

Hardmadam

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023.

HARDMADAM. B₂V₅.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	DR MAROOF AHMAD GHANAIE
2	Designation	VETERINARY ASSISTANT SURGEON
3	Department	DEPT. OF SHEEP HUSBANDRY
4	Place of posting	
5	Mobile No	8899593096
6	Email ID	drmaroof777@gmail.com
7	Home District	BARAMULLA
8	Dates of visit	13/11/2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Hoshmadam
2	Local Government Directory(LGD) code of the Panchayat	241959
3	Name of CD Block	TANUMARAGI
4	Name of Tehsil	TANUMARAGI
5	Name of District	BARAMULLA

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	05
2	No. of hamlets in the Panchayat	05
3	No. of households in the Panchayat	415
4	Population (approx) of the Panchayat	2270

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture				
2	Education	Guram Singh	Field officer	Present	
3	Food, Civil Supplies and Consumer Affairs	Mamboo Anshika	Teacher	Present	
4	Forest	Bakir Ahmad Lone	Munsif	-do-	
5	Health and Medical Education	Masooda Khan		-do-	
6	ICDS Department	Shanzada Akter	AWO	-do-	
7	Irrigation and Flood Control Department	GH Hassan Rattie	Field Asst	-do-	
8	Jal Shakti Department	GH Anand Babu	Field	-do-	
9	Power Development Department	GH Mahesh Mir	Line man	-do-	
10	Public Works Department	Ali Anand Mir	Field man	-do-	
11	Revenue	Fayaz Ahmad Rana	Patwari	-do-	
12	Rural Development and Panchayat Raj	AB Fatah Mir	NGO	-do-	
13	Skill Development	Nil	-	-	
14	Social Welfare Department	Rakesh Bhan	:	-do-	
15	Youth Services and Sports Department	Abid Ahmad	Pat.	-do-	
16	Others				
17	Sheep Husbandry	Mudassir Ahmad	Stock Assn	Present	
18	RDD	Fayaz Ahmad	GRS	Present	
19					
20					

QUESTIONNAIRE FOR B2V5

Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt Building			
	b) New/need ing repairs	Need ing Repairs			
	II. Furniture (Y/N)	Yes			
	III. Computer/printer (Y/N)	Yes			
	IV. Internet (Y/N)	Yes			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	Yes			
	VIII. Electricity (Y/N)	Yes			
2	Educational institutes				
	a) Kindergarten	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	b) Primary	Nil	-	-	-
	c) Middle				
	d) High				
	e) Higher Secondary	01	78	Nil	Govt Building
	f) College	Nil	-	-	-
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		06			Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
5	Bank branch (Y/N)	No			
6	Availability of ATM (Y/N)	No			
7	Khidmat center/ CSC (Y/N)				
8	Patwarkhana (Y/N)	Yes			
9	Village haat (Y/N)	No			
10	Playground (Y/N)	No			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Nil	-	-	-
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc				
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)	Yes			
	ii. Number of Asset captured	30			
	iii. Please mention assets				
	1.	CSC at Hardmadam			
	2.	CSC at Chokke Miroga			
	3.	Road at Hardmadam			
	4.	Orain at Kumpora			
	5.	Orain at Kumpora			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Nil	-		
17	List of Underutilized Buildings- names	Name	Year of construction		
		Nil	-		

QUESTIONNAIRE FOR B2V5

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension				
2	Widow pension	Social Department Welfare			
3	Disability pension	Social Department Welfare	132	132	-
4	Status under Stunting Mukht	Social Department Welfare	07	07	-
5	Status under wasting Mukht	Social Department Welfare	08	08	-
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare			
7	Digital Services provided	Social Department Welfare			
8	Daksh Kisan	IT/ BDO/ CSC	02	02	-
9	Kisan credit card	Agriculture Department	No	-	-
10	PM Kisan Sammannidhi	Agriculture Department	34	34	-
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Agriculture Department	297	297	-
12	Primary Agriculture Credit Society (PACS) formation	Employment Department	254		
13	JJM Implementation	Cooperative Department	NIL	-	-
	i. No of Household provided FHTC	Jal Shakti Department	-	-	-
	ii. Har Ghar Jal village(s) certified (No.)		-	-	-
14	No of Households electrified		-	-	-
15	PMAY- Gramin	PDD	435	415	Under process.
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	07	15	Funds
17	ODF Plus villages (No)	RDD& PR	NIL	-	-
18	Targeted Sock pit completed	RDD& PR	425	-	-
19	JKRLM:	RDD& PR	150	95	Not willing
	i. Number of Self Help Groups formed		20	13	Food/DP
	ii. Number of Households involved		-	-	-
20	Land Passbook Saturation	Revenue Department			
21	Pending Mutations	Revenue Department	100%	100%	-
22	Domicile Certificates	Revenue Department	NIL	-	-
23	Persons identified drug addicts	BDO/ Sarpanch	1855	105	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	NIL	-	-
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	No	-	-
26	Golden Health Card under Ayushman Bharat	Health Department	2120	1950	Under Process
27	Janani suraksha yojana	Health Department	13	13	-
28	Status under Anaemia Mukht	Health Department	-	-	-
29	Status under Leprosy Mukht	Health Department	-	-	-
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	-	-	-
31	Number of Ayushman Sabas held	Health Department	-	-	-
32	Out of School Children brought to Schools	School Department Education	10	10	-
33	Number of students still out of Schools	School Department Education	NIL	-	-
34	Persons educated through bridge courses	School Department Education	NIL	-	-
35	Household using clean cooking fuel (LPG)	FCS & CA	2260	2260	Poverty

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Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	NIL
3	Availability of Staff	NIL
	a) Doctor	
	b) Paramedical	
4	No of patients attended during the month	—
5	Status of medicine availability	—
6	Special medical camp held, if any	—
7	Status of Immunization	—
8	Participation of health worker in Village Health and Nutrition Day	—
9	Institutional deliveries in Panchayat (Current Year)	13
10	Non- Institutional deliveries in Panchayat (Current Year)	NIL
11	Other	—
12	Remarks of the Visiting Officer	Employees providing Services satisfactory

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	G.H.S. Madamadam
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	Masters=8 Teachers=7 HM=1 PCT=1 Total=17
4	Enrolment of the School	
	a) Boys	
	b) Girls	
5	Availability of play ground	No
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	Satisfactory Teachers providing services satisfactorily.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Hardemadam (2), Gulabpore (1) Ramper
2	Number of children enrolled a) Boys b) Girls	Boys = 36 Girls = 40
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	NO
12	Number of children wasted	NO
13	Any Other	NO.
14	Remarks of the Visiting Officer	Functioning normally. → Salary of VECs workers withheld from last seven months as per officials.

(1), check mirazs.
(2)
Katalipore (1).

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Not Available at Hardemadam
2	Government / Private	But store is at Katalipore
3	Name of the dealer (in case of Private)	-
4	No of registered beneficiaries	157
5	No of beneficiaries drawing Ration from the store	157
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	CAPD Store is not available at panchayat Halga.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	TANDUMARAY
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	272
4	No of cases sanctioned under various self-employment schemes	257
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	257
6	Availability of ATM	No
7	Any Other	
8	Remarks of the Visiting Officer	NO bank/ extension counter present

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Not Available
2	Condition of Amrit Sarovar	—
3	Details of repair undertaken, if any	—
4	Utilization of Amrit Sarovar	—
5	Any Other	—
6	Remarks of the Visiting Officer	NO Amrit Sarovar present.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Not Available
2	Condition of Playground	—
3	Utilization of Playground	—
4	Any Other	—
5	Remarks of the Visiting Officer	There is very need of playground in panchayat hallga.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	Patwar Khana is in Pat Suckey
2	Government/ Private building	Govt (Patwar)
3	Land passbook saturation	100 Percent generation
4	Pending mutations	NIL
5	Any Other	—
6	Remarks of the Visiting Officer	Currently Patwari is working from Patwarkhana at Panchayat Ghar.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Gudiporankapur
2	Name of the beneficiary	Ab Hamid Bant, Rajib An Rait.
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	7 PMAY houses sanctioned. Second installment of the disbursement as per the application through eFMS.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Harda madam, Gudiporankapur, Chavakur mi 892 Kharupura
2	Name of the beneficiaries	
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed
4	Any Other	No
5	Remarks of the Visiting Officer	Soakpits completed for the year 2023-24.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Not Available
2	No of online services provided by the CSC	—
3	No of persons approached for services	—
4	Any Other	—
5	Remarks of the Visiting Officer	CSC center not available.

There should be one center of CSC at panahyut Harda madam.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	Good
3	Electricity	Good
4	Drinking water	Good
5	Cleanliness	Good
6	Sports facility (Playground)	NO playground at panahyut
7	Any Other	

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Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	completed/organized
	2. Skits, Songs, Dramas	completed/organized
	3. Local Folk programme / Show	organized
	4. Discussions with PRI and Senior citizens	organized
	5. Exhibitions	organized
B	Sports Activities	
	1. Sports Event	organized
	2. Distribution of sports kit	organized
C	Inaugurations (If any)	
	PMAY house	Completed and inaugurated by V
	Segregation Sheds	NIL
	Amrit Sarovar	NIL
	JJM Assets	
	Compost/ Soak Pits	Completed
	PMGSY / MGNREGA works	Completed
	Any other	No
D	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Awareness generated and disseminated to the locals,

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Green and Cleaness drive
2	Activities undertaken under the Theme (as per instruction manual)	Cleaness drive
3	Status of activities undertaken	Cleaness drive and clean two villages Madmadam Yedu'pala
4	Visible impact of the Activities	Yes
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes, prepared and uploaded on Portal
6	How many activities of SDG have been covered under GPDP	Two
7	Bottlenecks, if any, faced in the achievement of SDG Theme	—
8	Remarks of the Visiting Officer on the status SDG Theme	i checked some places and found vely clean

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Upgradation of roads around G.P. (Gram Panchayat)	
2	Upgradation & distribution of electric poles	
3	Replacement of pipelines of PHE/ LT wire	
4		
5		
B	Impact of B2V1 to B2V4	
1	✓ Demands like upgradation & modernization	
2	of roads completed	
3	✓ Majority of demands from B2V1 to B2V4	
4	not addressed yet like for CAPD dep	
5	Forest Dept, protection walls CSC centre	
C	Challenges in the Panchayat	
1	Urgent need of CAPD Depot	
2	Repairments of school toilets for cleanliness	
3	Transport services from Tangmery to Hardu Mada	
4	✓ Playground facilities not available	
5	ATM / CSC services not present	
D	Suggestions if any	
1	✓ All line departments need to cooperate	
2	with Gram Panchayat for better implementation	
3	of CAPD plan.	
4	✓ Implementation and redressal of	
5	public demands & complaints respectively.	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Health
2	ICDS, RDB.
3	Education department.
2	LEAST RESPONSIVE DEPARTMENTS
1	Agriculture
2	Jal Shakti
3	—

ii. FEEDBACK ON UT INITIATIVES

UT initiatives that were taken from last few years are satisfactorily improving the livelihood of the people through various self-employment schemes.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Non-Availability of CAPD Depot and CSC/ATM services.
2	Major/urgent public demands that was/were reflected earlier but have not been addressed so far:	CAPD Depot, foot path & fencing for High School Hardu madison. Magnification of Road from Swan to Pali Kambora.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	All line departments and Gram panchayat body need to cooperate for better implementation of RPDP.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	7
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Enclosed

Signature of Sarpanch

Name.....

Deputy Sarpanch

G.M. M. Ik

Halpa Hardinadam Block Tangmarg

Signature of the Visiting Officer

Name..... Dr. Maroof Ahmad Ganie.

To whom it may concern

It is verified that Mr. Manoj Shrotri Guest
visiting officer of B2Vs at Panchayat (PH-9)
Harde madam has stayed in the
Panchayat for 2 days on 13/11/2023
and 14/11/2023.


Deputy Sarpanch
GM. Malik
Harde madam Block Tangmarg


Sarpanch
Harde madam Block Tangmarg