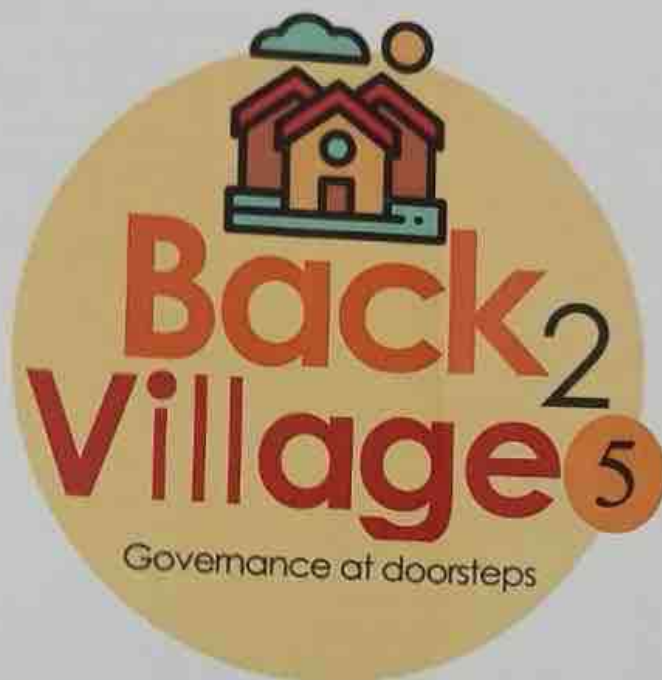


INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023.

Block PRAGWAL Panchayat PINDI

Name of Visiting Officer Shakti Singh Designation Asst. Executive Engineer

DISTRICT ADMINISTRATION JAMMU

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Agriculture Department
2	Education Department
3	I.C.D.S. Department
2	LEAST RESPONSIVE DEPARTMENTS
1	Public Works Department
2	Power Development Department
3	Sal Shakti Department

ii. FEEDBACK ON UT INITIATIVES

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Major complaint was poor condition of roads and use of contaminated water by people of Panchayat till date
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	a) Black Topping of Road from Bhalwal Malla in Langher Pindi b) Creation of ladies Bathroom at cremation ground Pindol Talwar c) Augmentation of supply of water at Pindi (5 Pales) d) Extension of 3 Pales at Pindi (5 Pales) e) Sign at Panchayat / on Panchayat House at Pindi (5 Pales) f) Liability of contractors under MAREGA not cleared
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Pottable water is still not supplied - visit was fruitful to the extent of knowing the problems faced by people inhabiting the Panchayat. But the overall impression of the people was of neglect by the concerned departments.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	6/10
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	

Signature of Sarpanch

Name
Sarpanch

Pyt Halqa Pindi (Block paragwal)

Signature of the Visiting Officer

Name

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt Building			
	b) New/need repairs	Need Repair.			
	II. Furniture(Y/N)	Y			
	III. Computer/printer(Y/N)	Y			
	IV. Internet (Y/N)	N			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes			
	VII. Water (Y/N)	Yes			
	VIII. Electricity(Y/N)	Yes			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten				
	b) Primary	1			Govt
	c) Middle	2			Govt
	d) High	1			
	e) Higher Secondary	1			
	f) College	1			
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		6	130	4/6	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		1	1	1	1
5	Bank branch(Y/N)	Y			
6	Availability of ATM (Y/N)	Y			
7	Khidmat center/ CSC (Y/N)	Y			
8	Patwarkhana(Y/N)	Y			
9	Village haat (Y/N)	Y			
10	Playground(Y/N)	Y			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		Panchayat Ghar	Functional		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		N	N	N	N
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	It is an island located in Chenab River. Uniqueness is quality of Rice			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	N			
	ii. Number of Asset captured				
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Community Hall	2019-20		
17	List of Underutilized Buildings- names	Name	Year of construction		

V. **Bank/ Extension counter:**

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	NO Extension Bank Counter Exist, in Panchayat
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

VI. **Amrit Sarovar:**

S. No	Particulars	Status
1	Location of Amrit Sarovar	
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	NO Amrit Sarovar.
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	Since water Table is high Feasibility of Amrit Sarovar is less. Further no land is made available for Sarovar

VII. **Playground:**

S. No	Particulars	Status
1	Location of Playground	—
2	Condition of Playground	—
3	Utilization of Playground	—
4	Any Other	—
5	Remarks of the Visiting Officer	Great need of Play ground so children can play and spend time fruitfully

VIII. **Partwarkhana:**

S. No	Particulars	Status
1	Location of Patwarkhana	Pindi (Chak Phagwar)
2	Government/ Private building	Govt. Building
3	Land passbook saturation	
4	Pending mutations	NIL
5	Any Other	
6	Remarks of the Visiting Officer	Patwar Khana has become non functional due to shifting of Naib Tehsildar. Atleast some days should be devoted to this Panchayat by Naib Tehsildar.

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	85	79	Non Submission of Document
2	Widowpension	Social Department Welfare	-	19	
3	Disabilitypension	Social Department Welfare		9	
4	Status under Stunting Mukht	Social Department Welfare			
5	Status under wasting Mukht	Social Department Welfare			
6	Equipment's provided to Specially abled persons(Implants, tricycles etc)	Social Department Welfare		2	
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department	435		
9	Kisan credit card	Agriculture Department	435	325	Not willing to accept
10	PM KisanSammanndhi	Agriculture Department	330	147	Non ownership of land
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department			
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			
13	JJM Implementation	Jal Shakti Department			
	I. No of Household provided FHTC		-	No new dug well proposed	Dug well present is polluted
	II. Har Ghar Jal village(s) certified (No.)		-		
14	No of Households electrified	PDD			
15	PMAY- Gramin	RDD& PR	62	62	-
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	-	9	-
17	ODF Plus villages (No)	RDD& PR	5	5	-
18	Targeted Sock pit completed	RDD& PR	5	5	-
19	JKRLM:	RDD& PR			
	I. Number of Self Help Groups formed				
	II. Number of Households involved				
20	Land Passbook Saturation	Revenue Department	150	145	Reached on Saturation
21	Pending Mutations	Revenue Department	NIL	NIL	-
22	Domicile Certificates	Revenue Department	5500 or more	5200	Continuous Process
23	Persons Identified drug addicts	BDO/ Sarpanch	NIL	NIL	NIL
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	Often organised	-	-
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	NIL	NIL	-
26	Golden Health Card under Ayushman Bharat	Health Department	1132	876	
27	Janani suraksha yojana	Health Department		7	
28	Status under Anaemia Mukht	Health Department		15	
29	Status under Leprosy Mukht	Health Department		NIL	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department		1	
31	Number of Ayushman Sabas held	Health Department		1	
32	Out of School Children brought to Schools	School Department Education		32	
33	Number of students still out of Schools	School Department Education			
34	Persons educated through bridge courses	School Department Education			
35	Household using clean cooking fuel (LPG)	FCS & CA			

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	
3	Availability of Staff a) Doctor b) Paramedical	No Health Facility exists in Panchayat
4	No of patients attended during the month	
5	Status of medicine availability	
6	Special medical camp held, if any	
7	Status of Immunization	
8	Participation of health worker in Village Health and Nutrition Day	Persistent Demand for Health facilities.
9	Institutional deliveries in Panchayat (Current Year)	
10	Non- Institutional deliveries in Panchayat (Current Year)	
11	Other	
12	Remarks of the Visiting Officer	

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt Middle School Pindi
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	6
4	Enrolment of the School a) Boys b) Girls	28 34
5	Availability of play ground	No
6	Availability of drinking water	OK
7	Availability of electricity	OK
8	Availability of functional toilets	1 Functional
9	Activities undertaken under 'My School My Pride'	Cultural Activities and Guiding and Counselling as per calendar
10	Other	
11	Remarks of the Visiting Officer	

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Two Culverts recommended during.	
2	Back to village 2 on road from.	
3	Pindi to Raypura were completed.	
4		
5		
B	Impact of B2V1 to B2V4	
1	People have become aware of their Rights & duties	
2	cleanliness drives are carried out frequently.	
3	People whole heartedly participate in camps/ training held by	
4	Majority of Repartments are visiting Panchayat ^{Government}	
5	A platform has been given to people to put up their grievances	
C	Challenges in the Panchayat	
1	People Connectivity in Panchayat is poor.	
2	Potted water supply is not available	
3	Individual/ community bunkers are needed.	
4	Non existant Health facilities.	
5	To create an employment avenues other than Agriculture	
D	Suggestions if any	
1	Improve Road connectivity by laying of Road from Bhalwal to Mally.	
2	Create Health Facilities for 2300 souls living in Panchayat ^{via transport Pindi}	
3	Individual Bunkers are needed in Panchayat & Bang on Border.	
4	Potted water Supply is needed to prevent water borne disease.	
5	urgent need of common Service Centre in Panchayat	

QUESTIONNAIRE FOR B2V5

Schedule-VI (SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean and Green Village
2	Activities undertaken under the Theme (as per instruction manual)	- Awareness Drive - Door-to-Door Collection of garbage - Plantation Drive - Installation of Dustbins at public places - Soak Pit and Compost pits Construction
3	Status of activities undertaken	- Awareness Drive undertaken - Door-to-Door collection through Auto till - E-Rikshaws are received
4	Visible impact of the Activities	
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	8 5
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Funds
8	Remarks of the Visiting Officer on the status SDG Theme	Much needs to be done.

Pindi Panchayat
14/11/23 - 15/11/23

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Sh. Vishal Sharma	A E A	Present	
2	Education				
3	Food, Civil Supplies and Consumer Affairs	Sh. Rattan Singh			
4	Forest	Sh. Titha Singh	Mali	Present	
5	Health and Medical Education				
6	ICDS Department	Smt. Neelam Kumari	Supervisor	Present	
7	Irrigation and Flood Control Department	Sh. Rakesh Koul	J.E	P	
8	Jal Shakti Department	Sh. Balwan Singh	Helper	Present	
9	Power Development Department	Sh. Puranchand	Tech III	P	
10	Public Works Department	Sh. Puri Ram	worker	Present	
11	Revenue	Sh. Vijay Sharma	Nail Technician	Present	
12	Rural Development and Panchayat Raj	Sh. Raj Kumar Sh. Sugan Kumar	V I W	P	
13	Skill Development				
14	Social Welfare Department	Smt. Sapna Devi	Aganari	P	
15	Youth Services and Sports Department				
16	Others				
17	Animal Husbandry	Sh. Gauri Ram	vet Assistant	Present	
18	Anganwari worker	Smt. Rani	Anganwadi	Present	
19		Madhubala	do	do	
20	Jal K. Bank	Sh. Anil Kumar	Manager	P	
(21)	JK Gramin Bank	Sh. Anil Kumar	Manager	P	
(22)	Animal Husbandry	Sh. Shyam Lal	ALO	P	
(23)	Sheep				
(24)	Horticulture	Sh. Narsingh Lal	HTG-4	P	
(25)	Irrigation	Sh. Gauri Ram	Patwari	P	
(26)	PWD	Sh. Babu Ram	Dailywage	P	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	OK
	3. Local Folk programme / Show	OK
	4. Discussions with PRI and Senior citizens	
	5. Exhibitions	
B	Sports Activities	
	1. Sports Event	
	2. Distribution of sports kit	
C	Inaugurations (If any)	
	PMAY house	
	Segregation Sheds	OK
	Amrit Sarovar	
	JJM Assets	
	Compost/ Soak Pits	OK
	PMGSY / MGNREGA works	
	Any other	
D	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Pindi ward no 2
2	Number of children enrolled	
	a) Boys	5
	b) Girls	17
3	Status of Building (Private/ Govt.)	Govt
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	No Toilet
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	—
12	Number of children wasted	—
13	Any Other	
14	Remarks of the Visiting Officer	visited Model Anganwari Centre. Everything was found to be OK

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Pindi
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Sh. Rattan Singh.
4	No of registered beneficiaries	550
5	No of beneficiaries drawing Ration from the store	550
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	online
8	Availability of ration	800t Atta + 200t Rice
9	Any Other	
10	Remarks of the Visiting Officer	Adequate quantity of Ration is available. one problem people are facing is that Ration cards have not been made since 10 years. No of new households are eligible and are being denied of this facility.

S. No	Particulars	Status
1	Location of PMAY house constructed	Pindi near Keer Baba
2	Name of the beneficiary	Sh. Roshan Lal
3	Status of the house (completed/ in-use/ under-construction)	Under construction.
4	Any Other	
5	Remarks of the Visiting Officer	Construction material (Bricks) & sand was stacked at site. Plinth has been laid.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Pindi
2	Name of the beneficiaries	2-100
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	Bailing M/C has been installed

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	
2	No of online services provided by the CSC	No Khidmat Centre / CSC exists in Panchayat.
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	Urgent need of Khidmatcenter CSC centre to give full fruits of Govt. schemes to people.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Bad
2	Transport	No Govt. Transport Available
3	Electricity	OK
4	Drinking water	No Potable Drinking water yet
5	Cleanliness	
6	Sports facility (Playground)	Temporary playground needs augmentation
7	Any Other	Due to close proximity to border there is urgent needs of Bunkers so that people can take shelter during shelling.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Shakti Singh
2	Designation	Asstt. Executive Engineer
3	Department	JPDCL
4	Place of posting	Electric Division Int Jammu
5	Mobile No	94191-92398
6	Email ID	ssjammual96@gmail.com
7	Home District	Jammu
8	Dates of visit	14-15 November 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Pindi
2	Local Government Directory(LGD) code of the Panchayat	240637
3	Name of CD Block	Pragwal
4	Name of Tehsil	Pragwal
5	Name of District	Jammu

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	5
2	No. of hamlets in the Panchayat	2
3	No. of households in the Panchayat	428
4	Population (approx) of the Panchayat	2098 2320