



Governance at doorsteps

7th to 16th NOVEMBER, 2023

COURTESY, DISTRICT ADMINISTRATION RAJOURI

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QUESTIONNAIRE FOR B2V5

Schedule-1 (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Sajid Shaukat Shah
2	Designation	Principal
3	Department	Education
4	Place of posting	HSS, Jammu
5	Mobile No	985139462
6	Email ID	Sajidshah@shs@jammu.acad-2000
7	Home District	Jammu
8	Dates of visit	14-15-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jspnchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Saaji-2
2	Local Government Directory (LGD) code of the Panchayat	240200
3	Name of CD Block	Shangarh
4	Name of Tehsil	Jhamaur
5	Name of District	Rajouri

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	20
3	No. of households in the Panchayat	679
4	Population (approx) of the Panchayat	2716

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QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Tahir Rashid Lone	AEA	Present	
2	Education	Ayaz Ahmed	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	—	—	—	
4	Forest	NO	—	—	
5	Health and Medical Education	Nasir Ahmad	Head R.H. Hospital	Absent	
6	ICDS Department	—	—	—	
7	Irrigation and Flood Control Department	—	—	—	
8	Jal Shakti Department	NO	—	Absent	
9	Power Development Department	—	—	—	
10	Public Works Department	Fair - M. - Rasool	Tech III	Present	
11	Revenue	—	—	—	
12	Rural Development and Panchayati Raj	Mohd Asif	Secy. Pgt.	Present	
13	Skill Development	—	—	—	
14	Social Welfare Department	M. K. Farooq	G.A.	Present	
15	Youth Services and Sports Department	Zulfiqar Hussain	Physical Teacher	Present	
16	Others Animal Husbandry	Alwaz Shakoor	Vet. Pharmacist	Present	
17	JK Bank Saaj	Chulsi Murtuza	Associate Executive	Present	
18	Khidmat centre Saaj	Asima Jabeel	VLE / BC	Present	
19					
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar	NIL			
	a) Govt. building/private	New building needed.			
	b) New/needing repairs	NIL			
	II. Furniture(Y/N)	Yes			
	III. Computer/printer(Y/N)	Yes			
	IV. Internet (Y/N)	Yes			
	V. Telephone (Y/N)	-			
	VI. Toilet (CSC/part of Panchayat ghar) (Y/N)	NIL			
	VII. Water (Y/N)	-			
	VIII. Electricity(Y/N)	-			
2	Educational Institutes	No. of Schools	Enrolment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	-	-	-	Govt.
	b) Primary	03	-	-	Govt.
	c) Middle	- Nil -	-	-	-
	d) High	- Nil -	-	-	-
	e) Higher Secondary	- Nil -	-	-	-
	f) College	- Nil -	-	-	-
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		06	121	-	Private.
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		-	01	-	-
5	Bank branch(Y/N)	1 Yes			
6	Availability of ATM (Y/N)	No			
7	Khidmat Center/ CSC (Y/N)	Yes			
8	Patwar Khana(Y/N)	No			
9	Village Haat (Y/N)	No			
10	Playground(Y/N)	E.No 42			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		- Nil -	-	-	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		01		Yes	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Available.	W. No 3	Physically complete.	Not utilized.
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	The place is suitable for tourism development particularly kopra top ward no. 06			
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)	- Nil -			
	ii. Number of Asset captured	- Nil -			
	iii. Please mention assets	-			
	1.	-			
	2.	-			
	3.	-			
	4.	-			
	5.	-			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Community Hall	2022		
17	List of Underutilized Buildings- names	Name	Year of construction		
		-	-		

QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department Welfare	144252	144252	
2	Widow pension	Social Department Welfare	18	18	
3	Disability pension	Social Department Welfare	90	90	
4	Status under Stunting Mukht	Social Department Welfare	-	-	
5	Status under wasting Mukht	Social Department Welfare	-	-	
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	01	01	
7	Digital Services provided	IT/ BDO/ CSC	-	-	
8	Daksh Kisan	Agriculture Department	189	Under process	
9	Kisan credit card	Agriculture Department	364	285	Under process
10	PM Kisan Samman Nidhi	Agriculture Department	312	222	Some documents
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmat, etc)	Employment Department	-	-	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	
13	JJM Implementation	Jal Shakti Department	-	-	
	i. No of Household provided FHTC		-	-	Not implemented
	ii. Har Ghar Jal village(s) certified (No.)		-	-	
14	No of Households electrified	PDD	679	400	
15	PMAY- Gramin	RDD& PR	210	207	Under process
16	SBM-Gramin- IHHL functional (Household toilets)	RDD& PR	579	250	non-availability of funds
17	ODF Plus villages (No)	RDD& PR	01		
18	Targeted Sock pit completed	RDD& PR	02	01	Land not available.
19	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed		10	07	
	ii. Number of Households involved		50	42	
20	Land Passbook Saturation	Revenue Department	543	543	
21	Pending Mutations	Revenue Department	-	-	
22	Domicile Certificates	Revenue Department	2700	2700	
23	Persons identified drug addicts	BDO/ Sarpanch	-nil-	-	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	01	01	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	-	-	
26	Golden Health Card under Ayushman Bharat	Health Department	2250	1800	Under process
27	Janani suraksha yojana	Health Department	80		
28	Status under Anaemia Mukht	Health Department	-	-	
29	Status under Leprosy Mukht	Health Department	-	-	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	-	-	
31	Number of Ayushman Sabas held	Health Department	-	06	
32	Out of School Children brought to Schools	School Department Education	-nil-	-	
33	Number of students still out of Schools	School Department Education	-nil-	-	
34	Persons educated through bridge courses	School Department Education	-	-	
35	Household using clean cooking fuel (LPG)	FCS & CA	679	679	

QUESTIONNAIRE FOR B2V5

Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	NTPHC Leeranwali Bawli
2	Type of building (Govt./ Private)	Private.
3	Availability of Staff	
	a) Doctor	Yes
	b) Paramedical	Yes
4	No of patients attended during the month	2.05
5	Status of medicine availability	First aid Medicines available.
6	Special medical camp held, if any	No.
7	Status of Immunization	Two times in a month
8	Participation of health worker in Village Health and Nutrition Day	—
9	Institutional deliveries in Panchayat (Current Year)	—
10	Non- Institutional deliveries in Panchayat (Current Year)	Yes
11	Other	—
12	Remarks of the Visiting Officer	Sufficient Staff and medicines are made available. Health Sub-centre is needed.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	GPS Saaj Kumeran, GPS Saaj-Kopra, GPS Kumeran
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	(i) Sanctioned = 02 02 03 In position = 02 02 01
4	Enrolment of the School	(i) B = 14 B = 25 B = 06 G = 13 G = 20 G = 09
5	Availability of play ground	Available at Saaj Kopra
6	Availability of drinking water	Available w all the Three School
7	Availability of electricity	Available in all Schools
8	Availability of functional toilets	Functional in Two Schools
9	Activities undertaken under 'My School My Pride'	Drawing competition
10	Other	—
11	Remarks of the Visiting Officer	Building of GPS Kopra is unsafe for students and needs to be constructed.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari Center	Chokhary Mohalla (V) Ward no. 03, Nala Mohalla
2	Number of children enrolled	(i) (ii) (iii) (iv) (v) (vi) Total
a) Boys	10 13 08 10 10 11	50
b) Girls	12 13 06 06 11 13	61
3	Status of Building (Private/ Govt.)	As Private (rented)
4	Availability of Helper/ worker	Available.
5	Maintenance of record of children	Maintained
6	Availability of sufficient ration	Available.
7	Availability of timely Ration	Available
8	Availability of Functional toilet	not available.
9	Availability of tap connection	Available.
10	Availability of electricity connection	Available.
11	Number of children stunted	- Nil -
12	Number of children wasted	- No -
13	Any Other	-
14	Remarks of the Visiting Officer	The employees be given timely their Salaries and hikes in salary is needed. moreover govt. buildings must be constructed for these centre with all the facilities.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	- NO -
2	Government / Private	-
3	Name of the dealer (in case of Private)	-
4	No of registered beneficiaries	-
5	No of beneficiaries drawing Ration from the store	-
6	Whether store is functioning through Aadhar biometric system	-
7	Whether record/register maintained in the store	-
8	Availability of ration	-
9	Any Other	-
10	Remarks of the Visiting Officer	Ration store is The demand need of The Panchayat.

V.

Bank/ Extension counter:	
S. No	Particulars
1	Location of Bank/ Extension counter
2	No of Accounts in the branch
3	No of persons applied under various self-employment schemes
4	No of cases sanctioned under various self-employment schemes
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes
6	Availability of ATM
7	Any Other
8	Remarks of the Visiting Officer

Status
 Bankli market - Saaj
 850
 6
 6
 8
 NO
 Nil -
 ATM be made available and a branch of Gramin bank is needed.

VI.

Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Ward no. 03
2	Condition of Amrit Sarovar	Physically Completed
3	Details of repair undertaken, if any	- Nil -
4	Utilization of Amrit Sarovar	To be utilized
5	Any Other	-
6	Remarks of the Visiting Officer	To be made serviceable.

VII.

Playground:

S. No	Particulars	Status
1	Location of Playground	Not available.
2	Condition of Playground	-
3	Utilization of Playground	-
4	Any Other	-
5	Remarks of the Visiting Officer	Needs to be made available for the Physical activities of children and youth.

VIII. Partwar Khana:

S. No	Particulars	Status
1	Location of Patwar Khana	- No -
2	Government/ Private building	-
3	Land passbook saturation	-
4	Pending mutations	-
5	Any Other	-
6	Remarks of the Visiting Officer	Patwar Khana is The need of Panchayat.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	
2	Name of the beneficiary	Ward no. 03
3	Status of the house (completed/ in-use/ under-construction)	Azkar Hussain, Mohd. Munsif
4	Any Other	Completed.
5	Remarks of the Visiting Officer	—

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	W.No 6 -
2	Name of the beneficiaries	Mohd Nasir, Nazim Hussain, Mayad Hussain
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed Physically.
4	Any Other	—
5	Remarks of the Visiting Officer	—

XI. Khidmat Center / CSC:

S. No	Particulars	Status
1	Location of Khidmat Center/ CSC counter	Saej Bawli market
2	No of online services provided by the CSC	More Than 50
3	No of persons approached for services	Approximately 40-50 per day
4	Any Other	—
5	Remarks of the Visiting Officer	Functioning well.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Not Sufficient
2	Transport	- Nil -
3	Electricity	Poor
4	Drinking water	Average
5	Cleanliness	Up to the mark -
6	Sports facility (Playground)	Not available
7	Any Other	—

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	No
	2. Skits, Songs, Dramas	No
	3. Local Folk programme / Show	- Nil -
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	- Nil -
B	Sports Activities	
	1. Sports Event	- Nil -
	2. Distribution of sports kit	- Nil -
C	Inaugurations (If any)	
	PMAY house	Yes Two houses
	Segregation Sheds	Yes
	Amrit Sarovar	Yes
	JJM Assets	-
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	Yes
	Any other	-
D	Distribution of certificates	-
	Self Employment Schemes	-
	Land Pass books	-
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, Nasha Mukh Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Yes
2	Activities undertaken under the Theme (as per instruction manual)	Two
3	Status of activities undertaken	Under process
4	Visible impact of the Activities	-
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	Three,
7	Bottlenecks, if any, faced in the achievement of SDG Theme	No
8	Remarks of the Visiting Officer on the status SDG Theme	SPM - funds be made available and under process works be completed.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Link road is made from Hara to Kemi and main road to	to include
2	05 no. of Hand Pumps	
3	one Community hall	
4	Two Transformers	
5	Two CSC.	
B	Impact of B2V1 to B2V4	
1	Through a few demands of Public have	
2	been filled yet most of demands	
3	are yet Pending.	
4		
5		
C	Challenges in the Panchayat	
1	- Electric polls are not available.	
2	People travel by foot to the hilly area of Panchayat	
3	No road connectivity to Kopra-top (climb to Kemi)	
4	- Scarcity of water in Ward 05 and Ward 06	
5		
D	Suggestions if any	
1	Primary Schools be upgraded to middle (at least one of three schools)	
2	Playgrounds be made in Schools	
3	For Adequate water supply water tank be made at Kopra	
4	Daily form be made	
5	Self employment Schemes/Awareness	

6. ^{upgradation} Road Connectivity from Kala to Gohran wali gali.
7. mobile tower / Communication facility be made available at
Sarij - Kopra ward no. 06.
8. Road from Parati to Shaki mohala.

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Rural Development Department
2	Education.
3	
2	LEAST RESPONSIVE DEPARTMENTS
1	PDD
2	JK Bank.
3	

ii. FEEDBACK ON UT INITIATIVES

Some people have been benefitted by PMAY scheme. Though not completely yet the Panchayat is connected with road. Golden cards have been issued to more than 70% people. People have been benefitted by old age Pension.

iii. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	No, electric poles are there, wires are connected with trees, Bank employees are not cooperative in providing loans etc. not serving properly.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	① Water tanks for adequate supply be made in the Panchayat, Koppa ward no. 06. ② No funds are available in M-R-R-G-A since 2020. should be made available. ③ Bathrooms have not been completed under S.B.M. must be completed at an earliest.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Overall condition of Panchayat is not good. Suggestions: (1) If not in Panchayat, playgrounds should be there in schools at least (2) Toilet facilities be provided under S.B.M. (3) Electric poles be provided (4) Awareness camps be organised.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	05
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is certified that The visiting officer has stayed in the Panchayat for two days.

Signature of Sarpanch

Name.....Shahen Aja2.

Signature of the Visiting Officer

Name.....Sajjad Hussain Shah