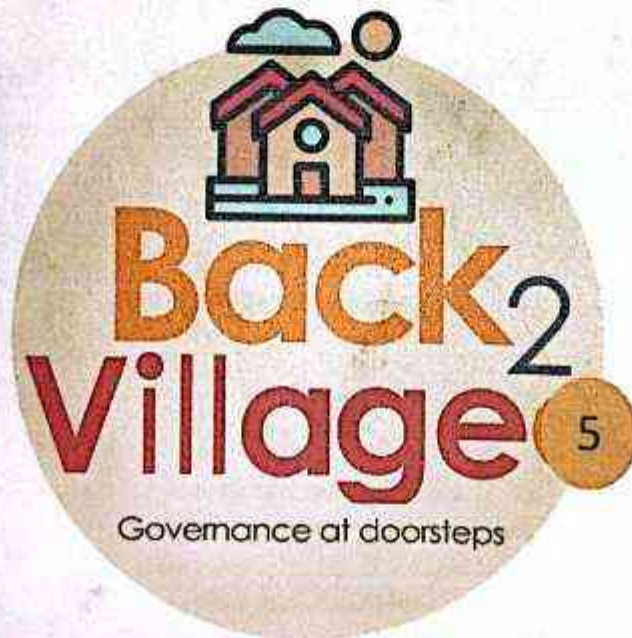


Eelipora - A

B2V5

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023.

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	<p>a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in</p> <p>b. Also take print outs of the summarized excel sheets of the previous phases of B2V and feedback on deliverables of last year from the Deputy Commissioner.</p> <p>c. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.jk.gov.in</p> <p>d. Collect List of new works started/ ongoing/ completed during the previous financial year under the following heads:</p> <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work <p>e. Plans/ beneficiary lists:</p> <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries <p>f. Lists of beneficiaries for:</p> <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

<p>Reach the Panchayat on day of visit.</p>	<ol style="list-style-type: none"> 1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule 1A, 1B & Schedule-II. 2. Ensure that all front line workers of different deptts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRIT SAROVARs. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various deptts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukti Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukta, Bhrashtachar Mukta Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Mukta J&K.
 - vi. Nasha Mukta, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/pro- jects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas .
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof .
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No
- iii. Are all the Children being immunized as per the Schedule recommended (by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the IHHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Aaganwadifunctional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO
- ii. How many BalSabha's were organized in the Gram Panchayat.

- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/No
- iv. Whether Gram Panchayat is tracking the data related to dropout children and child with irregular attendance? Yes/No
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No
- iii. Does the Gram Panchayat has its building or not? Yes/No
- iv. Is the Gram Panchayat office functional or not? Yes/No
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No, if yes specify
- ii. Have all the eligible households registered in PDS or not? Yes/No
- iii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Yes/No
- iv. Have all the eligible households been registered for Pension or not? Yes/No
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension etc? Yes/No
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No

8. Engendered Development in Village

- i. How many Mahila Sabha's were organized in the Gram Panchayat
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv. Number of women beneficiaries headed households covered under PDS system.
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

9. Self-sufficient infrastructure in the village

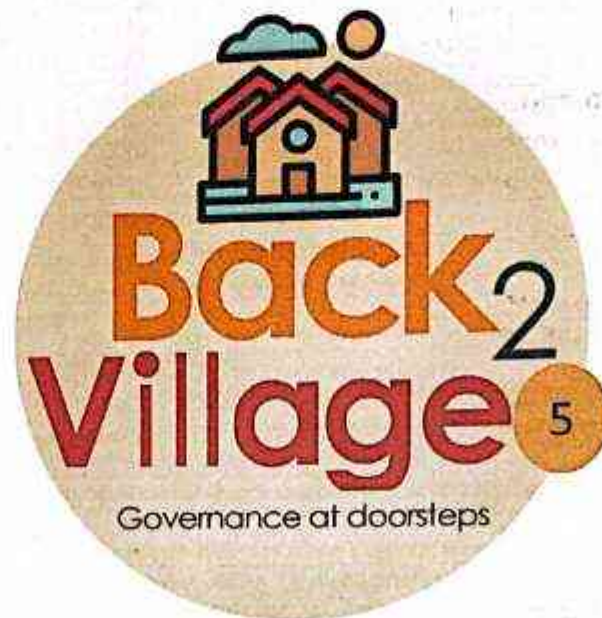
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

Deliverables:

Deliverables:		Deliverable
S/No	Department	
1	Agriculture Production Department	<ol style="list-style-type: none">Awareness programmes regarding the establishment of Bee Colonies and Mushroom farms. 10Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). 226/ 226 Soil Health Cards → this year 226Awareness about G.I. Tagging of agriculture crops. (Two)Issuing sanction letter to the beneficiaries for providing farm machinery equipment. pens 0.58113 / oil seeds 0.58113 veg-1Distribution of seedling and seeds including Rabi seeds, lavender seedsImplementation of FasalBeemaYojna (Crop Insurance) 30Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	<ol style="list-style-type: none">Establishment of AmritSarovar per Panchayat (Target/Achievement)Saturation of all households in SHGs across all panchayats.Number of works verified and completed during B2V-I, II, III & IV.Achieving 100% social audit of PMAY.100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits in householdsAchieving PMAY/IHHL Saturation.Status of Drug Free/Corruption free PanchayatsOrganizing of various sports events at the Panchayat level.
3	Information Technology	<ol style="list-style-type: none">All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated.Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc.Hoardings, Wall paintings in all panchayats about Digital J&K & ServiceOrganizing of one CSC Camps per panchayat.Assistance to be provided in enrolment for User Services, Golden Domicile Certificates etc.
4	Finance Department	<ol style="list-style-type: none">Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMProviding Self-employment to at least 20 person per panchayat consultation with J&K Bank, EDI and Labour.Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting application under all individual subsidy schemes.Awareness programme about GST Registration, Biometric verification, Tax Payers etc.
5	Revenue Department	<ol style="list-style-type: none">Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsil concerned.Information campaign for popularization of "AapZameenAap Ki Nigrah"Achieving saturation of land passbooks.Pending inheritance mutations to be completed.Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6	Health & Medical Department	<ol style="list-style-type: none">Saturation of Golden Cards under PMJJY/ SEHAT Scheme.Swachh Hospitals- Clean Toilets and Junk free premises.Awareness programmes about Anaemia Mukht, TB Mukht, and ST Mukht Panchayats.Screening of School Children.Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	<ol style="list-style-type: none">Geo-tagging of established Child Care Institutions.Saturation of Old Age Pension ISSS/NSAP.Number of Disability Cards (UDID) digitized.500 Anaemia check-up camps to be conducted.Number of Aanganwari Beneficiaries Aadhar Seeded.

		vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fares per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. ✓ v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility. ✓
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load Imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial va enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farm Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKA iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Sch &Aanganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/Identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under BadaltaJ&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under VishwaKarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



(to 16th NOVEMBER 2023)

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	ARSHAD AHMAD AHANGAR
2	Designation	LECTURER
3	Department	EDUCATION
4	Place of posting	BHSS DANGERPORA
5	Mobile No	9596372428
6	Email ID	ahangar.arshad372428@gmail.com
7	Home District	BARAMULLAH
8	Dates of visit	08/11/2023 to 09/11/2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	EDIPORA-A
2	Local Government Directory(LGD) code of the Panchayat	242041
3	Name of CD Block	TUJJAR SHARIEF
4	Name of Tehsil	ZAINGAIR (BOMAI)
5	Name of District	BARAMULLAH

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	01
3	No. of households in the Panchayat	466
4	Population (approx) of the Panchayat	3152

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remark
1	Agriculture	Tarapatmal Rada	JAE O	Present	
2	Education	Mund Ashraf Majes	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	Absent	Absent	Absent	Absent
4	Forest	Bashir Ah Lone	Forest Guard	Present	
5	Health and Medical Education	Shahmud Munshi Dr. Salma	Health officer Medical officer	Present	
6	ICDS Department	Rukshana	A.W.W	Present	
7	Irrigation and Flood Control Department	Mund Shafi Das	W.S	Present	
8	Jal Shakti Department	Shakeen Javid	Line man	Present	
9	Power Development Department	Fareeq Ali Bhat	T.E	Present	
10	Public Works Department				
11	Revenue	Firdous Ah. Malik	Patwardi	Present	
12	Rural Development and Panchayat Raj	Mustafa Hussain Malik Imtiyaz Noor Zargar	Sec. Pgt G.R.S	Present Present	
13	Skill Development	Absent			
14	Social Welfare Department	Rukshana Khatun	Social employee	Present	
15	Youth Services and Sports Department	Imtiyaz Ahmed Frankray	Physical Teacher	Present	
16	Others Animal Husbandry	G.H. Ahmed Sheikh	L.S.S	Present	
17	Seed Production	Self-employment Bhat	Helper	Present	
18	R.O.D	Akbar Imtiyaz	P.A.A	Present	
19	Fisheries	Ab Rashid Sheikh	F.S	Present	
20	Extension	Fareeq Ahmed	F.A	Present	

QUESTIONNAIRE FOR B2V5

Schedule-II (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt			
	b) New/need repairs	Needing Repairs			
	II. Furniture(Y/N)	Yes			
	III. Computer/printer(Y/N)	Yes			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes but not functional			
	VII. Water (Y/N)	No			
	VIII. Electricity(Y/N)	No			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	Nil	Nil	Nil	Nil
	b) Primary	Nil	Nil	Nil	Nil
	c) Middle	01	00	09	Govt
	d) High	—	—	—	—
	e) Higher Secondary	—	—	—	—
	f) College	—	—	—	—
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		NA	NA		
5	Bank branch(Y/N)				
6	Availability of ATM (Y/N)				
7	Khidmat center/ CSC (Y/N)				
8	Patwarkhana(Y/N)	No			
9	Village haat (Y/N)				
10	Playground(Y/N)	Y	Y	Y	Y
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	NA	NA	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		GMS Edipora		Yes	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Identified	Edipora		
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	ZON AFTAB (Archological site)			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)				
	ii. Number of Asset captured				
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
17	List of Underutilized Buildings- names	Name	Year of construction		
		M/S Edipora (old building)	NA		
		M/S Bandpora (new building)	NA		

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department Welfare			
2	Widowpension	Social Department Welfare			
3	Disabilitypension	Social Department Welfare			
4	Status under Stunting Mukht	Social Department Welfare			
5	Status under wasting Mukht	Social Department Welfare			
6	Equipment's provided to Specially abled persons (Implants, tricycles etc)	Social Department Welfare			
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department	04	04	NA
9	Kisan credit card	Agriculture Department	226	226	NA
10	PM KisanSammannidhi	Agriculture Department			
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department X	NA	NA	NA
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department X	NA	NA	NA
13	IIM Implementation	Jal Shakti Department			
	I. No of Household provided FHTC		778	509	U/P
	ii. Har Ghar Jal village(s) certified (No.)		NA	NA	NA
14	No of Households electrified	PDD	400	400	NA
15	PMAY- Gramin	RDD& PR			
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR			
17	ODF Plus villages (No)	RDD& PR			
18	Targeted Sock pit completed	RDD& PR			
19	JKRLM:	RDD& PR			
	I. Number of Self Help Groups formed				
	ii. Number of Households Involved				
20	Land Passbook Saturation	Revenue Department	590	467	U/P
21	Pending Mutations	Revenue Department	45	44	U/P
22	Domicile Certificates	Revenue Department	258	256	U/P
23	Persons identified drug addicts	BDO/ Sarpanch			
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch			
25	Drugs Addicts rehabilitated	BDO/ Sarpanch			
26	Golden Health Card under Ayushman Bharat	Health Department			
27	Janani suraksha yojana	Health Department			
28	Status under Anaemia Mukht	Health Department			
29	Status under Leprosy Mukht	Health Department			
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department			
31	Number of AyushmanSahas held	Health Department			
32	Out of School Children brought to Schools	School Department Education	NIL	NIL	NIL
33	Number of students still out of Schools	School Department Education	NIL	NIL	NIL
34	Persons educated through bridge courses	School Department Education	NIL	NIL	NIL
35	Household using clean cooking fuel (LPG)	FCS & CA	NIL	NIL	NIL

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	PHC Bomas
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff a) Doctor b) Paramedical	03 07
4	No of patients attended during the month	132 + 400 old cases
5	Status of medicine availability	
6	Special medical camp held, if any	
7	Status of Immunization	✓
8	Participation of health worker in Village Health and Nutrition Day	3-5
9	Institutional deliveries in Panchayat (Current Year)	NIL
10	Non- Institutional deliveries in Panchayat (Current Year)	NIL
11	Other	
12	Remarks of the Visiting Officer	① Need fully equipped lab & X-ray technician ② Need Dental chair for Dental surgery ③ All vacant post must be filled

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	BMS EDIPORA
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	Yes
4	Enrolment of the School a) Boys b) Girls	38 42 total = 80
5	Availability of play ground	✓ Yes
6	Availability of drinking water	✓ Yes
7	Availability of electricity	✓ Yes
8	Availability of functional toilets	✓ Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	—
11	Remarks of the Visiting Officer	① Need construction of Boundary wall, edge wall & Pmk toilet. ② Filling and leveling of school ground.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	05
2	Number of children enrolled a) Boys b) Girls	
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	NA
12	Number of children wasted	NA
13	Any Other	-
14	Remarks of the Visiting Officer	1. Highly satisfied with work of Anganwari centers. 2. One post of helper must be filled as Anganwari center No. is working without helper.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	
2	Government / Private	
3	Name of the dealer (in case of Private)	
4	No of registered beneficiaries	
5	No of beneficiaries drawing Ration from the store	
6	Whether store is functioning through Aadhar biometric system	
7	Whether record/register maintained in the store	
8	Availability of ration	
9	Any Other	
10	Remarks of the Visiting Officer	Concerned storekeeper of Edipora A not attended B2V5 and remain absent from their legitimate duties.

V.

Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Main Market Borna
2	No of Accounts in the branch	(SB+ loan) 9333
3	No of persons applied under various self-employment schemes	40+41 (shg)+2 (newcc) 81
4	No of cases sanctioned under various self-employment schemes	34+41 (SHG) = 75+2 cc
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	34+41 (SHG) = 75 6 Repaid
6	Availability of ATM	YES
7	Any Other	Housing, car, edu loan facility available
8	Remarks of the Visiting Officer	well equipped, display all services & providing all facilities like loan, self employment loan etc and doing his job very well.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	EDIPORA
2	Condition of Amrit Sarovar	Near Graveyard Edipora
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	Needs desilting and dredging.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Edipora
2	Condition of Playground	Good (Needs earth cutting)
3	Utilization of Playground	Games purpose
4	Any Other	
5	Remarks of the Visiting Officer	Needs earth cutting & construction of changing room.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Edipora B
2	Government/ Private building	Govt.
3	Land passbook saturation	15502
4	Pending mutations	01
5	Any Other	
6	Remarks of the Visiting Officer	Needs renovation

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Eclipura
2	Name of the beneficiary	Tannu, Ahmed Sefi and others
3	Status of the house (completed/ in-use/ under-construction)	Under construction
4	Any Other	
5	Remarks of the Visiting Officer	Some families of AAY category are without houses and needs urgent attention

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Eclipura.
2	Name of the beneficiaries	Tannu, Ahmed Sefi and others
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Complete.
4	Any Other	NIL
5	Remarks of the Visiting Officer	Local initiative taken by panchayat.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Main Market Borna
2	No of online services provided by the CSC	50 Above
3	No of persons approached for services	6000
4	Any Other	
5	Remarks of the Visiting Officer	Well equipped display of All services

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Road are not in good condition
2	Transport	Available
3	Electricity	Upgrading of electricity needed
4	Drinking water	Public drinking water not available
5	Cleanliness	Needs more attention
6	Sports facility (Playground)	Playground available
7	Any Other	

QUESTIONNAIRE FOR B2V5
Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	
	3. Local Folk programme / Show	
	4. Discussions with PRI and Senior citizens	Partial
	5. Exhibitions	satisfactory
B	Sports Activities	
	1. Sports Event	
	2. Distribution of sports kit	
C	Inaugurations (If any)	
	PMAY house	yes Under construction
	Segregation Sheds	yes complete
	Amrit Sarovar	
	IJM Assets	
	Compost/ Soak Pits	
	PMGSY / MGNREGA works	yes complete
	Any other	under progress
D	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Poverty free and enhanced livelihood village
2	Activities undertaken under the Theme (as per instruction manual)	Implementation of self employment schemes and provision of job cards under MGNREGS
3	Status of activities undertaken	Appreciable increase in livelihood of inhabitants
4	Visible impact of the Activities	Appreciable increase in livelihood of inhabitants.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	3
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Guarantee should not be necessary for loan disbursement by bank.
8	Remarks of the Visiting Officer on the status SDG Theme	Good initiative and more people should be covered by under this scheme

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	New water pipes has been installed in the panchayat	
2	19 PMAY houses payment has been released.	
3	Team for work for Dorepora has been installed.	
4		
5		
B	Impact of B2V1 to B2V4	
1	General public are not satisfied with	
2	outcome of B2V1, B2V2, B2V3	
3	but some satisfaction has been seen in	
4	the faces of people as per the B2V4 is concerned.	
5		
C	Challenges in the Panchayat	
1	Less awareness about Panchayat Raj among people	
2	less awareness among general public about	
3	grants of Sarpanch	
4	General public are not aware fully aware	
5	about powers & position of Panchayat	
D	Suggestions if any	
1	More awareness programs has been	
2	organised among general public regarding	
3	the importance of RDD and Panchayat	
4	Raj.	
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD
2	Agriculture
3	ICDS and Asha workers and Education Deptt
2	LEAST RESPONSIVE DEPARTMENTS
1	Social welfare
2	CAPD
3	R & B

ii. FEEDBACK ON UT INITIATIVES

The different initiatives taken by the UT government for the benefit of common people are highly admirable because the common people have benefited greatly by these initiatives and general public are desirous that government should take more and more initiatives for the welfare of common people.

iii. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	1. Creation of Munsif Court at Bomai 2. Construction of Boundary wall & edge wall & pink tiled to CMG Edipora 3. Fill vacant Posts of PHC Bomai & transference box PHC Bomai 4. Construction of community Hall at Rathiabad Edipora
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	1. Demand for Establishment of Medical Block, Edu zone S & Jale bank 2. Non-availability of drinking water & widening & upgradation of roads 3. Maximization of Roads & upgradation of electricity.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	B2V is a good initiative of govt to empower the panchayats but demands raised B2V programmes have largely been unfulfilled. Health sector also need attention. Some wooden poles has not been replaced. The condition of roads are very poor. 19 PMAY cases has been released & people are highly satisfied with the work of RDD. the work of sarpanch, VDO & CRs are appreciable.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	(07 to 08)
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is to certify the Mr. Arshad Ahmed Atharwal (Visiting officer) Edipora A has stayed in the said panchayat for two days and he has done his work with honesty and diligently. I am highly satisfied with his work.

Signature of Sarpanch

Name.....

Signature of the Visiting Officer

Name..... Arshad Ahmed Atharwal
09/11/2023