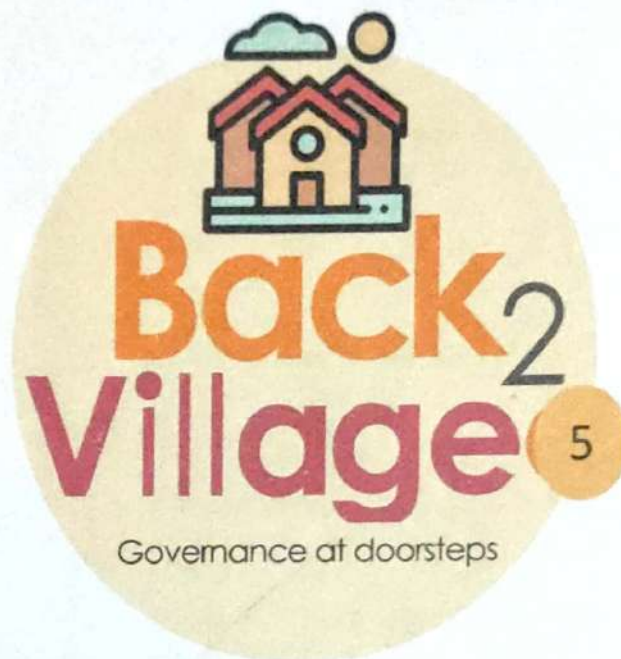


Jahama.

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Mr. MUSHTAQ AHMAD BHAT
2	Designation	Sr. Lecturer
3	Department	Hr. EDUCATION
4	Place of posting	GBHSS SOPORE
5	Mobile No	7889522378
6	Email ID	mabhat65@gmail.com
7	Home District	Baramulla
8	Dates of visit	15 & 16 Nov. 2023.

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Jahama
2	Local Government Directory(LGD) code of the Panchayat	241187
3	Name of CD Block	Baramulla
4	Name of Tehsil	Baramulla
5	Name of District	Baramulla

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	01
3	No. of households in the Panchayat	333
4	Population (approx) of the Panchayat	2288

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Tariq H. Nami	JAO	P	
2	Education	Gueshasam Kous	HM	P	
3	Food, Civil Supplies and Consumer Affairs	Iqbal Ahmad	Fair Price	P	
4	Forest	Bashir Ahmad	Guard	P	
5	Health and Medical Education	Rashida Ji		P	
6	ICDS Department	Mahbooba Ji	Supervisor	P	
7	Irrigation and Flood Control Department	Syed Altaf	W. Sup	P	
8	Jal Shakti Department	Tariq Ah	Line man	P	
9	Power Development Department	Gh. Nabl	Inspector	P	
10	Public Works Department	—	W-Supervisor	P	
11	Revenue	Abdul Gani	Patwari	P	
12	Rural Development and Panchayat Raj	Naeemul Ahad	Pgt. Secy	P	
13	Skill Development				
14	Social Welfare Department	Safiya Amin	Wrks	P	
15	Youth Services and Sports Department		Teacher	P	
16	Others	—	—	—	
17	JJM	Aadil Moneer	TL	P	6005654906
18	Horticulture	Tariq Ahmed	Technician	P	
19	JK Bank	Asma / Sheikh	Asst. Exe	P	
20	Animal Husbandry	Tariq Ah. Bhat	S. VP	P	

21. Sheep Suriya Ji F/S P

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govtbuilding/private	Govt.			
	b) New/need repairs	Need Repairs			
	II. Furniture(Y/N)	Y			
	III. Computer/printer(Y/N)	Y			
	IV. Internet (Y/N)	Y			
	V. Telephone (Y/N)	-			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Y			
	VII. Water (Y/N)	Y			
	VIII. Electricity(Y/N)	Y			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten				
	b) Primary	1	85	0	Govt.
	c) Middle	1	28	0	Govt.
	d) High	1	30	0	Govt.
	e) Higher Secondary				
	f) College				
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		02	91	0	Govt.
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		-	-	01	Govt.
5	Bankbranch(Y/N)	N			
6	Availability of ATM (Y/N)	N			
7	Khidmatcenter/ CSC (Y/N)	N			
8	Patwarkhana(Y/N)	N			
9	Village haat (Y/N)	N			
10	Playground(Y/N)	N			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	2050	2050	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		04	04		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		-	-	-	-
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Panchayat on bank of River.			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Nil			
	ii. Number of Asset captured	-			
	iii. Please mention assets	nil			
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		GMS Jahama	2010		
17	List of Underutilized Buildings- names	Name	Year of construction		
		-	-		

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Welfare Department	50	50	—
2	Widow pension	Social Welfare Department	40	40	—
3	Disability pension	Social Welfare Department	20	20	—
4	Status under Stunting Mukht	Social Welfare Department	—	—	—
5	Status under wasting Mukht	Social Welfare Department	—	—	—
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Welfare Department	—	—	—
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department	3	1	Sanction Pending
9	Kisan credit card	Agriculture Department	241	241	—
10	PM Kisan Sammanidhi	Agriculture Department	182	182	—
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Nimmayat, etc)	Employment Department	—	—	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	—	—	
13	JJM Implementation	Jal Shakti Department			
	i. No of Household provided FHTC		338		
	ii. Har Ghar Jal village(s) certified (No.)		338		
14	No of Households electrified	PDD	395	395	—
15	PMAY- Gramin	RDD& PR	—	—	—
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	—	—	—
17	ODF Plus villages (No)	RDD& PR	1	—	—
18	Targeted Sock pit completed	RDD& PR	70	70	—
19	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed		15		
	ii. Number of Households involved		105		
20	Land Passbook Saturation	Revenue Department	900	900	
21	Pending Mutations	Revenue Department	10	10	—
22	Domicile Certificates	Revenue Department	—	—	—
23	Persons identified drug addicts	BDO/ Sarpanch	—	—	—
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	2	2	—
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	—	—	—
26	Golden Health Card under Ayushman Bharat	Health Department	2288	2095	Ongoing
27	Janani suraksha yojana	Health Department	44	30	Non-Coop.
28	Status under Anaemia Mukht	Health Department	2288	2095	—
29	Status under Leprosy Mukht	Health Department	2288	2288	—
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	4 PM	4 PM	—
31	Number of Ayushman Sabas held	Health Department	1 PM	1 PM	—
32	Out of School Children brought to Schools	School Education Department	2	2	—
33	Number of students still out of Schools	School Education Department	0	0	—
34	Persons educated through bridge courses	School Education Department	0	0	—
35	Household using clean cooking fuel (LPG)	FCS & CA	395	395	—

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	01
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff a) Doctor b) Paramedical	Doctor - Nil Paramedical = 2
4	No of patients attended during the month	280
5	Status of medicine availability	58 Medicines
6	Special medical camp held, if any	Yes
7	Status of Immunization	100%
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	36
10	Non- Institutional deliveries in Panchayat (Current Year)	0
11	Other	-
12	Remarks of the Visiting Officer J	The health and wellness centre in the hamlet has been doing a commendable job despite its limited resource and has come well upto the expectations of the people of the village.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	GHS Jahama
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	Yes
4	Enrolment of the School a) Boys b) Girls	Boys = 12 Girls = 08
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	-
11	Remarks of the Visiting Officer	Though there every scope for improvement however the school is doing extremely well.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Jahama - 2
2	Number of children enrolled a) Boys b) Girls	Boys = 54 Girls = 39
3	Status of Building (Private/ Govt.)	Pvt
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	ONE without electricity
11	Number of children stunted	Nil
12	Number of children wasted	Nil
13	Any Other	-
14	Remarks of the Visiting Officer	Anganwadi centre as always have been doing good to grow and nurture the the children of the hamlet. Doing everything to meet the services of the people here.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Jahama
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Mr. Iqbal Ahmad Safi
4	No of registered beneficiaries	459 (2050)
5	No of beneficiaries drawing Ration from the store	2050
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	No offline Record
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	Satisfactory.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	NA
2	No of Accounts in the branch	—
3	No of persons applied under various self-employment schemes	12
4	No of cases sanctioned under various self-employment schemes	12
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	12
6	Availability of ATM	NO
7	Any Other	—
8	Remarks of the Visiting Officer	The hamlet should have its own bank branch with an ATM unit.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	NA
2	Condition of Amrit Sarovar	—
3	Details of repair undertaken, if any	—
4	Utilization of Amrit Sarovar	—
5	Any Other	—
6	Remarks of the Visiting Officer	—

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	NOT AVAILABLE
2	Condition of Playground	—
3	Utilization of Playground	—
4	Any Other	—
5	Remarks of the Visiting Officer	Because of a sizeable youth population the hamlet should have a playground for the promotion of sports & games.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	Not Available
2	Government/ Private building	—
3	Land passbook saturation	100%
4	Pending mutations	—
5	Any Other	—
6	Remarks of the Visiting Officer	Need a Patwarkhana with a regular Patwari & all time.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	
2	Name of the beneficiary	None
3	Status of the house (completed/ in-use/ under-construction)	-
4	Any Other	-
5	Remarks of the Visiting Officer	All Registered beneficiaries Saturated

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	
2	Name of the beneficiaries	B Jahama
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	70 Completed
4	Any Other	-
5	Remarks of the Visiting Officer	Construction of the soakpit should be regular phenomenon This is the need of the hour.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	4
2	No of online services provided by the CSC	7
3	No of persons approached for services	50 Persons Per day
4	Any Other	-
5	Remarks of the Visiting Officer	Services of the Khidmat Centres/ CSC not satisfactory. Need a revamp.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	Not Sufficient
3	Electricity	Good
4	Drinking water	Good
5	Cleanliness	Good
6	Sports facility (Playground)	Poor
7	Any Other	

Overall Satisfactory however need for a reinforcement of the lacunas.

QUESTIONNAIRE FOR B2V5
Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Yes
	2. Skits, Songs, Dramas	Yes
	3. Local Folk programme / Show	Yes
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	—
B	Sports Activities	
	1. Sports Event	—
	2. Distribution of sports kit	—
C	Inaugurations (If any)	
	PMAY house	—
	Segregation Sheds	—
	Amrit Sarovar	—
	JJM Assets	—
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	Yes
	Any other	—
D	Distribution of certificates	
	Self Employment Schemes	Yes
	Land Pass books	—
	Any other	—
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean & Green Panchayat
2	Activities undertaken under the Theme (as per instruction manual)	Panchayat ODF Plus. Swachhta model operational Daily D2D collection.
3	Status of activities undertaken	Good
4	Visible impact of the Activities	Good
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	2
7	Bottlenecks, if any, faced in the achievement of SDG Theme	—
8	Remarks of the Visiting Officer on the status SDG Theme	Satisfactory. The theme is ^{being} followed in letter and spirit.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Play Ground for Panchayat.	
2	Imp. of closed drainage system.	
3	Sanctioning of Mushroom/Bee's units to SHG's	
4	Maximisation of inner links	
5	Repairs of Panchayat ghar, fencing of school (GHS).	
B	Impact of B2V1 to B2V4	
1	Increased Public Participation -	
2	Boosted functioning of Gram Panchayat -	
3	Increased coordination among various line	
4	departments -	
5	Awareness, Public Trust, Transparency & Accountability.	
C	Challenges in the Panchayat	
1	Local Transport Issue	
2	No Land Available for Play ground	
3	Narrow Road from Kanispora to Jahama.	
4	Encroachment on Sopore road - Removal thereof.	
5	Encroachment on Bohwar Khul & Koker farm Khul.	
D	Suggestions if any	
1	Revenues needs to take a call on the identification	
2	mining needs to be done in a organised control	
3	Handicraft centres & skill development centres	
4	transport facility needs to be amplified	
5	Incomplete school buildings of the H/S & M/S	

Other demands-

1. Sanctioning of Vaternity centre at Jahama.
2. Washrooms for GMS & GHS Jahama.
3. Upgr of HW centre into PHC.

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD & PR
2	NRLM
3	EDUCATION
2	LEAST RESPONSIVE DEPARTMENTS
1	PMGSY
2	Animal Husbandry
3	SHEEP

ii. FEEDBACK ON UT INITIATIVES

The Public at large has expressed utmost satisfaction regarding the initiatives of UT. There has been free flow of the resources for the developmental initiatives executed by the lower-level officials.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Nil
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Non Availability of Land for Play Ground.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The people were all praise for the good deeds of all of the different departments. The people have been extremely aware of their rights and duties and are cooperating with concerned agencies.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	OT
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is certified that the visiting officer has stayed in the Panchayat for 2 days & one night.

Signature of Sarpanch
Mehboob Ahmad Sofi
Name.....
Hanga Jang
Cell: 9906693117

Signature of the Visiting Officer

Name.....