

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block BHADERWAH Panchayat UDRAYA A.

Name of Visiting Officer SHAKEEB RATHI Designation DEPUTY DIR

**DISTRICT ADMINISTRATION
DODA**

FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in - Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. - Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in or www.jkpanchayat.jk.gov.in - Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work - Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith HHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries - Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity 2	Reach the Panchayat on day of visit.	1. To hold meetings with PRIs, Officers/officials of the department and General Public to have firsthand information about Infrastructure & implementation of Schemes as per Schedule IB & Schedule-II. 2. Ensure that all front line workers of different depts are present 3. Ensure exhibition by different depts. about individual benefic schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfi talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme AyushmanBhav. 7. Ensure saturation of soil health card and Golden Health C under AyushmanBharat, saturation of Old Age Pension Sche Domicile Saturation, KCC Saturation, and saturation of l passbooks. 8. Visit government establishments, i.e., Health facility, Educa Institute, Aganwadicenters, CAPD store, Bank/Extension cour Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness online schemes, especially G2C schemes like BEAM Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through fi visits of PMAY houses, Compost/Soa pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinki In a water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for peop selected under various government employments. 13. Conduct social audit of works under following scheme MGNREGA, PMAY, IHHL toilets and payments CSCs AMRIT SAROVARs. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukh Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukta, Bhrashtachar Mukta, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Mukta J&K.
 - vi. Nasha Mukta, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively

FIELD VISIT

Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin AapkiNigrani, Beams, Janbhagidari, Digital J&K
JKB PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings pro- jects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff Swachh SBM	Visit, check for water, electricity, sanitation, meet students and staff Evaluate
Panchayat play ground, Sports kits distribution Village games Har Gaon Hariyali, Planta- tion drive	Ensure, verify. Participate in at least one game in the playground Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	
Jal Jeevan Mission verification, WSS, JSD Electricity supply	Ensure that every department participates and that it continues for the entire duration of B2V Verify

AWARENESS GENERATION ABOUT FLAGSHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjawala Yojana
5. PM Vishwakarma
6. PM Kisan Samman Nidhi
7. Kisan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Bima Yojana
13. PM KUSUM Yojana
14. Suraksha Bima Yojana
15. Atal Pension Yojana

1. Enrolment in Eklavya Model residential school
2. Scholarship schemes
3. Forest Rights Title: Individual and Community Land
4. Van Dhan Vikas Kendra: Self Help Groups

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. *No in field taken*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. *2*
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No ✓
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. *Nil*
- vi. Whether schools have started segregating waste. Yes/No ✓
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No ✓ - NO

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No *70%*
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No *Yes*
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No *Yes*
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No *Yes*

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No *Yes*
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify *Yes (soak pits)*
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No *Yes*
- iv. Are all the IHHs toilets functional or not? Yes/No *Yes*
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No *Yes*
- vi. Are all the toilets in the schools/Aanganwadifunctional or not? Yes/No *Yes*
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No *Yes*

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO
- ii. How many BalSabha's were organized in the Gram Panchayat. *Nil*

- i. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO *Yes*
- ii. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
- iii. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *Yes*

5 Village with good governance

- iv. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No *Yes*
- v. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No *No*
- vi. Does the Gram Panchayat has its building or not? Yes/No *(Repairing) Yes*
- vii. Is the Gram Panchayat office functional or not? Yes/No *Yes*
- viii. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
- ix. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No *Yes*

6 Poverty-free and enhanced livelihood village

- x. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify - *Discussed during Gramsabha*
- xi. Have all the eligible households registered in PDS or not? Yes/No *Yes*
- xii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes/No
- xiii. Have all the eligible households been registered for Pension or not? Yes/No *Yes*
- xiv. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
- xv. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No *Yes*
- xvi. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No

7. Socially secured village

- a. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No *Yes*
- b. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
- c. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
- d. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No *Yes*
- e. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No *Yes*
- f. Are all the eligible households getting benefits from IAY or not? Yes/No *Yes*

8. Engendered Development in Village

- a. How many Mahila Sabha's were organized in the Gram Panchayat - *two after every six months*
- b. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No)
- c. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- d. Number of women beneficiaries headed households covered under PDS system. *05*
- e. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

9. Self-sufficient infrastructure in the village

- a. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No ✓
- b. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- c. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓ No
- d. Whether the GP has easy access to Godown for storage (Yes/No) ✓
- e. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

Yes

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	i. Establishment of AnantSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, package/compost pits for all households vi. Achieving PMAY/IHHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Palwari Khanas. (No of Palwarkhanas made functional)
6	Health & Medical Department	i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

		vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.	20
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.	21
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.	22
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamaylan, Paintir competitions etc.	23
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fares per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund Youth Start-up Loan Scheme.	24
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet & Electricity facility.	25
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements.	26
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights	27
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.	28
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.	29
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.	30
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department	31
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.	32
			33
			34
			35

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



Back² Village⁵

Governance at doorsteps

to 16th NOVEMBER, 2023.

QUESTIONNAIRE FOR B2V5

Schedule I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	SHAKEEB AHMAD RATHER
2	Designation	Deputy Director
3	Department	RD & PR Civil Sec. Jammu
4	Place of posting	do
5	Mobile No	9622755186
6	Email ID	
7	Home District	R/o Bhaderwah Doda
8	Dates of visit	14/15-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	UDRANA A
2	Local Government Directory(LGD) code of the Panchayat	025 6999
3	Name of CD Block	Bhaderwah
4	Name of Tehsil	Bhaderwah
5	Name of District	Doda

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	714
4	Population (approx) of the Panchayat	4010

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Zaher Mustafa	AEA	Present	Take
2	Education				
3	Food, Civil Supplies and Consumer Affairs	Harith Kumar	Deputy Ulram A.	Present	Foster
4	Forest	Jamroz Ahmad	Forest Guard	Present	
5	Health and Medical Education	Rehana Begum Asha Worker			
6	ICDS Department	Sangeeta Devi	Supervisor	Present	Def
7	Irrigation and Flood Control Department	Vikas Mangotra	N/S	Present	Def
8	Jal Shakti Department	Shahid Butt	Fitter	Present	Def
9	Power Development Department	Lal Singh			
10	Public Works Department	Vivek Kotwal	J.B	Present	Def
11	Revenue	Shahid Dargoom	Girdwar	Present	Def
12	Rural Development and Panchayat Raj	Mohd Afzal Ab. Hai	PAA GRS	Present	Def
13	Skill Development				
14	Social Welfare Department	Nazma Begum	NYC	Present	Def
15	Youth Services and Sports Department	Sajid Ali Butt	Rek	Present	Def
16	Others				
17	Fisheries	Mohd Shafi	F.D.A	Present	Def
18	Animal Husbandry	Sanil Kumar	LSS	Present	Def
19	Joint Forest Uchana	Sharjeel Malik	Assistant Mgr	Present	Def
20					

21. HEALTH
Rafia Ashawaks Rafia
22. G.C.D.S.
Wahida Begum A.W. Worker / Wahida
23. Horticulture
Tabassum Boshir Tech. IV. / Tabassum
24. Fawazda Begum
Fawazda Begum. Anganwadi "
25. J.C.D.S.
Sanjokta Devi. Anganwadi "
26. Sheep Husbandry
Ruby Raz. Stock Assalt "
27. Health
Rita Devi Asha Worker
28. Floriculture

QUESTIONNAIRE FOR B2V5

Schedule-II (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt Building			
	b) New/need repairs	Need repairs			
	II. Furniture (Y/N)	Yes			
	III. Computer/printer (Y/N)	Yes			
	IV. Internet (Y/N)	Yes			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes (Toilet)			
	VII. Water (Y/N)	Yes			
	VIII. Electricity (Y/N)	Yes			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	No			
	b) Primary	01	14	0	Govt. Building
	c) Middle	No			
	d) High	No			
	e) Higher Secondary	No			
	f) College	No			
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		04	86		Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		Nil	Nil	Nil	Nil
5	Bank branch (Y/N)	Yes			
6	Availability of ATM (Y/N)	Yes			
7	Khidmat center/ CSC (Y/N)	Yes			
8	Patwar khana (Y/N)	No			
9	Village hall (Y/N)	Nil			
10	Playground (Y/N)	No			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
	Yes	03		Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		NA			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc				
15	I. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)	Under Process			
	II. Number of Asset captured	-			
	III. Please mention assets	-			
	1.	-			
	2.	-			
	3.	-			
	4.	-			
	5.	-			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
17	List of Underutilized Buildings- names	Name	Year of construction		
		Nil			

QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME
1	Old Age pension	Social Department Welfare	57	57
2	Widow pension	Social Department Welfare	16	16
3	Disability pension	Social Department Welfare	19	19
4	Status under Stunting Mukh	Social Department Welfare	-	-
5	Status under wasting Mukh	Social Department Welfare	-	-
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department	15	15
7	Digital Services provided	IT/ BDO/ CSC	250	250
8	Kisan Kisan	Agriculture Department	-	-
9	Kisan credit card	Agriculture Department	130	130
10	PM Kisan Samman Nidhi	Agriculture Department	102	102
11	Employment Saturation (FMEGP, Tajsavni, Munkin, Mission Youth, Kinnayat, etc)	Employment Department	0	0
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	0	0
13	JAM Implementation	Jai Shakti Department	350	350
	I. No of Household provided FHTC			
	II. Har Ghar Jai village(s) certified (No.)			
14	No of Households electrified	POD	714	714
15	Plumy- Gramin	RDD& PR	03	03
16	SSM Gramin- DRIL functional (Household toilets)	RDD& PR	100%	100%
17	ODF Plus villages (No)	RDD& PR	yes (100%)	yes (100%)
18	Targeted Sock pit completed	RDD& PR	21	21
19	JKRMI	RDD& PR		
	I. Number of Self Help Groups formed			
	II. Number of Households involved			
20	Land Passbook Saturation	Revenue Department	1250	1250
21	Pending Mutations	Revenue Department	0	0
22	Domestic Certificates	Revenue Department		
23	Persons identified drug addicts	BDO/ Sarpanch		
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	03	03
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	-	-
26	Golden Health Card under Ayushman Bharat	Health Department		
27	Janani suraksha yojana	Health Department		
28	Status under Anaemia Mukh	Health Department	100%	100%
29	Status under Leprosy Mukh	Health Department	100%	100%
30	Number of Ayushman Mats organized at Health & Wellness centres (CHCs) under Ayushman Bharat	Health Department		
31	Number of Ayushman Mats held	Health Department	02	02
32	Out of School Children brought to Schools	School Department Education	-	-
33	Number of students still out of Schools	School Department Education	-	-
34	Persons educated through bridge courses	School Department Education	-	-
35	Household using clean cooking fuel (LPG)	FCS & CA	80%	80%

QUESTIONNAIRE FOR B2V5

Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Nil (No)
2	Type of building (Govt./ Private)	—
3	Availability of Staff a) Doctor b) Paramedical	—
4	No of patients attended during the month	—
5	Status of medicine availability	—
6	Special medical camp held, if any	—
7	Status of Immunization	—
8	Participation of health worker in Village Health and Nutrition Day	—
9	Institutional deliveries in Panchayat (Current Year)	—
10	Non-Institutional deliveries in Panchayat (Current Year)	—
11	Other	—
12	Remarks of the Visiting Officer - During the interactive session, inhabitants were unanimous to have had a PHC in the panchayat with atleast one doctor & other low level staff.	

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Primary school Sarol Bagh
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	Teacher 02 (Female)
4	Enrolment of the School a) Boys b) Girls	09 Boys 05 Girls Total = 14.
5	Availability of play ground	No Yes
6	Availability of drinking water	Yes (Non functional) Dry Pipe.
7	Availability of electricity	Yes No
8	Availability of functional toilets	Yes Yes
9	Activities undertaken under 'My School My Pride'	- Yes
10	Other	—
11	Remarks of the Visiting Officer - The land adjoining in front of school has been encroached which is immediately required to be got free, enabling school children to play outdoor games freely.	

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Udrama A, B, Shanbagh, Saral Bagh.
2	Number of children enrolled	29 total = 86
	a) Boys	57
	b) Girls	
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes (Both)
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	—
12	Number of children wasted	—
13	Any Other	
14	Remarks of the Visiting Officer	Instead of 04 AWCs it is suggested to have one AWC only with own building & a sufficient infrastructure + staff.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Udrama
2	Government / Private	Govt
3	Name of the dealer (in case of Private)	Kishori Lal
4	No of registered beneficiaries	227
5	No of beneficiaries drawing Ration from the store	1030
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Udrane
2	No of Accounts in the branch	11429
3	No of persons applied under various self-employment schemes	314
4	No of cases sanctioned under various self-employment schemes	314
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	264
6	Availability of ATM	Yes (one)
7	Any Other	
8	Remarks of the Visiting Officer	Banking facilities in the panchayat is satisfactory as SBIs & JKB branches are functional.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Nil
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	As per MoRD guidelines, officials of RDD are advised to identify 'at least' one Amrit Sarovar.

VII. Playground: one Amrit Sarovar.

S. No	Particulars	Status
1	Location of Playground	Nil
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	One play ground is definitely required in the panchayat.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Nil
2	Government/ Private building	NO
3	Land passbook saturation	100%
4	Pending mutations	NO pending
5	Any Other	
6	Remarks of the Visiting Officer	One partwarkhana should be opened in the panchayat.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Sarol Bagh
2	Name of the beneficiary	Bhosi Dass
3	Status of the house (completed/ in-use/ under-construction)	Under Construction
4	Any Other	-
5	Remarks of the Visiting Officer	Saturated

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Sarol Bagh
2	Name of the beneficiaries	Bhosi Dass
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed
4	Any Other	-
5	Remarks of the Visiting Officer	One of the major demand put forth by all the people was to construct compost pit in every ward.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Udrana -
2	No of online services provided by the CSC	250, Golden card, license, Pm kisan
3	No of persons approached for services	250 -
4	Any Other	-
5	Remarks of the Visiting Officer	No intervention required.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Excellent
2	Transport	- do -
3	Electricity	- do -
4	Drinking water	- do -
5	Cleanliness	Good
6	Sports facility (Playground)	Not available
7	Any Other	nil

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	
	3. Local Folk programme / Show	Chakrawati song in PS Saral Bharat Programme
	4. Discussions with PRI and Senior citizens	yes
	5. Exhibitions	nil
B	Sports Activities	
	1. Sports Event	
	2. Distribution of sports kit	Carrom board competition issue carrom board
C	Inaugurations (If any)	
	PMAY house	yes
	Segregation Sheds	-
	Amrit Sarovar	-
	JJM Assets	-
	Compost/ Soak Pits	yes
	PMGSY / MGNREGA works	-
	Any other	
D	Distribution of certificates	Distributed Golden Cards
	Self Employment Schemes	-
	Land Pass books	-
	Any other	Golden Card issued
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Nasha Mukat Bharat.

QUESTIONNAIRE FOR B2V5

Schedule-VI

(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Poverty Free (SDG-I)
2	Activities undertaken under the Theme (as per instruction manual)	→ PMAY Houses to eligible beneficiaries → IHHL units under SBM. → Works in M4. NREGA & Capital → Soak pits to eligible Households.
3	Status of activities undertaken	Satisfied
4	Visible impact of the Activities	Poverty free panchayat.
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Not yet.
6	How many activities of SDG have been covered under GDP	All.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Lack of proper disposal of kitchen garbage in the panchayat
8	Remarks of the Visiting Officer on the status SDG Theme	Compost pit shall be constructed & installed in each ward.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Issue regarding water & electricity connection in PS Barot Bagh was taken up with the AEE PHE & PNO. They ensure its restoration within weekly time. PNA/Secretary/GRS of the panchayat shall furnish ATR for further m/g.	
2		
3		
4		
5		
B	Impact of B2V1 to B2V4	
1	[Inhabitants of the panchayat were aware of maximum scheme implemented by Govt.]	
2		
3		
4		
5		
C	Challenges in the Panchayat	
1	Dumping of Garbage in the ward, which needs to be addressed immediately by constructing compost pit.	
2		
3		
4		
5		
D	Suggestions if any	
1	Being the nearest to the city, the inhabitants have developed the taste of facilities of City resulting thereby the laxiness of city life. As such following demands were raised -	
2		
3		
4		
5		

- Land dispute of Panchayat ghar to be resolved.
- Need funding of Solah for incomplete community u.y. Hall
- Repairment of Niroj khull.
- Widening of Roads from New bus stand to Domeil.
- Blockage of Drain near Radio Station (R.F.B)
- Zero Co-Operation from R.E.W. Udrana A.
- L/Road from Late Mohd Shafi to L. H. Hassan Sarazi (Malhi) w.no. 06. Approx - 10 lakh.

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS		
1	1	RDD & PR
	2	Health, PHE
	3	Social Welfare
2. LEAST RESPONSIVE DEPARTMENTS		
	1	Sheep Husbandry.
	2	-
	3	-

ii. FEEDBACK ON UT INITIATIVES

Inhabitants of Panchayat are happy with the digitalisation of Govt. schemes resulting in transparency & accountability of the officials.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Engineering wing of RDD are not co-operating, adamant not to take action.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	- Dispute of Panchayat has not addressed yet.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Elaborated in The previous Page (Page no-23)
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	5/10
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is certify that visiting officer attend and stayed for 2 days.

Signature of Sarpanch

Name.....

Shahid Malik
Sarpanch
Pvt. Udrana-A

Signature of the Visiting Officer

Name.....

Shakeeb A. Reiter
Deputy Director
RDD & PR.