

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER 2023.

QUESTIONNAIRE FOR B2V5

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars
1	Name
2	Designation
3	Department
4	Place of posting
5	Mobile No
6	Email ID
7	Home District
8	Dates of visit

MUSHTAQ AHMAD BHAT
LECTURER.
EDUCATION.
HSS BOTIN 400
7051516288
MushtaqAhmad620@gmail.com
Baranulla
15th & 16th Nov. 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars
1	Name of the Panchayat
2	Local Government Directory(LGD) code of the Panchayat
3	Name of CD Block
4	Name of Tehsil
5	Name of District

Doulatpora
242454.
Wazirpora
Kudra
Baranulla

C. Panchayat Profile:

S.No	Particulars
1	No. of revenue villages in the Panchayat
2	No. of hamlets in the Panchayat
3	No. of households in the Panchayat
4	Population (approx) of the Panchayat

04
13
39
3000

QUESTIONNAIRE FOR B2V5

Schedule-1 (B)

(Details of Officers / Officials present in the Panchayat)
 (Details of the Officers / Officials who are not present in the Panchayat)
 (Details of the Officers / Officials who are not present in the Panchayat)

S	Department	Name	Designation	Present / Absent	Remarks
1	Agriculture	Kuldeep Kumar	JHCC	Present	
2	Education	Abhishek Kumar	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	M. Ashok Kumar	AS-DA	Present	
4	Forest	Meeta Bhatia	DEJ	Present	
5	Health and Medical Education	N. S. S. S.	AS/MSD	Present	
6	ICDS Department	Chandani Akhara	AS-MSD	Present	
7	Irrigation and Flood Control Department	Nazim Ali Khan	AS-MSD	Present	
8	Jal Shakti Department	Rupinder Singh	MR	Present	
9	Power Development Department	Arif Mehta	Professor	Present	
10	Public Works Department	Javed M. Singh	(AS)	Present	
11	Revenue Department	Shahin	AS-MSD	Present	
12	Rural Development and Panchayat Raj	M. V. S. S.	AS-MSD	Present	
13	Skill Development	Shahin	AS-MSD	Present	
14	Social Welfare Department	M. V. S. S.	AS-MSD	Present	
15	Youth Services and Sports Department	M. V. S. S.	AS-MSD	Present	
16	Others	M. V. S. S.	AS-MSD	Present	
17	Street Lighting	M. V. S. S.	AS-MSD	Present	
18	NRM	M. V. S. S.	AS-MSD	Present	
19	Gramin Bank	M. V. S. S.	AS-MSD	Present	
20	PUC	M. V. S. S.	AS-MSD	Present	

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

Infrastructure of Panchayat Ghar				
a) Govt building/private	Panchayat Ghar not available.			
b) New/need repairs	-			
II. Furniture (Y/N)	-			
III. Computer/printer (Y/N)	-			
IV. Internet (Y/N)	-			
V. Telephone (Y/N)	-			
VI. Toilet (CSC/part of panchayat ghar) (Y/N)	-			
VII. Water (Y/N)	-			
VIII. Electricity (Y/N)	-			
Educational Institutes				
	No. of Schools	Enrollment	Teacher vacancies	Govt Building/Privately Building
a) Kindergarten	-	-	-	-
b) Primary	-	-	-	-
c) Middle	04	163	-	Govt.
d) High	-	-	-	-
e) Higher Secondary	-	-	-	-
f) College	-	-	-	-
3 Anganwadi Centre				
	No. of Anganwadi Centres	Enrollment	Anganwadi workers	Govt Building/Privately Building
	05	-	-	-
4 Healthcare facility				
	No. of Health Centres	No. of PHCs	No. of Health & welfare workers	No. of Institute having Health building
	1	1	1	-
5 Bank branch (Y/N)				
6 Availability of ATM (Y/N)				
7 Khidmat center/ CSC (Y/N)				
8 Patwar khana (Y/N)				
9 Village haat (Y/N)				
10 Playground (Y/N)				
11 Ration shop (Y/N)				
	No. of Ration Shop	No. of Anganwadi Centres	Connected with online banking system or not	
	1	-	-	
12 Government offices- details, whether functional or not				
13 Amrit Sarovars - details, location, condition				
14 Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc				
15 i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)				
ii. Number of Asset captured				
iii. Please mention assets				
1. -				
2. -				
3. -				
4. -				
5. -				
16 List of Incomplete Buildings- names, year of construction				
17 List of Underutilized Buildings- names				

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QUESTIONNAIRE FOR B2V5

(STATUS OF IMPLEMENTATION OF SCHEDULE III)

Sl. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES (PERSONS IN THE VILLAGE)	TOTAL BENEFICIARIES WHO AVAIL THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department			
2	Widow pension	Social Department			
3	Disability pension	Social Department		16	
4	Status under Stunting Muket	Social Department		19	
5	Status under wasting Muket	Social Department		12.	
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department		-	
7	Digital Services provided	IT / BDO / CSC		-	
8	Daksh Kisan	Agriculture Department		-	
9	Kisan credit card	Agriculture Department		-	
10	PM Kisan Samman Nidhi	Agriculture Department		-	
11	Employment Saturation (PMEGP, Tqaswani, Munkin, Mission Youth, Himnayat, etc)	Employment Department	200	181	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			
13	12M Implementation	Jal Shakti Department	Nil	Nil	Nil
14	i. No of Household provided FNTC ii. Har Ghar Jal village(s) certified (No.)			227	
15	PMAY - Gramin	POO		390-	
16	SGM Gramin - IMHL Functional (Household toilets)	RDO, PR	8	6	2 Not eli
17	ODF Plus villages (No)	RDO, PR			
18	Targeted Sock pit completed	RDO, PR	200	120	
19	JKRLM:	RDO, PR			
20	i. Number of Self Help Groups formed ii. Number of Households involved			8	
21	Land Passbook Saturation	Revenue Department	97%	97%	N/A
22	Pending Mutations	Revenue Department	Nil	-	-
23	Persons identified drug addicts	Revenue Department	2528	2105	-
24	Awareness camps for de-addiction conducted	BDO / Sarpanch			
25	Drugs Addicts rehabilitated	BDO / Sarpanch			
26	Golden Health Card under Ayushman Bharat	Health Department		2054	
27	Janani Suraksha Yojana	Health Department		53	
28	Status under Anaemia Muket	Health Department		05	
29	Status under Leprosy Muket	Health Department	0	0	
30	Number of Ayushman Mats organized at Health & Wellness centers / CHCs under Ayushman Bharat	Health Department		08	
31	Number of Ayushman Sashas held	Health Department		682	
32	Out of School Children brought to Schools	School Department		-	
33	Number of students still out of Schools	School Department		-	
34	Persons educated through bridge courses	School Department		-	
35	Household using clean cooking fuel (LPG)	FCI & CA		400	

QUESTIONNAIRE FOR B2V5

I. Health Institutions: (FIELD VISITS IN THE PANCHAYAT)

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	
3	Availability of Staff a) Doctor b) Paramedical	Not available within 500
4	No of patients attended during the month	-
5	Status of medicine availability	-
6	Special medical camp held, if any	-
7	Status of Immunization	-
8	Participation of health worker in Village Health and Nutrition Day	100%
9	Institutional deliveries in Panchayat (Current Year)	Yes
10	Non- Institutional deliveries in Panchayat (Current Year)	53
11	Other	-
12	Remarks of the Visiting Officer	-

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	
2	Type of building (Govt./ Private)	GMS Doulat Pura, Dargahara, Pulkar, Chonpore
3	Availability of Staff as per sanctioned strength	21
4	Enrolment of the School a) Boys b) Girls	108 75
5	Availability of play ground	only 2 schools without playground.
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes (But GMS Pulkar is in dilapidated condition)
9	Activities undertaken under 'My School My Pride'	Painting competition, essay competition.
10	Other	
11	Remarks of the Visiting Officer	

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	
2	Number of children enrolled a) Boys b) Girls	CP. Daulatpore a
3	Status of Building (Private/ Govt.)	
4	Availability of Helper/ worker	Private
5	Maintenance of record of children	Yes.
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	Yes
12	Number of children wasted	-
13	Any Other	-
14	Remarks of the Visiting Officer	-

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Daulatpore FP-shop
2	Government / Private	Private
3	Name of the dealer (in case of Private)	M. Ashraf Khan.
4	No of registered beneficiaries	1526 souls. 355 PC.
5	No of beneficiaries drawing Ration from the store	1526 souls.
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes.
8	Availability of ration	Yes.
9	Any Other	-
10	Remarks of the Visiting Officer	

V. AMRIT SAROVAR

S. No.	Particulars	Remarks
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

VII. PLAYGROUNDS

S. No.	Particulars	Remarks
1	Location of Amrit Sarovar	
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	

VIII. PLAYGROUNDS

S. No.	Particulars	Remarks
1	Location of Playground	
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	

1	Location of Patwarkhana	
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

IX. PMAY HOUSE:

S. No	Particulars	Status
1	Location of PMAY house constructed	
2	Name of the beneficiary	Dulatpora.
3	Status of the house (completed / in-use / under-construction)	Nizamuddin Malar
4	Any Other	Under-construction
5	Remarks of the Visiting Officer	

X. Soak pits / Compost pits:

S. No	Particulars	Status
1	Location of Soakpits / compost pits	
2	Name of the beneficiaries	EP. Dulatpora
3	Status of the Soakpits / compost pits (completed / in-use / under-construction)	Subsidiary pits / in use
4	Any Other	
5	Remarks of the Visiting Officer	

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter / CSC center	
2	No of online services provided by the CSC	Nil.
3	No of persons approached for services	-
4	Any Other	-
5	Remarks of the Visiting Officer	-

XII. Infrastructure of village / Gram Panchayat:

1	Connectivity Road	All villages in EP are connected with black top
2	Transport	3 Buses in EP without TV facility. And
3	Electricity	All houses in EP are electrified
4	Drinking water	Purkhana Churpura village in EP drinking water facility is not good
5	Cleanliness	
6	Sports facility (Playground)	
7	Any Other	

QUESTIONNAIRE FOR B2VS

(AWARENESS / EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events / Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	
	3. Local Folk programme / Show	
	4. Discussions with PFI and Senior officers	
	5. Exhibitions	
B	Sports Activities	
	1. Sports Event	
	2. Distribution of sports kit	
C	Inauguration (TV Army)	
	PMAY house	
	Segregation Sheds	
	Amrit Sarovar	
	JJM Assets	
	Compost/ Soak Pits	
	PMGSY / MGNREGA works	
	Any other	
D	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, Nasha Mukti Bharat, Viksit Bharat (Mobile Van) and Flagship Schemes given in the instruction manual	

QUESTIONNAIRE FOR B2V5

(SDG THEME ADOPTED BY THE PANCHAYAT)
Schedule-VI

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean & Green Village.
2	Activities undertaken under the Theme (as per instruction manual)	
3	Status of activities undertaken	See segregation sheet, community some Pits, and individual some Pits, dustbins cleanliness.
4	Visible impact of the Activities	
5	Have Gram Panchayat Development Plan (GDP) prepared and approved	Yes
6	How many activities of SDG have been covered under GDP	3
7	Bottlenecks, if any, faced in the achievement of SDG Theme	passive participation of public, nepotism adopted by local bodies.
8	Remarks of the Visiting Officer on the status SDG Theme	SDG Theme is not implemented in its real spirit.

QUESTIONNAIRE FOR B2V5 (IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Installation of Drainage system at Poulathore	
2	Reparation of LT, HT Transformer at Puthali	
3	Bridge constructed over river by govt.	
4	Go down from 110 to 100 ft by govt.	
5	Impact of B2V1 to B2V4	
B	Impact of B2V1 to B2V4	
1	RBD has to some extent redressed the grievances	
2	A little bit by PBD by installing poles and wiring.	
3	WAO The performance of most of the line drops	
4	is with nothing except sheep & animal husbandry	
5		
C	Challenges in the Panchayat	
1	Panchayat Pula baidpura is without trees and Panchayat Ghar	
2	Govt. bus and other garbage lies on roads.	
3	Lack of hygiene and sanitation	
4	Lack of Health facility - dispensary.	
5		
D	Suggestions if any	
1	Frequent Public Awareness programmes about different schemes.	
2	Crack in a month Panchayat Ghar should be fixed.	
3	Welfare Welfare Committee should be formed in every Panchayat	
4		
5		

QUESTIONNAIRE FOR B2V's

Section - III

A. OVERALL PERCEPTION OF THE TEACHING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD
2	PHE
3	PDD
2	LEAST RESPONSIVE DEPARTMENTS
1	Handicrafts
2	Genm.
3	Social Welfare

In-SUPER & Admin. Departments

B. FEEDBACK ON UT INITIATIVES

Initiatives taken by UT Govt. are precise with transparency and accountability is now adopted from top to bottom in Govt. establishments. Good governance is hallmark of UT initiatives. Poor get their share.

C. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	
1	Any major complaint brought to the notice of the Visiting Officer	1) No Foot bridge over single road at Goudas 2) Installation of ATM in GP
2	Major/urgent public demands that were/ were not reflected or that have not been addressed so far.	1) PHE with full information within the GP
3	Overall assessment of the visit and suggestions (The visiting officer to indicate that the overall assessment is recorded in details along with concrete suggestions)	1) Road to village is a Govt. responsibility of villages in village of the UT. To coordinate type of program, provide an opportunity to the public to provide the problems and suggestions. In the program help. Attitude of officer should be made completely in public event. Because want attitude of officer because of different people. Reduce the importance of their work.
4		1) - 03 Panchayat Panch
5		

N.B
Signature of Sarpanch

Signature of the Visiting Officer

MUSHTAQ AHMAD BHAT
Lecturer English
M. Secondary Edu. (J&K)

Name... N. B. Sarpanch

Name.....