

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



Governance at doorsteps

7th to 16th NOVEMBER, 2023.

Block Bhadeswah Panchayat Budla

Name of Visiting Officer Dr. Anis Ahmed Designation Principal

**DISTRICT ADMINISTRATION
DODA**

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Dr. Anis Ahmed
2	Designation	Principal
3	Department	School Education
4	Place of posting	Govt. H.S.S Boys Bhadeswah
5	Mobile No	7051431032
6	Email ID	dranisahmed.224@gmail.com
7	Home District	Doda
8	Dates of visit	9 and 10 Nov. 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	Butla
2	Local Government Directory(LGD) code of the Panchayat	6976
3	Name of CD Block	Bhadeswah
4	Name of Tehsil	Bhadeswah
5	Name of District	Doda

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	03
2	No. of hamlets in the Panchayat	10
3	No. of households in the Panchayat	334
4	Population (approx) of the Panchayat	1676

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Azhar Hussain	AEA	Present	
2	Education	Kastar Singh	Headmaster	Present	
3	Food, Civil Supplies and Consumer Affairs	Sanjeet Kumar	Dealer	Present	
4	Forest	Din Mohd	Forester	Present	
5	Health and Medical Education	Dr. Iqbal Tariq Monika Devi (FMPHM) Bundiya Devi (FMPHM)	Doctor FMPHM	Present	
6	ICDS Department	Vipna Devi	Anganwadi Worker	Present	
7	Irrigation and Flood Control Department	Sayed Mudassir	Works Supervisor	Present	
8	Jal Shakti Department	Rakesh Kumar Mukhtiar	Deputy Nagar Supervisor	Present	
9	Power Development Department	Ashiq Hussain Rishi Kumar	Line Erector Tech IV	Present	
10	Public Works Department	No Employee present		Absent	
11	Revenue	No Employee present		Absent	
12	Rural Development and Panchayat Raj	Chander Shekar Thakur	VLW	Present	
13	Skill Development	No Employee Present		Absent	
14	Social Welfare Department	No Employee Present		Absent	
15	Youth Services and Sports Department	No Employee Present		Absent	
16	Others	No Employee Present		Absent	
17	Fisheries	Shakeel Iqbal	Supervisor	Present	
18					
19					
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Private			
	b) New/needing repairs	New building has been sanctioned but not started			
	II. Furniture (Y/N)	Y			
	III. Computer/printer (Y/N)	Y			
	IV. Internet (Y/N)	N			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	N			
	VII. Water (Y/N)	N			
	VIII. Electricity (Y/N)	Y			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	Nil	Nil	Nil	Nil
	b) Primary	02	19	01	Govt
	c) Middle	03	104	01	Govt
	d) High	Nil	Nil	Nil	Nil
	e) Higher Secondary	Nil	Nil	Nil	Nil
	f) College	Nil	Nil	Nil	Nil
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		01	115	03	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		02	Nil	02	Nil
5	Bank branch (Y/N)	N			
6	Availability of ATM (Y/N)	N			
7	Khidmat center/ CSC (Y/N)	N			
8	Patwarkhana (Y/N)	N			
9	Village haat (Y/N)	N			
10	Playground (Y/N)	N			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		Y	502	502	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		Nil		Nil	
13	Amrit Sarevars - details, location, condition	Details	Location	Condition	Utilization
		Under Const	Pgr. Butle	Under Const	Nil
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	The Panchayat is unique in its tribal culture			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	N			
	ii. Number of Asset captured	Nil			
	iii. Please mention assets	Nil			
	1.	Nil			
	2.	Nil			
	3.	Nil			
	4.	Nil			
	5.	Nil			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Govt. OPS Butle	2018		
17	List of Underutilized Buildings- names	Name	Year of construction		
		Nil	Nil		

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASON FOR PENDING
1	Old Age pension	Social Department Welfare	124	124	
2	Widow pension	Social Department Welfare	16	16	
3	Disability pension	Social Department Welfare	32	32	
4	Status under Stunting Mukd	Social Department Welfare	N/A	N/A	
5	Status under wasting Mukd	Social Department Welfare	N/A	N/A	
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	N/A	N/A	
7	Digital Services provided	IT/ BDO/ CSC	05	04	
8	Daksh Kisan	Agriculture Department	N/A	N/A	
9	Kisan credit card	Agriculture Department	166	100	task update
10	PM Kisan Sammannidhi	Agriculture Department	166	166	Land map efficiency
11	Employment Saturation (PMEGP, Tejaswani, Mumukshu, Mission Youth, Himmat, etc)	Employment Department	N/A	N/A	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	N/A	N/A	
13	JJM implementation	Jal Shakti Department			
	i. No of Household provided FHTC		334	260	water to process due to busy tension
	ii. Har Ghar Jal village(s) certified (No.)		N/A	N/A	
14	No of Households electrified	POO	334	334	
15	PMAY - Gramin	RDD & PR	N/A	N/A	
16	SDM Gramin - IHHL functional (Household toilets)	RDD & PR	N/A	100%	
17	ODF Plus villages (No)	RDD & PR	3	3	
18	Targeted Sock pit completed	RDD & PR	171	171	
19	JKRLM	RDD & PR			
	i. Number of Self Help Groups formed		11	106	
	ii. Number of Households involved		95	95	
20	Land Passbook Saturation	Revenue Department	No record available due to absence of concerned staff official		
21	Pending Mutations	Revenue Department			
22	Domicile Certificates	Revenue Department			
23	Persons identified drug addicts	BDO Sarpanch	N/A	N/A	
24	Awareness camps for de-addiction conducted	BDO Sarpanch	04	02	
25	Drugs Addicts rehabilitated	BDO Sarpanch	N/A	N/A	
26	Golden Health Card under Ayushman Bharat	Health Department	1460	97	N/A availability of valid Aadhar Card
27	Janani Suraksha yojana	Health Department	27	27	
28	Status under Anaemia Mukd	Health Department	N/A	N/A	
29	Status under Leprosy Mukd	Health Department	N/A	N/A	
30	Number of Ayushman Mats organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	48	48	
31	Number of Ayushman Sabas held	Health Department	12	12	
32	Out of School Children brought to Schools	School Department Education	N/A	N/A	
33	Number of students still out of Schools	School Department Education	15	15	
34	Persons educated through bridge courses	School Department Education	N/A	N/A	
35	Household using clean cooking fuel (LPG)	FCS & CA	334	150	

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	HHC Schari and HHC Bhaurai
2	Type of building (Govt./ Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	01 02
4	No of patients attended during the month	200
5	Status of medicine availability	Mainly Available
6	Special medical camp held, if any	Nil
7	Status of Immunization	All immunized
8	Participation of health worker in Village Health and Nutrition Day	Participation active
9	Institutional deliveries in Panchayat (Current Year)	Nil (Conducted in SDH Bhaurai)
10	Non-Institutional deliveries in Panchayat (Current Year)	Nil
11	Other	Nil
12	Remarks of the Visiting Officer	Poor performance in Panchayat Medicines are not provided to the poor people

Land insufficiency

process day fully tension

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	UPS Butla, GRS Butla, NPS Haddal, UPS Haddal, UPS Bhaurai
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	16 Sanctioned, 14 in position and 2 vacant
4	Enrolment of the School a) Boys b) Girls	123 66 57
5	Availability of play ground	Not available
6	Availability of drinking water	Available
7	Availability of electricity	External connection not available except UPS
8	Availability of functional toilets	Functional except in GRS Butla
9	Activities undertaken under 'My School My Pride'	Activities Conducted
10	Other	Nil
11	Remarks of the Visiting Officer	Functioning properly but there is an urgent need of infrastructure development in all schools.

of valid address cards.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	01 in Sehasi, 02 in Haddal, 02 in Bhawai d. 02 in Bulha
2	Number of children enrolled	115
	a) Boys	66
	b) Girls	49
3	Status of Building (Private/Govt.)	Private
4	Availability of Helper/ worker	Workers available - 03 helpers needed
5	Maintenance of record of children	Active
6	Availability of sufficient ration	Available
7	Availability of timely Ration	Available
8	Availability of Functional toilet	Available
9	Availability of tap connection	Available
10	Availability of electricity connection	Not available
11	Number of children stunted	Nil
12	Number of children wasted	Nil
13	Any Other	Nil
14	Remarks of the Visiting Officer	Not functioning properly. Concerned department be instructed to work in a efficient way.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	At village Bhawai Pst. Bulha
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Sandeep Kumar
4	No of registered beneficiaries	502
5	No of beneficiaries drawing Ration from the store	502
6	Whether store is functioning through Aadhar biometrics system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Available but dispersed
9	Any Other	
10	Remarks of the Visiting Officer	Working properly

V. **Bank/ Extension counter:**

S. No	Particulars	Status
1	Location of Bank/ Extension counter	2Km from Panchayat Chat at village Sartin - gal
2	No of Accounts in the branch	1206
3	No of persons applied under various self-employment schemes	01
4	No of cases sanctioned under various self-employment schemes	01
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	01
6	Availability of ATM	Nil
7	Any Other	Nil
8	Remarks of the Visiting Officer	Nil

VI. **Amrit Sarovar:**

S. No	Particulars	Status
1	Location of Amrit Sarovar	At village Butla
2	Condition of Amrit Sarovar	under construction
3	Details of repair undertaken, if any	Nil
4	Utilization of Amrit Sarovar	Nil
5	Any Other	Nil
6	Remarks of the Visiting Officer	Contractor concerned was directed to complete the work within shortest possible time

VII. **Playground:**

S. No	Particulars	Status
1	Location of Playground	Not available
2	Condition of Playground	Nil
3	Utilization of Playground	Nil
4	Any Other	Nil
5	Remarks of the Visiting Officer	There is space near building of UPS Build which needs to be developed into playground

VIII. **Partwarkhana:**

S. No	Particulars	Status
1	Location of Partwarkhana	No record available
2	Government/ Private building	due to absence of concerned
3	Land passbook saturation	Govt. official. Moreover even
4	Pending mutations	after calling no record was
5	Any Other	available to the visiting
6	Remarks of the Visiting Officer	officer

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	At Butla
2	Name of the beneficiary	Shiv Kumar
3	Status of the house (completed/ in-use/ under-construction)	Under Construction
4	Any Other	Nil
5	Remarks of the Visiting Officer	Concerned was advised to complete the work.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	At Butla Ward No. 6
2	Name of the beneficiaries	Imtiaz Ahmed
3	Status of the Soakpits/compost pits (completed/in-use/under-construction)	Completed
4	Any Other	Nil
5	Remarks of the Visiting Officer	Compulsory usage of soakage pits be made by the general public

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Not available
2	No of online services provided by the CSC	Nil
3	No of persons approached for services	Nil
4	Any Other	Nil
5	Remarks of the Visiting Officer	Needs to be provided within the Panchayat

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Not available in Ward No. 1, 3 and 7
2	Transport	Transportation facility available on main road
3	Electricity	Entire panchayat electrified
4	Drinking water	Available. JFM scheme under process
5	Cleanliness	Poor
6	Sports facility (Playground)	Not available
7	Any Other	Nil

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Organised at UPS Butla
	2. Skits, Songs, Dramas	Conducted in UPS Butla
	3. Local Folk programme / Show	Tribal cultural prog organised
	4. Discussions with PRI and Senior citizens	Conducted in Panchayat
	5. Exhibitions	Nil
B	Sports Activities	
	1. Sports Event	Carrom, Tug of war and kabaddi event organised
	2. Distribution of sports kit	Nil
C	Inaugurations (If any)	
	PMAY house	Nil
	Segregation Sheds	Nil
	Amrit Sarovar	Nil
	JJM Assets	Nil
	Compost/ Soak Pits	Nil
	PMGSY / MGNREGA works	Nil
	Any other	Capex and Electric Transformers inaugurated
D	Distribution of certificates	
	Self Employment Schemes	Nil
	Land Pass books	Nil
	Any other	Date of birth certificates distributed by worthy DC Doda.
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Nasha mukt Pledge taken

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean and Green Village. Self sufficient infrastructure
2	Activities undertaken under the Theme (as per instruction manual)	① Cleanliness drive ② Installation of dustbins
3	Status of activities undertaken	Regular rallies of Srtachta Conducted
4	Visible impact of the Activities	People became aware of the benefits of cleanliness
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GDP	05
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Nil
8	Remarks of the Visiting Officer on the status SDG Theme	Cleanliness to be made the part of our daily life.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Motorable Road Connectivity completed except in ward No 1, 3 and 7	
2	Wooden electric poles have been replaced	
3	Water supply provided to Gujari basti	
4	Panchayat Ghar has been sanctioned but work has not been started	
5		
B	Impact of B2V1 to B2V4	
1	Mostly positive. All the developmental works have been started as per the demands of the general public	
2		
3		
4		
5		
C	Challenges in the Panchayat	
1	The building of School namely UPS Butla is without trees due to non availability of funds	
2		
3		
4		
5		
D	Suggestions if any	
1	① Camps must be organised at regular intervals for making people aware about various centrally sponsored schemes.	
2	② As the Panchayat has more than 90% of tribal population, so the people are not very much aware of the educational benefits. It is therefore suggested to provide a boarding school for the students of tribal population.	
3		
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Rural Development Department
2	
3	
2	LEAST RESPONSIVE DEPARTMENTS
1	Health and ICDS Department
2	
3	

ii. FEEDBACK ON UT INITIATIVES

General public is very much happy and satisfied with the various initiatives taken by the UT Govt.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	People at large are not aware of the Centrally sponsored schemes
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far;	① Construction of Panchayat Ghar ② Road connectivity to Ward Nos 1, 3 and 7
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Least responsiveness of the public due to poverty and lack of education
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	08
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days.	Certified that visiting officer has stayed for 2 days in the Panchayat.

Signature of Sarpanch

Name

Parveen Kaur
Sarpanch
Pvt. Butla
Block Bhadarwal (J&K)

Signature of the Visiting Officer

Name

Visiting Officer
Panchayat Butla