

PANCHAYAT HALQA

KRALPORA (A)

Block :- B.K PORA

TEHSIL :- B.K PORA

DISTRICT :- BUDGAM -

INSTRUCTION MANUAL FOR B2V5



— THE GOVERNMENT OF INDIA —

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity	Seeking details from the District team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from https://pmscham.in or https://pmscham.in - Also take print outs of the summarized report sheets of the previous phases from https://pmscham.in or https://pmscham.in on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner - Take prints of form 2 booklets of B2V5 from https://pmscham.in or https://pmscham.in - Collect list of new works started/ongoing/completed during the previous and current financial year under the following heads: • PFI grants • District Plan • LT plan • MGNREGS • Other schemes of other departments • Any other work - Plan beneficiary lists: • MGNREGS draft plan document for the year 2023-24. • List of Awaaz beneficiaries alongwith HHG, Convergence • List of pension beneficiaries • List of SBGs • List of agriculture scheme beneficiaries - List of beneficiaries for: • Various certificates/benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity	Reach the Panchayat on day of visit.	
2.		1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule IA, IB & Schedule-II. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBharat. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domestic Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Agri-wad centers, CAPD store, Bank/Extension counter, Atal Sarovar, Playground, Patwarikhana, etc. 9. Inspect Kiosk (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidart, Aapki Zamin Aapki Nigam, Digital I&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JFM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Whenever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, JHHL toilets and payments CSCs & AMRIT SAROVARs. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukti Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative dept under CSS-UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the [www.panchayat.sarva.gov.in](https://panchayat.sarva.gov.in) portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukh, Bhramachar Mukh, Rojgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes.
 - e. Empowerment and transparency through digital initiatives.
 - f. Effectiveness of gramrook machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/individual beneficiary schemes, etc.
 - v. Bhramachar Mukh J&K.
 - vi. Nasha Mukh, J&K.
9. The PRI members (Sarpanch, Panch, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.districtportal.in / www.districtportal.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

Field Visit	Purpose
Khidmat Centres	Verify/Generate awareness on online services particularly G2C schemes Aapka Zameen Aapka Nigam, Ikam, Janbhagdan, Digital IAS
JKU/PSD counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, on the status
PHC	Visit, evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SRM	Evaluate
Panchayat play ground, Sports kit distribution Village games	Ensure, Verify, Participate in at least one game in the playground
Har Gaoon Hariyati, Planter, Hot drive	Evaluate status, feedback
Village cultural event	Participate to ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of J2V
Jal Jeevan Mission verification- WSS/SD Electricity supply	Verify

AWARENESS GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjwala Yojana
5. PM Vishwakarma
6. PM Kisan Samman Nidhi
7. Kisan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Bina Yojana
13. PM KUSUM Yojana
14. Suraksha Bima Yojana
15. Atal Pension Yojana

ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS

1. Enrolment in Eklavya Model residential school
2. Scholarship schemes
3. Forest Rights Title (Individual and Community Land
4. Van Dhan Vikas Kendra/ Self Help Groups

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. **Yes**
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. **Nil**
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? **Yes/No**. If No, reason thereof. **Yes**
- iv. Has the Climate Resilience Plan been developed for the GP? **Yes/No** **No**
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. **No Steps Taken**
- vi. Whether schools have started segregating waste. **Yes/No** **No School available**
- vii. Whether schools have their own compost/sewage pits for solid/liquid waste management. **Yes/No** **No School available**

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? **Yes/No** **Yes**
- ii. Do all the eligible individuals been provided the Golden Card? **Yes/No** **Yes**
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? **Yes/No** **Yes**
- iv. Are all the eligible individuals been vaccinated against COVID-19? **Yes/No** **Yes**
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? **Yes/No** **Yes**
- vi. Whether all the deliveries were institutionalized or conducted by trained Midwives? **Yes/No** **Yes**

3. Water-sufficient village

- i. Do all the HHs in the Gram Panchayat have water pipeline connections? **Yes/No** **Yes**
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify. **No**
- iii. Do all the HHs in the Gram Panchayat have toilets? **Yes/No** **Yes**
- iv. Are all the HHs toilets functional or not? **Yes/No** **Yes**
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? **Yes/No** **Yes**
- vi. Are all the toilets in the schools/Anganwadifunctional or not? **Yes/No** **Yes**
- vii. Whether Gram Panchayat Hariwan has separate toilets for women or not? **Yes/No** **No**

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? **Yes/No** **Yes**
- ii. How many BalSabha's were organized in the Gram Panchayat. **Nil**

- iii. Whether the issues raised by BalSakshar are addressed during the Gram Sabha? Yes/No **Yes**
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No **Yes**
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **No School available**

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No **No**
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No **No**
- iii. Does the Gram Panchayat has its building or not? Yes/No **Yes**
- iv. Is the Gram Panchayat office functional or not? Yes/No **Yes**
- v. Are the activities approved under the Taluka Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No **Yes**
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No **Yes**

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **Yes (income criteria)**
- ii. Have all the eligible households registered in PDS or not? Yes/No **Yes**
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes/No **Yes**
- iv. Have all the eligible households been registered for Pension or not? Yes/No **Yes**
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No **Yes**
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No **Yes**
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No **No**

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No **Yes**
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No **Yes**
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No **No**
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No **No School available**
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No **Yes**
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No **No (1AY case in Panchayat)**

8. Engendered Development in Village

- i. How many MahilaSakshar's were organized in the Gram Panchayat **02**
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) **Yes**
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) **Yes**
- iv. Number of women beneficiaries headed households covered under PDS system **Data not available**
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matruvta Vandana Yojana **Data not available**

9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No ☒ No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ☒ No
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ☒ No
- iv. Whether the GP has easy access to Godown for storage (Yes/No) ☒ No
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) ☒ Yes

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring Saturation of Kisan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, layender seeds. vi. Implementation of Fasal Bima Yojna (Crop Insurance). vii. Issuing sanction letters for insurance of the Cattle.
2	Rural Development Department	i. Establishment of Amrit Sarovar per Panchayat (Target/Achievement). ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, sewage/compost pits for all households. vi. Achieving PMAY/DHHL Saturation. vii. Status of Drug Free/Corruption Free Panchayats. viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidan & E-Unnat Portal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrollment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	i. Number of Aadhaar Linked accounts under PMJDY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EOI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of loans and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "Aap Zameen Aap Ki Nigahi". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6	Health & Medical Department	i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwadi Beneficiaries Aadhar Seeded.

		vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fairs per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat Tabli/Badega Bharat. ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights.
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fair price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department.
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V1/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of Jaljeewan Mission & Regular testing of all Schools & Anganwans for potable water.
28	Law Justice & Parliamentary affairs	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public. iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwa Karma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



16.14.2023

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	JAVEED AHMAD DAR
2	Designation	SENIOR LECTURER
3	Department	EDUCATION
4	Place of posting	HSS WATHORA
5	Mobile No	9906891864
6	Email ID	Javeedmaths786@gmail.com
7	Home District	BUDGAM
8	Dates of visit	10th and 11th of Nov. 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	KRALPORA - 'A'
2	Local Government Directory(LGD) code of the Panchayat	241245
3	Name of CD Block	B. K. PORA
4	Name of Tehsil	B. K. PORA
5	Name of District	BUDGAM

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	750
4	Population (approx) of the Panchayat	6952 (Male=4052, female=2900)

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the visiting Officer during his/ her visit to the Panchayat & Field to be filed by the Visiting Officer before the block & handed over to the DC)

S. No.	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Dr. Shazia Farooq	AEA	Present	-
2	Education	Zahara Ahmed	Teacher	Present	-
3	Food, Civil Supplies and Consumer Affairs	Gill. Mohammad	T.S.O	Present	-
4	Forest	Mohd. Shafi	Forester	Present	-
5	Health and Medical Education	Dr. Kausar	Doctor	Present	-
6	ICDS Department	Dr. Shahzadeh Saleem	Sr. Supervisor	Present	-
7	Irrigation and Flood Control Department	Satinder Singh	W. Supervisor	Present	-
8	Jal Shakti Department	Mohd. Akbar	D.R.W	Present	-
9	Power Development Department	Shabir Ahmed	W. Supervisor	Present	-
10	Public Works Department / PMGSY	Tahir Bashir	A.E	Present	-
11	Revenue	Javed Ahmed	Patwari	Present	-
12	Rural Development and Panchayat Raj	Adil Shafi	Accounts Asst	Present	-
13	Skill Development / NALM	Rozia Akhtar	Cluster Coordinator	Present	-
14	Social Welfare Department	Shabir Ahmed	TSWO	Present	-
15	Youth Services and Sports Department	Qaiser Ahmed	P.E.T	Present	-
16	Cooperative	Ajaz Ahmed	Jr. Supervisor	Present	-
17	Handicrafts	Gowar Ahmed	I.C.I	Present	-
18	R & B	Mehvish Yaseen	Jr. Engineer	Present	-
19	Animal Husbandry	FAYAZ AHMAD	Supervisor	Present	-
20	Fisheries Dept.	Mohd. ALTAFAH	Supervisor	Present	-

QUESTIONNAIRE FOR B2V5

Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar A) Govt building/private b) New/needing repairs II. Furniture (Y/N) III. Computer/printer (Y/N) IV. Internet (Y/N) V. Telephone (Y/N) VI. Toilet (CSC) part of panchayat ghar (Y/N) VII. Water (Y/N) VIII. Electricity (Y/N)	Govt. Building Needs Repairs No No No No Yes Yes Yes			
2	Educational Institution	No. of Schools	Government	Teacher positions	Govt Building/ Private Building
	a) Kindergarten	Nil			
	b) Primary	Nil			
	c) Middle	Nil			
	d) High	Nil			
	e) Higher Secondary	Nil			
	f) College	Nil			
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helped / Mentor volunteer	Govt Building/ Private Building
		02	56		Private
4	Healthcare facility	No. of health centres	No. of PHCs	No. of health & nutrition officers	No. of Swasthya Sakshya Cent. Building
		Nil	Nil	Nil	
5	Bank branch (Y/N)	Nil			
6	Availability of ATM (Y/N)	No			
7	Khidmatocenter/ CSC (Y/N)	No			
8	Patwarkhana (Y/N)	No			
9	Village haat (Y/N)	No			
10	Playground (Y/N)	Yes			
11	Ration shop (Y/N)	Yes	No. of Ration Shop	No. of Registered transmission	Connected with online biometric system or not
			01	1573	Yes, Connected
12	Government offices- details, whether functional or not	No. of Govt Offices			Functional
		Nil			
13	Asset Servers - details, location, condition	Details	Location	Condition	Utilization
		Nil			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc.	-			
15	I. Whether Panchayat assets captured on e-Gram SampadaApp (Y/N) II. Number of Asset captured III. Please mention assets	Yes Not available Panchayat Ghar Main Roads Fertilizer Shops			
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Nil			
17	List of Underutilized Buildings- names	Name	Year of construction		
		Nil			

QUESTIONNAIRE FOR BZVS

Schedule-III
(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE HOUSEHOLDS / PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAIL THE BENEFITS OF THE SCHEME	STATUS FOR PENDING
1	Old Age pension	Social Department Welfare	NA	49	—
2	Midday meal	Social Department Welfare	NA	12	—
3	Double day meal	Social Department Welfare	NA	07	—
4	Status under Stunting Mukt	Social Department Welfare	NA	NA	—
5	Status under wasting Mukt	Social Department Welfare	NA	NA	—
6	Equipment's provided to specially abled persons (crutches, trolley etc)	Social Department Welfare	01	NIL	under process (in queue)
7	Digital Services provided	IT/ BDO/ CSC	NA	NA	—
8	Samak Kisan	Agriculture Department	20	NIL	under process
9	Kisan Credit Card	Agriculture Department	218	57 issued	under process
10	PM Kisan Samman Nidhi	Agriculture Department	221	218	under process
11	Employment Satisfaction (PMEP, Nijam, Muzin, Mission Youth, Muzin, etc)	Employment Department	NA	NA	—
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	NA	NA	—
13	100% Implementation	JE (BDO) Department	513	513	X
	A. No. of household provided PMEP		100%	100%	—
	B. No. of household verified (No.)		750	750	—
14	No. of households identified	BDO	NA	NA	—
15	PMAY-G Grant	BDO/ PH	NA	NA	—
16	SBM Gramin SHM functional (household level)	BDO/ PH	NA	100%	—
17	ODF Plus villages (No.)	BDO/ PH	—	100%	—
18	Targeted BPL list completed	BDO/ PH	50	NIL	under process
19	SBM	BDO/ PH	08	08	—
	A. Number of self help group formed		80	80	—
	B. Number of households involved		NA	100%	—
20	Land Possession Satisfaction	Revenue Department	NA	100%	—
21	Feeding Motivation	Revenue Department	NA	100%	—
22	Domestic Contribution	Revenue Department	NA	NA	—
23	Persons identified drug addicts	BDO/ Sarpanch	NIL	—	—
24	Awareness camps for drug addiction conducted	BDO/ Sarpanch	NIL	—	—
25	Drugs addicts rehabilitated	BDO/ Sarpanch	NIL	NIL	—
26	Citizen Health Card under Ayushman Bharat	Health Department	NA	90%	Below 5% not yet
27	Targeted health camps	Health Department	37	12	Pending at office
28	Status under Anaemia Mukt	Health Department	462	462	—
29	Status under Leprosy Mukt	Health Department	NIL	—	—
30	Number of Anganwadi Males organized at Health & Wellness centers (CHCs under Anganwadi Bharat)	Health Department	NA	NA	18 Males Done
31	Number of Anganwadi Males held	Health Department	NA	NA	6 Sahas held
32	Out of School Children brought to schools	School Department Education	—	—	No School in PH
33	Number of students still out of school	School Department Education	—	—	—
34	Persons educated through bridge course	School Department Education	—	—	—
35	Household using clean cooking fuel (LPG)	PDS & CA	862	862	—

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No.	Particulars	Status
1	Name of Health Institutions	—
2	Type of building (Govt./ Private)	—
3	Availability of Staff	—
	a) Doctor	—
	b) Paramedical	—
4	No of patients attended during the month	—
5	Status of medicine availability	—
6	Special medical camp held, if any	—
7	Status of Immunization	—
8	Participation of health worker in Village Health and Nutrition Day	—
9	Institutional deliveries in Panchayat (Current Year)	—
10	Non- Institutional deliveries in Panchayat (Current Year)	—
11	Other	—
12	Remarks of the Visiting Officer	No Health Centre at P/H Kuralpara (A)

II. Education Institutions:

S. No.	Particulars	Status
1	Name of Education Institutions	—
2	Type of building (Govt./ Private)	—
3	Availability of Staff as per sanctioned strength	—
4	Enrolment of the School	—
	a) Boys	—
	b) Girls	—
5	Availability of play ground	—
6	Availability of drinking water	—
7	Availability of electricity	—
8	Availability of functional toilets	—
9	Activities undertaken under 'My School My Pride'	—
10	Other	—
11	Remarks of the Visiting Officer	No educational institute at P/H Kuralpara (A)

III. Anganwadi Center:

S. No	Particulars	Status
1	Location of Anganwadi center	Wapalpara and Shalbagh (02 centres)
2	Number of children enrolled a) Boys b) Girls	24 25
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes (Both Centres have helper/worker)
5	Maintenance of record of children	Both Centres have properly maintained the record.
6	Availability of sufficient ration	Sufficient
7	Availability of timely Ration	Yes, getting timely ration
8	Availability of Functional toilet	Yes, available
9	Availability of tap connection	Yes, available
10	Availability of electricity connection	Yes, available
11	Number of children stunted	Nil
12	Number of children wasted	Nil
13	Any Other	-
14	Remarks of the Visiting Officer	Found the attendance of the childrens, pregnant ladies and nursings satisfactory.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Prilalabad Near J&K Bank
2	Government / Private	Govt.
3	Name of the dealer (in case of Private)	Nil
4	No of registered beneficiaries	1573
5	No of beneficiaries drawing Ration from the store	100%
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	Some childrens of age (10+) are still not registered in beneficiary list.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	—
2	No of Accounts in the branch	—
3	No of persons applied under various self-employment schemes	—
4	No of cases sanctioned under various self-employment schemes	—
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	—
6	Availability of ATM	—
7	Any Other	—
8	Remarks of the Visiting Officer	No Bank at P/H Kralpara (A)

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	—
2	Condition of Amrit Sarovar	—
3	Details of repair undertaken, if any	—
4	Utilization of Amrit Sarovar	—
5	Any Other	—
6	Remarks of the Visiting Officer	No Amrit Sarovar at P/H Kralpara (A)

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Checkpara Kralpara (A)
2	Condition of Playground	undertaken
3	Utilization of Playground	Not yet
4	Any Other	Needs filling and fencing.
5	Remarks of the Visiting Officer	Needs more funds to complete the playground.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	—
2	Government/ Private building	—
3	Land passbook saturation	—
4	Pending mutations	—
5	Any Other	—
6	Remarks of the Visiting Officer	No partwarkhana at P/H Kralpara (A)

IX. PMAY House:

S. No	Particulars	Status
1	Location of PMAY house constructed	—
2	Name of the beneficiary	—
3	Status of the house (completed/ in-use/ under-construction)	—
4	Any Other	—
5	Remarks of the Visiting Officer	No PMAY House Constructed during the Year

X. Soak pits/ Compost pitu

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	—
2	Name of the beneficiaries	—
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	—
4	Any Other	—
5	Remarks of the Visiting Officer	14 Soakpits approved this Year, but not yet Constructed

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC center	—
2	No of online services provided by the CSC	—
3	No of persons approached for services	—
4	Any Other	—
5	Remarks of the Visiting Officer	No CSC Centre at P/H Kharipora (A)

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Needs modernization (needs repairment)
2	Transport	Needs some Service from Kharipora to Subangar. Satisfactory
3	Electricity	Needs more illumination
4	Drinking water	Quais/Nallah converted into filter (negligence of irrigation dept.)
5	Cleanliness	—
6	Sports facility (Playground)	playground needs more funds to complete
7	Any Other	—

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	—
	2. Skits, Songs, Dramas	—
	3. Local Folk programme / Show	—
	4. Discussions with PRI and Senior citizens	Yes, Discussed with PRI and Sr. Citizens
	5. Exhibitions	—
B	Sports Activities	
	1. Sports Event	Chess
	2. Distribution of sports kit	Nil
C	Inaugurations (If any)	
	PMAY house	—
	Segregation Sheds	—
	Amrit Sarovar	—
	IIM Assets	—
	Compost/ Soak Pits	—
	PMGSY / MGNREGA works	Construction of fencing around Jinnah gnh at ungaljora
	Any other PRI	Nil
D	Distribution of certificates	
	Self Employment Schemes	—
	Land Pass books	—
	Any other	—
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Visit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes, aware generation about digital services, and various schemes

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Poverty free and enhanced livelihood Village.
2	Activities undertaken under the Theme (as per instruction manual)	Career Counselling Camps, Creation of SHEIS in GPS, camps to encourage Youth for self employment. Demand for work under MGNREGS. Preparation of Job Cards under MGNREGS. Utilising goconnections.
3	Status of activities undertaken	In progress.
4	Visible Impact of the Activities	Activities/workdone under SDGs have positive impact on general Public.
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	NA
6	How many activities of SDG have been covered under GDP	13
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Lack of training to frontline workers of other department.
8	Remarks of the Visiting Officer on the status SDG Theme	Some activities have been fulfilled and Some other activities need to be completed.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	<u>Demands/ Grievances addressed by the Administration</u>	
1	Playground	
2	upgradation of internal roads	
3	Renovation of panchayat ghar	
4	upgradation of internal lane / drains	
5		
B	<u>Impact of B2V1 to B2V4</u>	
1	Some demands have been Completed / fulfilled and	
2	Some are yet to be addressed. So overall	
3	a mixed impact.	
4		
5		
C	<u>Challenges in the Panchayat</u>	
1	Drainage, Nadi Nalas, Kuls, have got converted into filth and garbage muck.	
2	Lack of Safe and clean drinking water.	
3	Interrupted electricity supply. Lack of transformers, poles, wires.	
4	Requirement of foot bridges nallah Doodhganga	
5	Macadamization of internal roads, Requirement by PHC.	
D	<u>Suggestions if any</u>	
1	people of village have been raising the demand of proper drainage	
2	system, clean drinking water, PHC if not the conduct	
3	of B2V1 in June 2019, which is still pending. As such	
4	people are deprived of basic necessity of life. So these	
5	demands should be fulfilled.	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD
2	PDD
3	Health
2	LEAST RESPONSIVE DEPARTMENTS
1	Irrigation
2	Revenue
3	Co-operative

II. FEEDBACK ON UT INITIATIVES

1. Digitalization
2. Nasha Mukt.
3. Corruption free
4. Vishwa Karma

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S.No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Acute drainage problem, Insufficient transformers and poles. No flexibility of PHE. No training Centre from Handicraft dept. Slowdown in development of playfield.
2	Major/urgent public demands that was/were reflected earlier but have not been addressed so far:	1. Full reclaiming and cleaning of all irrigation canals. 2. Requirement of PHE. 3. Construction of R/wall of all guardyards. 4. Macadamization of internal roads. 5. Requirement of more transformers with poles, 6. 3 more Anganwadi Centres.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	A few demands have fulfilled by the Govt. like partially development of playfield, Construction of edge walls, lanes, drains, fencing of Jm 2 gah etc, 100% population covered by social welfare dept. Under different schemes. So the pending demands of villagers to be fulfilled at an earliest.
4	Overall Rating of Govt. functioning as given by the Panchayat (Scale of 0 to 10)	B
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Certified that Javed Ahmad Dax (visiting officer) B2V5 PH Kaulpara (A) Stayed in Panchayat on 10th and 11th of Nov 2023

Signature of Sarpanch

Name: Javed Ahmad Dax

Signature of the Visiting Officer

Name: Javed Ahmad Dax



(I) Major Complaints brought to notice of Visiting officer

Sanitation / running water / nadi mallah / drains ~~are~~ has got converted into filth / garbage mallah due to negligence of concerned department.

Insufficient electric poles, conductors, wires, transformers in the Halga.

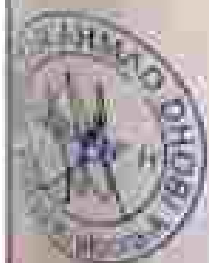
Dead animals, dead dogs, etc are thrown into the Doodhganga Canal from Wathara to Kralpara by the people.

Due to negligence of Handicrafts Deptt., no training Centre has been established in P/H till date.

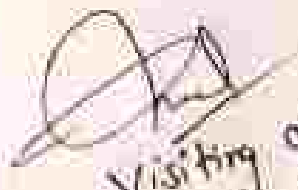
Deployment of Numbardar, Chowkidar and panchayat Chowkidar not done yet.

The playfield development is still not completed as the development process seems ^{very} slow.

Chimar tree near panchayat ghar can damage life and property during windy season/days and therefore it may be cut.

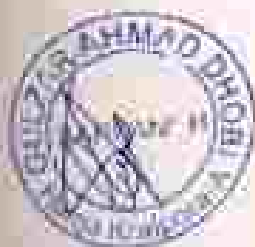



G.H. NABI RATHER
PANCH (WARD-07)
K. KAPRAHA, B.K. Pura, Indore


Visiting officer
Kralpara (A)

D) Major/urgent public demands that were reflected earlier but not have been addressed so far.

- 1) Full retrieving and cleaning of all irrigation Canals throughout Kralpara (A)
- 2) Development of playfield at Chakpara Kralpara (A)
- 3) Footbridge nallah doodhganga at Shalbagh
- 4) Requirement of Primary Health Centre (PHC).
- 5) Construction of R/walls of all graveyards at PH
- 6) Boundary wall and gate Construction of panchayat ghar
- 7) Public park near panchayat ghar
- 8) Macadamization of internal roads at Kralpara (A).
- 9) ~~At~~ Requirement of atleast three (03) ^{100KV} transformers in Panchayat Halga. Also there is dearth of transformer oil, wires, and conductors at Kralpara (A).
- 10) Construction of footbridge at nallah doodhganga at Shalbagh Kralpara
- 11) As per population of Halga Kralpara (A), There is Requirement of three more Anganwadi Centres.



G.H. NABE PLASTICS
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Visiting officer
Kraljovic (A)

(III) Overall assessment of the Visit and Suggestion

The burning issue in the Panchayat Kralpara (A) is that the Drainage, Nadi Wallahs, Kufs, flowing water, have got converted into filth and garbage nallahs. People are expressing their resentment for their major demands not been fulfilled yet. The Villagers are not getting clean water for drinking, not getting proper power supply facilities due to lack of transformers, poles and wires.

A lot has been done by the Govt., like partially development of playfield, Construction of edge walls, lanes, drains, fencing of Jinaaz gah etc; Services provided by Agriculture department, 100% eligible population covered by Social welfare department under different Pension Schemes.

Therefore all the Complaints pending be addressed and urgent demands of villagers be fulfilled at an earliest.

V) Overall Rating of Govt. functioning as given by Panchayat
(Scale of 0-10). (8)




G. N. RATHOR
PANCH (VILLAGE)
K. Kralpara, B.S. Pura, Bikaner


Visiting Officer
Kralpara (A)