

29/11/23

INSTRUCTION MANUAL FOR B2V5



17/11/2023 NOVEMBER 2023

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ACTIVITIES

- Deputy Commissioner to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR DOWNSIDE OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
1	Seeking details from the District team	<p>a. Take print out of filled booklets of BIV1, BIV2 and BIV3 & BIV4 from www.karnataka.gov.in or www.kapancha.in</p> <p>b. Also take print out of the summarized annual status of the previous phases from www.karnataka.gov.in or www.kapancha.in ATGs on issues raised during previous 4 phases of BIV and feedback on deliverables of last year from the office of Deputy Commissioner.</p> <p>c. Take print of blank 2 booklets of BIV3 from www.kapancha.in / www.kapancha.in/kapancha.in</p> <p>d. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> • PNI gram • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work </p> <p>e. Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24. • List of Awarar beneficiaries alongwith HHR, Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries </p> <p>f. Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificate/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments. </p>

Activity	Reach Panchayat on day of visit	The
		<ol style="list-style-type: none"> 1. To hold meetings with PEB, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule 1A, 1B & Schedule-II. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB containers/units. 5. Participate in organization of sports activity in playfield, talent hunt cultural/every youth activity. 6. Ensure awareness generation about PM, Vatsukarma scheme and Ayushman Bharat. 7. Ensure saturation of soil health card and Golden Health Card under Ayushman Bharat, saturation of Old Age Pension Scheme, Domestic Saturation, KCC Saturation, and saturation of land parcels. 8. Visit government establishments, i.e., Health facility, Education Institute, Agri-wad centers, CAPD store, Bank/Extension corner, Amrit Sarovar, Playground, Petwar Khana, etc. 9. Inspect Kiosk (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Jaubhagiduri, Aapki Zamin Aapki Nigam, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JIM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, HHH, toilets and payments CSCs & AMRIT SAROVARs. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Naha Mukh Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative dept under CSS/IT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukh, Bhrashtachar Mukh, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes.
 - e. Empowerment and transparency through digital initiatives.
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc.
 - v. Bhrashtachar Mukh J&K.
 - vi. Nasha Mukh, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.panchayat.in / www.karnataka.gov.in portal within a week's time, positively.

Mechanisms for B2V

FIELD VISIT

Topic	Activity
Khadiyat Centres	Create Gemma scenarios to utilize services particularly CSC schemes Aaple Zamin Aaple Nigam, Bham, Janhigalat, Digital J&K
J&K/PSB counters/outlets	i) Size of counter ii) Number of windows etc
Incomplete buildings/pro- jects	Verify whether identification and identification done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, inaugurate
My school, my pride program; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SHM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify, Participate in at least one game in the playground
Har Gaoon Haryadi, Phanta- this drive	Evaluate status, feedback
Village cultural event	Participate in event that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeevan Mission verification- WSS/ISD Electricity supply	Verify

WALTIYANNAI CHESTHONNATHI THAGSI (PDS) (2015)

The Village Officer shall create awareness about the following schemes-

ALVANNATHALAI

1. Aayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjwala Yojana
5. PM Vishwakarma
6. PM KisanSamman Nidhi
7. Kisan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with Improved technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Bina Yojana
13. PM KUSUM Yojana
14. Suraksha Bima Yojana
15. Atal Pension Yojana

VALIYANNAI CHESTHONNATHI THAGSI (PDS) (2015)

1. Enrolment in Eklavya Model residential school
2. Scholarship schemes
3. Forest Rights Title: Individual and Community Land
4. Van Dhan Vikas Kendra: Self Help Groups

Assess the progress of different schemes relating to the localized SDGs prioritized for this village as per the resolution passed by the Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. **Clean and green village**

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste ✓
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas ✓
- iii. Has mapping of land use, water bodies, forests, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. ✓
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/wastage pits for solid/liquid waste management. Yes/No

2. **Healthy village**

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

3. **Water-sufficient village**

- i. Do all the IHFs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify (constructed soakage pits)
- iii. Do all the IHFs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the IHFs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Anganwadifunctional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No ✓ (No)

4. **Child-Friendly village**

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/No
- ii. How many BalSabha's were organized in the Gram Panchayat. (02)

- iii. Whether the issues raised by DalSabha are addressed during the Gram Sabha? Yes/NO
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No
- iii. Does the Gram Panchayat has its building or not? Yes/No
- iv. Is the Gram Panchayat office functional or not? Yes/No
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify (as per BPL criteria)
- ii. Have all the eligible households registered in PDS or not? Yes/No
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes/No
- iv. Have all the eligible households been registered for Pension or not? Yes/No
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No

8. Engendered Development in Village

- i. How many MahilaSabha's were organized in the Gram Panchayat (02)
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv. Number of women beneficiaries headed households covered under PDS system. 55
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply toilet. Yes/No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	<ul style="list-style-type: none"> i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kisan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Puri seeds, lavender seeds. vi. Implementation of FasalBimaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	<ul style="list-style-type: none"> i. Establishment of AaridSartwar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, sewage/compost pits for all households vi. Achieving PMAY/HHH Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	<ul style="list-style-type: none"> i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	<ul style="list-style-type: none"> i. Number of Aadhar Linked accounts under PMJDY, PMSEY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	<ul style="list-style-type: none"> i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapJameenAap Ki Nigrah". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6	Health & Medical Department	<ul style="list-style-type: none"> i. Saturation of Golden Cards under PMDAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	<ul style="list-style-type: none"> i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

		<ul style="list-style-type: none"> vi. Number of BetBachaoBetPadhai events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	<ul style="list-style-type: none"> I. Plantation drives under "Har Gach Harpal" program. II. Conservation of water bodies. III. Forest for Fodder. IV. "Green J&K driver" campaigns.
9	Tourism	<ul style="list-style-type: none"> I. Identification & Registration of Home Stays. II. Providing support for tourism activities under village cooperatives. III. Promotion for augmenting the tourist inflow. IV. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. V. Plastic free tourism destinations.
10	Culture Department	<ul style="list-style-type: none"> I. Organizing school talent hunt competitions. II. Cultural event at panchayat level under Har Din Tihar. III. Promotion of local artists by way of organizing KaviSamayon, Painting competitions etc.
11	Labour & Employment	<ul style="list-style-type: none"> I. Registration of Job Seekers 50 per District. II. Organizing of one Job fairs per District. III. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.
12	School Education Department	<ul style="list-style-type: none"> I. Number of students covered under Nipun Bharat & Padega Bharat Tathidodaga Bharat II. Identification of out of school Children and their enrolment. III. My School My Pride-Cleanliness and Maintenance drives to be organized. IV. Holding of at least 200 Parent Teacher meetings per district. V. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	<ul style="list-style-type: none"> I. Digital push for Open & Distance Learning (ODL) and online courses. II. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) III. Careers counselling and Job placements.
14	Youth Services & Sports	<ul style="list-style-type: none"> I. Organizing sports activities/games in every panchayat. II. Distribution of sports kits. III. Stadium / Flood Lights
15	Transport	<ul style="list-style-type: none"> I. Steps taken to reduce the occurrence of road accidents. II. Cases under MUMUKH scheme to be finalized.
16	Tribal Affairs	<ul style="list-style-type: none"> I. Organizing of Tribal Artisan Meets in each District. II. Saturation of Scholarship Schemes.
17	Power Development Department	<ul style="list-style-type: none"> I. Distribution of Transformers. <ul style="list-style-type: none"> a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	<ul style="list-style-type: none"> I. Achievement made under opening of five price shops. II. Saturation of Aadhaar Seeded Ration Cards. III. 100% grievance redressal to be ensured. IV. Awareness about the schemes of the Department
19	Skill Development	<ul style="list-style-type: none"> I. Training of left out SHG members registered with WILM/Tribal Affairs. II. Skill Training of B2V4/MTMP3 youth. III. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. IV. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (PAC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Staff for solar gadgets for mass awareness.
22	Public Works Department (P&D)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & inventory management.
24	Mining	i. Monthly monitoring of E-Chafans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APOA NERIAS. iii. Training of volunteers under SCMF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUCAR. iv. Action against false complaints.
27	Ji-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of Jaleeswari Mission & Regular testing of all Schools & Anganwadis for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public. iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacant/identification of all unroof buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badahat&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSG / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



COMMUNITY DEVELOPMENT

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Dr. Parvati Resul
2	Designation	VAS
3	Department	Sheep Husbandry Dept.
4	Place of posting	Hasde Purge
5	Mobile No	7889462410
6	Email ID	kaampanib@spacil.com
7	Home District	Budgam
8	Dates of visit	09 & 10 Nov, 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Bun Zamgam
2	Local Government Directory(LGD) code of the Panchayat	241327
3	Name of CD Block	Sukhnag
4	Name of Tehsil	Keezwah
5	Name of District	Budgam

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	02
2	No. of hamlets in the Panchayat	09
3	No. of households in the Panchayat	520
4	Population (approx) of the Panchayat	3200.


QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Gh. M. Inayat	I.A.C.O	Present	SM
2	Education	Ush. Mohd. Doo	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	Ab. Mohd. Parang	Store Keeper	Present	
4	Forest	Gh. Hussain olee	F.A.G.	Present	2
5	Health and Medical Education	Zamroofo	Atthes	Present	200
6	ICDS Department	Haseena Akbar	Worker	Present	OK
7	Irrigation and Flood Control Department				
8	Jai Shakti Department				
9	Power Development Department				
10	Public Works Department				
11	Revenue	Gh. M. Mustafa	Postwal	Present	0.200
12	Rural Development and Panchayat Raj				
13	Skill Development				
14	Social Welfare Department	Mubashir	M.T.S	Present	OK
15	Youth Services and Sports Department				
16	Others				
17	Sheep Hues Economy	Gh. Nobi Sheikh	P.S	Present	200
18	Animal Husbandry	Ab. Ishtam	A.V.O	Present	200
19	Herbiculture	Hajizulak olee	S.R. Lab.	Present	200
20					


 V.O., P.H. Buzang

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Office a) Scrobbilling/private b) New/renovating/paint	Govt Yes			
	II. Furniture(Y/N)	Yes			
	III. Computer/printer(Y/N)	Yes			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Talbat (CPC/part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	No			
	VIII. Electricity(Y/N)	No			
2	Educational Institutes	No. of Schools	Functioning	Teacher appointed	Govt Building/ Private Building
	a) Kindergarten				
	b) Primary	05	192	02	Govt
	c) Middle				
	d) High	01	251	03	Govt
	e) Higher Secondary				
	f) College				
3	Anganwadi Centre	No. of Anganwadi Centre	Total Children Enrolled	Water / water supply	Govt Building/ Private Building
		09	156	01	01 Govt 08 Private
4	Healthcare facility	No. of sub centres	No. of PHCs	No. of health & subcentres visited	No. of Institute having Govt. building
5	Bank branch(Y/N)	Y			
6	Availability of ATM (Y/N)	2020			
7	Khidmatcenter/ CSC (Y/N)	2020			
8	Postoffice(Y/N)	2020			
9	Village host (Y/N)	2020			
10	Playground(Y/N)	2020			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Resubscribed beneficiaries	Connected with online biometric system or not	
		02	750	Paid online mode	
12	Government offices- details, whether functional or not	No. of Govt Office	Functional		
		07	07		
13	Asset Servers - details, location, condition	Details	Location	Condition	Utilization
		No			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Park at Nallah Sukhing			
15	I. Whether Panchayat assets captured on e-Gras SampdaApp (Y/N)	Yes			
	ii. Number of Asset captured	06			
	iii. Please mention assets	PMA Y MIGRE GA VRI S.B.M. G			
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		High School	2021		
17	List of Underutilized Buildings- names	Name	Year of construction		
		PHC Sukhing	2017		

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

Sl. No.	NAME OF THE SCHEME	DEPARTMENT		TOTAL / TARGET	WERE	BASIC/IN FULL FUNDING
				CLUSTER IMPLEMENTED/ PERCENTAGE IN THE VILLAGES	RECOGNIZED WITH ASSETS THE BENEFIT OF THE SCHEME	
1	Old Age Pension	Social Department	Welfare	278	278	-
2	Midday Meal	Food Department	Welfare	37	37	-
3	Maternity Benefit	Food Department	Welfare	41	41	-
4	State under-16 Health	Health Department	Welfare	Nil	-	-
5	State under-16 Health	Health Department	Welfare	Nil	-	-
6	Equipment provided to hospitals under primary, primary health, etc.	Health Department	Welfare	11	11	-
7	Digital Services provided	IT/ AICTE/ CCE		08	08	-
8	State Farm	Agriculture Department		15	15	Nil
9	State credit fund	Agriculture Department		290	290	Low rate of interest
10	PM Fasal Bima Yojana	Agriculture Department		450	450	to up
11	Employment Guarantee Scheme (MGNREGS, Muzrai, Muzrai North, Muzrai, etc.)	Employment Department		468		
12	Primary Agricultural Credit Society (PACS) Scheme	Cooperative Department				
13	PM Kisan Samanya	Soil Health Department				
	L. No. of households covered (HHC)					
	E. No. of villages covered (No.)					
14	No. of households identified	MUD				
15	PMAY Grameen	RDSM PR		04	04	0
16	SBM-Grameen-100% functional (Household level)	RDSM PR		54	50	40 Funds UA
17	ODF PMU villages (No.)	RDSM PR		02	02	0
18	Targeted AWC (No. completed)	RDSM PR		35	60	15
19	AWCs	RDSM PR		06	06	-
	L. Number of self help groups formed			60	60	-
	E. Number of households covered					
20	Land Panchayat Distribution	Revenue Department		400	60	No. applied to
21	Pending Mutations	Revenue Department		11	11	0
22	Domestic Certificates	Revenue Department		3200	2500	No. applied to
23	Persons identified drug addicts	SOG/ Sanjivani		04	04	0
24	Recovery camps for the addicted conducted	SOG/ Sanjivani		04	04	0
25	Drug Addicts rehabilitated	SOG/ Sanjivani		04	04	0
26	Subsidy Health Card under Ayushman Bharat	Health Department		2555	3435	120
27	Janak Samaksha papers	Health Department		42	34	0
28	State under-16 Health	Health Department		Nil		
29	State under-16 Health	Health Department		Nil		
30	Number of Ayushman Health card issued at Health & Wellness centres / OHCs under Ayushman Bharat	Health Department		08	06	02 Funds
31	Number of Ayushman Health card	Health Department		08	06	02 Funds
32	Out of school children brought to schools	School Department	Education	05	05	0
33	Number of students with out of schools	School Department	Education	05	05	0
34	Persons educated through bridge courses	School Department	Education	0	0	0
35	Household using clean cooking fuel (LPG)	ICE & CA		52	52	-

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No.	Particulars	Status
1	Name of Health Institutions	Health Wellness Centre
2	Type of building (Govt./ Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	Nil EMPH (01)
4	No of patients attended during the month	102
5	Status of medicine availability	Ambulance - 1 nos.
6	Special medical camp held, if any	
7	Status of Immunization	Immunization Camp -
8	Participation of health worker in Village Health and Nutrition Day	02
9	Institutional deliveries in Panchayat (Current Year)	02
10	Non- Institutional deliveries in Panchayat (Current Year)	Nil
11	Other	
12	Remarks of the Visiting Officer	Health & wellness centre to be upgraded to PHC & sufficient staff.

II. Education Institutions:

S. No.	Particulars	Status
1	Name of Education Institutions	Govt. High School Buzang
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	05 (master), 01 (U. master) Teacher - 8
4	Enrolment of the School a) Boys b) Girls	① 116 ② 125 Total 251
5	Availability of play ground	Nil
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Masi Manji also Dist
10	Other	
11	Remarks of the Visiting Officer	Requirement: - clean drinking water - Play ground - fencing

III. Anganwadi Center:

S. No.	Particulars	Status
1	Location of Anganwadi Center	Buzurgpur
2	Number of children enrolled a) Boys b) Girls	19 23
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Both available
5	Maintenance of record of children	✓
6	Availability of sufficient water	✓
7	Availability of timely Ration	✓
8	Availability of Functional toilet	No
9	Availability of tap connection	No
10	Availability of electricity connection	Yes
11	Number of children started	Nil
12	Number of children wasted	Nil
13	Any Other	-
14	Remarks of the Visiting Officer	one anganwadi center provided at Buzurgpur.

IV. CAPD Store:

S. No.	Particulars	Status
1	Location of CAPD Store	Buzurgpur
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Mr. Mohd. Parag
4	No of registered beneficiaries	306
5	No of beneficiaries drawing Ration from the store	306
6	Whether store is functioning through Aadhar biometric system	All paid through
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	Requirement of Govt. Building

V. Bank/ Extension counters:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	NA
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	ETD Bank was present here but shifted to Puzoswale in Sep-2023.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	NA
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	Scope of Amrit Sarovar at Nalhal Subbaraj

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Danzanigam
2	Condition of Playground	Very Poor
3	Utilization of Playground	No. 1 47/43rd
4	Any Other	
5	Remarks of the Visiting Officer	Issue already raised in previous 83 V.O. but till date nothing happened.

VIII. Patwarshana:

S. No	Particulars	Status
1	Location of Patwarshana	Panchayat Office
2	Government/ Private building	Govt. Bldg.
3	Land passbook separation	No
4	Pending mutations	NA
5	Any Other	demise. Pat. Kisa
6	Remarks of the Visiting Officer	Separate Patwarshana Khana.

IX. PMAY House:

S. No	Particulars	Status
1	Location of PMAY house constructed	Pottanangam
2	Name of the beneficiary	Arul Jayan wife
3	Status of the house (completed/ in-use/ under-construction)	Completed.
4	Any Other	
5	Remarks of the Visiting Officer	Satisfactory based on Gov. Purvash

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Bannalagan
2	Name of the beneficiaries	Arul Jayan wife
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	In Use.
4	Any Other	
5	Remarks of the Visiting Officer	-

XI. Kiosk/center / CSC

S. No	Particulars	Status
1	Location of Kiosk/center / CSC center	Bannalagan
2	No of online services provided by the CSC	520
3	No of persons approached for services	1000.
4	Any Other	
5	Remarks of the Visiting Officer	currently provide CSC II present.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Self Maintained
2	Transport	
3	Electricity	✓ Satisfactory condition of electric pole,
4	Drinking water	and four meters connected. ✓
5	Cleanliness	
6	Sports facility (Playground)	✓ Right need of Playground
7	Any Other	- fulfillment of previous B2V demands.

QUESTIONNAIRE FOR B2V5
Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	<u>Cultural Events/ Programmes</u>	
	1. Debates and Seminars	✓
	2. Skits, Songs, Dramas	✓
	3. Local Folk programmes / Show	✓
	4. Discussions with PUI and Senior citizens	✓
	5. Exhibitions	✓
B	<u>Sports Activities</u>	
	1. Sports Event	✓
	2. Distribution of sports kit	✓
C	<u>Inaugurations (if any)</u>	
	PMAY houses	✓
	Segregation Sheds	✓
	Aerial Sprayer	✓
	JAM Assets	✓
	Compost/ Soak Pits	✓
	PMGSY / MGNREGS works	✓
	Any other	✓
D	<u>Distribution of certificates</u>	
	Self Employment Schemes	✓
	Land Fair books	✓
	Any other	Demish, Jit Phak
E	<u>Awareness generation on digital services, transparency, Corruption Free, Nashakhat Bharat, Vloot Bharat (Mobile Van) and Flagship Schemes given in the instruction manual.</u>	Yes

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

Sl. No.	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean & green village theme adopted by the Panchayat
2	Activities undertaken under the Theme (as per instruction manual)	Constructive segregation study, Sewage & compost pits for managing solid & liquid waste
3	Status of activities undertaken	- One person hired for carrying garbage to dump. Also the village study
4	Visible Impact of the Activities	PH highly impacted
5	Have Gram Panchayat Development Plan (GDP) prepared and updated	Yes
6	How many activities of SDG have been covered under GDP	04
7	Bottlenecks, if any, faced in the achievement of SDG Theme	None
8	Remarks of the Visiting Officer on the status SDG Theme	PH requires more awareness & encouragement.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A <u>Demander Grievances addressed by the Administration</u>		
1	Development of Spring at Chatur Mahalle Pethurpigram	
2	Construction of Road from main road to High school	
3	Construction of P-land from main road	
4		
5		
B <u>Impact of B2V1 to B2V4</u>		
1	People became aware about various Govt schemes	
2	Many much needed household level PMAY-B benefits	
3	Timely delivery of services to eligible beneficiaries	
4	People also obtain domicile certificates, Golden card etc	
5	Empower people by eliminating all the hurdles in delivery of services	
C <u>Challenges in the Panchayat</u>		
1	Unemployment	
2	PH is also face financial constraints in local development	
3	Inadequate training & Skill development	
4	Non-cooperation by some land holder to work lands	
5	Populated and vast area	
D <u>Suggestions if any</u>		
1	Financial assistance to PH	
2	Ensure adequate and timely flow of funds	
3	Establish monitoring mechanism to track public works	
4	Enforcement of law and order	
5	Infrastructure development	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS	
1	Agriculture Production Dept
2	Revenue
3	Social welfare
2. LEAST RESPONSIVE DEPARTMENTS	
1	Bank
2	P.D.D
3	Jal S. Bakti

II. FEEDBACK ON UT INITIATIVES

People welcome the initiative, but are looking for fulfillment of these pending demands which were raised from B2V1 to B2V4.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S.No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Some households are deliberately dumping cow dung near panchayat & next to water resource.
2	Major/ urgent public demands that were/ were reflected earlier but have not been addressed so far:	Play ground, Roads Drinking water supply Electric Pole Transformers
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Fair Assessment Demands: ① Road from aathwath to gear jund ② Play ground ③ Electric pole, transformers ④ Drinking water ⑤ Road from Guziwan to Lantimath
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	7.0
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	certified that visiting officer, D.F. Parviz Rasool stayed for 2 days (04 & 10 Nov 23) in PH Binzangra

Signature of Sarpanch

 Name: Sarpanch Binzangra
 Block: Binzangra

Signature of the Visiting Officer

 Name: D.F. Parviz Rasool