

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. c. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in or www.jkpanchayat.jk.gov.in d. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work e. Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries f. Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity	Reach the Panchayat on day of visit.
2	- To hold meetings with PRIs, Officers/officials of the departments and General Public to have firsthand information about the Infrastructure & Implementation of Schemes as per Schedule 1B & Schedule-II. - Ensure that all front line workers of different depts are present. - Ensure exhibition by different depts, about individual beneficiary schemes. - Inspect JKB/PSB counters/outlets. - Participate/ensure organization of sports activity in playing talent hunt cultural event/youth activity. - Ensure awareness generation about PM Vishwakarma scheme at AyushmanBharat. - Ensure saturation of soft health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of life passbooks. - Visit government establishments, i.e., Health facility, Education Institute, Aganwadicenters, CAPD store, Bank/Extension centre, Amrit Sarovar, Playground, Panchayatkhana, etc. - Inspect Khadiyat (CSC) Centres and create/generate awareness online schemes, especially G2C schemes like BEAM, Janbhagidari, Aapki Zamin Aapki Nigam, Digital J&K, etc. - Check effectiveness of centrally sponsored schemes through the visits of PMAY houses, Compost/Bio gas, JIM, etc. - Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. - Wherever possible, distribute employment letters for people selected under various government employments. - Conduct social audit of works under following schemes: MGNREGA, PMAY, BHH, toilets and payments CSCs, AMRIT SAROVARs. - Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. - Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Festival, etc. - Organize village-level cultural events to engage panchayat members. - Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. - Open discussion on Nasha Mukti Abhiyan, corruption-free Panchayat, etc. - Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by the Gram Panchayat.

GENERAL INSTRUCTIONS

- The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
 - He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
 - He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
 - While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
 - His/her work shall be hard-core planning and audit and is not a PR exercise.
 - Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
 - The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
 - The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
 - The focus of the visit is on youth, skills, self-employment, Nasha Mukti, Bhrashtachar Mukti, Ruzgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.
- In addition, attention may be given to the following areas:
- Make full use of Centrally Sponsored Schemes.
 - Saturation of individual beneficiary schemes.
 - Self-employment schemes.
 - Bank-linked schemes, including departmental subsidy schemes.
 - Empowerment and transparency through digital initiatives.
 - Effectiveness of grassroots machinery:
 - Parwari, VLV present and available.
 - Available funds utilized in public interest and as per Gram Sabha resolutions.
 - Fairness in governance.
 - CSS/Individual beneficiary schemes, etc.
 - Bhrashtachar Mukti J&K.
 - Nasha Mukti, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigamti, Beams, Janbhagidat, Digital J&K
JKWPSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation; meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify, Participate in at least one game in the playground
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify

AWARENESS GENERATION ABOUT FLAGSHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAGSHIP SCHEMES

1. Ayushman Bharat- PMJAY
 2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
 3. PM Awas Yojana (Rural)
 4. PM Ujjawala Yojana
 5. PM Vishwakarma
 6. PM Kissan Samman Nidhi
 7. Kissan Credit Card (KCC)
 8. PM Poshan Abhiyan
 9. Har Ghar Jal- Jal Jeevan Mission
 10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
 11. Jan Dhan Yojana
 12. Jeevan Jyoti Bima Yojana
 13. PM KUSUM Yojana
 14. Suraksha Bima Yojana
 15. Atal Pension Yojana
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1. Enrolment in Eklayva Model residential school
 2. Scholarship schemes
 3. Forest Rights Title: Individual and Community Land
 4. Van Dhan Vikas Kendra: Self Help Groups

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2021
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. (SBM, Sonkage pits)
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas, etc.
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest with the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building material and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. (Plantation drives, ponds, etc.)
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/sonkage pits for solid/liquid waste management. Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No ✓
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No ✓
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No ✓
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No ✓
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No ✓
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No ✓

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No
 ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
 iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No (95% covered)
 iv. Are all the IHHs toilets functional or not? Yes/No
 v. Do all the Schools/Anganwadis centers have a toilet facility or not? Yes/No
 vi. Are all the toilets in the schools/Anganwadis functional or not? Yes/No
 vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO
- ii. How many BalSabha's were organized in the Gram Panchayat. One

- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/No
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No
- ii. Is the list of beneficiaries related to the Scheme/Programs displayed on the Gram Panchayat wall or not? Yes/No
- iii. Does the Gram Panchayat has its building or not? Yes/No
- iv. Is the Gram Panchayat office functional or not? Yes/No
- v. Are the activities approved under the Jalpa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No

6. Poverty-free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **No**
- ii. Have all the eligible households registered in PDS or not? **✓No**
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes **✓**
- iv. Have all the eligible households been registered for Pension or not? **✓No**
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **Yes/No** (175) 100% **energy**
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? **Yes/No**
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **Yes/No**
- Socially conscious citizens

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No
- Engendered Development in NABARD**

8. Engendered Development in Village

- i. How many Mahila Sabhas were organized in the Gram Panchayat
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv. Number of women beneficiaries headed households covered under PDS system. 200
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matruvta Vandana Yojana.

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No ✓
- Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- Whether the GP has easy access to Godown for storage (Yes/No) ✓
- Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	- Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. - Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). - Awareness about G.I. Tagging of agriculture crops. - Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. - Distribution of seedling and seeds including Rabi seeds, lavender seeds. - Implementation of FasalBeema Yojna (Crop Insurance) - Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	- Establishment of Amrit Sarovar per Panchayat (Target/Achievement) - Saturation of all households in SHGs across all panchayats. - Number of works verified and completed during 82V-I, II, III & IV. - Achieving 100% social audit of PMAY. 100% verification of GDF plus model villages- door to door collection mechanism, segregation shed, PWSU, leakage/compost pits for all households - Achieving PMAY/BHH: Saturation. - Status of Drug Free/Corruption free Panchayats - Organizing of various sports events at the Panchayat level.
3	Information Technology	- All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. - Awareness about BEAMS, Janbhagiyan, E-Unnat Portal etc. - Hoardings/Wall paintings in all panchayats about Digital J&K & Services. - Organizing of one CSC Camps per panchayat. - Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	- Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. - Providing Self-employment to at least 10 person per panchayat in consultation with J&K Bank, EDI and Labour. - Setting up of counters by Banks at Panchayat level for verification, sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. - Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	- Awareness programme about Management legacy data of registration & delivery of registration documents online to the citizens by the Tehsildar concerned. - Information campaign for popularization of "Aap Zameen Aap Ki Nigrani". - Achieving saturation of land passbooks. - Pending inheritance mutations to be completed. - Functionality of the Patwarikhanas. (100 of Patwarikhanas made functional) - Saturation of Golden Cards under PMDAY/ SEHAT Scheme. - Swachh Hospitals- Clean Toilets and Junk free premises. - Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. - Screening of School Children. - Awareness about screening of NCD (Non communicable disease).
6	Health & Medical Department	- Geo-tagging of established Child Care Institutions. - Saturation of Old Age Pension ISSS/NSAP. - Number of Disability Cards (UDID) digitized. 500 Anaemia check-up camps to be conducted. - Number of Aanganwari Beneficiaries Aadhar Seeded.
7	Social Welfare	

		vi. Number of BetiBadhao/Beti/Badha events held. vii. Saturation of left out cases under disability pension, implants and bicycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes/tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Dihar. iii. Promotion of local artists by way of organizing Kavi Samaylan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fairs per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padaga Bharat. ii. Identification of out of school children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet, Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (Vishwa Mukti) Camps, Eco Clubs, Sports & Games. iii. Career counselling and job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMJIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers: a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Card. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTNP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of J&K UT. iv. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme. i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps. iii. Registration of new cooperative societies.
20	Cooperative	i. Public awareness events (IEO) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
21	Science & Technology	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
22	Public Works Department(R&B)	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & inventory management.
23	ARI Trainings	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
24	Mining	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRP.
25	Disaster Management	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
26	GAD	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of Jal Jeevan Mission & Regular testing of all Schools & Aanganwais for potable water.
27	Jal-Shakti Department	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases of district level. iii. Steps for decriminalization of laws.
28	Law Justice & Parliamentary affairs.	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public.
29	Public Grievance	i. Key issues of concern leading to grievances to be identified. ii. Vacation/identification of all unsafe buildings. iii. Eviction of unauthorized occupants.
30	Estates Department	i. Awareness programmes regarding rat right. ii. Capacity building training of the staff.
31	Hospitality & Protocol	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
32	Floriculture Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badaita J&K for public.
33	Information Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma S-7 scheme.
34	Industries & Commerce Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.
35	Planning Development & Monitoring Department	



Governance at doorsteps

To 16th NOVEMBER, 2023

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Anoop Kumar
2	Designation	SP, Lathur
3	Department	Educational
4	Place of posting	SP, Lathur
5	Mobile No	962247870, 9149522548
6	Email ID	ananoopkumar15@gmail.com
7	Home District	Doda
8	Dates of visit	18/11/2023 and 15-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Troon
2	Local Government Directory (LD) code of the Panchayat	7056
3	Name of CD Block	Bhalu
4	Name of Tehsil	Doda
5	Name of District	Doda

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	05
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	488
4	Population (approx) of the Panchayat	2050 (Approx.)

QUESTIONNAIRE FOR B2V5

Schedule-I (B)
(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the visiting Officer/ Incharge/ Supervisor of the Panchayat. A Field Assistant
filled by the visiting Officer before the book is handed over to the DC)

S. No	Department	Name	Designation	Present	Remarks
1	Agriculture	Mr. Arun Ball	Asst. Secy.	Absent	
2	Education	Mr. Arun Ball	Asst. Secy.	Absent	
3	Food, Civil Supplies and Consumer Affairs	Mr. Arun Ball	Asst. Secy.	Absent	
4	Forest	Mr. Arun Ball	Asst. Secy.	Absent	
5	Health and Medical Education	Mr. Arun Ball	Asst. Secy.	Absent	
6	ICDS Department	Mr. Arun Ball	Asst. Secy.	Absent	
7	Irrigation and Flood Control Department	Mr. Arun Ball	Asst. Secy.	Absent	
8	Jal Shakti Department	Mr. Arun Ball	Asst. Secy.	Absent	
9	Power Development Department	Mr. Arun Ball	Asst. Secy.	Absent	
10	Public Works Department	Mr. Arun Ball	Asst. Secy.	Absent	
11	Revenue	Mr. Arun Ball	Asst. Secy.	Absent	
12	Rural Development and Panchayat Raj	Mr. Arun Ball	Asst. Secy.	Absent	
13	Skill Development	Mr. Arun Ball	Asst. Secy.	Absent	
14	Social Welfare Department	Mr. Arun Ball	Asst. Secy.	Absent	
15	Youth Services and Sports Department	Mr. Arun Ball	Asst. Secy.	Absent	
16	Others	Mr. Arun Ball	Asst. Secy.	Absent	
17	Animal Husbandry	Mr. Arun Ball	Asst. Secy.	Absent	
18	Health & Family Welfare	Mr. Arun Ball	Asst. Secy.	Absent	
19	Police	Mr. Arun Ball	Asst. Secy.	Absent	
20	ICDS Department	Mr. Arun Ball	Asst. Secy.	Absent	
21	Street P. Husbandry	Mr. Arun Ball	Asst. Secy.	Absent	
22	Horticulture	Mr. Arun Ball	Asst. Secy.	Absent	

QUESTIONNAIRE FOR B2V5

Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1. Introduction of Panchayat Char.	Govt. Building			
a) Government buildings	Yes (Need repairs)			
b) Non-Govt. buildings	Yes			
c) Public buildings	Yes			
d) Government buildings	No			
e) Non-Govt. buildings	No			
f) Public buildings	Yes			
g) Government buildings	No			
h) Non-Govt. buildings	Yes			
i) Public buildings	No			
2. Educational Institutions	No. of Schools	Enrollment	Teacher vacancies	Govt. Building / Private Building
a) Kindergarten	4	189	2	Govt. Building / Private Building
b) Primary	1	43	2	Govt. Building / Private Building
c) Middle	1	391	11	Govt. Building / Private Building
d) High	1			Govt. Building / Private Building
e) Higher Secondary				Govt. Building / Private Building
f) College				Govt. Building / Private Building
3. Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Number of workers	Govt. Building / Private Building
	4	82	2	Govt. Building / Private Building
4. Health & Family Welfare	No. of health centres	No. of health workers	No. of health buildings	Govt. Building / Private Building
	N/A	N/A	1	Govt. Building / Private Building
5. Bank Branch	No.			Govt. Building / Private Building
6. Post Office	No.			Govt. Building / Private Building
7. Panchayat Office	No.			Govt. Building / Private Building
8. Panchayat Office	No.			Govt. Building / Private Building
9. Village hall	No.			Govt. Building / Private Building
10. Playground	No.			Govt. Building / Private Building
11. Ration shop	No.			Govt. Building / Private Building
12. Government office - details, whether functional or not	No. of Govt. Offices	No. of buildings	No. of workers	Govt. Building / Private Building
13. Asset inventory - details, location, condition	No.			Govt. Building / Private Building
14. Usefulness of Panchayat in terms of tourism, culture, heritage, potential, etc.	No.			Govt. Building / Private Building
15. Whether Panchayat assets captured on e-GIS	No.			Govt. Building / Private Building
16. Number of Asset captured	No.			Govt. Building / Private Building
17. Asset inventory assets	No.			Govt. Building / Private Building
18. List of incomplete buildings - names, year of construction	No.			Govt. Building / Private Building
19. List of underutilized buildings - names	No.			Govt. Building / Private Building

QUESTIONNAIRE FOR B2V5 Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE SCHEME	STATUS
1	UM Age pension	Social Department	125	125	-
2	Widow pension	Social Department	21	31	-
3	Disability pension	Social Department	87	87	-
4	Status under Shanting NRI	Social Department	-	-	-
5	Status under waiting list	Social Department	-	-	-
6	Equipment provided to specially abled persons (implants, tricycle etc)	Social Department	-	-	-
7	Digital services provided	IT/ROD/CRP	-	-	-
8	Dahat Kiosks	Agriculture Department	-	103	-
9	Kiosks credit card	Agriculture Department	-	188	-
10	PM Kisan Samiksha	Agriculture Department	-	-	-
11	Employment Subsidies (MSE, P, Taper, Murali, Mission Youth, Haryana, etc)	Employment Department	NIL	NIL	-
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	NIL	NIL	-
13	JAM implementation	Jal Shakti Department	208	190	18
	L. No of Household provided (HTC)		8	8	-
	L. No of House (s) entitled (No.)		499 (100%)	-	-
14	No of Households electrified	ROD	22	-	-
15	PMAY-G Grants	ROD/PR (22-24)	400	360	-
16	SDM/Grocery - PMK Functional (Household)	ROD/PR	NIL	-	-
17	SDM/PMK villages (No)	ROD/PR	100	-	-
18	Targeted BSNL not completed	ROD/PR	NIL	-	-
19	JALAM	ROD/PR	NIL	-	-
	Number of Self Help Groups formed		NIL	-	-
	Number of Households involved		568	444	12
20	Land Reclamation Subsidies	Revenue Department	NIL	-	-
21	Ponding Subsidies	Revenue Department	1800	1670	30
22	Overhead Cisterns	ROD/PR	-	-	-
23	Pesticide/Biopesticide drug exhibits	ROD/PR	-	-	-
24	Awareness camps for de-addiction conducted	ROD/PR	-	-	-
25	Oral Addicts Rehabilitation	ROD/PR	-	-	-
26	Oral Health Care under Ayushman Bharat	Health Department	-	550	-
27	Oral Health Care under Ayushman Bharat	Health Department	-	86	-
28	Status under Aarogya Matri	Health Department	ongoing	-	-
29	Status under Aarogya Matri	Health Department	9	9	-
30	Number of Ayushman Mats organized at Health & Welfare centres (HCC) under Ayushman Bharat	Health Department	9	9	-
31	Number of Ayushman Mats held	Health Department	-	-	-
32	Out of School Children brought to Schools	School Department	-	-	-
33	Number of students still out of Schools	School Department	-	-	-
34	Persons educated through bridge courses	School Department	-	-	-
35	Household using solar cooking ball (LFO)	FC & CA	479 (100%)	-	-

QUESTIONNAIRE FOR B2V5 Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

Health Institutions:		Status
S. No	Particulars	Status
1	Name of Health Institutions	HMC, Taron
2	Type of building (Govt./ Private)	Private
3	Availability of Staff	1
	a) Doctor	5
	b) Paramedical	127 (DPD) October 2023
4	No of patients attended during the month	Good
5	Status of medicine availability	Yes
6	Special medical camp held, if any	Good
7	Status of Immunization	Yes
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	Zero
10	Non-Institutional deliveries in Panchayat (Current Year)	-
11	Other	50
12	Remarks of the Visiting Officer	Satisfactory. As the staff perform duties diligently. Needs up gradation to PHC
Education Institutions:		Status
S. No	Particulars	Status
1	Name of Education Institutions	HSS, Taron
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	23
4	Enrolment of the School	225
	a) Boys	166
	b) Girls	59
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	-
11	Remarks of the Visiting Officer	Overall the institution is running smoothly in all fields. i.e academic and co-curricular.

II. Anganwadi Center:

S. No.	Particulars	Status
1	Location of Anganwadi center	Saravunda
2	Number of children enrolled a) Boys b) Girls	9 = (12)
3	Status of Building (Public Govt.)	Private
4	Availability of Helper/worker	Yes
5	Maintenance of records of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	-
12	Number of children wasted	-
13	Any Other	-
14	Remarks of the Visiting Officer	Needs good accommodation for Anganwadi Centre.

IV. CAPD Store:

S. No.	Particulars	Status
1	Location of CAPD Store	Town
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Mulki Raj
4	No of registered beneficiaries	579
5	No of beneficiaries drawing Ration from the store	579
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record register maintained in the store	Yes (online mode)
8	Availability of ration	Yes (satisfactory)
9	Any Other	- Nil
10	Remarks of the Visiting Officer	Satisfactory. Funding for building.

V. Bank/ Extension counter:

S. No.	Particulars	Status
1	Location of Bank/ Extension counter	Nil
2	No of Accounts in the branch	/
3	No of persons applied under various self-employment schemes	/
4	No of cases sanctioned under various self-employment schemes	/
5	No of cases in whose favour loan has been disbursed under various self-employment schemes	/
6	Availability of ATM	/
7	Any Other	/
8	Remarks of the Visiting Officer	Demandd (submitted to Zonal Manager JVE Bank.

VI. Amrit Sarovar:

S. No.	Particulars	Status
1	Location of Amrit Sarovar	Nil (not identified).
2	Condition of Amrit Sarovar	/
3	Details of repair undertaken, if any	/
4	Utilization of Amrit Sarovar	/
5	Any Other	/
6	Remarks of the Visiting Officer	/

VII. Playground:

S. No.	Particulars	Status
1	Location of Playground	No
2	Condition of Playground	-
3	Utilization of Playground	-
4	Any Other	-
5	Remarks of the Visiting Officer	No playground available (Needs land for playground).

VIII. Patwarikhana:

S. No.	Particulars	Status
1	Location of Patwarikhana	Arhali (WNo.5)
2	Government/ Private building	Govt. (Functioning in Regd. building)
3	Land passbook saturation	78%
4	Pending mutations	- Nil
5	Any Other	- Nil
6	Remarks of the Visiting Officer	Information known is not connected with road. (WNo.5 Arhali)

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Thrown - 2
2	Name of the beneficiary	Shalix Akmal
3	Status of the house (completed in-use/ under-construction)	Completed.
4	Any Other	
5	Remarks of the Visiting Officer	Satisfactory.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Waste.
2	Name of the beneficiaries	Mubashar Nawaz.
3	Status of the Soakpits/ compost pits (completed in-use/ under-construction)	Completed.
4	Any Other	
5	Remarks of the Visiting Officer	Satisfactory

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC center	Thrown
2	No of online services provided by the CSC	Ration Card, Pension form, Adhaar, Bill paid.
3	No of persons approached for services	250
4	Any Other	-
5	Remarks of the Visiting Officer	Satisfactory

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Yes (except Wazirabad, Shalix, Ather)
2	Transport	Yes
3	Electricity	Yes
4	Drinking water	Yes
5	Cleanliness	Yes
6	Sports facility (Playground)	No
7	Any Other	-

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	No
	2. Skits, Songs, Dramas	Yes
	3. Local Folk programme / Show	No
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	No
B	Sports Activities	
	1. Sports Event	Yes
	2. Distribution of sports kit	No
C	Inaugurations (if any)	
	PMAY house	Yes
	Segregation Sheds	No
	Amrit Sarovar	No
	JMM Assets	Yes
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	Yes
	Any other	-
D	Distribution of certificates	-
	Self Employment Schemes	-
	Land Pass books	-
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, Nasha Mukti Bharat, Viksit Bharat/Mobile Van and Flagship Schemes given in the instruction manual	Yes.

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	SDG-2 SDG-6
2	Activities undertaken under the Theme (as per instruction manual)	① Awareness camp. ② Gram Sabha. ③ Online POSAktion Registration Discussion with PWS and Citizens.
3	Status of activities undertaken	institutional deliveries, no sharing snowwatering, zero poverty
4	Visible impact of the Activities	Yes.
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes.
6	How many activities of SDG have been covered under GDP	2
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Uploading on site
8	Remarks of the Visiting Officer on the status SDG Theme	Satisfactory

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Link Road to Bhatari via A100, 100m x 10m	
2	Link Road from Soudamra to S12 (DPK already submitted)	
3	Garb. building to various Departments	
4	Tuk Bank Mini Branch (Bhatari)	
5	Repairing of wire & poles at Bhatari instead of wooden poles.	
B	Impact of B2V1 to B2V4	
1	Awareness of Government schemes visible.	
2	Improvement of poverty removal indicators.	
3	Infrastructural development	
4	100% Jal Jeevan Mission coverage.	
5	Effective Implementation Govt. Schemes to Public	
C	Challenges in the Panchayat	
1	Good connectivity	
2	Govt. offices (in private building)	
3	Non Availability Banking corner of Mini branch	
4	Non implementation of Cooperative Schemes.	
5	No Government transportation.	
D	Suggestions if any	
1	Provide Mini Bank of Bank.	
2	Internet connectivity to offices.	
3	Good connectivity.	
4	Provide poles & electrical wires.	
5	Space for recreational park/playground.	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD & Panchayat.
2	Education
3	Sheep husbandry & Veterinary Dept./Health Department
2	LEAST RESPONSIVE DEPARTMENTS
1	Social Welfare
2	ICDS
3	RDD / & Skill Department

II. FEEDBACK ON UT INITIATIVES

There has been tremendous initiatives by UT Govt. in digital sectors such as e-govt, e-services, online attendances at offices, Financial transparency through DBT and JAM, has brought ease of living and accessibility to citizens or large.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Road connectivity issues.
2	Major urgent public demands that were reflected earlier but have not been addressed so far:	Road to Khalsi via hispanch Road from Sursounda to Sijra.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	J.T.M and RDD are satisfactory. Need more funds to various Govt. schemes.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	B/10
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	

This is to certify that visiting officer attended B2V5 for two days

RAJESH KUMAR
Sarpanch

Name: Rajesh Kumar

Signature of the Visiting Officer

Name: Anoop Kumar