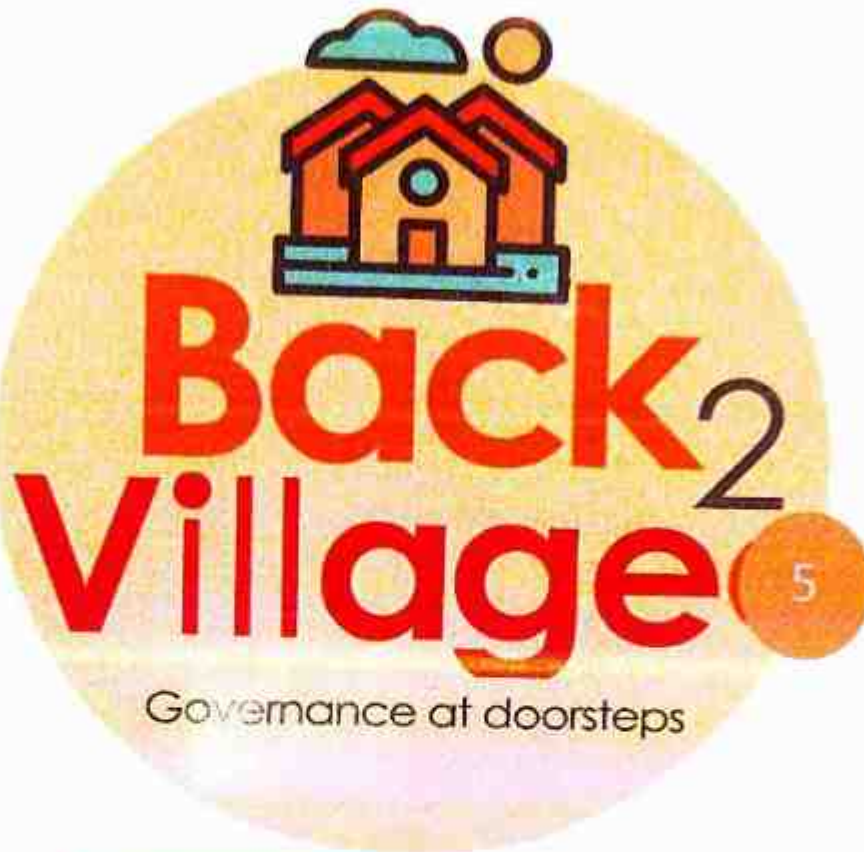


B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2/V5)



7th to 16th NOVEMBER, 2023.

Block BHALLA Panchayat REWARA.

Name of Visiting Officer DR. SATISH SHARMA Designation LECTURER.

**DISTRICT ADMINISTRATION
DODA**

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in /www.jkpanchayat.jk.gov.in Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

<p>Activity 2</p>	<p>Reach the Panchayat on day of visit.</p>	<ol style="list-style-type: none"> 1. To hold meetings with PRIs, Officers/officials of the department and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule IA, IB & Schedule-II. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKR/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBharat. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigroni, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Sop pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, HHIL toilets and payments CSCs & AMRIT SAROVARs. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukti Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukta, Bhrashtachar Mukta, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
- b. Saturation of individual beneficiary schemes.
- c. Self-employment schemes.
- d. Bank-linked schemes, including departmental subsidy schemes
- e. Empowerment and transparency through digital initiatives
- f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Mukta J&K.
 - vi. Nasha Mukta, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K ✓
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc ✓
Incomplete buildings/pro- jects	Verify whether identification and redistribution done ✓
PDS	Visit, evaluate, online status ✓
PHC	Visit- evaluate, status of staff, equipment and quality ✓
PMAY	Inspect, Inaugurate ✓
My school, my pride progress; schools- water, toilets, staff Swachh SBM	Visit, check for water, electricity, sanitation, meet students and staff ✓ Evaluate ✓
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground ✓
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback ✓
Village cultural event	Participate in ensure that it is held X
Dangal/ Haat/Mela	X
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V ✓
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify ✓

AWARENESS GENERATION ABOUT FLAGSHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY ✓
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission ✓
3. PM Awas Yojana (Rural) ✓
4. PM Ujjawala Yojana ✓
5. PM Vishwakarma ✓
6. PM Kissan Samman Nidhi ✓
7. Kissan Credit Card (KCC) ✓
8. PM Poshan Abhiyan ✓
9. Har Ghar Jal- Jal Jeevan Mission ✓
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA) ✓
11. Jan Dhan Yojana ✓
12. Jeevan Jyoti Bima Yojana ✓
13. PM KUSUM Yojana ✓
14. Suraksha Bima Yojana ✓
15. Atal Pension Yojana ✓

1. Enrolment in Eklavya Model residential school ✓
2. Scholarship schemes ✓
3. Forest Rights Title: Individual and Community Land ✓
4. Van Dhan Vikas Kendra: Self Help Groups ✓

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024

2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. ✓
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. ✓
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof. ✓
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. ✓
- vi. Whether schools have started segregating waste. Yes/No ✓
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No ✓

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No ✓
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No ✓
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No ✓
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No ✓
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No ✓
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No ✓

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No ✓
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify ✓
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No ✓
- iv. Are all the IHHs toilets functional or not? Yes/No ✓
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No ✓
- vi. Are all the toilets in the schools/Aanganwadifunctional or not? Yes/No ✓
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No ✓

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO ✓
- ii. How many BalSabha's were organized in the Gram Panchayat. 02 ✓

- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO ✓
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
- v. Do all the schools under the Gram Panchayathave separate toilets for girls and boys? Yes/No ✓

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No ✓
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes/No
- iii. Does the Gram Panchayat has its building or not? Yes/No ✓
- iv. Is the Gram Panchayat office functional or not? Yes/No ✓
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No ✓

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- ii. Have all the eligible households registered in PDS or not? Yes/No ✓
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes/No
- iv. Have all the eligible households been registered for Pension or not? Yes/No ✓
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No ✓
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No ✓
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No ✓
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No ✓
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
- iv. Do all the Schools in the Gram Panchayathave facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No ✓
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No ✓

8. Engendered Development in Village

- i. How many MahilaSabha's were organized in the Gram Panchayat 05
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) ✓
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- iv. Number of women beneficiaries headed households covered under PDS system.
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva VandanaYojana

9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No ✓
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) ∞

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	<ul style="list-style-type: none"> i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ✓ ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). ✓ iii. Awareness about G.I. Tagging of agriculture crops. ✓ iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. ✓ v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. ✓ vi. Implementation of FasalBeemaYojna (Crop Insurance) ✓ vii. Issuing sanction letters for insurance of the Cattle ✓
2	Rural Development Department	<ul style="list-style-type: none"> i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ✓ ii. Saturation of all households in SHGs across all panchayats. ✓ iii. Number of works verified and completed during B2V-I, II, III & IV. 05 iv. Achieving 100% social audit of PMAY. ✓ v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, biogas/compost pits for all households ✗ vi. Achieving PMAY/IHHI Saturation. ✗ vii. Status of Drug Free/Corruption free Panchayats Yes viii. Organizing of various sports events at the Panchayat level. No
3	Information Technology	<ul style="list-style-type: none"> i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ✓ ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. ✓ iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. ✓ iv. Organizing of one CSC Camps per panchayat. ✓ v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc. ✓
4	Finance Department	<ul style="list-style-type: none"> i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ✓ ii. Providing Self-employment to at least 1 person per panchayat in consultation with J&K Bank, EDI and Labour. ✓ iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. ✗ iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc. ✓
5	Revenue Department	<ul style="list-style-type: none"> i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ✓ ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". ✓ iii. Achieving saturation of land passbooks. ✓ iv. Pending inheritance mutations to be completed. ✓ v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional) ✓
6	Health & Medical Department	<ul style="list-style-type: none"> i. Saturation of Golden Cards under PMJJY/ SEHAT Scheme. ✓ ii. Swachh Hospitals- Clean Toilets and Junk free premises. ✓ iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. ✓ iv. Screening of School Children. ✓ v. Awareness about screening of NCD (Non communicable disease). ✓
7	Social Welfare	<ul style="list-style-type: none"> i. Geo-tagging of established Child Care Institutions. ✓ ii. Saturation of Old Age Pension ISSS/NSAP. ✓ iii. Number of Disability Cards (UDID) digitized. ✓ iv. 500 Anaemia check-up camps to be conducted. ✓ v. Number of Aanganwari Beneficiaries Aadhar Seeded. ✓

		vi. Number of BetiBachaoBetiPadhao events held. ✓ vii. Saturation of left out cases under disability pension, implants and tricycles etc. ✓ viii. Awareness about Drug Mukht Panchayats. ✓
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ✓ ii. Conservation of water bodies. ✓ iii. Forest for Fodder. ✓ iv. "Green J&K drive" campaign. ✓
9	Tourism	i. Identification & Registration of Home Stays. ✓ ii. Providing support for tourism activities under village cooperatives. ✓ iii. Promotion for augmenting the tourist inflow. ✓ iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes/tracks per district. ✓ v. Plastic free tourism destinations. ✓
10	Culture Department	i. Organizing school talent hunt competitions. ✓ ii. Cultural event at panchayat level under Har Din Tivhar. ✓ iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc. ✓
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ✓ ii. Organizing of one Job fairs per District. ✓ iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme. ✓
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat ✓ ii. Identification of out of school Children and their enrolment. ✓ iii. My School My Pride-Cleanliness and Maintenance drives to be organized. ✓ iv. Holding of at least 200 Parent Teacher meetings per district. ✓ v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility. ✓
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ✓ ii. My college my pride (Nashamukht Camps, Eco Clubs, Sports & Games) ✓ iii. Careers counselling and Job placements. ✓
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ✓ ii. Distribution of sports kits. ✓ iii. Stadium / Flood Lights X
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ✓ ii. Cases under MUNKIN scheme to be finalized. ✓
16	Tribal Affairs	i. Organizing of Tribal Arts and Mela in each District. ✓ ii. Saturation of Scholarship Schemes. ✓
17	Power Development Department	i. Distribution of Transformers. ✓ a) Check Unique Number ✓ b) Identify DTS with low oil and top oil ✓ c) Identify DTS with load imbalance ✓ d) Replace Non Standard fuses standard fuses. ✓ e) All pending electrical accidental claim cases to be resolved and disbursed. ✓ f) Removal of damaged transformers. ✓
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ✓ ii. Saturation of Aadhaar Seeded Ration Cards. ✓ iii. 100% grievance redressal to be ensured. ✓ iv. Awareness about the schemes of the Department. ✓
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ✓ ii. Skill Training of B2V-I/II/III/IV youth. ✓ iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. ✓ iv. 100% admission Polytechnic/ITI. ✓

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme. ✓
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ✗ ii. Holding Awareness Camps ✓ iii. Registration of new cooperative societies. ✓
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ✓ ii. Outreach and training of farmers for PM-KUSUM Scheme. ✓ iii. Installation of Stall for solar gadgets for mass awareness. ✓
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ✓ ii. Safe audit and inspection of all roads. ✓ iii. All major roads pothole free in the district. ✓
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management. ✓
24	Mining	i. Monthly monitoring of E-Civilian. ✗ ii. Awareness programmes about illegal mining. ✓ iii. Grant of quarry licence. ✗ iv. Identification of new minor mineral blocks. ✗
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ✓ ii. Training of 250 APDA MITRAS. ✓ iii. Training of volunteers under SDRF. ✓
26	GAD	i. Ensuring Biometric attendance. ✓ ii. Online portal for purchase of property by J&K Government employees. ✓ iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. ✓ iv. Action against false complaints. ✓
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ✗ ii. Smart Billing- Online collection of water charges. ✓ iii. Ease of water connection amendment in legal provisions. ✓ iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water. ✓
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ✗ ii. Mechanism for monitoring of cases at district level. ✓ iii. Steps for decriminalization of laws. ✓
29	Public Grievance	i. Satisfaction level for grievances redressal. Yes ✓ ii. Assessment of perception of departments among public ✓ iii. Key issues of concern leading to grievances to be identified. ✓
30	Estates Department	i. Vacation/identification of all unsafe buildings. ✓ ii. Eviction of unauthorized occupants. ✓
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ✓ ii. Capacity building/ training of the staff. ✓
32	Floriculture Department	i. Awareness about yoga. ✓ ii. Training and awareness camps for farmers in commercial floriculture. ✓
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ✓ ii. Launch of Musical Talents. ✗ iii. Organizing photograph competition under Badalta J&K for public. ✓
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ✗ ii. MSME registration on single window portal. ✓ iii. Registration of Artisans and weavers. ✓ iv. Training of youth in handicrafts and Handloom cooperatives. ✓ v. Achievements made under Vishwakarma Scheme. ✓
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ✗ ii. Physical verification of completed projects/ works. ✓ iii. Monitoring of Aspirational Panchayat, Block and District programmes. ✓ iv. Awareness programme about registration of Births & Deaths. ✓ v. Panchayat development index rating verification. ✓



Back² Village⁵

Governance at doorsteps

10 to 16th NOVEMBER 2023

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	DR. SATISH SHARMA.
2	Designation	LECTURER.
3	Department	SCHOOL EDUCATION DEPARTMENT.
4	Place of posting	HSS BERARRU.
5	Mobile No	7006404862.
6	Email ID	Satishupadhyaya@gmail.com
7	Home District	JAMMU.
8	Dates of visit	14-11-2023 - 15-11-2023.

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	REWARA.
2	Local Government Directory(LGD) code of the Panchayat	239521.
3	Name of CD Block	BHALLA.
4	Name of Tehsil	BHALLA.
5	Name of District	DODA.

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	04
2	No. of hamlets in the Panchayat	15.
3	No. of households in the Panchayat	462.
4	Population (approx) of the Panchayat	2500.

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Sanjay Kumar	JAO	Present	
2	Education	Rakesh Kumar	H.M.	Present	
3	Food, Civil Supplies and Consumer Affairs	Sanjay Kumar	Dealer	Present	
4	Forest	Ram Raj	F. Guard.	Present	
5	Health and Medical Education	Ranjeet Singh	M.M. & H.W.	Present	
6	ICDS Department	Jurga Devi			
7	Irrigation and Flood Control Department	-	-	Absent	
8	Jal Shakti Department	Kuldeep Kumar	Supervisor	Present	
9	Power Development Department	Parvez Ahmed	Inspector	Present	
10	Public Works Department	-	-	Absent	
11	Revenue	Sanjay Kumar	Naib Teh.	Present	
12	Rural Development and Panchayat Raj	Aqib Hamid Wani	Sec. Ryt.	Present	
13	Skill Development	Narinder Kumar	G.R.S.	Present	
14	Social Welfare Department	Sistma Devi	Worker	Absent	
15	Youth Services and Sports Department	Vijay Kumar		Present	
16	Others	Leela Raj		-	
17	Sheep Husbandry	Hasan Din	Chowkidar	Present	
18	Fisheries	Surjeet Kumar	-	Present	
19	Public Bank Branch	Ravi Kumar	I/G	Present	
20	Animal Husbandry	Vinod Kumar	Manager	Present	

QUESTIONNAIRE FOR B2V5

Schedule-II (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt Building			
	b) New/need repairs	New			
	II. Furniture(Y/N)	Yes			
	III. Computer/printer(Y/N)	No			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	Yes			
	VIII. Electricity(Y/N)	Yes			
2	Educational Institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	-	-	-	-
	b) Primary	03	66	04	Govt Building
	c) Middle	02	85	13	- do -
	d) High	01	57	12	- do -
	e) Higher Secondary	-	-	-	-
	f) College	-	-	-	-
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		07	105	14	03 - Govt Building 04 - Pvt. Building
4	Healthcare facility	No. of sub centers	No. of PHCs	No. of health & wellness centers	No. of institute having Govt. building
		01	01	-	01
5	Bank branch(Y/N)	No	-	-	-
6	Availability of ATM (Y/N)	No	-	-	-
7	Khidmat center/ CSC (Y/N)	No	-	-	-
8	Patwarkhana(Y/N)	No	-	-	-
9	Village haat (Y/N)	No	-	-	-
10	Playground(Y/N)	No	-	-	-
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	264	Yes.	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		14	13 - Functional		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		03	Kothi, Nai Dargah, Bubba	In progress	or Anganwadi Centre has been to lock of staff.
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Tourism (Doul Mandir).			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Yes.			
	ii. Number of Asset captured	01 (Panchayat Ghar)			
	iii. Please mention assets	Panchayat Ghar.			
	1.	Health Centre.			
	2.	3 - Anganwadi Centre.			
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		NIL -	-		
		Name	Year of construction		
		NIL -	-		
17	List of Underutilized Buildings- names				

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department Welfare	94	94	-
2	Widow pension	Social Department Welfare	28	28	-
3	Disability pension	Social Department Welfare	48	48	-
4	Status under Stunting Mukht	Social Department Welfare	100%	100%	-
5	Status under wasting Mukht	Social Department Welfare	100%	100%	-
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	02	02	-
7	Digital Services provided	IT/ BDO/ CSC	-	-	-
8	Dakh Kisan	Agriculture Department	-	-	-
9	Kisan credit card	Agriculture Department	223	214	simon
10	PM Kisan Sammanidhi	Agriculture Department	223	214	-
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmat, etc)	Employment Department	-	-	-
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	-
13	JJM Implementation	Jal Shakti Department	-	-	-
	I. No of Household provided FHTC		-	-	-
	II. Har Ghar Jal village(s) certified (No.)		-	-	-
14	No of Households electrified	PDD	320	320	-
15	PMAY- Gramin	RDD& PR	360	169	-
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	360	70	-
17	GDF Plus villages (No)	RDD& PR	-	-	-
18	Targeted Sock pit completed	RDD& PR	217	217	-
19	JKRLM:	RDD& PR	-	-	-
	I. Number of Self Help Groups formed		03	36	-
	II. Number of Households involved		150	150	-
20	Land Passbook Saturation	Revenue Department	385	225	-
21	Pending Mutations	Revenue Department	31	31	-
22	Domicile Certificates	Revenue Department	233	170	-
23	Persons identified drug addicts	BDO/ Sarpanch	NIL	-	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	yes	-	-
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	-	-	-
26	Golden Health Card under Ayushman Bharat	Health Department	1250	1250	-
27	Janani suraksha yojana	Health Department	-	-	-
28	Status under Anaemia Mukht	Health Department	-	-	-
29	Status under Leprosy Mukht	Health Department	-	-	-
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	10	10	-
31	Number of Ayushman Sabas held	Health Department	10	10	-
32	Out of School Children brought to Schools	School Department Education	NIL	NIL	-
33	Number of students still out of Schools	School Department Education	NIL	NIL	-
34	Persons educated through bridge courses	School Department Education	NIL	NIL	-
35	Household using clean cooking fuel (LPG)	FCS & CA	NIL	NIL	-

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	HWC Panjsoo
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff a) Doctor b) Paramedical	Paramedical
4	No of patients attended during the month	134
5	Status of medicine availability	yes
6	Special medical camp held, if any	yes
7	Status of Immunization	yes
8	Participation of health worker in Village Health and Nutrition Day	yes
9	Institutional deliveries in Panchayat (Current Year)	No.
10	Non-Institutional deliveries in Panchayat (Current Year)	No.
11	Other	
12	Remarks of the Visiting Officer	Toilet, water & Electricity facilities urgently required.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	HS Panjsoo, UPS Pangota, MC Kotari
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	29
4	Enrolment of the School a) Boys b) Girls	106 102
5	Availability of play ground	yes
6	Availability of drinking water	yes
7	Availability of electricity	yes
8	Availability of functional toilets	yes
9	Activities undertaken under 'My School My Pride'	yes.
10	Other	
11	Remarks of the Visiting Officer	Functioning Smoothly HS Panjsoo require fencing & gate.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Rewara, Begota, Kothri, Beobra, Bhukka, Sangota
2	Number of children enrolled a) Boys b) Girls	Nai Bangdi. 55 50
3	Status of Building (Private/ Govt.)	03- Govt., 04- Pvt. Building
4	Availability of Helper/ worker	yes
5	Maintenance of record of children	yes
6	Availability of sufficient ration	yes
7	Availability of timely Ration	yes
8	Availability of Functional toilet	01 Centre have No Toilet facility.
9	Availability of tap connection	02 Centre have No Tap water facility.
10	Availability of electricity connection	yes.
11	Number of children stunted	NIL.
12	Number of children wasted	NIL.
13	Any Other	-
14	Remarks of the Visiting Officer	Working smoothly 2- Centre needed water + Toilet facilities.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Rewara W. No. 01.
2	Government / Private	Private.
3	Name of the dealer (in case of Private)	Sanjay Kumar.
4	No of registered beneficiaries	264.
5	No of beneficiaries drawing Ration from the store	264.
6	Whether store is functioning through Aadhar biometric system	yes.
7	Whether record/register maintained in the store	yes
8	Availability of ration	yes.
9	Any Other	-
10	Remarks of the Visiting Officer	Satisfied.

V. **Bank/ Extension counter:**

S. No	Particulars	Status
1	Location of Bank/ Extension counter	TK Bank Pranoa
2	No of Accounts in the branch	6306.
3	No of persons applied under various self-employment schemes	690
4	No of cases sanctioned under various self-employment schemes	670
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	570
6	Availability of ATM	Yes at Pranoa.
7	Any Other	
8	Remarks of the Visiting Officer	There is no Counter/ATM in Ppt. Rewara.

VI. **Amrit Sarovar:**

S. No	Particulars	Status
1	Location of Amrit Sarovar	Kothari, Nai Dangri + Bhubba.
2	Condition of Amrit Sarovar	In-progress.
3	Details of repair undertaken, if any	-
4	Utilization of Amrit Sarovar	-
5	Any Other	-
6	Remarks of the Visiting Officer	Work in progress.

VII. **Playground:**

S. No	Particulars	Status
1	Location of Playground	NIL.
2	Condition of Playground	-
3	Utilization of Playground	-
4	Any Other	-
5	Remarks of the Visiting Officer	At least one play ground urgently required.

VIII. **Partwarkhana:**

S. No	Particulars	Status
1	Location of Patwarkhana	Pranoa
2	Government/ Private building	Private
3	Land passbook saturation	yes.
4	Pending mutations	NIL.
5	Any Other	-
6	Remarks of the Visiting Officer	Satisfactory.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	02 - in Rewara, 01 - Kothri
2	Name of the beneficiary	Surind Kumar, Manzoor Ahmed, Kuldeep Kumar.
3	Status of the house (completed/ in-use/ under construction)	Under - Construction.
4	Any Other	-
5	Remarks of the Visiting Officer	Work in Progress.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	217 Soak Pit + 3-Compost Pit. in Rewara.
2	Name of the beneficiaries	List Prepared.
3	Status of the Soakpits/ compost pits (completed/ in-use/ under construction)	All are Completed.
4	Any Other	-
5	Remarks of the Visiting Officer	-

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	- NIL -
2	No of online services provided by the CSC	- NIL -
3	No of persons approached for services	- NIL -
4	Any Other	-
5	Remarks of the Visiting Officer	There is no Khidmat Centre in Ryt.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Yes
2	Transport	Yes
3	Electricity	Yes (Requirement of Poles)
4	Drinking water	Scarcity of drinking water.
5	Cleanliness	Yes
6	Sports facility (Playground)	No - playground.
7	Any Other	-

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	Held at School Level.
	3. Local Folk programme / Show	-
	4. Discussions with PRI and Senior citizens	Sometime by villagers.
	5. Exhibitions	yes
B	Sports Activities	yes
	1. Sports Event	-
	2. Distribution of sports kit	NIL.
C	Inaugurations (If any)	During B2V4.
	PMAY house	KGBV Nai Dongri, Road.
	Segregation Sheds	yes
	Amrit Sarovar	yes
	JJM Assets	yes
	Compost/ Soak Pits	Under Process.
	PMGSY / MGNREGA works	yes
	Any other	-
D	Distribution of certificates	-
	Self Employment Schemes	yes
	Land Pass books	yes
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	yes.

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Poverty Eradication
2	Activities undertaken under the Theme (as per instruction manual)	No Poverty, Zero Hunger
3	Status of activities undertaken	100 Days Rozghar PMAY.
4	Visible impact of the Activities	yes
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	yes
6	How many activities of SDG have been covered under GPDP	02.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	-
8	Remarks of the Visiting Officer on the status SDG Theme	Satisfactory.

QUESTIONNAIRE FOR B2V5

Schedule VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Reservoir Completed But Filter plant is Incompleted, Distribution Line-	
2	- Not installed, Gravity is also pending in village Badona.	
3	Rewara to Kothri Road is blocked at zero point.	
4	Payment of SBM are Pending Since 2016.	
B	Impact of B2V1 to B2V4	
1	Installation of HTL + Distribution Line Poles.	
2	Road Connectivity established.	
3	Health Sector Improved.	
4	Issuance of Land passbooks, Apki Zamin Apki Nigam etc.	
5	Awareness Camp organised timely, People took Benefits of Govt. Schemes.	
C	Challenges in the Panchayat	
1	Urgently Needed Road Connectivity from Kothri to Rewara, whose	
2	Work started in 2016 (₹ 3.34 Cr). But Blocked at zero pt. by Individual.	
4	Scarcity of Drinking Water facility. Necessity of Tap Water Connection	
5	H.S. Pansoo needs to be upgrade to H.S.S.	
D	Suggestions if any	
1	Road from Nai Dangri to Rewara + Fangota to Nai Dangri.	
2	Administration Action Require to start Road Works from Kothri to	
3	Rewara which is blocked by some individual.	
4	Tap Water Connection for each house-hold.	
5	Requirement of play ground.	
	ATM/ Bank Counter at Panchayat.	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Agriculture Department
2	Horticulture Department
3	RDS Department.
2	LEAST RESPONSIVE DEPARTMENTS
1	Sericulture Department.
2	Industries Department.
3	Tourism Department.

II. FEEDBACK ON UT INITIATIVES

On the whole the response of people were very good. Villagers are very much aware and took benefits from various Govt. schemes. Digitalization helps people to know their responsibilities, duties and assets timely. They are directly in relation with administration.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Road Connectivity urgently needed from Kothri to Rewara where work started in 2016 (Worth of Rs 3.34 Cr).
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Tap Water Connection for each household.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	People are very much satisfied and they are taking benefits from Govt. schemes timely.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	9.
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is certified that Dr. Satish Sharma Visiting officer of Pyl. Rewara attended the programme from 14-11-2023 to 15-11-2023 with Enthusiasm.

Signature of Sarpanch

Name... Halsa Pyl. Rewara
Block District...

Signature of the Visiting Officer

Name... Dr. Satish Sharma.