

Block
Chandil Manigram
Panchayat Kalga
Chandil Manigram

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

| S.No | Particulars | |
|------|------------------|-----------------------------|
| 1 | Name | Mr. Mohammad Akbar F. Ganie |
| 2 | Designation | Lecturer |
| 3 | Department | Edn. |
| 4 | Place of posting | BHSS Khatangan |
| 5 | Mobile No | 9596414149 |
| 6 | Email ID | |
| 7 | Home District | Baramulla. |
| 8 | Dates of visit | 08-11-2023-09-11-2023 |

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

| S.No | Particulars | |
|------|---|-----------------|
| 1 | Name of the Panchayat | Chemdid Wanigam |
| 2 | Local Government Directory(LGD) code of the Panchayat | 291989 |
| 3 | Name of CD Block | Chemdid Wanigam |
| 4 | Name of Tehsil | Tangdang |
| 5 | Name of District | Baramulla |

C. Panchayat Profile:

| S.No | Particulars | |
|------|--|------|
| 1 | No. of revenue villages in the Panchayat | 02 |
| 2 | No. of hamlets in the Panchayat | 07 |
| 3 | No. of households in the Panchayat | 507 |
| 4 | Population (approx) of the Panchayat | 2790 |

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

| S. No | Department | Name | Designation | Present/ Absent | Remarks |
|-------|---|------------------|--------------|-----------------|--------------|
| 1 | Agriculture | Mushtaq Ah | AEO | | Satisfactory |
| 2 | Education | Mohammad Ashraf | Teacher | | Excellent |
| 3 | Food, Civil Supplies and Consumer Affairs | Ab. Hamid Malik | Store keeper | | |
| 4 | Forest | Fayaz Ah. Wami | F. Guard | | |
| 5 | Health and Medical Education | Shakeela Bano | Abha | | |
| 6 | ICDS Department | Surja Jan | A.w. worker | | |
| 7 | Irrigation and Flood Control Department | Syed Iqbal | Workes Supp | | |
| 8 | Jal Shakti Department | Ab. Khalig Mach | L.M | | |
| 9 | Power Development Department | Shakeel Ah. weli | M/R | | |
| 10 | Public Works Department | M. Ashraf Rather | w/supervisor | | |
| 11 | Revenue | Rgh Nabi Dor | Patwari | | |
| 12 | Rural Development and Panchayat Raj | | | | |
| 13 | Skill Development | Fayaz Ah. Mir | J.C. I. | | |
| 14 | Social Welfare Department | Firdousa Pansu | M.T.R | | |
| 15 | Youth Services and Sports Department | Rafiq Ah. Malik | P.T. | | |
| 16 | Others | | | | |
| 17 | | | | | |
| 18 | | | | | |
| 19 | | | | | |
| 20 | | | | | |

QUESTIONNAIRE FOR B2V5

Schedule-II (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

| | | | | | |
|----|--|--------------------------|---------------------------------|---|---------------------------------------|
| 1 | Infrastructure of Panchayat Ghar | | | | |
| | a) Govt building/private | Private | | | |
| | b) New/needing repairs | New | | | |
| | II. Furniture(Y/N) | N | | | |
| | III. Computer/printer(Y/N) | N | | | |
| | IV. Internet (Y/N) | N | | | |
| | V. Telephone (Y/N) | N | | | |
| | VI. Toilet (CSC/part of panchayat ghar) (Y/N) | N | | | |
| | VII. Water (Y/N) | N | | | |
| | VIII. Electricity(Y/N) | N | | | |
| 2 | Educational Institutes | No. of Schools | Enrollment | Teacher vacancies | Govt Building/ Private Building |
| | a) Kindergarten | 01 | 10 | 02 | |
| | b) Primary | 01 | 08 | 02 | |
| | c) Middle | 01 | 90 | 04 | |
| | d) High | 01 | 196 | 02 | |
| | e) Higher Secondary | | | | |
| | f) College | | | | |
| 3 | Anganwadi Centre | No. of Anganwari Centres | Total Children Enrolled | Helper / Worker vacancies | Govt Building/ Private Building |
| | | 05 | 190 | | Private |
| 4 | Healthcare facility | No. of sub centers | No of PHCs | No of health & wellness centers | No of Institute having Govt. building |
| | | NIL | NIL | | |
| 5 | Bank branch(Y/N) | N | | | |
| 6 | Availability of ATM (Y/N) | N | | | |
| 7 | Khidmat center/ CSC (Y/N) | CSC (Y) | | | |
| 8 | Patwarkhana(Y/N) | N | | | |
| 9 | Village haat (Y/N) | N | | | |
| 10 | Playground(Y/N) | N | | | |
| 11 | Ration shop (Y/N) | No. of Ration Shop | No. of Registered beneficiaries | Connected with online biometric system or not | |
| | | 02 | 450 | 450 | |
| 12 | Government offices- details, whether functional or not | No. of Govt Offices | Functional | | |
| | | 02 | 02 | | |
| 13 | Amrit Sarovars - details, location, condition | Details | Location | Condition | Utilization |
| | | | | | |
| 14 | Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc | | | | |
| 15 | i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N) | N | | | |
| | ii. Number of Asset captured | | | | |
| | iii. Please mention assets | | | | |
| | 1. | | | | |
| | 2. | | | | |
| | 3. | | | | |
| | 4. | | | | |
| | 5. | | | | |
| 16 | List of Incomplete Buildings- names, year of construction | Name | Year of construction | | |
| | | | | | |
| 17 | List of Underutilized Buildings- names | Name | Year of construction | | |
| | | | | | |

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

| S. No | NAME OF THE SCHEME | DEPARTMENT | TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE | TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME | REASONS FOR PENDENCY |
|-------|---|-----------------------------|---|--|----------------------|
| 1 | Old Age pension | Social Department Welfare | | | |
| 2 | Widow pension | Social Department Welfare | 208 | 208 | |
| 3 | Disability pension | Social Department Welfare | 10 | 10 | |
| 4 | Status under Stunting Mukht | Social Department Welfare | 11 | 11 | |
| 5 | Status under wasting Mukht | Social Department Welfare | | | |
| 6 | Equipment's provided to Specially abled persons(implants, tricycles etc) | Social Department Welfare | | | |
| 7 | Digital Services provided | IT/ BDO/ CSC | 1 | 1 | |
| 8 | Daksh Kisan | Agriculture Department | | | |
| 9 | Kisan credit card | Agriculture Department | 30 | 30 | |
| 10 | PM Kisan Sammanidhi | Agriculture Department | 460 | 460 | |
| 11 | Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc) | Employment Department | 411 | 411 | |
| 12 | Primary Agriculture Credit Society (PACS) formation | Cooperative Department | | | |
| 13 | JJM Implementation | Jal Shakti Department | | | |
| | I. No of Household provided FHTC | | | | |
| | II. Har Ghar Jal village(s) certified (No.) | | | | |
| 14 | No of Households electrified | PDD | 260 | 260 | |
| 15 | PMAY- Gramin | RDD& PR | | | |
| 16 | SBM Gramin- IHHL functional (Household toilets) | RDD& PR | | | |
| 17 | ODF Plus villages (No) | RDD& PR | | | |
| 18 | Targeted Sock pit completed | RDD& PR | | | |
| 19 | JKRLM: | RDD& PR | | | |
| | I. Number of Self Help Groups formed | | | | |
| | II. Number of Households involved | | | | |
| 20 | Land Passbook Saturation | Revenue Department | 865 | 702 | depry |
| 21 | Pending Mutations | Revenue Department | 35 | 33 | |
| 22 | Domicile Certificates | Revenue Department | 2437 | 2191 | |
| 23 | Persons identified drug addicts | BDO/ Sarpanch | | | |
| 24 | Awareness camps for de-addiction conducted | BDO/ Sarpanch | | | |
| 25 | Drugs Addicts rehabilitated | BDO/ Sarpanch | | | |
| 26 | Golden Health Card under Ayushman Bharat | Health Department | 1400 | 1199 | |
| 27 | Janani suraksha yojana | Health Department | | | |
| 28 | Status under Anaemia Mukht | Health Department | | | |
| 29 | Status under Leprosy Mukht | Health Department | | | |
| 30 | Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat | Health Department | | | |
| 31 | Number of Ayushman Sabas held | Health Department | | | |
| 32 | Out of School Children brought to Schools | School Department Education | | | |
| 33 | Number of students still out of Schools | School Department Education | | | |
| 34 | Persons educated through bridge courses | School Department Education | | | |
| 35 | Household using clean cooking fuel (LPG) | FCS & CA | | | |

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

| S. No | Particulars | Status |
|-------|--|--------|
| 1 | Name of Health Institutions | |
| 2 | Type of building (Govt./ Private) | |
| 3 | Availability of Staff a) Doctor b) Paramedical | |
| 4 | No of patients attended during the month | |
| 5 | Status of medicine availability | |
| 6 | Special medical camp held, if any | |
| 7 | Status of Immunization | |
| 8 | Participation of health worker in Village Health and Nutrition Day | N.A. |
| 9 | Institutional deliveries in Panchayat (Current Year) | |
| 10 | Non- Institutional deliveries in Panchayat (Current Year) | |
| 11 | Other | |
| 12 | Remarks of the Visiting Officer | |

II. Education Institutions:

| S. No | Particulars | Status |
|-------|--|---|
| 1 | Name of Education Institutions | GMS Tilwari Mohala Waringan. |
| 2 | Type of building (Govt./ Private) | Govt. |
| 3 | Availability of Staff as per sanctioned strength | 05/10 |
| 4 | Enrolment of the School a) Boys b) Girls | 96 a 56 b 40 |
| 5 | Availability of play ground | NO |
| 6 | Availability of drinking water | Yes |
| 7 | Availability of electricity | Yes |
| 8 | Availability of functional toilets | Yes |
| 9 | Activities undertaken under 'My School My Pride' | Yes |
| 10 | Other | |
| 11 | Remarks of the Visiting Officer | The above mentioned School has accommodation problem from the beginning, as it was already mention in B2V2 B2V3. and also has death of staff. |

III. Anganwari Center:

| S. No | Particulars | Status |
|-------|--|--------------------------|
| 1 | Location of Anganwaricenter | |
| 2 | Number of children enrolled a) Boys 15 b) Girls 22 | Khondli A 37 15 22 |
| 3 | Status of Building (Private/ Govt.) | Private |
| 4 | Availability of Helper/ worker | Yes |
| 5 | Maintenance of record of children | Yes |
| 6 | Availability of sufficient ration | Yes |
| 7 | Availability of timely Ration | Yes |
| 8 | Availability of Functional toilet | Yes |
| 9 | Availability of tap connection | Yes |
| 10 | Availability of electricity connection | Yes |
| 11 | Number of children stunted | |
| 12 | Number of children wasted | |
| 13 | Any Other | |
| 14 | Remarks of the Visiting Officer | as satisfactory |

IV. CAPD Store:

| S. No | Particulars | Status |
|-------|--|------------------|
| 1 | Location of CAPD Store | Wanigan |
| 2 | Government / Private | Govt. |
| 3 | Name of the dealer (in case of Private) | Ab. Hamid mawla |
| 4 | No of registered beneficiaries | 450 |
| 5 | No of beneficiaries drawing Ration from the store | 450 |
| 6 | Whether store is functioning through Aadhar biometric system | Yes |
| 7 | Whether record/register maintained in the store | Yes |
| 8 | Availability of ration | Yes |
| 9 | Any Other | |
| 10 | Remarks of the Visiting Officer | as satisfactory. |

V. **Bank/ Extension counter:**

| S. No | Particulars | Status |
|-------|---|--------|
| 1 | Location of Bank/ Extension counter | |
| 2 | No of Accounts in the branch | |
| 3 | No of persons applied under various self-employment schemes | |
| 4 | No of cases sanctioned under various self-employment schemes | N.A. |
| 5 | No of cases in whose favour Loan has been disbursed under various self-employment schemes | |
| 6 | Availability of ATM | |
| 7 | Any Other | |
| 8 | Remarks of the Visiting Officer | |

VI. **Amrit Sarovar:**

| S. No | Particulars | Status |
|-------|--------------------------------------|--------------------|
| 1 | Location of Amrit Sarovar | low near |
| 2 | Condition of Amrit Sarovar | under construction |
| 3 | Details of repair undertaken, if any | |
| 4 | Utilization of Amrit Sarovar | |
| 5 | Any Other | |
| 6 | Remarks of the Visiting Officer | |

VII. **Playground:**

| S. No | Particulars | Status |
|-------|---------------------------------|--------|
| 1 | Location of Playground | |
| 2 | Condition of Playground | N/A |
| 3 | Utilization of Playground | |
| 4 | Any Other | |
| 5 | Remarks of the Visiting Officer | |

VIII. **Partwarkhana:**

| S. No | Particulars | Status |
|-------|---------------------------------|--------|
| 1 | Location of Partwarkhana | |
| 2 | Government/ Private building | |
| 3 | Land passbook saturation | 865 |
| 4 | Pending mutations | 35 |
| 5 | Any Other | |
| 6 | Remarks of the Visiting Officer | 2 |

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

| S. No | Particulars | Status |
|----------|---|--------|
| A | Cultural Events/ Programmes | |
| | 1. Debates and Seminars | yes |
| | 2. Skits, Songs, Dramas | yes |
| | 3. Local Folk programme / Show | yes |
| | 4. Discussions with PRI and Senior citizens | yes |
| | 5. Exhibitions | yes |
| B | Sports Activities | |
| | 1. Sports Event | yes |
| | 2. Distribution of sports kit | yes |
| C | Inaugurations (If any) | |
| | PMAY house | yes |
| | Segregation Sheds | nil |
| | Amrit Sarovar | by |
| | JJM Assets | nil |
| | Compost/ Soak Pits | 4 |
| | PMGSY / MGNREGA works | 6 |
| | Any other | |
| D | Distribution of certificates | |
| | Self Employment Schemes | |
| | Land Pass books | |
| | Any other | |
| E | Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual | |

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

| S. No | Particulars | Status |
|-------|---|---|
| 1 | SDG Theme adopted by the Panchayat | Clean p Green Panchayat |
| 2 | Activities undertaken under the Theme (as per instruction manual) | Awareness Campaigns, Cleanlined drives, Door to door waste collection |
| 3 | Status of activities undertaken | All activities done |
| 4 | Visible impact of the Activities | Clean p Green surroundings |
| 5 | Have Gram Panchayat Development Plan (GDP) prepared and uploaded | Prepared and uploaded |
| 6 | How many activities of SDG have been covered under GDP | 34 Activities |
| 7 | Bottlenecks, if any, faced in the achievement of SDG Theme | No. |
| 8 | Remarks of the Visiting Officer on the status SDG Theme | Satisfactory |

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

| S. No | Particulars | Status |
|--|--|--------|
| A Demands/ Grievances addressed by the Administration | | |
| 1 | Street lights have been installed | |
| 2 | PMAA units provided to deserving beneficiaries | |
| 3 | tile paths laid | |
| 4 | Installation poles and wire and transformers | |
| 5 | at different locations | |
| B Impact of B2V1 to B2V4 | | |
| 1 | most of grievances from B2V1-B2V4 have | |
| 2 | been addressed although the major demands | |
| 3 | like hospital & higher secondary / bank / | |
| 4 | animal husbandry unit have not been given | |
| 5 | due consideration till date. | |
| C Challenges in the Panchayat | | |
| 1 | The major challenges in the panchayat | |
| 2 | was that the tap water connections were | |
| 3 | not given to the households yet and, | |
| 4 | the school building for m/s. Tilaknagar | |
| 5 | was yet to construct | |
| D Suggestions if any | | |
| 1 | Higher Secondary for the panchayat on | |
| 2 | priority basis ① Hospital should be | |
| 3 | operational ② Bank and ATM | |
| 4 | should be at Panchayat | |
| 5 | | |

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

| S. No | Particulars | Status |
|--|--|--------|
| A Demands/ Grievances addressed by the Administration | | |
| 1 | Street lights have been installed | |
| 2 | PMAY units provided to deserving beneficiaries | |
| 3 | tile paths laid | |
| 4 | Installation poles and wire and transformers | |
| 5 | at different locations | |
| B Impact of B2V1 to B2V4 | | |
| 1 | most of grievances from B2V1-B2V4 have | |
| 2 | been addressed although the major demands | |
| 3 | like hospital & higher secondary / bank / | |
| 4 | animal husbandry unit have not been given | |
| 5 | due consideration till date. | |
| C Challenges in the Panchayat | | |
| 1 | The major challenges in the panchayat | |
| 2 | was that the tap water connections were | |
| 3 | not given to the households yet and, | |
| 4 | the school building for m/s Tilwani Mahila | |
| 5 | krangan was yet to construct | |
| D Suggestions if any | | |
| 1 | Higher Secondary for the panchayat on | |
| 2 | priority basis ① Hospital should be | |
| 3 | operational ② Bank and 1 AM | |
| 4 | should be at Panchayat | |
| 5 | | |

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

| | |
|---|-------------------------------|
| 1 | BEST PERFORMING DEPARTMENTS |
| 1 | Education |
| 2 | Agriculture |
| 3 | R.D.O. |
| 2 | LEAST RESPONSIVE DEPARTMENTS |
| 1 | JJM |
| 2 | Irrigation and flood control. |
| 3 | R and B |

II. FEEDBACK ON UT INITIATIVES

nowadays the Govt of India wants to uplift the common people at their doorstep, so they are organising B2V5, like programmes so the people can have a sigh of relief and understand the different Govt schemes.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

| S. No | Particulars | Status |
|-------|--|---|
| 1 | Any major complaint brought to the notice of the Visiting Officer | The JJM connections has not been given to all households yet. |
| 2 | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: | Upgradation of High School to H/Secondary Hospital should be made functional immediate need of Bank unit/ATM. |
| 3 | Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) | Salis facing and need to make public demands fulfill. Suggestions and recommendations as in point no 02/. |
| 4 | Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10) | 06/10). |
| 5 | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days | |

Signature of Sarpanch

Name, **SARPANCH**.....

Tariq Ahmad
Halqa Chandil Wanigam

Signature of Visiting Officer

Name,

Dr. Mohd. Ashraf Ganai