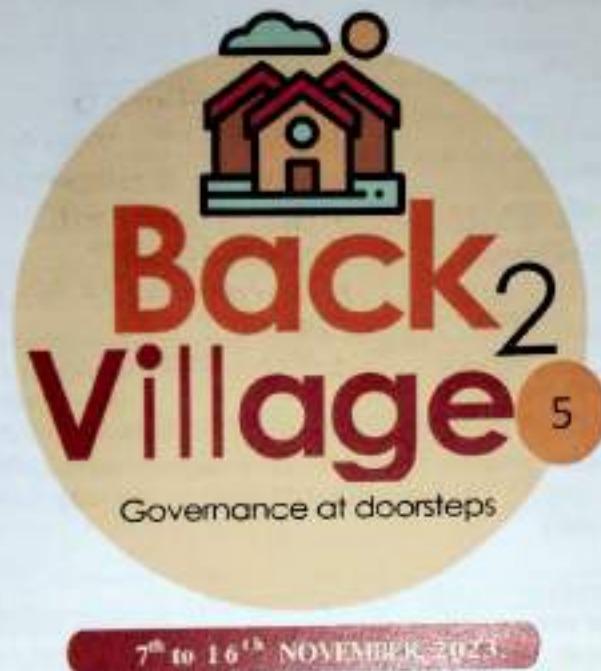


B2V5 BOOKLET

(Instruction Manual, Deliverables and Questionnaire for B2V5)



Block ARNIA Panchayat KATHAIZ
Name of Visiting Officer NASER AHMED Designation ASST. PROF.

**DISTRICT ADMINISTRATION
JAMMU**

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	NASAR AHMED
2	Designation	ASSISTANT PROFESSOR
3	Department	HIGHER EDUCATION DEPTT.
4	Place of posting	LADC PALOURA
5	Mobile No	90052-15329
6	Email ID	nasarahmed1125@gmail.com
7	Home District	JAMMU
8	Dates of visit	14-11-2023 and 15-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	KATHAR
2	Local Government Directory(LGD) code of the Panchayat	240562
3	Name of CD Block	HAJIA
4	Name of Tehsil	HAJIA
5	Name of District	JAMMU

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	04 (Four)
2	No. of hamlets in the Panchayat	02
3	No. of households in the Panchayat	743
4	Population (approx) of the Panchayat	3621

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Manjeet Singh	H.E.H	Present	
2	Education				
3	Food, Civil Supplies and Consumer Affairs	Sind Raj	Ration Dealer	Present	
4	Forest	-	-		
5	Health and Medical Education	Dr. Preeti Dr. Anurag Lohra	MLHP MLHP	Present Present	
6	ICDS Department	Kamlesh Kumari	Supervisor	Present	
7	Irrigation and Flood Control Department	-	-		
8	Jal Shakti Department	Tajinder Singh	H.E.	Present	
9	Power Development Department	Raj Kumar	M/R	Present	
10	Public Works Department	-	-		
11	Revenue	Gagandeep Singh	Patwari	Present	
12	Rural Development and Panchayat Raj				
13	Skill Development	-	-		
14	Social Welfare Department	Nisha	Social Worker	Present	
15	Youth Services and Sports Department	Balwan Singh	P.E.M	Present	
16	Others				
17	Planning & Monitoring	Renuka Sharma	st. officer	Present	
18	Patwari	Sandeep Sharma	J.E	Present	
19	Horticulture	Mukesh Kumar	Tech. IV	Present	
20	Animal Husbandary	Rakesh Kumar	M.T.S	Present	
21	ICDS Department	Kanta Devi	FWW	Present	
	"	Shu Ratha	FWW	Present	
	"	Ratna Devi	FWW	Present	
	"	Meera Gupta	FWW	Present	
	"	Anju Bala	FWW	Present	
	"	Ratha Bala	FWW	Present	
	"	Kamlesh Kumar	FWW	Present	
	"	Suman Bala	FWW	Present	

**Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)**

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Government Building			
	b) New/need repairs	Need repairs			
	II. Furniture(Y/N)	Yes			
	III. Computer/printer(Y/N)	Yes			
	IV. Internet (Y/N)	Yes			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes (Under construction)			
	VII. Water (Y/N)	No			
	VIII. Electricity(Y/N)	No			
2	Educational Institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	-	-	-	-
	b) Primary	-	-	-	-
	c) Middle	3	75	12	Govt. Building
	d) High	2	234	23	Govt. Building
	e) Higher Secondary	1	180	14	Private Building
	f) College	-	-	-	-
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		10	234	20	Private Building
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		-	-	1	-
5	Bank branch(Y/N)	N	-	-	-
6	Availability of ATM (Y/N)	N	-	-	-
7	Khidmat center/ CSC (Y/N)	Y	-	-	-
8	Patwarkhana(Y/N)	Y	-	-	-
9	Village haat (Y/N)	N	-	-	-
10	Playground(Y/N)	N	-	-	-
11	Ration shop (Y/N)	Y	No. of Ration shops	No. of Registered beneficiaries	Connected with online biometric system or not
		1	1950	Yes	Functional
12	Government offices- details, whether functional or not	Details		Location	Condition
		05		05	05
13	Amrit Sarovars - details, location, condition	Details		Location	Condition
		Under plan		Under plan	Under plan
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	-			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Yes			
	ii. Number of Asset captured	Nil			
	iii. Please mention assets				
	1.	Panchayat Ghar			
	2.	Govt. School			
	3.	Capex Work			
	4.	Elmest Sarnar			
	5.	Gogri jahn Shed			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Panchayat Ghar	1988 (35th 03)		
17	List of Underutilized Buildings- names	Name	Year of construction		
		Patwarkhana	1998		

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department Welfare	140	130	In Progress
2	Widow pension	Social Department Welfare	30	30	-
3	Disability pension	Social Department Welfare	29	29	-
4	Status under Stunting Mukht	Social Department Welfare	-	-	-
5	Status under wasting Mukht	Social Department Welfare	-	-	-
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	02	02	-
7	Digital Services provided	IT/ BDO/ CSC	Full online Service		
8	Daksh Kisan	Agriculture Department	115	0	
9	Kisan credit card	Agriculture Department	565	440	
10	PM Kisan Sammanidhi	Agriculture Department	539	175	02
11	Employment Saturation (PMGP, Tejaswani, Mukmin, Mission Youth, Himayat, etc)	Employment Department (DIO)	02	-	02 Under Process
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	
13	JJM Implementation	Jai Shakti Department	-	-	
	I. No of Household provided FHFC		-	-	
	II. Har Ghar Jal village(s) certified (No.)		-	-	
14	No of Households electrified	PDD	561	561	
15	PMAY- Gramin	RDD& PR	26	268	
16	SBM Gramin- INHL functional (Household toilets)	RDD& PR	709	709	
17	ODF Plus villages (No)	RDD& PR	04	04	
18	Targeted Sock pit completed	RDD& PR	06	01	
19	JKRLH:	RDD& PR			
	I. Number of Self Help Groups formed		-	-	
	II. Number of Households involved		-	-	
20	Land Passbook Saturation	Revenue Department	75	75	
21	Pending Mutations	Revenue Department	-	-	
22	Domicile Certificates	Revenue Department	-	-	
23	Persons identified drug addicts	BDO/ Sarpanch	-	-	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	-	-	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	-	-	
26	Golden Health Card under Ayushman Bharat	Health Department	2946	2535	Some Patients still benefit under NH.
27	Janani suraksha yojana	Health Department	38	38	
28	Status under Anaemia Mukht	Health Department	-	-	
29	Status under Leprosy Mukht	Health Department	-	-	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	24	24	
31	Number of Ayushman Sabas held	Health Department			
32	Out of School Children brought to Schools	School Department Education	-	-	
33	Number of students still out of Schools	School Department Education	-	-	
34	Persons educated through bridge courses	School Department Education	-	-	
35	Household using clean cooking fuel (LPG)	FCS & CA	100 percent		

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	HUC Kotla
2	Type of building (Govt./ Private)	Private
3	Availability of Staff	Dr. Preeti
	a) Doctor	120211 - FM PHU, 120120 - FM PHU
	b) Paramedical	
4	No of patients attended during the month	213
5	Status of medicine availability	Yes
6	Special medical camp held, if any	Yes (AID camp, Flyushman Khadd)
7	Status of Immunization	100 percent
8	Participation of health worker in Village Health and Nutrition Day	
9	Institutional deliveries in Panchayat (Current Year)	07
10	Non- Institutional deliveries in Panchayat (Current Year)	Nil
11	Other	
12	Remarks of the Visiting Officer	Satisfactory.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	3 + 3 = 6
2	Type of building (Govt./ Private)	Govt. + Private
3	Availability of Staff as per sanctioned strength	Govt. = 12 Private = 25
4	Enrolment of the School	Govt. Boys 42 Girls 33 Total 75 Private Boys 210 Girls 132 Total 342 Total = 417
5	Availability of play ground	Govt. = 3 Private = Nil
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	Good. requires playground for sports activities.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	
2	Number of children enrolled a) Boys b) Girls	204 = 254 130
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Helper and worker both
5	Maintenance of record of children	yes
6	Availability of sufficient ration	yes
7	Availability of timely Ration	yes
8	Availability of Functional toilet	yes
9	Availability of tap connection	yes
10	Availability of electricity connection	yes
11	Number of children stunted	Nil
12	Number of children wasted	Nil
13	Any Other	
14	Remarks of the Visiting Officer	the are functioning satisfactory.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	dear Panchayat Ghar
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Sind Ray
4	No of registered beneficiaries	2270
5	No of beneficiaries drawing Ration from the store	870 + 290 = 1090
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	yes
8	Availability of ration	yes
9	Any Other	-
10	Remarks of the Visiting Officer	functioning Satisfactory.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Nil
2	No of Accounts in the branch	-
3	No of persons applied under various self-employment schemes	-
4	No of cases sanctioned under various self-employment schemes	-
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	-
6	Availability of ATM	-
7	Any Other	-
8	Remarks of the Visiting Officer	Bank branch is not located in the Panchayat Kothar.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Sheikhpur
2	Condition of Amrit Sarovar	Under plan
3	Details of repair undertaken, if any	Nil
4	Utilization of Amrit Sarovar	Nil
5	Any Other	-
6	Remarks of the Visiting Officer	Need to complete the work of a forenoon plan.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	-
2	Condition of Playground	-
3	Utilization of Playground	-
4	Any Other	-
5	Remarks of the Visiting Officer	Need Playground in the Panchayat.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	In Kothar (not functional)
2	Government/ Private building	Govt.
3	Land passbook saturation	± 0
4	Pending mutations	Nil
5	Any Other	-
6	Remarks of the Visiting Officer	Partwarkhana need to be made functional.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Kothar
2	Name of the beneficiary	1. Jagan Singh under 24 2. Jagdish Dasgupta under 24
3	Status of the house (completed/ in-use/ under-construction)	Completed.
4	Any Other	-
5	Remarks of the Visiting Officer	The house constructed under PMAY is satisfactory.

X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	01
2	Name of the beneficiaries	Community.
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed.
4	Any Other	-
5	Remarks of the Visiting Officer	Other Sanctioned Soak pits need to be Completed.

XI. Khidmat center / CSC:

S. No	Particulars	Status
1	Location of Khidmat center/ CSC counter	1. Jagan 2. Kothar shahpur
2	No of online services provided by the CSC	111
3	No of persons approached for services	200 + 170
4	Any Other	-
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Some Roads need blacktopping
2	Transport	Good
3	Electricity	Good
4	Drinking water	Good
5	Cleanliness	Need Improvement
6	Sports facility (Playground)	Poor
7	Any Other In PDD	Need separate line man in Panchayat Kothar.

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS /INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	-
	2. Skits, Songs, Dramas	-
	3. Local Folk programme / Show	-
	4. Discussions with PRI and Senior citizens	yes
	5. Exhibitions	nil
B	Sports Activities	
	1. Sports Event	yes
	2. Distribution of sports kit	yes
C	Inaugurations (If any)	
	PMAY house	yes
	Segregation Sheds	yes
	Amrit Sarovar	no
	JJM Assets	no
	Compost/ Soak Pits	yes
	PMGSY / MGNREGA works	yes
	Any other	
D	Distribution of certificates	no
	Self Employment Schemes	no
	Land Pass books	no
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, Nasha Mukt Bharat, Vikat Bharat (Mobile Van) and Flagship Schemes given in the instruction manual	yes. Awareness on digital services, Birth & Death Reg., Nasha Mukt Bharat and Flagship Schemes. Bastakachar Mukt Bharat.

QUESTIONNAIRE FOR B2V5 **Schedule-VI** **(SDG THEME ADOPTED BY THE PANCHAYAT)**

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean and Green Village
2	Activities undertaken under the Theme (as per instruction manual)	In Solid and Liquid waste Management. a. Door to door collection of solid waste b. IEC activities, wall paintings. c. Hoarding of water bodies
3	Status of activities undertaken	In Progress
4	Visible impact of the Activities	Good. Increased level of awareness among people toward waste disposal.
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GDP	04
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Requires more public awareness and participation for better implementation of policies
8	Remarks of the Visiting Officer on the status SDG Theme	Some improvement is seen in sanitation but lot needs to be done. IEC activities should be done on regular basis for sensitization of people and behavioural change among people.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A Demands/ Grievances addressed by the Administration		
1	Improved road connectivity	
2	Improved electric supply	
3	Better delivery of online services	
4	Improved irrigation system	
5		
B Impact of B2V1 to B2V4		
1	Irrigation tubewell at Kotla demand fulfilled	
2	Desilting work of Irrigation Canal Improved	
3	Const. of tractor road from Kothar to Ditch	
4	Const. of Road from Main road to Kothar via Panchayat	
5	Line drain from house of Daga Ram Panchayat	
C Challenges in the Panchayat		
1	Ditch Compensation of Farmer	
2	Need of vehicle for collection of garbage	
3	Full time permanent Tehsildar at Eana Tehsil	
4	Culvert on main canal at Jorah W. dia for improved connectivity to Agril land	
5	Potter khana not functional in Panchayat	
D Suggestions if any		
1	Construction of Drain from Chapdi to Ditch	
2	L/D from Main road Kothar to 11/10 st. (for)	
3	Need of PHC at Kothar	
4	Need of Freezer for the deceased body in Panchayat	
5	Const. of culvert on main canal and rip stream - Shanjhat at Kothar	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Rural Development Department / Health Department
2	Agriculture Department
3	Transportation Department
2	LEAST RESPONSIVE DEPARTMENTS
1	Revenue
2	Animal Husbandry
3	Forest

ii. FEEDBACK ON UT INITIATIVES

Some Schemes need Improvement for wider Public benefits.
Digital Services face obstacles due to lack of network in the border areas.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Disfunction of Ration Card.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Ditch Compensation to Farmers
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Many Departments need Improvement for better service deliveries. People of the Panchayat have many issues still pending after four phases of B2V to village (B2V)
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	05
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes. Certified that visiting officer has stayed in the Panchayat for 2 days

Signature of Sarpanch

Name: Anu Radha

Signature of the Visiting Officer

Name: Nagesh Kumar

Sarpanch
ANU RADHA
Panchayat Halqa Kothar
Block Arnia