

Goal - A

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER 2023.

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

INSTRUCTIONS	ACTION POINTS
Seeking details from the District	a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner c. Take prints of Blank 2 booklets of B2V3 from www.jkpanchayat.jk.gov.in d. Collect list of new works started/ongoing/ completed during the previous and current financial year under the following heads: • PRI grants • District Plan • U.Plan • MGNREGS • Other schemes of other departments • Any other work e. Plans being executed: • MGNREGS - Self help group development for the year 2021-22 • Food for work - Beneficiaries along with HHCT - Aamara • Food for work - Beneficiaries • Any other work • If any other work - Please mention it f. List of works completed: • District Plan • U.Plan • MGNREGS • Any other work

Reach
Panchayat on day
of visit.

1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule 1A, 1B & Schedule-II.
2. Ensure that all front line workers of different depts are present.
3. Ensure exhibition by different depts. about individual beneficiary schemes.
4. Inspect JKB/PSB counters/outlets.
5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity.
6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav.
7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks.
8. Visit government establishments, i.e., Health facility, Education Institute, Aganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc.
9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigani, Digital J&K, etc.
10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JIM, etc.
11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat.
12. Wherever possible, distribute employment letters for people selected under various government employments.
13. Conduct social audit of works under following schemes: MGNREGS-A, PMAY, HHHL, toilets and payments/CSUs & AMRTI SAROVARS.
14. Prepare Village Development Plan in consultation with Gram Panchayat, discuss it in Gram Sabha, and get it approved.
15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc.
16. Organize village level cultural event to create panchayat's identity.
17. Obtain a candid assessment about the performance of organizations, including fair feedback about discrepancies, in time frame.
18. Open discussion on Nodal Ministry schemes, including the PM-KISAN.
19. Assess the progress of different schemes, compare the status of the schemes prioritized by the district level, and the status of the schemes in the Panchayat.

GUIDELINES/INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (Ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The RDD has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukti, Bhroshtrachar Mukti, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhyas and saturating them.

In addition, attention may be given to the following areas

- a. Make full use of Centrally Sponsored Schemes
- b. Saturation of individual beneficiary schemes
- c. Self-employment schemes
- d. Bank-linked schemes-including departmental interest schemes
- e. Empowerment and transparency through digital technology
- f. Effectiveness of grievance mechanism
 - i. Patients VIFW project and website
 - ii. Available funds infused in project till 30.06.2023 till 30.06.2023
 - iii. Fairness in procurement
 - iv. CSS/Individual beneficiary satisfaction
 - v. Bhroshtrachar Mukti J&K
 - vi. Nasha Mukti J&K
- g. The PRI members (Sarpanch, Pradh, J&K, etc.) should be encouraged to participate in the activities and given due importance, and they should be encouraged to make them feel empowered. He/she should ensure that the PRI members are present at the time of inauguration and completion.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instructions for Field visit FIELD VISIT

Topic	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nagrani, Beans, Janbhagidari, Digital J&K
JKBPSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit, evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Inspect, verify. Panchayat or at least one game in the playground.
Har-Gaon Hariyali, Plants/ tree drive	Evaluate status, feedback
Village cultural event	Take part in events that is held
Dangal/ Haat/ Mela	
Exhibition of schemes	Inspect, verify, evaluate, feedback
Jal Jeevan Mission, certification	Verify
WSSMD Electricity supply	

WARD/CLUSTER GENERATION ABOUT FLAG SHIP SCHEMES

The Cluster Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY
2. Pradhan Mantri Aardra Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjwala Yojana
5. PM Vishwakarma
6. PM Kisan Samman Nidhi
7. Kisan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Bharat Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with Improved technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Bima Yojana
13. PM KUSUM Yojana
14. Sankosh Bima Yojana
15. Atal Pension Yojana

ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS

1. Enrolment in Ekta Vya Model residential school
2. Scholarship schemes
3. Forest Rights Title/Individual and Community Land
4. Van Dhan Vignani Yojana/ Self Help Groups

Goal Name & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- Initiatives taken by the Panchayat for managing Solid and Liquid Waste. *composting pit, biogas plant, solar water purifier, etc.*
- Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas, etc. *solar water purifier, etc.*
- Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof *yes done*
- Has the Climate Resilience Plan been developed for the GP? Yes/No *(No plan yet)*
- Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. *Plantation drives with forest departments, solar installation*
- Whether schools have started segregating waste. Yes/No *yes*
- Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No

2. Healthy village

- Are meetings related to Village Health and Sanitation Committee being held regularly? *Yes/No YES*
- Do all the eligible individuals been provided the Golden Card? *Yes/No YES*
- Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes/No YES*
- Are all the eligible individuals been vaccinated against COVID-19? *Yes/No YES*
- Does Gram Panchayat ensure that all pregnant women receiving regular prenatal check-ups? *Yes/No YES*
- Whether all the deliveries were institutionalized or conducted by trained Midwives? *Yes/No YES*

3. Water-sufficient village

- Do all the HHs in the Gram Panchayat have access to drinking water? *Yes/No YES*
- Whether Gram Panchayat has taken steps to ensure that drinking water is available to all HHs? *yes*
- Do all the HHs in the Gram Panchayat have access to drinking water? *yes*
- Are all the HHs having functional toilets? *yes*
- Do all the Schools/Anganwadis have access to drinking water? *yes*
- Are all the toilets in the schools/Anganwadis functional? *yes*
- Whether Gram Panchayat has any water conservation measures? *yes*

4. Child-Friendly village

- Do all the children under the age of 6 years have access to pre-schooling? *Yes/No YES*
- How many BalSabha's were organized?

- Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO ✓
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO (Yes)
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No Yes
5. Village with good governance
- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No Yes
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No NO
- iii. Does the Gram Panchayat has its building or not? Yes/No Yes
- iv. Is the Gram Panchayat office functional or not? Yes/No Yes
- v. Are the activities approved under the Hala Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No NO
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No Yes
6. Poverty-free and enhanced livelihood village
- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify land holding income from other sources (Yes)
- ii. Have all the eligible households registered in PDS or not? Yes/No No
- iii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Yes/No Yes
- iv. Have all the eligible households been registered for Pension or not? Yes/No Yes
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No Yes
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No Yes
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No Yes
7. Socially secured village
- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No Yes
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No No
- iii. Are provisions for a separate Budget under the Resource Groups for Women and Children made or not? Yes/No No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc. or not? Yes/No No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No No
- vi. Are all the eligible households getting health insurance? Yes/No Yes
8. Gendered Development in Village
- i. How many MahilaSabha's were organized in the Gram Panchayat? 1
- ii. Whether SHGs (under any) have been provided in the Gram Panchayat Bhawan? Yes/No Yes
- iii. Whether GPs have taken steps for increasing the participation of women in the Gram Sabha? Yes/No Yes
- iv. Number of women beneficiaries headed household? 1
- v. Number of beneficiaries (out of total eligible) who are getting benefits under Pradhan Mantri Matru Vandana Yojana? 1
9. Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, etc. Yes/No **YES**
- Whether the Disaster management plan is available at the GP Level (Yes/No) **NO**
- Whether child-friendly park with required facilities is available in GP (Yes/No) **NO**
- Whether the GP has easy access to Godown for storage (Yes/No) **YES**
- Whether street lights are provided in public places for ensuring safety (Yes/No) **NO**

Deliverables:		Deliverable
S/ No	Department	
1	Agriculture Production Department	i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during 82V-1, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households vi. Achieving PMAY/THHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidan & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrollment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	i. Number of Aadhaar Linked accounts under PMUDY, PMSBY, APY & PMUDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Lafour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of loans and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	i. Awareness programme about Management & key role of registrars & delivery of registrative documents online to the citizens by the Director concerned ii. Information campaign for the beneficiaries of "Kashmir Housing Yojana" iii. Achieving saturation of land mapping. iv. Pending important matters with the concerned authorities. v. Functionality of the Panchayat level land records management system.
6	Health & Medical Department	i. Saturation of Golden Cards, Anganwadis, etc. ii. Swachh Hospitals, Open Defecation Free, etc. iii. Awareness programmes about various health services provided by the Health Panchayats. iv. Screening of School Children. v. Awareness about screening of HIV.
7	Social Welfare	i. Geo-tagging of established and new SHGs. ii. Saturation of the Age Pension. iii. Number of Disability Cards submitted. iv. 500 Aarogya check-up camps to be organized. v. Number of Aarogya camps to be organized.

		vi. Number of BetiBachaoBetiPadhao events held.
		vii. Saturation of left out cases under disability pension, implants and tricycles etc.
		viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program.
		ii. Conservation of water bodies.
		iii. Forest for Fodder.
		iv. "Green J&K drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays.
		ii. Providing support for tourism activities under village cooperatives.
		iii. Promotion for augmenting the tourist inflow.
		iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district.
		v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions.
		ii. Cultural event at panchayat level under Har Din Tivhar.
		iii. Promotion of local artists by way of organizing KaviSamayan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District.
		ii. Organizing of one Job fairs per District.
		iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat
		ii. Identification of out of school Children and their enrolment
		iii. My School My Pride-Cleanliness and Maintenance drives to be organized
		iv. Holding of at least 200 Parent Teacher meetings per district.
		v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses.
		ii. My college my pride (Nasha Mukht Camps, Eco Clubs, Sports & Games)
		iii. Careers counselling and Job placements
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat.
		ii. Distribution of sports kits.
		iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents
		ii. Cases under MUMJITS scheme to be finalized
16	Tribal Affairs	i. Organizing of Tribal Aarohan Yatra in each District
		ii. Saturation of Scholarship Schemes
17	Power Development Department	i. Distribution of Transformers.
		ii. Check Unique Number
		iii. Identify DTS with low oil level
		iv. Identify DTS with fuel leakage
		v. Recharge from Stand by State
		vi. All pending power cases to be resolved within 30 days and disclosed
		vii. Removal of damaged poles
18	Food, Civil Supplies and consumer affairs	i. Achievement under food security, PDS, etc.
		ii. Saturation of Aarohi Scheme
		iii. 100% grievance redressal
		iv. Awareness about the schemes
19	Skill Development	i. Training of 100 GATs
		ii. Skill Training of 10000 GATs
		iii. Short term Skill Training of 10000 GATs
		iv. 100% admission

		v 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department (R&E)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management. ii. Monthly monitoring of E-Challans.
24	Mining	i. Awareness programmes about illegal mining. ii. Grant of quarry licence. iii. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by 38K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jai-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JaiJeevan Mission & Regular testing of all Schools & Anganwakis for potable water.
28	Law Justice & Parliamentary affairs	i. To start work on E-assembly project. ii. Mechanisms for monitoring of cases at district level. iii. Steps for decriminalisation of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of Departments among public. iii. Key issues of complaints relating to grievances to be identified.
30	Estates Department	i. Vacant/Identify work of all existing holdings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding security. ii. Capacity building through E-programs.
32	Floriculture Department	i. Awareness programmes regarding the benefits of floriculture for rural. ii. Training of the District level on the topic of floriculture for rural.
33	Information Department	i. Launch of Museum Service. ii. Organising storage of old records in the district. iii. Digitization of old records in the district.
34	Industries & Commercial Department	i. Industrial park to which more units to be added. ii. MSME legislation to be implemented. iii. Registration of Artisans/Artisans. iv. Training of youth in handicrafts and related activities. v. Achievements made under various schemes.
35	Planning Development & Monitoring Department	i. Monitoring of CSR Projects. ii. Physical verification of projects. iii. Strengthening of APMs. iv. Awareness programme for the public. v. Pranchayal scheme.



on 16th NOVEMBER 2023.

QUESTIONNAIRE FOR B2V5

Schedule-1 (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars
1	Name ARUN KUMAR
2	Designation TREASURY OFFICER
3	Department FINANCE
4	Place of posting BISHNAH
5	Mobile No 94192-59040
6	Email ID Arun3866@gmail.com
7	Home District Jammu
8	Dates of visit 15/17

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phase; booklet/sanitized excel sheet uploaded on jprachyat.japox.in (to be validated by the visiting officers and census details to be filled))

S.No	Particulars
1	Name of the Panchayat GROOL-A
2	Local Government Directory (LGD) code of the Panchayat 275480 275480
3	Name of CD Block GROOL
4	Name of Tehsil GROOL
5	Name of District RAMBANI

C. Panchayat Details

S.No	Particulars
1	No. of revenue villages in the Panchayat
2	No. of hamlets in the Panchayat
3	No. of households in the Panchayat
4	Population (approx) of the Panchayat

1
7
460
8580

QUESTIONNAIRE FOR B2V5

Schedule-1 (B)

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

No.	Department	Name	Designation	Present / absent	Remarks
1	Agriculture	Mohd. Amin	JAE O	Present	
2	Education	Arif Hussain	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	Sham Singh	TSO	Present	
4	Forest	Wajhat Ahmed	Forester	Present	
5	Health and Medical Education	Fayaz Ahmed	tech.	Present	
6	ICDS Department	Farida Begum	Amr	Present	
7	Irrigation and Flood Control Department	absent	absent	absent	absent
8	Jal Shakti Department	Q.	J.E	Present	
9	Power Development Department	Nazim Ahmed	line man	Present	
10	Public Works Department	Mohd. Rahi		Present	
11	Revenue	Rafiq Ahmed	Cyq	Present	
12	Rural Development and Panchayat Raj	Shah Mohd.	CGRS	Present	
13	Skill Development	absent	absent	absent	
14	Social Welfare Department	absent	absent	absent	
15	Youth Services and Sports Department	Talvi Ahmed	sports	Present	
16	Others	Ghulam Nabi	fisheries		
17		Farooq Ahmed	upgrading		
18		Mahmud Hussain	teaching	Present	
19					
20					

QUESTIONNAIRE FOR B2V5

Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
a)	Govt building/private				
b)	New/need repairs				
II.	Furniture (Y/N)				
III.	Computer/printer (Y/N)				
IV.	Internet (Y/N)				
V.	Telephone (Y/N)				
VI.	Toilet (CSC/part of panchayat ghar) (Y/N)				
VII.	Water (Y/N)				
VIII.	Electricity (Y/N)				
2	Educational Institutes				
a)	Kindergarten	01	07	Nil	Govt Building / Private Building
b)	Primary	01	01	Nil	Govt Building / Private Building
c)	Middle	01	01	Nil	Govt Building / Private Building
d)	High	01	01	Nil	Govt Building / Private Building
e)	Higher Secondary	01	01	Nil	Govt Building / Private Building
f)	College	01	01	Nil	Govt Building / Private Building
3	Anganwadi Centre	01	01	Nil	Govt Building / Private Building
4	Healthcare facility	01	01	Nil	Govt Building / Private Building
5	Bank branch (Y/N)	01	01	Nil	Govt Building / Private Building
6	Availability of ATM (Y/N)	01	01	Nil	Govt Building / Private Building
7	Khidmat center / CSC (Y/N)	01	01	Nil	Govt Building / Private Building
8	Patwar khana (Y/N)	01	01	Nil	Govt Building / Private Building
9	Village haat (Y/N)	01	01	Nil	Govt Building / Private Building
10	Playground (Y/N)	01	01	Nil	Govt Building / Private Building
11	Ration shop (Y/N)	01	01	Nil	Govt Building / Private Building
12	Government offices - details, whether functional or not				
13	Amrit Sarovars - details, location, condition				
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential etc				
15	Whether Panchayat assets captured on e-Gram SampadaApp (Y/N)				
	Number of Asset captured				
	Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction				
17	List of Underutilized Buildings- names				

QUESTIONNAIRE FOR B2V5

SCHEDULE III

1971-72 OF IMPLEMENTATION OF SCHEMES IN THE P.W.D. DISTRICT

Sl. No.	NAME OF THE SCHEME	DEPARTMENT	ESTIMATED EXPENDITURE (Rs. Lakhs)	ACTUAL EXPENDITURE (Rs. Lakhs)	REMARKS FOR REMARKS
1	Old Age Pension	Social Department	153	153	
2	Family Pension	Social Department	15	15	
3	Gratuity Pension	Social Department	42	42	
4	State under Housing Model	Social Department	03	03	Proposed
5	State under Housing Model	Social Department	03	03	Proposed
6	Expenditure provided to specially aided persons (handicapped, blind etc.)	Social Department	03	03	Proposed
7	Higher Services provided	Social Department	160	160	Proposed
8	Bank Note	Agriculture Department	436	390	Import
9	State credit card	Agriculture Department	436	390	Import
10	For Khandamandala	Employment Department	NIL	NIL	NIL
11	Employment Scheme (MDDP, Narmada, Munin, Mission Youth, Khandam, etc.)	Cooperative Department	NIL	NIL	NIL
12	Primary Agriculture Credit Society (PACS) formation	Joint Shakti Department			
13	Joint Implementation				
14	No of households provided FATEC				
15	No of households electrified				
16	Post - Green	RDSB PB	44	44	
17	Green - Green	RDSB PB	57	57	
18	Green - Green	RDSB PB	87	87	Proposed in 1972/73
19	Green - Green	RDSB PB	126	126	
20	Green - Green	RDSB PB			
21	Number of Self Help Groups formed				
22	Number of households receiving				
23	Land Panchayat formation				
24	Feeding Machine				
25	Grain Processing				
26	Grain Processing				
27	Grain Processing				
28	Grain Processing				
29	Grain Processing				
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48	Grain Processing				
49	Grain Processing				
50	Grain Processing				

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

Health Institutions:

S. No.	Particulars	Status
1	Name of Health Institutions	Sub district Hospital, Gool
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff	Doctors = 06 Param = 26
4	No of patients attended during the month	1210
5	Status of medicine availability	All medicine available
6	Special medical camp held, if any	one camp held at Gool
7	Status of Immunization	Immunisation being conducted
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	55
10	Non- Institutional deliveries in Panchayat (Current Year)	Nil
11	Other	
12	Remarks of the Visiting Officer	The functioning of the institution is satisfactory however, it is an urgent requirement to upgrade lab.

Education Institutions:

S. No.	Particulars	Status
1	Name of Education Institutions	11th, 12th, Higher Secondary, Govt. Nil, Ground High, P
2	Type of building (Govt./ Private)	
3	Availability of Staff as per sanctioned strength	11th = 10 12th = 11
4	Enrolment of the School	11th = 150 12th = 250
5	Availability of play ground	Nil
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	at school level only
10	Other	
11	Remarks of the Visiting Officer	Functioning of the institution is satisfactory

17. Anganwadi Center

S. No	Particulars	Status
1	Location of Anganwadi center	6) Ahmad Abad, Upper Gool, Moh. Shadi, Jaran
2	Number of children enrolled	
	a) Boys	55
	b) Girls	52 = 107
3	Status of Building (Private/ Govt.)	
4	Availability of Helper/ worker	yes
5	Maintenance of record of children	yes
6	Availability of sufficient ration	yes
7	Availability of timely Ration	yes
8	Availability of Functional toilet	yes
9	Availability of tap connection	yes
10	Availability of electricity connection	yes
11	Number of children stunted	101
12	Number of children wasted	NIL
13	Any Other	
14	Remarks of the Visiting Officer	→ working satisfactorily need upgradation of infrastructure employees raised price of family rations

18. CAPD Store

S. No	Particulars	Status
1	Location of CAPD Store	Govt
2	Government / Private	Govt
3	Name of the dealer (in case of Private)	
4	No of registered beneficiaries	1000
5	No of beneficiaries drawing Ration from the store	1000
6	Whether store is functioning through Aadhar biometric system	yes
7	Whether record/register maintained in the store	yes
8	Availability of ration	yes
9	Any Other	
10	Remarks of the Visiting Officer	→ working satisfactorily need upgradation of infrastructure employees raised price of family rations

V. Bank/ Extension counter:

S. No.	Particulars	Score
1	Location of Bank/ Extension counter	Good.
2	No of Accounts in the branch	# 50000.
3	No of persons applied under various self-employment schemes	107
4	No of cases sanctioned under various self-employment schemes	105 + 2 = 107
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	107
6	Availability of ATM	yes
7	Any Other	
8	Remarks of the Visiting Officer	Satisfactory working though space is sufficient.

VI. Amrit Sarovar:

S. No.	Particulars	Score
1	Location of Amrit Sarovar	Water of good quality.
2	Condition of Amrit Sarovar	Good.
3	Details of repair undertaken, if any	NIL
4	Utilization of Amrit Sarovar	It is used to recharge the land.
5	Any Other	
6	Remarks of the Visiting Officer	Continued to function properly.

VII. Playground:

S. No.	Particulars	Score
1	Location of Playground	Nil
2	Condition of Playground	Nil
3	Utilization of Playground	Nil
4	Any Other	
5	Remarks of the Visiting Officer	Nil & to be developed demand of people in Panchayat.

VIII. Patwarkhana:

S. No.	Particulars	Score
1	Location of Patwarkhana	
2	Government/ Private building	
3	Land passbook situation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

17

PMAY House		
S. No.	Particulars	Remarks
1	Location of PMAY house constructed	H/MC-07
2	Name of the beneficiary	Rajeev Kumar
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	Visited & completed

18

Soakpits/ Compost pits		
S. No.	Particulars	Remarks
1	Location of Soakpits/ compost pits	H/MC-07
2	Name of the beneficiaries	H. Kumar & family
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	Completed, functioning to be commenced properly.

19

Kiosk/ CSC		
S. No.	Particulars	Remarks
1	Location of Kiosk/ CSC	H/MC-07
2	No. of online services provided by the CSC	100
3	No. of persons approached for services	50
4	Any Other	
5	Remarks of the Visiting Officer	Functioning

20

Connectivity		
S. No.	Particulars	Remarks
1	Connectivity Point	
2	Transport	
3	Electricity	
4	Drinking water	
5	Childcare	
6	Sports Facility (Playground)	
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS / EVENTS / INAUGURATION)

EVENTS: AWARENESS / INAUGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
1	Cultural Events, Programmes	
	1. Debates and Seminars	—
	2. Skits, Songs, Dramas	Songs, Skits
	3. Local Folk programme / Show	—
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	Nil
2	Sports Activities	
	1. Sports Event	Yes
	2. Distribution of sports kit	Nil
3	Infrastructure (If any)	
	PMAY house	Nil
	Segregation Sheds	Nil
	Amrit Sarovar	Nil
	JJM Assets	Nil
	Compost / Soak Pits	Nil
	PMGSY / MGNREGA works	Nil
	Any other	Nil
4	Self Employment Schemes	Nil
	Land Pass books	Nil
	Any other	Nil
5	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat (Model Van) and Flagship Schemes given in the instruction manual	not conducted

QUESTIONNAIRE FOR B2V5

Schedule VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Water Conservation - B
2	Activities undertaken under the Theme (as per instruction manual)	Annual Sarvodaya / Plantation / Renovation of water body etc.
3	Status of activities undertaken	on going
4	Visible Impact of the activities	water level rising
5	Have any Panchayat Development Plan (PDP) projects been initiated	Yes
6	How many activities of this theme have been initiated under PDP	08
7	Achievements/Plans towards the achievement of SDG Theme	NIL
8	Challenges/Issues/Problems/Recommendations/Remarks	→ Process needs to be expedited to attain these within time.

QUESTIONNAIRE FOR B2V5 Schedule-VII (IMPACT OF B2V1 TO B2V4 PHASES)

S.No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	CSC payments exploited	
2	PMAV cases pending	
3	Govt. Secondary school fees were paid	
4	Foot bridges at Ppt. Ghat - A	
5	Construction of Road from road to Targul	
B	Impact of B2V1 to B2V4	
1	People becoming aware of Govt. schemes	
2	People actively participating as stake holders in development	
3	People actively presenting their demands in vocal manner	
4	People feeling empowered	
5	People feeling empowered	
C	Challenges in the Panchayat	
1	Ration Card issue (new)	
2	Shortage of staff in most departments	
3	door to door collection of waste not effective	
4	MGNREGS PLAN NOT TAKEN UP.	
5	implementation of PMAY	
D	Suggestions if any	
1	Panchayat/ Gram Sabha needs to effectively monitor the work of departments under its jurisdiction	
2		
3		
4		
5		

-VIII- B2V5

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS	
1	School education [UPS Jiss] I R.D.
2	ICDS
3	Health
LEAST RESPONSIVE DEPARTMENTS	
1	ITI College
2	Social welfare
3	Agriculture

Various initiatives of Govt. of ut of Jammu + Kashmir, such as introduction of online services in departments is moving to be of immense help for masses, especially in hilly areas, as of Govt. A Panchayat initiative such as back to village programme providing platform for people-officer interaction, awareness of masses on various beneficiary oriented schemes.

S.No	Particulars	Status
1	Any major complaint brought to the notice of the visiting officer	Slow progress of filletration plants absence of katha, mosaic of village Govt
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far	① building for primary school, Jammuan ② start of construction for hospital building ③ Port of data in sheep hilly.
3	Overall assessment of the visit and suggestions: (The visiting officer is to ensure that the overall assessment is recorded in detail, along with concrete suggestions)	→ The functioning of Govt departments is satisfactory, however some departments such as ITI, Agriculture, social welfare needs improvement Suggestion: creation of infrastructure + posting of staff in the office should be done.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	6.5
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	yes, stayed for 2 days in the panchayat (continued)

Signature of Sarpanch

Signature of

Name..... M.H.M.S.D