

~~Datta~~  
Sammale

2023-24

## INSTRUCTION MANUAL FOR B2V5



7<sup>th</sup> to 16<sup>th</sup> NOVEMBER 2023.

## QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

### A. Details of Reporting Officer:

S.No	Particulars	
1	Name	ARIT GUPTA
2	Designation	Assistant Executive Engineer
3	Department	PMGSY
4	Place of posting	Udhampur
5	Mobile No	9419198296
6	Email ID	aritguptagondyal@gmail.com
7	Home District	Jammu
8	Dates of visit	14-15/11/2023

### B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.jk.gov.in](http://jkpanchayat.jk.gov.in) (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Sarnola
2	Local Government Directory(LGD) code of the Panchayat	289103
3	Name of CD Block	Udhampur
4	Name of Tehsil	Udhampur
5	Name of District	Udhampur

### C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	Sarnola
2	No. of hamlets in the Panchayat	7
3	No. of households in the Panchayat	226
4	Population (approx) of the Panchayat	1710

# QUESTIONNAIRE FOR B2V5

## Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Harpreet Singh	A.E.A	Present	
2	Education	Ravi Kumar Bhatia	H.O.I	Present	
3	Food, Civil Supplies and Consumer Affairs	Rattan Gian Chand	Dealer	"	
4	Forest	Rab Dyal	F. Guard	Present	
5	Health and Medical Education	Ranjana Devi	F.M.P.H.W	Present	
6	ICDS Department	Das Shree Devi	A. Worker	Present	
7	Irrigation and Flood Control Department				
8	Jal Shakti Department	Haran Dhar	Line man	Present	
9	Power Development Department	Ravi Singh Ramesh Kumar	"	"	
10	Public Works Department				
11	Revenue	Hanif	Patwari	"	
12	Rural Development and Panchayat Raj	Chhagga Ram	V.L.W	"	
13	Skill Development				
14	Social Welfare Department	Vijay Kumar	Steno	Present	
15	Youth Services and Sports Department				
16	Others				
17	Das Shree Devi Health	Das Shree Devi	Asha Worker	Present	
18	"	Nisha Devi	"	"	
19	Police	Nand Lal	F. Guard	"	
20					

# QUESTIONNAIRE FOR B2V5

Schedule-II  
(FIRST HAND INFORMATION ON INFRASTRUCTURE -  
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	NO			
	b) New/need repairs				
	II. Furniture (Y/N)				
	III. Computer/printer (Y/N)	NO			
	IV. Internet (Y/N)	Yes			
	V. Telephone (Y/N)	Yes NO			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	NO			
	VII. Water (Y/N)	NO			
	VIII. Electricity (Y/N)	NO			
2	Educational Institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	1	11	2	Govt Building
	b) Primary	1	217	8	11
	c) Middle				
	d) High				
	e) Higher Secondary	NO			
	f) College	NO			
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		2	153	4	Private Building
4	Healthcare facility	No. of sub centers	No. of PHCs	No. of health & wellness centers	No. of Institutes having Govt. Building
		NO	NO	NO	
5	Bank branch (Y/N)	NO			
6	Availability of ATM (Y/N)	NO			
7	Kudmat center/ CSC (Y/N)	NO (Habit)			
8	Patwarikhana (Y/N)	NO (Habit)			
9	Village haat (Y/N)	NO			
10	Playground (Y/N)	NO			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		Yes	226	221	
		No. of Govt Offices		Functional	
12	Government offices- details, whether functional or not	Details	Location	Condition	Utilisation
			was Bham	Good	Yes
13	Amrit Sarovars - details, location, condition	Build			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	NO			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)				
	ii. Number of Asset captured				
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		N			
		Name	Year of construction		
		N			
17	List of Underutilized Buildings- names				



# QUESTIONNAIRE FOR B2V5

## Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Welfare Department		35	
2	Widow pension	Social Welfare Department		12	
3	Disability pension	Social Welfare Department		3	
4	Status under Stunting Mukht	Social Welfare Department		11	
5	Status under wasting Mukht	Social Welfare Department		0	
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Welfare Department		0	
7	Digital Services provided	IT/ BDO/ CSC		15	
8	Daksh Kisan	Agriculture Department		119	
9	Kisan credit card	Agriculture Department		110	
10	PM Kisan Sammanidhi	Agriculture Department			
11	Employment Saturation (PMGP, Tejaswan, Mumkin, Mission Youth, Himmat, etc)	Employment Department			
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			
13	JAM Implementation I. No of Household provided FHTC II. Har Ghar Jal village(x) certified (No.)	Jal Shakti Department	296	210	
14	No of Households electrified	PDO	49	44	
15	PMAY- Gramin	RDD& PR	120	120	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	1	29	
17	ODF Plus villages (No)	RDD& PR		11	
18	Targeted Sock pit completed	RDD& PR		88	
19	JALM: I. Number of Self Help Groups formed II. Number of Households involved			349	
20	Land Passbook Saturation	Revenue Department		N/A	
21	Pending Mutations	Revenue Department		183	
22	Domicile Certificates	Revenue Department			
23	Persons identified drug addicts	BDO/ Sarpanch		6	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch			
25	Drugs Addicts rehabilitated	BDO/ Sarpanch		956	
26	Golden Health Card under Ayushman Bharat	Health Department		25	
27	Janani suraksha yojana	Health Department		N/A	
28	Status under Anaemia Mukht	Health Department		N/A	
29	Status under Leprosy Mukht	Health Department		2	
30	Number of Ayushman Helas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department		1	
31	Number of Ayushman Sahas held	Health Department		5	
32	Out of School Children brought to Schools	School Department		N/A	
33	Number of students still out of Schools	School Department		N/A	
34	Persons educated through bridge courses	School Department		N/A	
35	Household using clean cooking fuel (LPG)	FCS & CA		150	

# QUESTIONNAIRE FOR B2V5

Schedule-IV  
(FIELD VISITS IN THE PANCHAYAT)

## I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	
3	Availability of Staff a) Doctor b) Paramedical	
4	No of patients attended during the month	16 at Mukul Panchayat
5	Status of medicine availability	Yes
6	Special medical camp held, if any	N/A
7	Status of Immunization	Yes
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	26
10	Non- Institutional deliveries in Panchayat (Current Year)	3
11	Other	-
12	Remarks of the Visiting Officer	

## II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	2
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	10 one post vacant
4	Enrolment of the School a) Boys b) Girls	122 106
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	N/A
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	Except boundary wall and toilet all other facilities available in the school.

### III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	
2	Number of children enrolled a) Boys b) Girls	15 3 9 4 2 9
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	0
12	Number of children wasted	0
13	Any Other	0
14	Remarks of the Visiting Officer	Anganwadi center work in good condition

### IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Near Bus stand Samole
2	Government / Private	Private
3	Name of the dealer (in case of Private)	-Shan Chand
4	No of registered beneficiaries	226
5	No of beneficiaries drawing Ration from the store	221 221
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	Store is in well condition

## V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Mutal
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	N/A
7	Any Other	
8	Remarks of the Visiting Officer	

## VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Near Bham Boudi
2	Condition of Amrit Sarovar	N. Good
3	Details of repair undertaken, if any	Nil
4	Utilization of Amrit Sarovar	Yes
5	Any Other	
6	Remarks of the Visiting Officer	Amrit Sarovar (pond) is well located and utilised by the public

## VII. Playground:

S. No	Particulars	Status
1	Location of Playground	N/A
2	Condition of Playground	N/A
3	Utilization of Playground	N/A
4	Any Other	N/A
5	Remarks of the Visiting Officer	

## VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	Mutal Panchayat Office
2	Government/ Private building	Yes
3	Land passbook saturation	N/A
4	Pending mutations	N/A
5	Any Other	
6	Remarks of the Visiting Officer	



## IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	50-sole
2	Name of the beneficiary	
3	Status of the house (completed/ in-use/ under-construction)	Completed - 10 3 in use under construction - 44
4	Any Other	
5	Remarks of the Visiting Officer	PMAY funds utilized in a good manner in the Panchayat.

Total 54

## X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Near FHS Samed Soak pit 10-1000 Poles Compost pit
2	Name of the beneficiaries	
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Under Construction
4	Any Other	
5	Remarks of the Visiting Officer	

## XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter / CSC counter	-
2	No of online services provided by the CSC	-
3	No of persons approached for services	-
4	Any Other	-
5	Remarks of the Visiting Officer	-

## XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	-
2	Transport	-
3	Electricity	-
4	Drinking water	-
5	Cleanliness	-
6	Sports facility (Playground)	-
7	Any Other	-

# QUESTIONNAIRE FOR B2V5

Schedule-V  
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	yes
	2. Skits, Songs, Dramas	yes
	3. Local Folk programme / Show	-
	4. Discussions with PRI and Senior citizens	yes
	5. Exhibitions	-
B	Sports Activities	
	1. Sports Event	-
	2. Distribution of sports kit	-
C	Inaugurations (If any)	
	PMAY house	yes
	Segregation Sheds	-
	Amrit Sarovar	yes
	IJM Assets	at visit
	Compost/ Soak Pits	visit
	PMGSY / MGNREGA works	-
	Any other	-
D	Distribution of certificates	-
	Self Employment Schemes	-
	Land Pass books	-
	Any other	Medical kit
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	yes

# **QUESTIONNAIRE FOR B2V5** **Schedule-VI** **(SDG THEME ADOPTED BY THE PANCHAYAT)**

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	clean and green village
2	Activities undertaken under the Theme (as per instruction manual)	-
3	Status of activities undertaken	Dustbin for wet & dry garbage given in the Panchayat and plantation is done
4	Visible impact of the Activities	Cleanliness is seen on the roads & public using dustbin
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GDP	No
7	Bottlenecks, if any, faced in the achievement of SDG Theme	-
8	Remarks of the Visiting Officer on the status SDG Theme	More plantation and dustbin should be given to the Panchayat

# QUESTIONNAIRE FOR B2V5

Schedule-VII  
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Water Plant at Upper Paudal 65% Completed	
2	Electricity provided to 5 hamlets	
3	Water supply at Lane to Bunt covered under 12th	
4	Computer Lab provided at H School	
5	Internal Road Connectivity in Progress	
B	Impact of B2V1 to B2V4	
1	PDD bills dispute resolved	
2	Golden Cards issued to all the beneficiaries	
3	Camps organised for Adhar Card	
4		
5		
C	Challenges in the Panchayat	
1	Required Health Sub. Centre	
2	Playfield	
3	Veterinary Centre	
4	Electric poles	
5	Hand. Pump.	
D	Suggestions if any	
1	Health Sub. Centre required to improve	
2	health of public	
3	Urgent requirement of poles as the	
4	woods are sagging	
5		



# QUESTIONNAIRE FOR B2V5

Schedule-VIII

## I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS	
1	Education
2	Agriculture
3	Revenue
2. LEAST RESPONSIVE DEPARTMENTS	
1	
2	
3	

## II. FEEDBACK ON UT INITIATIVES

Beneficiaries under PMAY registered till date has got approval and started the construction of their pucca houses and people are very happy. People are very happy as the JSM scheme will be providing drinking tap water to every household.

## III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Required Health Sub-centre
2	Major/urgent public demands that was/were reflected earlier but have not been addressed so far	Electric Poles, Playfield
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	All the department working well with overall co-ordination with PRT members. Basic demands of the general public may be fulfilled at the earliest.
4	Overall Rating of Govt. functioning as given by the Panchayat (Scale of 0 to 10)	07
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is certified that the visiting officer of B2V5 stayed in the Panchayat Samole on 14th & 15th Nov 2023.

Signature of Sarpanch

Pvt. Haq Samole  
Name.....

Signature of the Visiting Officer

Name: ARIT GUPTA (AEC)

A Visiting officer  
B2V5, Pyl. - Samole.

# list of unemployed to youth in respect of Pst. Samala

Sl. No	Name with Parentage	Qualification	Category	Contact No	Age
1.	Vinod Singh s/o Pritam Singh	Graduation	General	96825 77033	
2.	<del>Mohini</del> Monika Thakur s/o Pritam Singh	B.A.	General	6005466050	
2.	Kuldeep Kumar Thakur s/o Ashok Kumar	12TH	S.C.	70067 82925	24yr
3.	Rakesh Paul Thakur s/o Sham Lal	Graduation	S.C.	7006143087	24yr
4.	Rachna Devi D/o Sham Lal	M.A. <del>Commerce</del>	S.C.	96220 97598	21yr
5.	Vijay Kumar s/o Ashok Kumar	12TH	S.C.	70060 96872	24yr
6.	Sachin Kumar s/o Sandeep Kumar	11TH	S.C.	60060 15294	20yr
7.	Rajesh Patel Dogra s/o Sham Lal	12TH	S.C.	9797105209	29yr
8.	Hrjunsingh s/o Hemesh Singh	10TH	General	8082305275	24yr
9.	Rahul Singh s/o Balwinder Singh	B.A.	General	91032 59328	23yr
10.	Akmal Singh s/o Gajinder Singh	12TH	General	8899467123	28yr
11.	Akhil Singh s/o Gajinder Singh	12TH	General	8082 181879	26yr
12.	Vijay Singh s/o Utam Singh	10TH	General	97 97374142	26yr
13.	Pardeep Singh s/o Mahan Singh	12TH	General	60054 25497	21yr
14.	<del>Jagdish</del> Singh s/o Mahan Singh	12TH	General	84918 53547	23yr
15.	Sat Pal s/o Mahan Lal	10TH	S.C.	9149423903	24yr
16.	Rahul Atri s/o Badh Raj	B.A.	S.C.	9682175731	21yr
17.	Sunil Kumar s/o Hans Raj	12TH	S.C.	70069 6835	29yr
18.	Anil Kumar s/o Hans Raj	12TH	S.C.	96823 03476	25yr
19.	Mama Devi w/o Rajesh Paul	M.A.	S.C.	8492 819071	26yr
20.	Keshav Kumar s/o Raj Kumar	10TH	S.C.	6005441098	21yr
21.	Sham Lal s/o Raj Kumar	10TH	S.C.	91031 36769	18yr
22.	Rajina Bibi D/o Baskir Mahal	M.A.	ST	600 5071858	21yr
23.	Shakina Bibi W/o Noor Ali	10TH	ST	96223 07179	21yr
24.	Rakesh Kumar s/o Sham Lal	10TH	S.C.	96225 2641	
25.	Bimool Kumar s/o Sham Lal	10TH	S.C.	8082169462	
26.	Vinod Kumar s/o Bimool	12TH	S.C.		

List of unregistered youth in list of Pyl Sa male

	Name with parentage	Qual. Just	Category	Correct no	
27.	Kamla Devi D/o Haran Dham	10th	ST	9622372079	19 years
28.	Rajinder Kumar S/o. Malakhi Day	10th	S.C.	9622378778	27 years
29.	Kishore Kumar S/o. Malakhi Day	12th	S.C.	7889387590	24 years
30.	Janak Singh S/o. Sinder Singh	10th	Gen.	7889449173	28 yrs
31.	Anjun Singh S/o. Sinder Singh	12th	Gen.	8992855512	26 yrs
32.	Jarnail Singh S/o. Sinder Singh	10th	Gen.	6005481147	24 yrs
33.	Ankur Singh S/o. Sinder Singh	12th	Gen.	6005480362	22 yrs
34.	Subash Singh S/o. Sinder Singh	8th	Gen.	9576604244	35 yrs
35.	Chander Singh S/o. Shiv Suman	10th	Gen.	9622028847	22 yrs
36.	Kewal Singh S/o. Kikar Singh	12	Gen.	7006641790	
37.	Sheetal Devi S/o. Kikar Singh	12th	-	9103228557	
38.	Vijay Kumar S/o. Nasib Chand	10th	S.C.	7051257057	30 years
39.	Purnam Chand S/o. Nasib Chand	8th	S.C.	6005276546	28 years
40.	Bittu Pooni S/o. Tinkar Das	8th	S.C.	9596818607	33 years
41.	Nash Lal S/o. Shankar Das	8th	S.C.	-	29 years
42.	Mustaf Mustaf S/o. Mustaf	8th	ST	6006220979	26 yrs
43.	Sukhvinder Kumar S/o. Purnam Chand	12th	O.B.C.	9682103143	26 yrs
44.	Rivinder Kumar S/o. Purnam Chand	10th	O.B.C.	9682103143	23 yrs
45.	Sohan Lal S/o. Bm Parbesh	10th	O.B.C.	9070702912	26 yrs
46.	Naraj Kumar S/o. Bm Parbesh	10th	O.B.C.	9682603574	21 yrs
47.	Major Singh S/o. Fager Chand		Gen.		
48.	Veer Singh S/o. Chait Singh	10th	Gen.	7051961473	28 yrs
49.	Manoj Kumar S/o. Bhatia	8th	ST	8492809643	21 yrs
50.	Salun Mohal S/o. Bhatia				23 yrs
51.	Jeevan Lal S/o. Bhatia	3rd		6005252006	27 yrs
52.	Sanjay Kumar S/o. Bhatia	12th		9797649801	24 yrs



	Name with Parentage	Qualified	Category	Canment No
53	Janar Singh / Sri Krishna Singh	10th	Chamel.	9596405808
54	Rajvan Singh / Sri Krishna Singh	10th	ever.	9697236135
55	Kewal Singh / Sri Ranjit Singh	10th	ever.	9797606029

~~P S Samal~~  
P S Samal

*Pritam Singh*  
PRITAM SINGH  
Sardarchi  
Pyl. Haldia Samal