

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



Governance at doorsteps

7th to 16th NOVEMBER, 2023.

Block GUNBWA Panchayat BHALWANA

Name of Visiting Officer PARVEEN KUMAR Designation LECTURER

**DISTRICT ADMINISTRATION
DODA**

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. *Yes*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. *No*
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest with the Gram Panchayat been done? *Yes/No*. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? *Yes/No*
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building material and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. *Yes*
- vi. Whether schools have started segregating waste. *Yes/No*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. *Yes/No*

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? *Yes/No*
- ii. Do all the eligible individuals been provided the Golden Card? *Yes/No*
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes/No*
- iv. Are all the eligible individuals been vaccinated against COVID-19? *Yes/No*
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? *Yes/No*
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? *Yes/No*

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? *Yes/No*
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify *Yes - Soak pits Constructed in Ppt*
- iii. Do all the IHHs in the Gram Panchayat have toilets? *Yes/No*
- iv. Are all the IHHs toilets functional or not? *Yes/No*
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? *Yes/No*
- vi. Are all the toilets in the schools/Aanganwadifunctional or not? *Yes/No*
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? *Yes/No*

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? *Yes/NO*
- ii. How many BalSabha's were organized in the Gram Panchayat. - 02

- iii. Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ✓
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO ✓
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

4. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No ✓
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes/No ✓
- iii. Does the Gram Panchayat has its building or not? Yes/No ✓
- iv. Is the Gram Panchayat office functional or not? Yes/No ✓
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No ✓
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No ✓

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- ii. Have all the eligible households registered in PDS or not? Yes/No ✓
- iii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Yes/No ✓
- iv. Have all the eligible households been registered for Pension or not? Yes/No ✓
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No ✓
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No ✓
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No ✓

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No ✓
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No ✓
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No ✓
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No (only EUPB Bhawan) ✓
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No ✓
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No ✓

8. Engendered Development in Village

- i. How many Mahila Sabha's were organized in the Gram Panchayat - 02 ✓
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) ✓
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- iv. Number of women beneficiaries headed households covered under PDS system. 40 ✓
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana ✓

9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No ✓
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	PARVEEN KUMAR
2	Designation	LECTURER
3	Department	EDUCATION
4	Place of posting	HSS KHELLANI
5	Mobile No	9797766631
6	Email ID	Bhagatparveen47@gmail.com
7	Home District	DODA
8	Dates of visit	15/11/2023 to 16/11/2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	BHALWANA
2	Local Government Directory(LGD) code of the Panchayat	239526
3	Name of CD Block	GUNDNA-
4	Name of Tehsil	MOHALLA
5	Name of District	DODA

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	501
4	Population (approx) of the Panchayat	2506.

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Field staff to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remark
1	Agriculture	Gmtiaz Ahmed	AEO.	P.	
2	Education	Rajesh kumare	Teacher	P.	
3	Food, Civil Supplies and Consumer Affairs	Daleep kumare	Ration Dealer.	P.	
4	Forest	Vijay kumar	Forest guard	P.	
5	Health and Medical Education	Ashan Ashraf	C.H.O	P.	
6	ICDS Department	Sarishtha Devi	A.W.W	P.	
7	Irrigation and Flood Control Department	Abdul karim	Chowkidar	P.	
8	Jal Shakti Department	Hakam Singh	Motorman	P.	
9	Power Development Department	Rajesh kumar	Daily waiger.	P.	
10	Public Works Department	Sajad Humam wani	W/S	P.	
11	Revenue	Pawan Rana	Patwari	P.	
12	Rural Development and Panchayat Raj	Sanjay kumar	Panchayat secretary	P.	
13	Skill Development	-	-	Absent.	
14	Social Welfare Department	-	-	Absent	
15	Youth Services and Sports Department	Sandeep kumar	R.E.K.	P.	
16	Others Sheep Husbandry	Ghulam Nabi	Shepherd.	P.	
17	Animal Husbandry	Nazir Ahmed	Vetnary Phar-	P.	
18	-	-	-	-	
19	-	-	-	-	
20	-	-	-	-	

QUESTIONNAIRE FOR B2V5

Schedule-II (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt (incomplete)			
	b) New/need repairs	needing repairs			
	II. Furniture (Y/N)	yes			
	III. Computer/printer (Y/N)	yes			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	No			
	VIII. Electricity (Y/N)	No			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	-	-	-	-
	b) Primary	6	98	0	6/0
	c) Middle	4	147	0	4/0
	d) High	1	66	7	1/0
	e) Higher Secondary	-	-	-	-
	f) College	-	-	-	-
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		4	101	ND	1/3
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		-	-	1	0
5	Bank branch (Y/N)	-	-	-	-
6	Availability of ATM (Y/N)	-	-	-	-
7	Khidmat center/ CSC (Y/N)	-	-	-	-
8	Patwarkhana (Y/N)	-	-	-	-
9	Village haat (Y/N)	1	-	-	1
10	Playground (Y/N)	-	-	-	-
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		2	294+392=686	Yes.	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		-	-		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		-	-	-	-
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Ancient temple of Shitala Mata at Bharote & Pral Nag Mandir at Kanthi. Rich source of timber, agricultural products like Rajmash, walnuts etc.			
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)				
	ii. Number of Asset captured	-			
	iii. Please mention assets	-			
	1.	-			
	2.	-			
	3.	-			
	4.	-			
	5.	-			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Panchayat Eshar	2022-23		
17	List of Underutilized Buildings- names	Name	Year of construction		
		School building at Bhakurva	1980		

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REMARKS
1	Old Age pension	Social Department Welfare	frontline workers	-	
2	Widow pension	Social Department Welfare	was absent	-	
3	Disability pension	Social Department Welfare	no no data provided	-	
4	Status under Stunting Mukht	Social Department Welfare	-	-	
5	Status under wasting Mukht	Social Department Welfare	-	-	
6	Equipment's provided to Specially abled persons(implants, tricycles etc)	Social Department Welfare	-	-	
7	Digital Services provided	IT/ BDO/ CSC	-	-	
8	Daksh Kisan	Agriculture Department	-	-	
9	Kisan credit card	Agriculture Department	275	275	
10	PM Kisan Sammanidhi	Agriculture Department	275	275	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department	-	-	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	
13	JJM Implementation	Jal Shakti Department	-	-	
	i. No of Household provided FHTC		360	150	
	ii. Har Ghar Jal village(s) certified (No.)		-	-	
14	No of Households electrified	PDD	210	210	
15	PMAY- Gramin	RDD& PR	128	128	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	120	120	
17	ODF Plus villages (No)	RDD& PR	01	01	
18	Targeted Sock pit completed	RDD& PR	55	55	
19	JKRLM:	RDD& PR	-	-	
	i. Number of Self Help Groups formed		-	-	
	ii. Number of Households involved		-	-	
20	Land Passbook Saturation	Revenue Department	520	520	
21	Pending Mutations	Revenue Department	-	-	
22	Domicile Certificates	Revenue Department	1504	1320	
23	Persons Identified drug addicts	BDO/ Sarpanch	0	0	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	7	7	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	0	0	
26	Golden Health Card under Ayushman Bharat	Health Department	800	800	
27	Janani suraksha yojana	Health Department	20	0	
28	Status under Anaemia Mukht	Health Department	-	-	
29	Status under Leprosy Mukht	Health Department	-	-	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	48	48	
31	Number of Ayushman Sabas held	Health Department	12	12	
32	Out of School Children brought to Schools	School Department Education	-	-	
33	Number of students still out of Schools	School Department Education	-	-	
34	Persons educated through bridge courses	School Department Education	-	-	
35	Household using clean cooking fuel (LPG)	FCS & CA	501	350	

QUESTIONNAIRE FOR B2V5

Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	HWC Bhalwana
2	Type of building (Govt / Private)	Private
3	Availability of Staff a) Doctor <input checked="" type="checkbox"/> b) Paramedical <input checked="" type="checkbox"/>	Paramedical (C.H.O.)
4	No of patients attended during the month	92
5	Status of medicine availability	available
6	Special medical camp held, if any	-
7	Status of Immunization	Done
8	Participation of health worker in Village Health and Nutrition Day	VHND - in Anganwadi centres.
9	Institutional deliveries in Panchayat (Current Year)	11
10	Non-Institutional deliveries in Panchayat (Current Year)	Nil
11	Other	-
12	Remarks of the Visiting Officer	The Health wellness centre is located in Bhalwana functioning in a private building with two officials ① CHO ② FMPHW Own building is needed and there is a school building available which is vacant can be utilized for the centre

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. UPS Bhalwana
2	Type of building (Govt / Private)	Govt.
3	Availability of Staff as per sanctioned strength	Available.
4	Enrolment of the School a) Boys b) Girls	24 Boys 37 Girls Total = 61.
5	Availability of play ground	No
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	-
11	Remarks of the Visiting Officer	① needs upgradation to High School level as this school is established in 1966 and have seven feeding school so fulfills the criteria ② There is need of fencing and protection wall for the school. ③ kitchen shed is damaged needs renovation. ④ Toilet for students are in bad condition needs renovation

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Shinote Bhalwan
2	Number of children enrolled a) Boys b) Girls	Boys = 9 Girls = 13 Total = 22
3	Status of Building (Private/ Govt.)	Government
4	Availability of Helper/ worker	both available
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	No
9	Availability of tap connection	No
10	Availability of electricity connection	No
11	Number of children stunted	Nil
12	Number of children wasted	Nil
13	Any Other	-
14	Remarks of the Visiting Officer	Lack of toilet facility & electricity facility.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Bahadur Mohalla Bhalwan.
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Daleep Kumar
4	No of registered beneficiaries	APY- 33 NPHH-55 PNH-206
5	No of beneficiaries drawing Ration from the store	294
6	Whether store is functioning through Aadhar biometrics system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	Functioning in a private building

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Batwal Mohalla Bhalwara
2	Name of the beneficiary	Ranjeet Kumar
3	Status of the house (completed/ in-use/ under-construction)	Completed :
4	Any Other	nil
5	Remarks of the Visiting Officer	The above mentioned house constructed under PMAY is occupied by the occupant

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Soakpit at Shinote
2	Name of the beneficiaries	Community based
3	Status of the Soakpits/compost pits (completed/in-use/under-construction)	Completed
4	Any Other	nil
5	Remarks of the Visiting Officer	Newly constructed soak pit at Shinote visited and found ready for use

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	
2	No of online services provided by the CSC	
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	All the wards of Panchayat connected
2	Transport	Available (Private)
3	Electricity	Available
4	Drinking water	Available
5	Cleanliness	OK
6	Sports facility (Playground)	NO
7	Any Other	nil

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS /INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Not
	2. Skits, Songs, Dramas	-
	3. Local Folk programme / Show	Yes
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	-
B	Sports Activities	
	1. Sports Event	Yes
	2. Distribution of sports kit	NO
C	Inaugurations (If any)	
	PMAY house	Inaugurated
	Segregation Sheds	-
	Amrit Sarovar	-
	JJM Assets	-
	Compost/ Soak Pits	Inaugurated
	PMGSY / MGNREGA works	Inaugurated
	Any other	
D	Distribution of certificates	-
	Self Employment Schemes	-
	Land Pass books	-
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	General public aware during gram Sabha, Awareness given to children during visits to various schools.

QUESTIONNAIRE FOR B2V5

Schedule-VI

(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean & Green Village
2	Activities undertaken under the Theme (as per instruction manual)	Plantation drives, various activities for managing solid waste & liquid waste segregation of waste through segregation sheds, construction of community based soakpits & Composite pits etc.
3	Status of activities undertaken	Plantation drive, cleanliness drive, Swachhta pledge.
4	Visible impact of the Activities	clearly visible on ground.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	05
7	Bottlenecks, if any, faced in the achievement of SDG Theme	nil
8	Remarks of the Visiting Officer on the status SDG Theme	Found satisfactory

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Road Connectivity to the unconnected (4) wards	
2	Electric poles provided to the Panchayat	
3	PMAY landless cases addressed	
4		
5		
B	Impact of B2V1 to B2V4	
1	Improvement in overall development of Panchayat	
2	Redressal of grievances on spot	
3	awareness of different schemes	
4	Majority of the public is satisfied in the scheme	
5		
C	Challenges in the Panchayat	
1	Bifurcation of Topography of the Panchayat	
2	Boundary wall of all schools in Panchayat	
3	Need the work on health facilities	
4	upgradation of UPS Bhalwara to 11kV	
5		
D	Suggestions if any	
1	Boundary & Protection walls of all the institutions is on priority.	
2	Replacement of electric wooden poles / hanging wires by Iron poles.	
3	Establishment of new Anganwadi centre at Kujjar Basti.	
4	Establishment of Road Connectivity from Behul to Sherapur via	
5	creation of new post of Chowkidar for revenue village Bhalwara.	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD & PR
2	Revenue
3	Education
2	LEAST RESPONSIVE DEPARTMENTS
1	Social welfare
2	Agri extension
3	—

ii. FEEDBACK ON UT INITIATIVES

1. I Prabhari Officer Panchayat Haldia Bhawan after two days visit in the Panchayat observed that all the Govt Schemes are being implemented in the Panchayat.
2. Good governance observed in the whole area but need is mass awareness.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Electricity, Water Supply, Infrastructure
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Road Connectivity Khul to Shidehpura via Daskalla. Post of Chowkidar is immediate demand. Replacement of wooden electric poles by Iron poles. Construction of drain from Smadhi to village from here.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	1) Need of upgradation GUPs Bhawan to High School level as it fulfills the criteria having 7 feeding schools. ii) Link Road Rof Ghodi to P. S. Gyanesh Bhawan. iii) opening of Bank branch Unit. iv) the post of Chowkdar is the need of here.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	(07)
5	Certificate from Sarpanch that the visiting officer has stayed in the Panchayat for 2 days	It is certified that visiting officer Pgt Bhawan Sh. Parveen Kumar has stayed in the Pgt for 2 days.

Signature of Sarpanch

Name.....

Signature of the Visiting Officer

Name..... Parveen Kumar