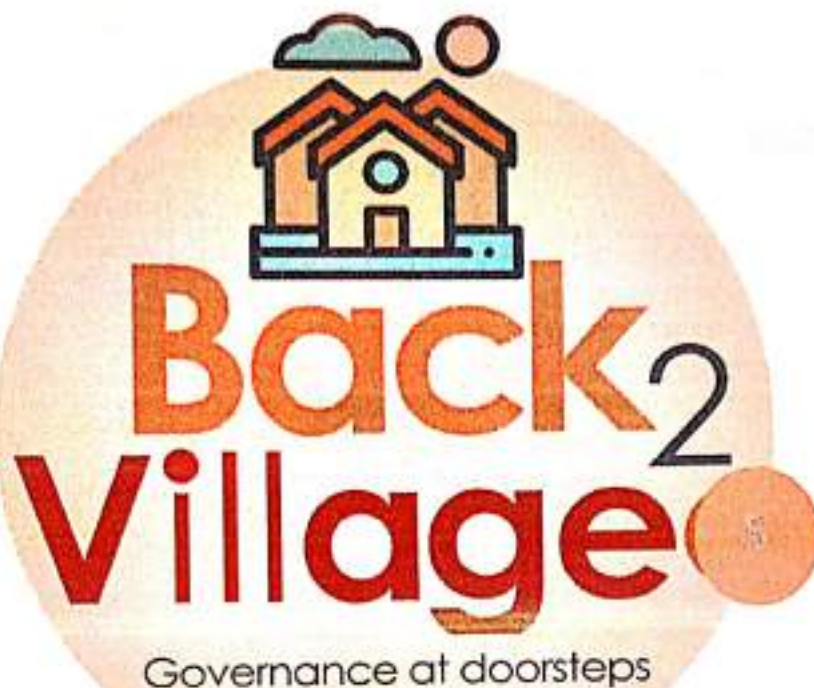


B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block G H A T Panchayat H A N G H

Name of Visiting Officer Manzoor Ahmad Khan Designation Headmaster

**DISTRICT ADMINISTRATION
DODA**

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in - Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. - Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in / www.jkpanchayat.jk.gov.in - Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work - Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries - Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity 2	Reach the Panchayat on day of visit.	1. To hold meetings with PRIs, Officers/officials of the department and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule I, IB & Schedule-II. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness or online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Solid pits, JJM, etc. 11. Assess status of connectivity. Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRIT SAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukta Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, **Nasha Mukht, Bhrashtachar Mukht, Rozgar yukt J&K**, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
- b. Saturation of individual beneficiary schemes.
- c. Self-employment schemes.
- d. Bank-linked schemes, including departmental subsidy schemes
- e. Empowerment and transparency through digital initiatives
- f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Mukht J&K.
 - vi. **Nasha Mukht, J&K.**
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field Visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff Swachh SBM	Visit, check for water, electricity, sanitation, meet students and staff Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify

The Visiting Officer shall create awareness about the following schemes:-

FLAGSHIP SCHEMES

1. **Ayushman Bharat- PMJAY**
 2. **Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission**
 3. **PM Awas Yojana (Rural)**
 4. **PM Ujjawala Yojana**
 5. **PM Vishwakarma**
 6. **PM Kisan Samman Nidhi**
 7. **Kisan Credit Card (KCC)**
 8. **PM Poshan Abhiyan**
 9. **Har Ghar Jal- Jal Jeevan Mission**
 10. **Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)**
 11. **Jan Dhan Yojana**
 12. **Jeevan Jyoti Bima Yojana**
 13. **PM KUSUM Yojana**
 14. **Suraksha Bima Yojana**
 15. **Atal Pension Yojana**
-
1. **Enrolment in Eklavya Model residential school**
 2. **Scholarship schemes**
 3. **Forest Rights Title: Individual and Community Land**
 4. **Van Dhan Vikas Kendra: Self Help Groups**

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas.
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the IHHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Aanganwadifunctional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO
- ii. How many BalSabha's were organized in the Gram Panchayat.

- i. Whether the issues raised by BalSabha are addressed during the Gram Sabha, Yes/NO
- ii. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
- iii. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5 Village with good governance

- iv. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No
- v. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No
- vi. Does the Gram Panchayat has its building or not? Yes/No
- vii. Is the Gram Panchayat office functional or not? Yes/No
- viii. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
- ix. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No

6 Poverty-free and enhanced livelihood village

- x. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- xi. Have all the eligible households registered in PDS or not? Yes/No
- xii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Yes/No
- xiii. Have all the eligible households been registered for Pension or not? Yes/No
- xiv. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
- xv. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No
- xvi. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No

7. Socially secured village

- a. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No
- b. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
- c. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
- d. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
- e. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
- f. Are all the eligible households getting benefits from IAY or not? Yes/No

8. Engendered Development in Village

- a. How many Mahila Sabha's were organized in the Gram Panchayat
- b. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No)
- c. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- d. Number of women beneficiaries headed households covered under PDS system.
- e. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

9. Self-sufficient infrastructure in the village

- a. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No
- b. Whether the Disaster management plan is available at the GP Level (Yes/No)
- c. Whether child-friendly park with required facilities is available in GP (Yes/No)
- d. Whether the GP has easy access to Godown for storage (Yes/No)
- e. Whether street lights are provided in public places for ensuring safety (Yes/No)

Deliverable
i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.S. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of QDF plus model villages- door to door collection mechanism, segregation shed, PWMU, package/compost pits for all households vi. Achieving PMAY/IHHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-Unnat Portal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional).
i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

		vi. Number of Beti Bachao Beti Padhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing Kavi Samayan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fairs per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat Tabhi Badega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (Nasha Mukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps. iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness event (ECHO) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers i.e. PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 AWD MEMBERS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public. iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/Identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding cat right. ii. Capacity building/ training of staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



Back² Village⁵

Governance at doorsteps

10 to 16th NOVEMBER 2023

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Manzoor Ahmad Khan
2	Designation	Headmaster
3	Department	School Education Deptt
4	Place of posting	Govt. H.S. Hanch Doda.
5	Mobile No	9797-671107.
6	Email ID	manzoorkhan4663@gmail.com.
7	Home District	Doda.
8	Dates of visit	15-11-2023 & 16-11-2023.

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Hanch
2	Local Government Directory(LGD) code of the Panchayat	7047
3	Name of CD Block	Ghat
4	Name of Tehsil	Doda.
5	Name of District	Doda.

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	02 Hanch and Roti Paderna.
2	No. of hamlets in the Panchayat	06
3	No. of households in the Panchayat	392
4	Population (approx) of the Panchayat	2120

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Shafiqat Hussain Sheikh	AEA	Present.	
2	Education	Manzoor Ahmad Khan	Jr. Master	Present	
3	Food, Civil Supplies and Consumer Affairs	Niaz Ahmad Delalile		Present.	
4	Forest	En. Hassain Zev	Pvt. Dauler	Present	
5	Health and Medical Education	Riaz Ahmed	DRW	Present.	
6	ICDS Department	Akshay Kumar	CHD	Present	
7	Irrigation and Flood Control Department	Shaheena Begum	Supervisor	Present	
8	Jai Shakti Department	-	-	-	
9	Power Development Department	Rehmatullah	Linceman	Present	
10	Public Works Department	Mohd Yousuf	- do -	Present	
11	Revenue	Salinder Kumar	Daily Wager	Present.	
12	Rural Development and Panchayat Raj	Shabir Ahmad	Girdanar	Present	
13	Skill Development	Mohd Mohsin	Pvt. Secy.	Present	
14	Social Welfare Department	Zeeshan Farooq	Pvt. Asst. SSA.	Present	
15	Youth Services and Sports Department	-	-	-	
16	Others Horticulture	Rafia Begum	MTS.	Present.	
17	J&K Police	Mohinder Singh	NYC	Present	
18		Ravi Kumar	Technician	Present	
19		Nasirinder Singh	ASI	Present.	
20					

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/ her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Shafqat Hussain Sheikh	AEA	Present.	
2	Education	Manzoor Ahmad Khan	Hm Master	Present	
3	Food, Civil Supplies and Consumer Affairs	Riaz Ahmad Delak	Pvt. Dealer	Present	
4	Forest	Riaz Ahmed	DRW	Present	
5	Health and Medical Education	Akshay Kumar	CIO	Present	
6	ICDS Department	Shabeena Begum	Supervisor	Present	
7	Irrigation and Flood Control Department	-	-	-	
8	Jal Shakti Department	Rehmatullah	Lineman	Present	
9	Power Development Department	Mohd Yousuf	- do -	Present	
10	Public Works Department	Salinder Kumar	Daily Wages	Present.	
11	Revenue	Shabir Ahmad	Girdawar	Present	
12	Rural Development and Panchayat Raj	Mohd Mohsin	Pvt. Secy.	Present	
13	Skill Development	Zeeshan Farooq	Pvt. Accts Asst.	Present	
14	Social Welfare Department	Rafia Begum	MTS.	Present.	
15	Youth Services and Sports Department	Mohinder Singh	NYC	Present.	
16	Others Horticulture	Ravi Kumar	Technician	Present	
17	J&K Police	Narinder Singh	ASI	Present.	
18					
19					
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private				
	b) New/need repairs				
	II. Furniture (Y/N)				
	III. Computer/printer (Y/N)				
	IV. Internet (Y/N)				
	V. Telephone (Y/N)				
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)				
	VII. Water (Y/N)				
	VIII. Electricity (Y/N)				
2	Educational institutes				
	a) Kindergarten	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	b) Primary	—	—	—	—
	c) Middle	04	133	01	Govt. Building
	d) High	02	124	—	— do —
	e) Higher Secondary	01	228	02	— do —
	f) College	—	—	—	—
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		04	95	00	Govt. Building
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		00	00	01	Govt. Building
5	Bank branch (Y/N)				
6	Availability of ATM (Y/N)				
7	Khidmat center/ CSC (Y/N)				
8	Patwarkhana (Y/N)				
9	Village haat (Y/N)				
10	Playground (Y/N)				
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	392	Yes.	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		—		—	
13	Amrit Sarovars – details, location, condition	Details	Location	Condition	Utilization
		Kander Zeta Mandir	Draman	Good	Utilized.
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	The Kander Zeta Mandir Draman is a tourism spot and a heritage site.			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	—			
	ii. Number of Asset captured	—			
	iii. Please mention assets	—			
	1.	—			
	2.	—			
	3.	—			
	4.	—			
	5.	—			
16	List of Incomplete Buildings- names, year of construction	Name		Year of construction	
		03 Buildings at Hs Hanch		2022-23.	
17	List of Underutilized Buildings- names	Name		Year of construction	
		—		—	

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASON FOR PENDING
1	Old Age pension	Social Department Welfare	243	243	
2	Widow pension	Social Department Welfare	10	10	
3	Disability pension	Social Department Welfare	32	32	
4	Status under Stunting Mukht	Social Department Welfare	-	-	
5	Status under wasting Mukht	Social Department Welfare	-	-	
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	04	04	Heavy etc
7	Digital Services provided	IT/ BDO/ CSC	-	-	-
8	Daksh Kisan	Agriculture Department	171	127	
9	Kisan credit card	Agriculture Department	140	140 127.	
10	PM Kisan Sammanidhi	Agriculture Department	140	140	
11	Employment Saturation (PMEGP, Tejasvani, Munkin, Mission Youth, Himayat, etc)	Employment Department	-	-	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	
13	JJM Implementation i. No of Household provided FHTC ii. Har Ghar Jal village(s) certified (No.)	Jal Shakti Department	238 In progress.	238	
14	No of Households electrified	PDD	392	392	
15	PMAY- Gramin	RDD& PR	174	174.	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	392	392	
17	ODF Plus villages (No)	RDD& PR	392	392	
18	Targeted Sock pit completed	RDD& PR	02	02	
19	JKRLM: i. Number of Self Help Groups formed ii. Number of Households involved	RDD& PR	00 00 00	00 00 00	
20	Land Passbook Saturation	Revenue Department	100%	100%	
21	Pending Mutations	Revenue Department	00	00	
22	Domicile Certificates	Revenue Department	Issued to the persons who applied for		
23	Persons identified drug addicts	BDO/ Sarpanch	00	00	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	00	00	-
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	00	00	
26	Golden Health Card under Ayushman Bharat	Health Department	2120	2102	Mismatch
27	Janani suraksha yojana	Health Department	45	45	-
28	Status under Anaemia Mukht	Health Department	00	00	-
29	Status under Leprosy Mukht	Health Department	00	00	-
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	(One Monthly) 12	12	-
31	Number of Ayushman Sabas held	Health Department	12	12	-
32	Out of School Children brought to Schools	School Department Education	00	00	
33	Number of students still out of Schools	School Department Education	00	00	
34	Persons educated through bridge courses	School Department Education	00	00	
35	Household using clean cooking fuel (LPG)	FCS & CA	392	302	Proverty

QUESTIONNAIRE FOR B2V5

Schedule IV

(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Health & Wellness Centre Hanch.
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff a) Doctor b) Paramedical	I. CHO II. MMPAN III. PTS.
4	No of patients attended during the month	160
5	Status of medicine availability	90%
6	Special medical camp held, if any	-
7	Status of Immunization	90%
8	Participation of health worker in Village Health and Nutrition Day	100%
9	Institutional deliveries in Panchayat (Current Year)	00
10	Non-Institutional deliveries in Panchayat (Current Year)	45
11	Other	Deworming Days at school.
12	Remarks of the Visiting Officer	The healthcare sector needs upgradation to the level of PHC as the population needs it.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. High School Hanch.
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	07 Tps, 01 Jm, 01 JA, 01 Lab. Assh, 03 MTS - Present 02 Masters, 01 PET, 01 Lib Assh, 02 MTS vacant
4	Enrolment of the School a) Boys b) Girls	125 } 228 102 } Yes Yes
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Games, Pledge etc. Cricket, volleyball & Badminton
9	Activities undertaken under 'My School My Pride'	Cultural Activities.
10	Other	
11	Remarks of the Visiting Officer	The education sector is doing good with all the schools (Pry, Middle & Hs) and functioning properly and upto the expectations of the society.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Zehand.
2	Number of children enrolled a) Boys b) Girls	18 11 } 29
3	Status of Building (Private/ Govt.)	Pvt.
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	-
12	Number of children wasted	-
13	Any Other	-
14	Remarks of the Visiting Officer	The Anganwari Centres functioning properly.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Itanah
2	Government / Private	Pvt.
3	Name of the dealer (in case of Private)	Ghulam Hussam Dev
4	No of registered beneficiaries	392
5	No of beneficiaries drawing Ration from the store	392
6	Whether store is functioning through Aadhar biometric system	Yes.
7	Whether record/register maintained in the store	Yes.
8	Availability of ration	Yes Sufficient
9	Any Other	-
10	Remarks of the Visiting Officer	Food store in good condition & upto the entire satisfaction of the beneficiaries.

V. **Bank/ Extension counter:**

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	Jk Bank Branch, ATM service with khidmatcentre bringing need of the road.

VI. **Amrit Sarovar:**

S. No	Particulars	Status
1	Location of Amrit Sarovar	Draman Kunder Dasta
2	Condition of Amrit Sarovar	Good.
3	Details of repair undertaken, if any	Tile work done.
4	Utilization of Amrit Sarovar	Water stored for cattle
5	Any Other	-
6	Remarks of the Visiting Officer	Road Link to Draman needs to be maintained & blacktopped as the site is visited by Pilgrims.

VII. **Playground:**

S. No	Particulars	Status
1	Location of Playground	NO
2	Condition of Playground	NA
3	Utilization of Playground	NA
4	Any Other	NA
5	Remarks of the Visiting Officer	NO playground in the area. A playground needs to be made at village Hauch. State land available.

VIII. **Partwarkhana:**

S. No	Particulars	Status
1	Location of Patwarkhana	NO
2	Government/ Private building	NO
3	Land passbook saturation	100%
4	Pending mutations	00
5	Any Other	-
6	Remarks of the Visiting Officer	Patwarkhana to be constructed at Hauch as per public Demand.

IX. PMAY house:		Status
S. No	Particulars	
1	Location of PMAY house constructed	Malna ward 05 Hanch ward 01
2	Name of the beneficiary	Gh. Mohd Riaz Ahmad
3	Status of the house (completed/ in-use/ under-construction)	Complete Complete in use
4	Any Other	Ward 01 Hanch Farid Ahmad
5	Remarks of the Visiting Officer	PMAY house construction satisfactory and hope the beneficiaries will soon be in their own homes.

X. Soak pits/Compost pits:		Status
S. No	Particulars	
1	Location of Soakpits/ compost pits	Hanch ward 01
2	Name of the beneficiaries	Mohd Abdullah, Gh. Haider & Bashir Ahmad
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Complete & in use.
4	Any Other	-
5	Remarks of the Visiting Officer	More soakage pits be constructed in the area & people be aware about their usage.

XI. Khidmatcenter / CSC:		Status
S. No	Particulars	
1	Location of Khidmatcenter/ CSC counter	
2	No of online services provided by the CSC	
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	Khidmat Centre needs to be established in the area.

XII. Observation of field officer on basic amenities:		Observations
S. No	Particulars	
1	Connectivity Road	Average Needs Widening & Black topping
2	Transport	Good.
3	Electricity	Good
4	Drinking water	Good.
5	Cleanliness	Average
6	Sports facility (Playground)	Nil
7	Any Other	-

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Cultural event at Hs. Hanch.
	2. Skits, Songs, Dramas	—
	3. Local Folk programme / Show	Folk Songs at Hs. Hanch.
	4. Discussions with PRI and Senior citizens	Folk Songs & Dance at Hs. Hanch.
	5. Exhibitions	Yes.
B	Sports Activities	—
	1. Sports Event	Cricket Match, Volleyball match, Badminton match.
	2. Distribution of sports kit	NO
C	Inaugurations (If any)	
	PMAY house	Yes (at Malna + Hanch)
	Segregation Sheds	NO.
	Amrit Sarovar	Yes.
	JJM Assets	10000 Gallons water Reservoir at Zahand.
	Compost/ Soak Pits	② Compost Pit ① Soakage pit.
	PMGSY / MGNREGA works	Tile work at Hanch Ward 01
	Any other	—
D	Distribution of certificates	—
	Self Employment Schemes	Yes.
	Land Pass books	—
	Any other	Yes Pledge held at Hs. Hanch.
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat (Mobile Van) and Flagship Schemes given in the instruction manual	

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Good Health & Cleanliness.
2	Activities undertaken under the Theme (as per instruction manual)	Cleanliness Drives conducted periodically. Awareness about good health.
3	Status of activities undertaken	In progress.
4	Visible impact of the Activities	Impacting the society.
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes uploaded.
6	How many activities of SDG have been covered under GDP	03 activities, good health, cleanliness, hygiene & Education.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Lack of awareness and lack of sufficient funds.
8	Remarks of the Visiting Officer on the status SDG Theme	All the departments functioning in the area need to upgrade their efforts to achieve the best.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Development of Braman Temple site.	
2	Provision of 30 poles by PDD.	
3	Water supply under ITM.	
4	Tile work at Hanch.	
5		
B	Impact of B2V1 to B2V4	
1	Tile work at W.No 01, 02 & 04	
2	30 Poles supplied by PDD	
3	Water supply 05, 06, 07 & 04 wards	
4	Dev. of Braman Tourist spot	
5		
C	Challenges in the Panchayat	
1	Upgradation of Its Hanch to ITSS Level (10+2)	
2	Road Connectivity in poor condition.	
3	Bank Branch & ATM Not available.	
4	Very much poor Mobile network/signal	
5	Anganwari centres at Kotan, Lower Zehand & Mahalwari	
D	Suggestions if any	
1	Govt. Its Hanch be please upgraded to the level of 10+2 (ITSS)	
2	Mobile network issue to be addressed soon	
3	Road connectivity matter be taken care of	
4	Anganwari Centre at W.No 04 & 05.	
5	Electricity poles & Transformer for Its Hanch & ward No 05 Balthana Malna & Transformer at Upper Zehand.	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS		
1	Education	
2	Rural Development, Electric Dept, Tal Shakti	
3	Agriculture Revenue etc.	
2. LEAST RESPONSIVE DEPARTMENTS		
1	Mobile Network providing agencies.	
2		
3		

ii. FEEDBACK ON UT INITIATIVES

The UT government has been on front foot in all the fields of development and upliftment of the socio-economic standards of the people. But much more is still to be done.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	1. Mobile Network almost <u>ZERO</u> . 2. Road connectivity in poor condition. 3. Power cuts frequently.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	1. HS Hanch to be upgraded to Hss (10+2) Still pending. 11. Mobile Network <u>ZERO</u> Still.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The visit remained successful and healthy. The public raised so many issues which were heard and the public was assured that all the demands will be enlisted in the feedback booklet. I hereby suggest that the burning demands may please be addressed so that the public feels relieved.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	9
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	16/11/2023 16/11/2023 16/11/2023

Signature of Sarpanch
Halqa Pyt. Hanch
Block Chat
Name: Ghulam Mohd Malik

Signature of the Visiting Officer
16/11/2023
Name: Manzoor Ahmad Khan
Headmaster Govt. HS. Hanch
Doda 9797671107