

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block Bhal Takyal Panchayat Bhal Takyal

Name of Visiting Officer Balwant Singh Designation ZEO

**DISTRICT ADMINISTRATION
DODA**

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in / www.jkpanchayat.jk.gov.in Collect List of new works started/ ongoing/ completed during the previous and current financial year under the following heads: <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity 2	Reach the Panchayat on day of visit.	<ol style="list-style-type: none"> 1. To hold meetings with PRIs, Officers/officials of the department and General Public to have firsthand information about Infrastructure & implementation of Schemes as per Schedule I IB & Schedule-II. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme & AyushmanBhav. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soil pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRIT SAROVARs. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukta Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukta, Bhrashtachar Mukta, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Mukta J&K.
 - vi. Nasha Mukta, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Apko Zama Apki Nigam, Beams, Janbhagidari, Digital J&K ✓
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/pro- jects	Verify whether identification and redistribution done ✓
PDS	Visit, evaluate, online status ✓
PHC	Visit- evaluate, status of staff, equipment and quality ✗
PMAY	Inspect, Inaugurate ✓
My school, my pride progress; schools- water, toilets, staff Swachh SBM	Visit, check for water, electricity, sanitation, meet students and staff ✓ Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V ✓
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify

AWARENESS GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural) ✓
4. PM Ujjawala Yojana ✓
5. PM Vishwakarma
6. PM Kisan Samman Nidhi ✓
7. Kisan Credit Card (KCC) ✓
8. PM Poshan Abhiyan ✓
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA) ✓
11. Jan Dhan Yojana ✓
12. Jeevan Jyoti Bima Yojana ✓
13. PM KUSUM Yojana ✓
14. Suraksha Bima Yojana ✓
15. Atal Pension Yojana ✓

1. Enrolment in Eklavya Model residential school
2. Scholarship schemes ✓
3. Forest Rights Title: Individual and Community Land x
4. Van Dhan Vikas Kendra: Self Help Groups

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas.
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No ✓

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No ✓
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No ✓
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No ✓
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No ✓
- iv. Are all the IHHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No ✓
- vi. Are all the toilets in the schools/Anganwadifunctional or not? Yes/No ✓
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No ✓

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO
- ii. How many BalSabha's were organized in the Gram Panchayat. 0/

- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO ✓
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO ✓
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No ✓
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes/No ✓
- iii. Does the Gram Panchayat has its building or not? Yes/No ✓
- iv. Is the Gram Panchayat office functional or not? Yes/No ✓
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No ✓
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No ✓

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- ii. Have all the eligible households registered in PDS or not? Yes/No ✓
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes/No ✓
- iv. Have all the eligible households been registered for Pension or not? Yes/No ✓
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No ✓
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No ✓
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No ✓

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No ✓
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No ✓
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No ✓
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No ✓
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No ✓
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No ✓

8. Engendered Development in Village

- i. How many MahilaSabha's were organized in the Gram Panchayat 04 ✓
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) ✓
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- iv. Number of women beneficiaries headed households covered under PDS system.
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No ✓
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- iv. Whether the GP has easy access to Godown for storage (Yes/No) ✓
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	<ul style="list-style-type: none"> i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ✓ ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). ✓ iii. Awareness about G.I. Tagging of agriculture crops. ✓ iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. ✓ v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. ✓ vi. Implementation of FasalBeeemaYojna (Crop Insurance) ✓ vii. Issuing sanction letters for insurance of the Cattle ✓
2	Rural Development Department	<ul style="list-style-type: none"> i. Establishment of AmritSarovar per Panchayat (Target/Achievement) X ii. Saturation of all households in SHGs across all panchayats. X iii. Number of works verified and completed during B2V-I, II, III & IV. 03/04 ✓ iv. Achieving 100% social audit of PMAY. ✓ v. 100% verification of ODF plus model villages door to door collection mechanism, segregation shed, PWMU, sludge/compost pits for all households X vi. Achieving PMAY/HHHL Saturation. X vii. Status of Drug Free/Corruption free Panchayats. Yes ✓ viii. Organizing of various sports events at the Panchayat level. No
3	Information Technology	<ul style="list-style-type: none"> i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-Unnat Portal etc. ✓ iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. ✓ iv. Organizing of one CSC Camps per panchayat. ✓ v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc. ✓
4	Finance Department	<ul style="list-style-type: none"> i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least one person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	<ul style="list-style-type: none"> i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ✓ ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". ✓ iii. Achieving saturation of land passbooks. ✓ iv. Pending inheritance mutations to be completed. ✓ v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional) X
6	Health & Medical Department	<ul style="list-style-type: none"> i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ✓ ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	<ul style="list-style-type: none"> i. Geo-tagging of established Child Care Institutions. ✓ ii. Saturation of Old Age Pension ISSS/NSAP. ✓ iii. Number of Disability Cards (UDID) digitized. ✓ iv. 500 Anaemia check-up camps to be conducted X v. Number of Aanganwari Beneficiaries Aadhar Seeded. 110

		vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ✓ ii. Conservation of water bodies. ✓ iii. Forest for Fodder iv. "Green J&K drive" campaign. ✓
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent in competitions. ✓ ii. Cultural event at panchayat level under Har Din Tivhar iii. Promotion of local artists by way of organizing KaviSamayan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District ✓ ii. Organizing of one Job Fair per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet & Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (Nashatukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Amnion Mela in each District ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number ✓ b) Identify DTS with low oil and top oil ✓ c) Identify DTS with load imbalance ✓ d) Replace Non Standard fuses standard fuses ✓ e) All pending electrical accidental claim cases to be resolved and disbursed. ✓ f) Removal of damaged transformers ✓
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fair price shops. ✓ ii. Saturation of Aadhaar Seeded Ration Cards. ✓ iii. 100% grievance redressal to be ensured. ✓ iv. Awareness about the schemes of the Department ✓
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. ✗ iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of J&K UT. ✓ iv. 100% admission Polytechnic (ITI). ✓

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies. ✓
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness. ✓
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. YES NO iii. All major roads pothole free in the district. NO
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management. ✓
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks. ✓
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF. ✓
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints. ✓
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. YES ii. Smart Billing- Online collection of water charges. NO iii. Ease of water connection amendment in legal provisions. YES iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water. YES
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. ✓ iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ✓ ii. Assessment of perception of departments among public. ✓ iii. Key issues of concern leading to grievances to be identified. ✓
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants. ✓
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff. ✓
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture. ✓
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public. ✓
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwa Karma Scheme. ✓
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification. ✓



Back² Village⁵

Governance at doorsteps

16th to 16th NOVEMBER, 2023

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Balwant Singh
2	Designation	ZEO
3	Department	Education
4	Place of posting	ZEO Office Bhalasa
5	Mobile No	9082242808
6	Email ID	balwantkant31@gmail.com
7	Home District	Doda
8	Dates of visit	15-11-2023 and 16-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Bhalasa
2	Local Government Directory(LGD) code of the Panchayat	
3	Name of CD Block	Jakrag
4	Name of Tehsil	Chulla Ringal
5	Name of District	Doda

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	One
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	07 448
4	Population (approx) of the Panchayat	2480

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled up by the Visiting Officer before the booklet is handed over to the DC.)

S No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Adil Ali	FA	Changas	
2	Education	Shahmuzzam Jai	Teacher	Changas	
3	Food, Civil Supplies and Consumer Affairs	Mohd Jabeel	Dealer	Changas	
4	Forest	Javed Jabeel	Forest Guard	Changas	
5	Health and Medical Education	Nazir Ahmed	Pharmacist	Changas	
6	ICDS Department	Shahida Begum	Supervisor	Jalgaon	
7	Irrigation and Flood Control Department	—			
8	Jai Shakti Department	Altaf Hussain	Supervisor	Changas	
9	Power Development Department	Mohd Azeem	Lineman	Changas	
10	Public Works Department	Javed Jabeel	Work Supervisor	Changas	
11	Revenue	Yasser Naseem	Patwari	Changas	
12	Rural Development and Panchayat Raj	Mohd Jabeel	MPW	Kahava	
13	Skill Development				
14	Social Welfare Department	Tauseef Ahmed	Social Welfare Officer	Gandhi	
15	Youth Services and Sports Department	Ayaz Ahmed	NYC	Changas	
16	Others	JKP Mohd Amin	SPO	Budhli	
17					
18		JKP Ramesh Kumar	SPO	Budhli	
19		Shiv Singh	SPO	Budhli	
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar a) Govt building/private b) New/seedling/repairs II. Furniture(Y/N) III. Computer/printer(Y/N) IV. Internet (Y/N) V. Telephone (Y/N) VI. Toilet (CSC/part of panchayat ghar) (Y/N) VII. Water (Y/N) VIII. Electricity(Y/N)	Govt Building Need repair Y Y N Y Y Y			
2	Educational Institutes a) Kindergarten b) Primary c) Middle d) High e) Higher Secondary f) College	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
		01	16	Nd	Govt building
		02	39	Nd	Govt building
		03	162	Nd	
		01	113	09	Govt Building
		Nd			
		Nd			
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		14	252	02	Prvt Bldg, Govt
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		AYUSH 01	Nd	Nd	Nd
5	Bank branch(Y/N)				Nd
6	Availability of ATM (Y/N)				Nd
7	Khidmat center/ CSC (Y/N)				Y
8	Patwarkhana(Y/N)				Y
9	Village haat (Y/N)				Nd
10	Playground(Y/N)				Nd
11	Ration shop (Y/N) Y	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		02	1792	1792	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		07	07		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Nd			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Tourism; Lamba Drabbes			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N) ii. Number of Asset captured iii. Please mention assets	Y 02 Prvt. Ghar Anganwadi Center			
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Nd			
17	List of Underutilized Buildings- names	Name	Year of construction		
		Nd			

5 QUESTIONNAIRE FOR B2V5
Schedule-III
(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REMARKS FOR PENDING
1	Old Age pension	Social Department Welfare	112	112	N/A
2	Widow pension	Social Department Welfare	10	10	-
3	Disability pension	Social Department Welfare	29	29	-
4	Status under Stunting Mukti	Social Department Welfare	01	01	-
5	Status under wasting Mukti	Social Department Welfare	N/A	N/A	-
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	03	03	-
7	Digital Services provided	IT/ BDO/ CSC ✓	02	02	-
8	Daksh Kisan	Agriculture Department	N/A	N/A	-
9	Kisan credit card	Agriculture Department	309	309	-
10	PM Kisan Sammanidhi	Agriculture Department	309	309	-
11	Employment Saturation (PMEGP, Tejasvani, Munkin, Mission Youth, Himayat, etc)	Employment Department			
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			
13	JJM Implementation	Jal Shakti Department			
	I. No of Household provided FHTC		250	150	
	II. Har Ghar Jal village(s) certified (No.)		N/A	N/A	
14	No of Households electrified	PDD	300	300	-
15	PMAY- Gramin	RDD& PR	350	112	-
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	50	- N/A	Not done
17	ODF Plus villages (No)	RDD& PR	01	-	-
18	Targeted Sock pit completed	RDD& PR	53	45	-
19	JKRLM:	RDD& PR			
	I. Number of Self Help Groups formed		08	-	-
	II. Number of Households involved		-	-	-
20	Land Passbook Saturation	Revenue Department	435	435	-
21	Pending Mutations	Revenue Department	N/A	N/A	-
22	Domicile Certificates	Revenue Department	2900	1600	Not done
23	Persons Identified drug addicts	BDO/ Sarpanch	N/A	N/A	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	10	10	-
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	-	-	-
26	Golden Health Card under Ayushman Bharat	Health Department	2000	2000	-
27	Janani suraksha yojana	Health Department	-	-	-
28	Status under Anaemia Mukti	Health Department	-	-	-
29	Status under Leprosy Mukti	Health Department	-	-	-
30	Number of Ayushman Mats organized at Health & Wellness centres JCHCs under Ayushman Bharat	Health Department	-	-	-
31	Number of Ayushman Sabas held	Health Department	-	-	-
32	Out of School Children brought to Schools	School Department Education	-	-	-
33	Number of students still out of Schools	School Department Education	-	-	-
34	Persons educated through bridge courses	School Department Education	-	30	-
35	Household using clean cooking fuel (LPG)	FCS & CA	-	150	-

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	AAYUSH
2	Type of building (Govt / Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	Pharmacist
4	No of patients attended during the month	110 (with camp)
5	Status of medicine availability	Yes
6	Special medical camp held, if any	No
7	Status of Immunization	Yes
8	Participation of healthworker in Village Health and Nutrition Day	No
9	Institutional deliveries in Panchayat (Current Year)	Yes
10	Non-institutional deliveries in Panchayat (Current Year)	Yes
11	Other	-
12	Remarks of the Visiting Officer	1. Demand of building Doctors post be filled.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	HSS Manon
2	Type of building (Govt / Private)	Govt
3	Availability of Staff as per sanctioned strength	01 Hm 08 teaching staff
4	Enrolment of the School a) Boys b) Girls	Boys 57 Girls 56
5	Availability of play ground	Y
6	Availability of drinking water	Y
7	Availability of electricity	Y
8	Availability of functional toilets	Y
9	Activities undertaken under 'My School My Pride'	Kabaddi, Kho Kho
10	Other	
11	Remarks of the Visiting Officer	1. Protection wall required 2. 2 Rooms damaged due to earthquake are unsafe 3. 02 ACR required. 4. Toilet 01 unit required.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Balt Mohallah Nilsoo
2	Number of children enrolled	15
	a) Boys	05
	b) Girls	
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Y
5	Maintenance of record of children	Y
6	Availability of sufficient ration	Y
7	Availability of timely Ration	Y
8	Availability of Functional toilet	Y
9	Availability of tap connection	Y
10	Availability of electricity connection	Y
11	Number of children stunted	N
12	Number of children wasted	N
13	Any Other	-
14	Remarks of the Visiting Officer	Govt. Building for AWC required.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Bhatyee
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Mohd Ahyas Talb
4	No of registered beneficiaries	1792
5	No of beneficiaries drawing Ration from the store	1792
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	Govt Building required for CAPD store

V. **Bank/ Extension counter:**

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Nil
2	No of Accounts in the branch	-
3	No of persons applied under various self-employment schemes	-
4	No of cases sanctioned under various self-employment schemes	-
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	-
6	Availability of ATM	-
7	Any Other	-
8	Remarks of the Visiting Officer	One J K Band Branch be opened at Bhalgas

VI. **Amrit Sarovar:**

S. No	Particulars	Status
1	Location of Amrit Sarovar	Bathli (ward of)
2	Condition of Amrit Sarovar	Ongoing work
3	Details of repair undertaken, if any	Nil
4	Utilization of Amrit Sarovar	-
5	Any Other	-
6	Remarks of the Visiting Officer	Ongoing work be completed

VII. **Playground:**

S. No	Particulars	Status
1	Location of Playground	Nil
2	Condition of Playground	-
3	Utilization of Playground	-
4	Any Other	-
5	Remarks of the Visiting Officer	state land available for playground.

VIII. **Partwarkhana:**

S. No	Particulars	Status
1	Location of Partwarkhana	B Nil
2	Government/ Private building	-
3	Land passbook saturation	435
4	Pending mutations	Nil
5	Any Other	-
6	Remarks of the Visiting Officer	Partwarkhana required at Bhalgas.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Gujjar Colony
2	Name of the beneficiary	Bashir Ahmed
3	Status of the house (completed/ in-use/ under-construction)	Under Construction
4	Any Other	
5	Remarks of the Visiting Officer	construction completed upto roof level

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Near Bhadras Market
2	Name of the beneficiaries	Amer Singh
3	Status of the Soakpits/compost pits (completed/in-use/under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Kund
2	No of online services provided by the CSC	Labour card, Pass books, Pension card, Domicile certificate
3	No of persons approached for services	1000
4	Any Other	
5	Remarks of the Visiting Officer	CSC computer room VLE Computer & WiFi service

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Link Road Bannu to Kharal
2	Transport	Link Road to Manot Bala
3	Electricity	OK
4	Drinking water	100 Boles required
5	Cleanliness	OK
6	Sports facility (Playground)	OK
7	Any Other	No Playground

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S No	Particulars	Status
A	Cultural Events/ Programmes	
	1 Debates and Seminars	Y, Conducted at HS Mann
	2 Skits, Songs, Dramas	Y - do -
	3 Local Folk programme / Show	Y - do -
	4 Discussions with PRI and Senior citizens	Y
	5 Exhibitions	Y
B	Sports Activities	
	1 Sports Event	Kabaddi / Kho Kho, at HS Mann
	2 Distribution of sports kit	Ahead distributed
C	Inaugurations (If any)	
	PMAY house	Nil
	Segregation Sheds	Nil
	Amrit Sarovar	Nil
	JJM Assets	- do -
	Compost/ Soak Pits	- do -
	PMGSY / MGNREGA works	Ongoing
	Any other	
D	Distribution of certificates	Yes
	Self Employment Schemes	Nil
	Land Pass books	Yes
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat (Mobile Van) and Flagship Schemes given in the instruction manual	Yes

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	<i>✓</i>
2	Activities undertaken under the Theme (as per instruction manual)	MG NAREGA CAPEX
3	Status of activities undertaken	Activities conducted
4	Visible impact of the Activities	to Quality education, Zero huge clean water & Sanitation
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Plan prepared
6	How many activities of SDG have been covered under GPDP	Respect for human right Employment & labour relation Promotion of diversity & inclusion Implementation.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Governance
8	Remarks of the Visiting Officer on the status SDG Theme	Awareness camps should be organized.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Electricity	
2	Road connectivity	
3	Demarcation of school land	
4	Demand for Playground	
5	Demand for AWC buildings	
B	Impact of B2V1 to B2V4	
1	People got awareness about	
2	different beneficial schemes	
3	launched by the Govt	
4	& got benefitted as well	
5		
C	Challenges in the Panchayat	
1	Transmission Line (PDD) needs Repair & Renovation	
2	Protection wall at H.S. Manai	
3	Boundary wall & demarcation of school land	
4	Building for AYUSH dispensary required	
5	New Primary School demand at Manai, Bala & Bhajpur	
D	Suggestions if any	
1	J & K Bank B/D for P.Y. Bhajpur	
2	Foot bridge be constructed at Nibed (Chilly Nibed)	
3	Health and Wellness center at Baxma	
4	Water supply (JTM) for Mahesh Motilal Manai	
5	Additional classroom for M.S. Bammy.	

Date Recd
Signature
In Charge

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Agriculture
2	Social Welfare
3	Rural Development & P.Y. Raj
2	LEAST RESPONSIVE DEPARTMENTS
1	Fisheries
2	Skill Development
3	Soil Conservation

ii. FEEDBACK ON UT INITIATIVES

General Public satisfied about different schemes launched by some of the departments such as Agriculture, Social Welfare, ~~Animal Husbandry~~ Horticulture, Sheep, Veterinary, etc.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Demarcation of school land, Playground, Boundary walls, etc.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	PDD, Removal of defunct transmission lines, Road connectivity Bamni to Kharol State land should be identified for playground.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	New Fair Price shop (Fos) demanded at Manori. Ambulance service for PHC Jalpa
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	Overall Rating 7/10
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Certified that visiting officer stayed in the Panchayat for two days i.e. 15-11-2023 to 16-11-2023

Signature of Sarpanch

Name.....

Zohra Begum
Sarpanch
Pvt. Bhatnagar

Signature of the Visiting Officer

Name.....

Salwant Singh