W.D., J&K
4	Place of posting	JAMMU
5	Mobile No	9419268211
6	Email ID	pankaj.sudau.70@gmail.com
7	Home District	JAMMU
8	Dates of visit	14th to 15th of NOV., 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	Banwar
2	Local Government Directory(LGD) code of the Panchayat	240544
3	Name of CD Block	Banwar
4	Name of Tehsil	Nagrot
5	Name of District	Jammu

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	10
3	No. of households in the Panchayat	340
4	Population (approx) of the Panchayat	3026

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/Absent	Remarks
1	Agriculture	Ripu Daman	Asst	Absent	
2	Education	Vishal Sharma	Teacher	Present	Vishal Sharma
3	Food, Civil Supplies and Consumer Affairs	Farah Mohd	RID	Banyal	Age
4	Forest	Subash Chandra	Social Forestry Dept.		
5	Health and Medical Education	Barkat Ali	Forest Dept.		Barkat Ali
6	ICDS Department	Dr. Binita Bhatti	Medical Officer		
7	Irrigation and Flood Control Department	Veena Bhat	ICDS	Banyal	Veena
8	Jal Shakti Department	Fazal Hussain	Forest	Dept.	
9	Power Development Department	Yogesh Sharma			
10	Public Works Department	Sakeena Begum	Social Welfare	Dept.	3/2
11	Revenue	Sadam Hussain	PHD	Dept.	3
12	Rural Development and Panchayat Raj	Zahid Ahmed	Palwari	Present	
13	Skill Development	Pooja Devi	GRS	Present	1/1
14	Social Welfare Department	Sakeena Begum	Grati		
15	Youth Services and Sports Department	Kulbhushan Kumar	PEM	Present	Present
16	Others	Khushboo Ahmed	Grati	Present	1/1
17	BLO - Palsga-69	Altaf Hussain	Teacher	Present	1/1
18	Sunita Devi	Sunita Devi	FMHWO	Present	1/1
19	BLO 69 - Banyal	Bia Dilli	Tr	Present	1/1
20	BLO-67 - Gurdla	Singh Ramand	Tr	Present	1/1

QUESTIONNAIRE FOR B2V5

Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt.			
	b) New/needing repairs				
	II. Furniture (Y/N)	Yes			
	III. Computer/printer (Y/N)	Yes			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	N.D.			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	U/Process.			
	VII. Water (Y/N)	Yes			
	VIII. Electricity (Y/N)	Yes			
2	Educational Institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	03	51	01	Govt.
	b) Primary	01	23	01	Govt.
	c) Middle	01	121	02	Govt.
	d) High				
	e) Higher Secondary	01	169	07	Govt.
	f) College				
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		05	142	02	Private
4	Healthcare facility	No. of sub-centres	No. of PHCs	No. of health & wellness centres	No. of Institute having first building
		01	-	-	-
5	Bank branch (Y/N)				
6	Availability of ATM (Y/N)				
7	Khidmat center/ CSC (Y/N)				
8	Patwar khana (Y/N)	01			
9	Village haat (Y/N)				
10	Playground (Y/N)				
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	3031	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		0	Nr. Shree Temple	Not	For animal use.
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Heritage Road for good Yatra Trail. for various event			
15	I. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)				
	II. Number of Asset captured				
	III. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
17	List of Underutilized Buildings- names	Name	Year of construction		
		PS, Upper Gumbala	2014-15		

QUESTIONNAIRE FOR B2V5

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

Sl. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET BENEFICIARIES PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REMARKS FOR PENDING
1	Dr. A.P. Jaiswal	Social Department Welfare	117	117	NIL
2	Dr. A.P. Jaiswal	Social Department Welfare	15	15	NIL
3	Dr. A.P. Jaiswal	Social Department Welfare	09	09	NIL
4	Dr. A.P. Jaiswal	Social Department Welfare	—	—	—
5	Dr. A.P. Jaiswal	Social Department Welfare	—	—	—
6	Dr. A.P. Jaiswal	Social Department Welfare	—	—	—
7	Dr. A.P. Jaiswal	Social Department Welfare	—	—	—
8	Dr. A.P. Jaiswal	IT / BDO / CMC	NO	NO	NA
9	Dr. A.P. Jaiswal	Agriculture Department	12	12	—
10	Dr. A.P. Jaiswal	Agriculture Department	267	267	—
11	Dr. A.P. Jaiswal	Employment Department	159	159	—
12	Dr. A.P. Jaiswal	Cooperative Department	—	—	—
13	Dr. A.P. Jaiswal	Jal Shakti Department	—	—	—
14	Dr. A.P. Jaiswal	—	—	—	—
15	Dr. A.P. Jaiswal	—	—	—	—
16	Dr. A.P. Jaiswal	—	—	—	—
17	Dr. A.P. Jaiswal	—	—	—	—
18	Dr. A.P. Jaiswal	—	—	—	—
19	Dr. A.P. Jaiswal	—	—	—	—
20	Dr. A.P. Jaiswal	—	—	—	—
21	Dr. A.P. Jaiswal	—	—	—	—
22	Dr. A.P. Jaiswal	—	—	—	—
23	Dr. A.P. Jaiswal	—	—	—	—
24	Dr. A.P. Jaiswal	—	—	—	—
25	Dr. A.P. Jaiswal	—	—	—	—
26	Dr. A.P. Jaiswal	—	—	—	—
27	Dr. A.P. Jaiswal	—	—	—	—
28	Dr. A.P. Jaiswal	—	—	—	—
29	Dr. A.P. Jaiswal	—	—	—	—
30	Dr. A.P. Jaiswal	—	—	—	—
31	Dr. A.P. Jaiswal	—	—	—	—
32	Dr. A.P. Jaiswal	—	—	—	—
33	Dr. A.P. Jaiswal	—	—	—	—
34	Dr. A.P. Jaiswal	—	—	—	—
35	Dr. A.P. Jaiswal	—	—	—	—
36	Dr. A.P. Jaiswal	—	—	—	—
37	Dr. A.P. Jaiswal	—	—	—	—
38	Dr. A.P. Jaiswal	—	—	—	—
39	Dr. A.P. Jaiswal	—	—	—	—
40	Dr. A.P. Jaiswal	—	—	—	—
41	Dr. A.P. Jaiswal	—	—	—	—
42	Dr. A.P. Jaiswal	—	—	—	—
43	Dr. A.P. Jaiswal	—	—	—	—
44	Dr. A.P. Jaiswal	—	—	—	—
45	Dr. A.P. Jaiswal	—	—	—	—
46	Dr. A.P. Jaiswal	—	—	—	—
47	Dr. A.P. Jaiswal	—	—	—	—
48	Dr. A.P. Jaiswal	—	—	—	—
49	Dr. A.P. Jaiswal	—	—	—	—
50	Dr. A.P. Jaiswal	—	—	—	—
51	Dr. A.P. Jaiswal	—	—	—	—
52	Dr. A.P. Jaiswal	—	—	—	—
53	Dr. A.P. Jaiswal	—	—	—	—
54	Dr. A.P. Jaiswal	—	—	—	—
55	Dr. A.P. Jaiswal	—	—	—	—
56	Dr. A.P. Jaiswal	—	—	—	—
57	Dr. A.P. Jaiswal	—	—	—	—
58	Dr. A.P. Jaiswal	—	—	—	—
59	Dr. A.P. Jaiswal	—	—	—	—
60	Dr. A.P. Jaiswal	—	—	—	—
61	Dr. A.P. Jaiswal	—	—	—	—
62	Dr. A.P. Jaiswal	—	—	—	—
63	Dr. A.P. Jaiswal	—	—	—	—
64	Dr. A.P. Jaiswal	—	—	—	—
65	Dr. A.P. Jaiswal	—	—	—	—
66	Dr. A.P. Jaiswal	—	—	—	—
67	Dr. A.P. Jaiswal	—	—	—	—
68	Dr. A.P. Jaiswal	—	—	—	—
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70	Dr. A.P. Jaiswal	—	—	—	—
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72	Dr. A.P. Jaiswal	—	—	—	—
73	Dr. A.P. Jaiswal	—	—	—	—
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75	Dr. A.P. Jaiswal	—	—	—	—
76	Dr. A.P. Jaiswal	—	—	—	—
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79	Dr. A.P. Jaiswal	—	—	—	—
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81	Dr. A.P. Jaiswal	—	—	—	—
82	Dr. A.P. Jaiswal	—	—	—	—
83	Dr. A.P. Jaiswal	—	—	—	—
84	Dr. A.P. Jaiswal	—	—	—	—
85	Dr. A.P. Jaiswal	—	—	—	—
86	Dr. A.P. Jaiswal	—	—	—	—
87	Dr. A.P. Jaiswal	—	—	—	—
88	Dr. A.P. Jaiswal	—	—	—	—
89	Dr. A.P. Jaiswal	—	—	—	—
90	Dr. A.P. Jaiswal	—	—	—	—
91	Dr. A.P. Jaiswal	—	—	—	—
92	Dr. A.P. Jaiswal	—	—	—	—
93	Dr. A.P. Jaiswal	—	—	—	—
94	Dr. A.P. Jaiswal	—	—	—	—
95	Dr. A.P. Jaiswal	—	—	—	—
96	Dr. A.P. Jaiswal	—	—	—	—
97	Dr. A.P. Jaiswal	—	—	—	—
98	Dr. A.P. Jaiswal	—	—	—	—
99	Dr. A.P. Jaiswal	—	—	—	—
100	Dr. A.P. Jaiswal	—	—	—	—

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	NT PHC, Bamyar.
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff a) Doctor b) Paramedical	01 01
4	No of patients attended during the month	198
5	Status of medicine availability	Full Store
6	Special medical camp held, if any	4 in a month
7	Status of Immunization	Going smoothly
8	Participation of health worker in Village Health and Nutrition Day	✓
9	Institutional deliveries in Panchayat (Current Year)	45
10	Non- Institutional deliveries in Panchayat (Current Year)	Nil
11	Other	
12	Remarks of the Visiting Officer	well maintained, working efficiently as per the needs of general public

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	SKRM GHSS Gundla MS Bamyar P. S. Thara
2	Type of building (Govt./ Private)	Govt. Govt. Govt.
3	Availability of Staff as per sanctioned strength	145 strength 49 03 03 (Attached)
4	Enrolment of the School a) Boys b) Girls	87 50 16 82 71 07
5	Availability of play ground	Yes Yes Yes
6	Availability of drinking water	Yes Yes Yes
7	Availability of electricity	Yes Yes Yes
8	Availability of functional toilets	NO Yes NO
9	Activities undertaken under 'My School My Pride'	Swachh Abhiyan, Parenting, Debate & Rally etc
10	Other	
11	Remarks of the Visiting Officer	Principal and all the Teaching Staff is imparting quality education.

Anganwari Center:		
S. No.	Particulars	Status
1	Location of Anganwari center	W No. 1, 2, 3, 4 & 6
2	Number of children enrolled a) Boys b) Girls	
3	Status of Building (Private/ Govt.)	72
4	Availability of Helper/ worker	70
5	Maintenance of record of children	Private
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	Yes
12	Number of children wasted	Nil
13	Any Other	Nil
14	Remarks of the Visiting Officer	Anganwadi centres are functioning properly.

IV. CAPD Store:

S. No.	Particulars	Status
1	Location of CAPD Store	Panchayat Ghar.
2	Government / Private	Govt.
3	Name of the dealer (in case of Private)	Sh. Farooq, Mohd.
4	No of registered beneficiaries	1530
5	No of beneficiaries drawing Ration from the store	1530 2018 311 (Ration card)
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	CAPD Store is functioning properly as no complaint has been received from public.

Bank/ Extension counter:		
S. No	Particulars	Status
1	Location of Bank/ Extension counter	Nil
2	No of Accounts in the branch	Nil
3	No of persons applied under various self-employment schemes	Nil
4	No of cases sanctioned under various self-employment schemes	Nil
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	Nil
6	Availability of ATM	Nil
7	Any Other	Nil
8	Remarks of the Visiting Officer	khidmat Centre Bank is urgently reqd. in the Panchayat.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	W.No. 5, Road Side.
2	Condition of Amrit Sarovar	Awful.
3	Details of repair undertaken, if any	• Repair executed during 2020-21
4	Utilization of Amrit Sarovar	A Pay Animal.
5	Any Other	
6	Remarks of the Visiting Officer	Requires immediate attention To be executed on priority

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	NA
2	Condition of Playground	NA
3	Utilization of Playground	NA
4	Any Other	NA.
5	Remarks of the Visiting Officer	Playground is urgently reqd. in the Panchayat. Youth of Panchayat also raised demands during Gram Panchayat

VIII. Patwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	Panchayat Ghar.
2	Government/ Private building	Govt.
3	Land passbook saturation	100 %
4	Pending mutations	Nil
5	Any Other	
6	Remarks of the Visiting Officer	Revenue Deptt. is working efficiently and his work and dealing with public is marvellous.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	WNo.3,
2	Name of the beneficiary	Liakat Ali
3	Status of the house (completed/ in-use/ under-construction)	Complete
4	Any Other	
5	Remarks of the Visiting Officer	Beneficiary has constructed the house using all his resources

X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	In all the eligible households
2	Name of the beneficiaries	Aziz Ahmed
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Complete
4	Any Other	
5	Remarks of the Visiting Officer	Executed on per the available resources

XI. Khidmatcenter / CSC:

NA

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	NA
2	No of online services provided by the CSC	NA
3	No of persons approached for services	NA
4	Any Other	NA
5	Remarks of the Visiting Officer	A Required immediately

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Poor
2	Transport	Average, needs more
3	Electricity	Good
4	Drinking water	Good
5	Cleanliness	Good
6	Sports facility (Playground)	Nil
7	Any Other	

Deployment from Govt Dept

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	✓
	2. Skits, Songs, Dramas	✓
	3. Local Folk programme / Show	✓
	4. Discussions with PRI and Senior citizens	✓
	5. Exhibitions	✓
B	Sports Activities	
	1. Sports Event	✓
	2. Distribution of sports kit	✓
C	Inaugurations (If any)	
	PMAY house	Visited
	Segregation Sheds	N.A.
	Amrit Sarovar	Visited
	JJM Assets	Under progress
	Compost/ Soak Pits	Constructed
	PMGSY / MGNREGA works	Under progress
	Any other	
D	Distribution of certificates	
	Self Employment Schemes	Nil
	Land Pass books	Nil.
	Any other	Nil
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Discussed during Gram Sabha.

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Healthy Village
2	Activities undertaken under the Theme (as per instruction manual)	Cleaners drive undertaken by Panchayat 10 times during the year.
3	Status of activities undertaken	1. Plantation, 2. Discussions, 3. Distribution of Post Box, 4. Less use of Plastic
4	Visible impact of the Activities	Good
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GDP	04 Nos
7	Bottlenecks, if any, faced in the achievement of SDG Theme	No.
8	Remarks of the Visiting Officer on the status SDG Theme	Putting effort to make Healthy Village.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Restoration of water supply.	
2	Imparting of awareness to general masses	
3	Queries of public were communicated to the concerned Dept.	
4	Removal of bottlenecks in land clearances by	
5	taking matter with the concerned.	
B	Impact of B2V1 to B2V4	
1	Public is able to understand the Govt. Schemes	
2	to some extent	
3	Less enthusiasm among public in this B2V5.	
4	due to non execution of previous identified works	
5	Proactive approach of different Dept. towards General Public.	
C	Challenges in the Panchayat	
1	Major portion of Panchayat is Flood prone and culting	
2	of land takes place during Khar floods, needs	
3	laying of crates.	
4	Road network and accessibility to some	
5	houses required to be improved.	
D	Suggestions if any	
1	Opening of branch of any nationalized Bank.	
2	Require irrigation network	
3	Road network from Panchayat to Ratta & Chua Ratta	
4	Dispensary of Veterinary.	
5	Skill Development for the entire young generation	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Agriculture
2	Rural Development
3	Tal Revenue
2	LEAST RESPONSIVE DEPARTMENTS
1	Flood Control
2	Horticulture
3	Fishing

II. FEEDBACK ON UT INITIATIVES

Ed. welfare schemes undertaken by the UT Administration has gone well and reached to almost all the beneficiaries. Fruits of schemes are visible on ground.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	No attention is being paid by the Flood Control Dept.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Camp Protection work for Govt Higher Secondary School. Guard was not taken up in hand.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Very grateful for general masses. Requires more greater no. of camps for awareness of Govt. schemes for the masses.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	07.
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is certified that the visiting officer stayed at Panchayat for 02 days.

Signature of Sarpanch

Name..... Ghulam Mustafa

Signature of the Visiting Officer

Name..... Pankaj