

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block Gundna Panchayat Dongroo

Name of Visiting Officer Dhirendra Sharma Designation Joint Director
School Education
Vdh - Reasi

**DISTRICT ADMINISTRATION
DODA**

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	DHIRENDRA SHARMA
2	Designation	JOINT DIRECTOR
3	Department	SCH. EDUCATION
4	Place of posting	UDHAMPUR
5	Mobile No	9419154412
6	Email ID	dhirendra.kts@gmail.com
7	Home District	KISHITWAR
8	Dates of visit	14-15 November 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	DONGROO
2	Local Government Directory(LGD) code of the Panchayat	239528
3	Name of CD Block	GUNDANA
4	Name of Tehsil	MOHALLA
5	Name of District	DODA

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	(2) Dongroo, Kerara
2	No. of hamlets in the Panchayat	15
3	No. of households in the Panchayat	423
4	Population (approx) of the Panchayat	1961

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Om Parkash Parikh	JAEO	Present	
2	Education	Manoj Kumar	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	Sanjay Kumar	Dealer	Present	
4	Forest	Mohd. Razaan	BO Mohalla	Present	
5	Health and Medical Education	Rita Devi	ASHA worker	Present	
6	ICDS Department	Kishore Kumar	CDPO	Present	
7	Irrigation and Flood Control Department	Abdul Karim	Chowkidar	Present	
8	Jal Shakti Department	Saidulla Khan	Supervisor	Present	
9	Power Development Department	Shub Kumar	Supervisor	Present	
10	Public Works Department	Shamasud din	1/2 Supervisor	Present	
11	Revenue	Jeetender Singh	Tehsildar	Present	
12	Rural Development and Panchayat Raj	Hushyar Singh Atiq Ahmed Kewal Krishan	Jr. Asstt. Pvt. Secretary GRS	Present Present Present	
13	Skill Development				
14	Social Welfare Department	-	-	-	
15	Youth Services and Sports Department	Govind Shama	REK Teacher		
16	Others POSHAN	Keshore Kumar	CDPO	Present	
17	Social Forestry	Gh. Muslati Shah	DRW	Present	
18	Animal Husbandry	Nazim Ahmed	VP AHD	Present	
19					
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	GOVT. BUILDING (Handover Pending)			
	b) New/needing repairs				
	II. Furniture (Y/N)	Y			
	III. Computer/printer (Y/N)	Y			
	IV. Internet (Y/N)	N			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Y			
	VII. Water (Y/N)	N			
	VIII. Electricity (Y/N)	Power available, connection pending			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	-	-	-	-
	b) Primary	2	41	4/4	Govt. Building [1 PS]
	c) Middle	2	120	9/10	Govt. Building [merged]
	d) High	-	-	-	-
	e) Higher Secondary	-	-	-	-
	f) College	-	-	-	-
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		7	175	7/7	Pvt. Buildings
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
5	Bank branch (Y/N)	N			
6	Availability of ATM (Y/N)	N			
7	Khidmat center/ CSC (Y/N)	N			
8	Patwarkhana (Y/N)	Patwar Khane in adjoining panchayat			
9	Village haat (Y/N)	N			
10	Playground (Y/N)	N			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		N			
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		No Govt. offices in Pdt. School, AWC, Dispensary			
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Under construction at W No 7 (Pandi)			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	-nil-			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	N			
	ii. Number of Asset captured				
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name		Year of construction	
		Name		Year of construction	
17	List of Underutilized Buildings- names				

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASON FOR PENDING
1	Old Age pension	Social Department Welfare	54	54	
2	Widow pension	Social Department Welfare	10	10	
3	Disability pension	Social Department Welfare	19	19	
4	Status under Stunting Mukht	Social Department Welfare	-	-	
5	Status under wasting Mukht	Social Department Welfare	-	-	
6	Equipment's provided to Specialty abled persons(implants, tricycles etc)	Social Department Welfare	7	7	
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department	67	67	
9	Kisan credit card	Agriculture Department	363	363	
10	PM Kisan Sammannidhi	Agriculture Department	202	202	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department			
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			
13	JJM Implementation I. No of Household provided FHTC II. Har Ghar Jal village(s) certified (No.)	Jal Shakti Department	A new scheme of 4.29 cr is ongoing & completion date is 31.3.2024		
14	No of Households electrified	PDD			
15	PMAY- Gramin	RDD& PR	65		
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	52		
17	ODF Plus villages (No)	RDD& PR	2		
18	Targeted Sock pit completed	RDD& PR	145	145	
19	JKRLM: i. Number of Self Help Groups formed ii. Number of Households involved	RDD& PR			
20	Land Passbook Saturation	Revenue Department	878	878	
21	Pending Mutations	Revenue Department	nil	nil	
22	Domicile Certificates	Revenue Department	1961	1961	
23	Persons identified drug addicts	BDO/ Sarpanch			
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch			
25	Drugs Addicts rehabilitated	BDO/ Sarpanch			
26	Golden Health Card under Ayushman Bharat	Health Department			
27	Janani suraksha yojana	Health Department			
28	Status under Anaemia Mukht	Health Department			
29	Status under Leprosy Mukht	Health Department			
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department			
31	Number of Ayushman Sabas held	Health Department			
32	Out of School Children brought to Schools	School Department Education	Nil		
33	Number of students still out of Schools	School Department Education	1		
34	Persons educated through bridge courses	School Department Education	Nil		
35	Household using clean cooking fuel (LPG)	FCS & CA			

QUESTIONNAIRE FOR B2V5

Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Ayush Dispensary Dongma
2	Type of building (Govt./ Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	Yes Yes
4	No of patients attended during the month	83
5	Status of medicine availability	Available
6	Special medical camp held, if any	2 outreach camps organised in Ppt in month of October
7	Status of Immunization	-
8	Participation of health worker in Village Health and Nutrition Day	On Thursdays
9	Institutional deliveries in Panchayat (Current Year)	0000 -
10	Non-Institutional deliveries in Panchayat (Current Year)	-
11	Other	-
12	Remarks of the Visiting Officer	-

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. UPS Dongma
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	4/5
4	Enrolment of the School a) Boys b) Girls	25 38
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	-
10	Other	-
11	Remarks of the Visiting Officer	Leveling of School Ground needed Boundary wall for school needed

III.

Anganwari Center:

Dongro - A

S. No	Particulars	Status
1	Location of Anganwaricenter	Dongro - A at Alai pna
2	Number of children enrolled	13
	a) Boys	11
	b) Girls	Private building
3	Status of Building (Private/ Govt.)	Yes
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	-
12	Number of children wasted	-
13	Any Other	-
14	Remarks of the Visiting Officer	Satisfactory

IV.

CAPD Store:

(No CAPD store in Panchayat)

S. No	Particulars	Status
1	Location of CAPD Store	
2	Government / Private	
3	Name of the dealer (in case of Private)	
4	No of registered beneficiaries	
5	No of beneficiaries drawing Ration from the store	
6	Whether store is functioning through Aadhar biometric system	
7	Whether record/register maintained in the store	
8	Availability of ration	
9	Any Other	
10	Remarks of the Visiting Officer	

V. **Bank/ Extension counter:** (No Bank extension centre in Panchayat)

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

VI. **Amrit Sarovar:** (One Sarovar is being dug in ward @ Pari

S. No	Particulars	Status
1	Location of Amrit Sarovar	
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	

work ongoing)

VII. **Playground:** (No playground in Panchayat Dongre & No possibility)

S. No	Particulars	Status
1	Location of Playground	
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	

VIII. **Partwarkhana:** (No partwarkhana in Panchayat)

S. No	Particulars	Status
1	Location of Patwarkhana	
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

IX. PMAY house: (One house visited)

S. No	Particulars	Status
1	Location of PMAY house constructed	ward no. (2) Koran.
2	Name of the beneficiary	Manu Ram
3	Status of the house (completed/ in-use/ under-construction)	Completed (In use)
4	Any Other	-
5	Remarks of the Visiting Officer	House constructed beautifully as house owner contributed from his own pocket also

X. Soak pits/Compost pits: (One location visited)

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	House of Kuldeep Kumar at ward no. 2 Koran
2	Name of the beneficiaries	Kuldeep Kumar
3	Status of the Soakpits/compost pits (completed/in-use/under-construction)	Completed
4	Any Other	-
5	Remarks of the Visiting Officer	-

XI. Khidmatcenter / CSC: (No Khidmat centre in panchayat)

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	
2	No of online services provided by the CSC	
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	Private transport is available
3	Electricity	Electricity is available. poles are an issue
4	Drinking water	problematic (new scheme is ongoing)
5	Cleanliness	Satisfactory
6	Sports facility (Playground)	Play ground not possible due to topography
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	N
	2. Skits, Songs, Dramas	N
	3. Local Folk programme / Show	N
	4. Discussions with PRI and Senior citizens	N
	5. Exhibitions	N
B	Sports Activities	
	1. Sports Event	One Sports event at Gant. UPS Dongre
	2. Distribution of sports kit	-
C	Inaugurations (If any)	
	PMAY house	Visit to house of Mani Ram at W. no. 2
	Segregation Sheds	-
	Amrit Sarovar	-
	JJM Assets	Ongoing scheme visited
	Compost/ Soak Pits	-
	PMGSY / MGNREGA works	-
	Any other	-
D	Distribution of certificates	
	Self Employment Schemes	Data collected about persons interested
	Land Pass books	-
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	-

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Water Sufficient Village
2	Activities undertaken under the Theme (as per instruction manual)	Persons present in Gram Sabha informed that old WSS from Puniala Nalla is not sufficient. New scheme required for Korara, Majote, Dhak, Banole, Kankhar in place of old scheme.
3	Status of activities undertaken	4.29 crore WSS is presently ongoing for wards Dongroo - A & B, Parri and Banjar.
4	Visible impact of the Activities	When completed, four wards will have sufficient drinking water.
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	GDP prepared in Gram Sabha
6	How many activities of SDG have been covered under GDP	For becoming self sufficient in water, help from Jal Shakti, I & FC Departments is required.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	For making pvt. aware about grey water mgmt. RPD needs to come forward.
8	Remarks of the Visiting Officer on the status SDG Theme	To become a water sufficient village,

Kuhls Darli to Banjar, Majote, Kamlari, Parri & Kuhl Goth to Dongroo needs repairs by I & FC Deptt.

In respect of drinking water, old water supply scheme from Puniala Nalla is non functional. Need a new scheme for wards Korara, Majote, Dhak, Banole etc.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	B4.29 cr water supply scheme is presently ongoing with expected	
2	completion date as 31.3.24. It will cater to needs	
3	of wards Dargwa-A & B, Parri and Banjar	
4		
5		
B	Impact of B2V1 to B2V4	
1		
2		
3		
4		
5		
C	Challenges in the Panchayat	
1	Panchayat Ahar constructed but handover/takeover still pending	
2	Whole Panchayat lacks employment opportunities, as such	
3	younger lot rushes to Ladakh during summers for	
4	livelihood.	
5		
D	Suggestions if any	
1	Grievance regarding fixation of poles by JPDC	
2	needs to be prioritized	
3		
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS		
1	RDD	
2	Tal Shakti	
3	School Education	
2. LEAST RESPONSIVE DEPARTMENTS		
1	Health	[Ayush Dispensary is OK]
2		
3		

ii. FEEDBACK ON UT INITIATIVES

iii. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	JPDCL needs to affix poles as wires are dangling dangerously at many a place
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	New water supply scheme for Korara village as present supply is insufficient in the hamlets Health dept. functionaries do not attend duties.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Road connectivity is good. Health infrastructure is below average Public transport is needed.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	5
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	The visiting officer stayed in Panchayat for 2 days

[Signature]
Sarpanch
Pvt. Hargovind Singh
Signature of Sarpanch

Name: Ghulam Mohammad Bhatt

[Signature]
Signature of the Visiting Officer

Name: Dharendra Sharma

Jt. Dir, School Edu
Udh. Kanan