

# B2V5 BOOKLET

(Instruction Manual, Deliverables and Questionnaire for B2V5)



7<sup>th</sup> to 16<sup>th</sup> NOVEMBER, 2023.

Block Arnia Panchayat Allah  
Name of Visiting Officer Chhatar Singh Designation Lecturer

**DISTRICT ADMINISTRATION  
JAMMU**

## QUESTIONNAIRE FOR B2V5

### Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

#### A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Chhatlar Singh
2	Designation	Lecturer
3	Department	Education (School)
4	Place of posting	Govt. HSS Dhankar
5	Mobile No	9419258302
6	Email ID	Singhchhatlar65@gmail.com
7	Home District	Jammu
8	Dates of visit	14-11-2023 + 15-11-2023

#### B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Allah
2	Local Government Directory(LGD) code of the Panchayat	240537
3	Name of CD Block	Arnia
4	Name of Tehsil	<del>Buthwar</del> Arnia
5	Name of District	Jammu

#### C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	04
3	No. of households in the Panchayat	960
4	Population (approx) of the Panchayat	4335

## QUESTIONNAIRE FOR B2V5

### Schedule-I (B)

#### (Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	V.M. Sharma	JAEO	Present	
2	Education	Govind Raj	Lecturer	Present	
3	Food, Civil Supplies and Consumer Affairs	Gopal Das	Pvt. Dealer	Present	
4	Forest	Rajesh Kumar	Guard	Present	
5	Health and Medical Education	Jyoti Sharma	MLHP	Present	
		Dr. Sonica	MO	Present	
6	ICDS Department	Pooja Gupta	AWN Atnah-S	Present	
7	Irrigation and Flood Control Department	Kamlesh Kumari	Superintendent	Present	
		Vicky Sharma	Beldar	Present	
8	Jal Shakti Department	Shiv Kumar	Sanitary Worker	Present	
9	Power Development Department	Rekha Arora	Chemist	Present	
		Shivdayal	Meter Reader	Present	
10	Public Works Department	Parshotam Kumar	J.E.	Present	
11	Revenue	S. Ganga Deep Singh	Patwari	Present	
12	Rural Development and Panchayat Raj	Nisha Sharma	Pvt. Secretary	Present	
13	Skill Development	Saksham Kumar	I.P.O.	Present	
14	Social Welfare Department	Sham Lal	Jr. Asstt.	Present	
15	Youth Services and Sports Department	Adarsh Kumar	R.E.K.	Present	
16	Others				
17	J&K Bank	Bhagwan Das	Asstt. Manager	Present	
18	Horticulture Deptt.	Mukesh Kumar	Technician	Present	
19	Dist. Industries Centre	Saksham Kumar	I.P.O.	Present	
20	PMGSY	Sandeep Sharma	Statistical Officer	Present	
21.	DFEO DC office Jammu	Renuka Sharma	statistical officer	Present	
22.	Animal Husbandry Deptt.	Kamlesh Kumar	V.P.	Present	



**QUESTIONNAIRE FOR B2V5**  
**Schedule-II**  
**(FIRST HAND INFORMATION ON INFRASTRUCTURE -**  
**PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)**

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt.			
	b) New/need repairs	Needs repaired Pvt Ghar			
	II. Furniture (Y/N)	yes			
	III. Computer/printer (Y/N)	yes			
	IV. Internet (Y/N)	yes			
	V. Telephone (Y/N)	No -			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	yes			
	VII. Water (Y/N)	yes			
	VIII. Electricity (Y/N)	yes			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/Private Building
	a) Kindergarten	01	03	-	Govt.
	b) Primary	01	05	01 (01)	Govt.
	c) Middle	01	90	03 (15)	Govt.
	d) High	N/A	-	-	-
	e) Higher Secondary	01	215	011 (33+)	Govt.
	f) College				
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/Private Building
		10	240	01	Private (Rented)
4	Healthcare facility	No. of sub centers	No. of PHCs	No. of health & wellness centers	No. of Institute having Govt. building
				01	01
5	Bank branch (Y/N)	yes			
6	Availability of ATM (Y/N)	NO			
7	Khidmat center/ CSC (Y/N)	yes			
8	Petwarkhana (Y/N)	yes			
9	Village haat (Y/N)	yes			
10	Playground (Y/N)	yes			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	958	yes	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		03	yes		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		02	Allah	OK	yes
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Cultural heritage mela at Bhatnagar, Deri Kalar Pond Near BDO Block Pond.			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	yes.			
	ii. Number of Asset captured	02			
	iii. Please mention assets	Pvt Ghar furniture, computer Internet			
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		N/A	Nil		
17	List of Underutilized Buildings- names	Name	Year of construction		
		N/A	Nil		

# QUESTIONNAIRE FOR B2V5

## Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department Welfare			
2	Widowpension	Social Department Welfare	279	279	NA
3	Disabilitypension	Social Department Welfare	31	31	NA
4	Status under Stunting Muk	Social Department Welfare	23	23	NA
5	Status under wasting Muk	Social Department Welfare	-	-	-
6	Equipment's provided to Specially abled persons( implants, tricycles etc)	Social Department Welfare	-	-	-
7	Digital Services provided	IT/ BDO/ CSC	02 hearing aid 02 Tricycle	02 hearing aid 02 Tricycle	NA
8	Daksh Kisan	Agriculture Department	Yes	-	-
9	Kisan credit card	Agriculture Department	120	98	Remaining u/p.
10	PM KisanSammanidhi	Agriculture Department	417	371	Motivating farmer under Prashad programme Not due to Vissat integral
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himayat, etc)	Employment Department	417	137	In respect to DQ (PMEGP) sponsored 07, sanctioned 04, 03 rejected by Bank.
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	Nil	Nil	
13	13M Implementation	Jal Shakti Department			
	i. No of Household provided FHTC		Ongoing		
	ii. Har Ghar Jal village(s) certified (No.)				
14	No of Households electrified	PDD	624		
15	PMAY- Gramin	RDD& PR	15	ongoing	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR		90% Completed	
17	ODF Plus villages (No)	RDD& PR	01	01	-
18	Targeted Sock pit completed	RDD& PR	04	04	-
19	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed		23		
	ii. Number of Households involved		230		
20	Land Passbook Saturation	Revenue Department	120	Almost Completed.	
21	Pending Mutations	Revenue Department	Nil	100%	NA
22	Domicile Certificates	Revenue Department	4060	(Whole Tehsil Area)	
23	Persons identified drug addicts	BDO/ Sarpanch	Nil		
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	Yes		
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	Nil		
26	Golden Health Card under Ayushman Bharat	Health Department	5547	4062	Due to MH and Children
27	Janani suraksha yojana	Health Department	-	100%	No Pending
28	Status under Anaemia Muk	Health Department	-	100%	No Pending
29	Status under Leprosy Muk	Health Department	Nil	Nil	-
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	08	08	Every Saturday held.
31	Number of AyushmanSabras held	Health Department	08	08	Every Saturday held.
32	Out of School Children brought to Schools	School Department Education	Nil	-	
33	Number of students still out of Schools	School Department Education	Nil	-	
34	Persons educated through bridge courses	School Department Education	Nil	-	
35	Household using clean cooking fuel (LPG)	FCS & CA	-	80%	



# QUESTIONNAIRE FOR B2V5

## Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

### I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Health & Nutrition Centre, Ayaz, Daspur, etc.
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff	M.L.H.F. - 01 M.O. - 01 F.H.P.W. - 02 Pharmacist - 01
4	No of patients attended during the month	220 (Oct) 266 (Oct)
5	Status of medicine availability	OK
6	Special medical camp held, if any	Yes
7	Status of Immunization	100%
8	Participation of health worker in Village Health and Nutrition Day	Yes, Every Thursday
9	Institutional deliveries in Panchayat (Current Year)	33 (Thirty three)
10	Non- Institutional deliveries in Panchayat (Current Year)	Nil
11	Other	
12	Remarks of the Visiting Officer	Working of health is satisfactory. Immunization was running at the time of visit. All OK.

### II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. H.S. Allah, Govt. H.S. Allah, Govt. P.S. Kanku de-lethay
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	11 + 03 + 01 (vacant) = 15
4	Enrolment of the School	93 + 122 = 215 50 + 40 = 90 03 + 02 = 05
	a) Boys	
	b) Girls	
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	Vacant posts must be filled for smooth functioning of the schools

### III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Allah
2	Number of children enrolled a) Boys b) Girls	106 + 136 = 240
3	Status of Building (Private/ Govt.)	Private (Rented)
4	Availability of Helper/ worker	yes
5	Maintenance of record of children	yes
6	Availability of sufficient ration	yes
7	Availability of timely Ration	yes
8	Availability of Functional toilet	yes
9	Availability of tap connection	yes
10	Availability of electricity connection	yes
11	Number of children stunted	NO
12	Number of children wasted	NO
13	Any Other	
14	Remarks of the Visiting Officer	Visited the Anganwari Center and seen the functioning of the ICDS Centre. Staff were present and activities of small kids were observed. All ok by

### IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Allah
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Gopal Dass
4	No of registered beneficiaries	958
5	No of beneficiaries drawing Ration from the store	932
6	Whether store is functioning through Aadhar biometric system	yes
7	Whether record/register maintained in the store	yes
8	Availability of ration	yes
9	Any Other	
10	Remarks of the Visiting Officer	Checked and enquired about the functioning. The Stock and office weighing machine were checked. All ok by

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Allah
2	No of Accounts in the branch	7950
3	No of persons applied under various self-employment schemes	Sanctioned, Rejected 21 04 Reason of Pending due to out of office service
4	No of cases sanctioned under various self-employment schemes	50
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	100
6	Availability of ATM	NO
7	Any Other	—
8	Remarks of the Visiting Officer	ATM must be installed in the Panchayat Allah

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Allah
2	Condition of Amrit Sarovar	OK
3	Details of repair undertaken, if any	work on going
4	Utilization of Amrit Sarovar	yes
5	Any Other	—
6	Remarks of the Visiting Officer	Amrit Sarovars need beautification and more utilization.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Allah (HSS + MS)
2	Condition of Playground	OK
3	Utilization of Playground	yes
4	Any Other	—
5	Remarks of the Visiting Officer	There are only school playgrounds condition of Playground and utilization is ok.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Allah
2	Government/ Private building	Govt.
3	Land passbook saturation	120 almost completed.
4	Pending mutations	Ndl.
5	Any Other	—
6	Remarks of the Visiting Officer	Land passbook saturation according to official is ok. But response of the villagers is not satisfactory.



## IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Allah
2	Name of the beneficiary	List
3	Status of the house (completed/ in-use/ under-construction)	enclosed under construction
4	Any Other	
5	Remarks of the Visiting Officer	Visited ongoing houses and completed.

## X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Allah
2	Name of the beneficiaries	Community Soak pit
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	04 Completed.
4	Any Other	
5	Remarks of the Visiting Officer	One soak pit is still pending

## XI. Khidmat center / CSC:

S. No	Particulars	Status
1	Location of Khidmat center/ CSC counter	Allah
2	No of online services provided by the CSC	20/day
3	No of persons approached for services	25 per day
4	Any Other	
5	Remarks of the Visiting Officer	Working satisfactorily.

## XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	yes
2	Transport	No Proper transport service
3	Electricity	yes
4	Drinking water	yes
5	Cleanliness	yes
6	Sports facility (Playground)	yes
7	Any Other	-

## QUESTIONNAIRE FOR B2V5

Schedule-V  
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	—
	2. Skits, Songs, Dramas	yes
	3. Local Folk programme / Show	yes
	4. Discussions with PRI and Senior citizens	yes
	5. Exhibitions	yes
B	Sports Activities	
	1. Sports Event	volley ball and chess match held during my visit
	2. Distribution of sports kit	— No —
C	Inaugurations (If any)	
	PMAY house	of — yes
	Segregation Sheds	— no —
	Amrit Sarovar	yes
	IJM Assets	ongoing
	Compost/ Soak Pits	all completed one pending
	PMGSY / MGNREGA works	80% works ongoing
	Any other	
D	Distribution of certificates	
	Self Employment Schemes	— No —
	Land Pass books	—
	Any other	—
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	yes



**QUESTIONNAIRE FOR B2V5**  
**Schedule-VI**  
**(SDG THEME ADOPTED BY THE PANCHAYAT)**

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean and green Panchayat - Poverty free
2	Activities undertaken under the Theme (as per instruction manual)	Door to Door cleanliness drives done
3	Status of activities undertaken	Running (functional)
4	Visible impact of the Activities	Los families started
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	02
7	Bottlenecks, if any, faced in the achievement of SDG Theme	N.A.
8	Remarks of the Visiting Officer on the status SDG Theme	Needs more awareness about Door to Door Collection

## QUESTIONNAIRE FOR B2V5

Schedule-VII  
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Ambulance Required	
2	Transport facilities required	
3	Building of Animal Husbandary dept. should be constructed.	
4	Repair of CPC PVT Allah is required	
5	Need of College in Centre of Population (Arnia)	
B	Impact of B2V1 to B2V4	
1	Transmission Lines & Poles are installed	
2	Blacktopping of main Streets is going on.	
3	Internal Connectivity is going on.	
4	Drinking water is developed.	
5	Over all works are going on.	
C	Challenges in the Panchayat	
1	Door-to-door collection of wastes due to contribution of 100	
2	Proper funds are not available (allotted).	
3	Needs more awareness for Swachhta.	
4	Border cross-firing due to border PVT.	
5		
D	Suggestions if any	
1	Transport facilities required.	
2	Bridge from Kanyal to Chack Maan Camp is Allah.	
3	Building of Animal Husbandary should be constructed.	
4	Ambulance Required	
5		



# QUESTIONNAIRE FOR B2V5

Schedule-VIII

## i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD
2	Am Carities (Social welfare) ICOS
3	Health Department
2	LEAST RESPONSIVE DEPARTMENTS
1	Electricity PDD Department
2	
3	

## ii. FEEDBACK ON UT INITIATIVES

Mostly people are satisfied but they demand timely delivery. JSM, SBM, PMAY, Golden Cans, are going on and people gets benefitted.

## iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Irregular cuts in electricity. Lineman of Arnia was present but Lineman of Allahpur was absent.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	1. Bridge from Kanyal to Chakmapra to connect Allahpur 2. Transport facilities needed 3. Need of Education College needed.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Written on Schedule-VIII and recorded in booklets.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	08
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is certified that the V.O. has stayed in the Ppt for two days & one night on dates 14-11-23 and 15-11-23.

Signature of Sarpanch

Name.....Kamlesh Kumari

Signature of the Visiting Officer

Name.....

Chhalla Singh  
BSc in Physics  
HSS Dinkar

SARPANCH  
Kamlesh Kumari  
Panchayat Halqa Allahpur  
Block Arnia