



District Ramban



6th NOVEMBER 2023

Name of the Block Chahal

Name of the Panchayat:- Pogal lower

Name of the Visiting Officer:- Sh. Shahnawaz Bali

INSTRUCTION MANUAL FOR B2V5



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KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and II to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

INSTRUCTIONS

Seeking details from the District team

ACTION POINTS

- a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in
- b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner.
- c. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in / www.jkpanchayat.jk.gov.in
- d. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:
 - PRI grants
 - District Plan
 - UT plan
 - MGNREGA
 - Other schemes of other departments
 - Any other work
- e. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2023-24.
 - List of Awaas+ beneficiaries alongwith IHHL Convergence
 - List of pension beneficiaries.
 - List of SHGs
 - List of agriculture scheme beneficiaries
- f. Lists of beneficiaries for:
 - Various certificates/ benefits to be distributed by the visiting officer.
 - Any other activities identified by different departments

Reach the
Panchayat on day
of visit.

1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule 1A, 1B & Schedule-II.
2. Ensure that all front line workers of different deptts are present.
3. Ensure exhibition by different depts. about individual beneficiary schemes.
4. Inspect JKB/PSB counters/outlets.
5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity.
6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav.
7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks.
8. Visit government establishments, i.e., Health facility, Education Institute, Aganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc.
9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc.
10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JJM, etc.
11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat.
12. Wherever possible, distribute employment letters for people selected under various government employments.
13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRIT SAROVARs.
14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved.
15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc.
16. Organize village-level cultural events to engage panchayat members.
17. Obtain a candid assessment about the performance of various deptts, including fair feedback about discrepancies in functioning.
18. Open discussion on Nasha Mukti Abhiyan, corruption-free Panchayat, etc.
19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukti, Bhrashtachar Mukti, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
- b. Saturation of individual beneficiary schemes.
- c. Self-employment schemes.
- d. Bank-linked schemes, including departmental subsidy schemes
- e. Empowerment and transparency through digital initiatives
- f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Mukti J&K.
 - vi. Nasha Mukti, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

Location	Work assigned
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K
JKBTSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/pro- jects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify

WARENESS GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

3. FLAGSHIP SCHEMES

1. Ayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjawala Yojana
5. PM Vishwakarma
6. PM Kissan Samman Nidhi
7. Kissan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Bima Yojana
13. PM KUSUM Yojana
14. Suraksha Bima Yojana
15. Atal Pension Yojana

ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS

1. Enrolment in Eklavya Model residential school
2. Scholarship schemes
3. Forest Rights Title: Individual and Community Land
4. Van Dhan Vikas Kendra: Self Help Groups

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.
Individual soak pits ,Segregation sheds,compost pits and drains constructed for solid liquid waste management.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas.
No initiatives taken yet in this direction.
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof **Yes, water bodies and few wetlands mapped.**
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No :**No**
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. **No tangible steps being taken yet.**
- vi. Whether schools have started segregating waste. Yes/No :**No**
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No: **NO**

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No: **Yes**
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No: **Yes**
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No:**Yes**
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No: **Yes**
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No: **Yes**
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No: **Yes**

3. Water-sufficient village

- i. Do all the HHs in the Gram Panchayat have water pipeline connections? Yes/No:**85%**
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify **Soak pits are being constructed.**
- iii. Do all the HHs in the Gram Panchayat have toilets? Yes/No: **Yes**
- iv. Are all the HHs toilets functional or not? Yes/No: **Yes**
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No: **No (95%have)**
- vi. Are all the toilets in the schools/Aaganwadifunctional or not? Yes/No: **Yes**

- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No: **No**
4. **Child-Friendly village**
- Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO : **Yes**
 - How many BalSabha's were organized in the Gram Panchayat. **No record found**
 - Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO : **NA**
 - Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO: **No record found.**
 - Do all the schools under the Gram Panchayathave separate toilets for girls and boys? Yes/No: **No**
5. **Village with good governance**
- Is CSC located in the Gram Panchayat Bhawan or not? Yes/No: **Yes**
 - Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes/No: **No**
 - Does the Gram Panchayat has its building or not? Yes/No: **Yes**
 - Is the Gram Panchayat office functional or not? Yes/No: **Yes**
 - Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No: **No**
 - Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No: **No record found.**
6. **Poverty-free and enhanced livelihood village**
- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify : **Yes BPL/PHH ration Card is bases for identification of Poor**
 - Have all the eligible households registered in PDS or not? Yes/No: **Yes**
 - Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes/No: **No meetings held in GP**
 - Have all the eligible households been registered for Pension or not? Yes/No: **No(90% as reported by PRIs)**
 - Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No: **No**
 - Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No: **Yes**
 - Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No: **yes**
7. **Socially secured village**
- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No: **Yes.**
 - Is Gram Panchayat Office Disabled Friendly or not? Yes/No: **No**
 - Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No: **No**
 - Do all the Schools in the Gram Panchayathave facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No: **No**
 - Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No: **No**
 - Are all the eligible households getting benefits from IAY or not? Yes/No: **Yes**
8. **Engendered Development in Village**

- i. How many Mahila Sabha's were organized in the Gram Panchayat: **No record found**
 - ii. Whether SIIGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) : **No meetings held as of now.**
 - iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No): **Not seen.**
 - iv. Number of women beneficiaries headed households covered under PDS system: **26**
 - v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana: **50**
9. Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No: **No**
 - ii. Whether the Disaster management plan is available at the GP Level (Yes/No): **No**
 - iii. Whether child-friendly park with required facilities is available in GP (Yes/No): **No**
 - iv. Whether the GP has easy access to Godown for storage (Yes/No): **No**
 - v. Whether street lights are provided in public places for ensuring safety (Yes/No): **Yes**



Back² Village⁵

Governance at doorsteps



QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Shahnawaz Bali
2	Designation	Deputy Director planning
3	Department	Planning Development and Monitoring Department
4	Place of posting	Power Development Department Civil Secretariat J&K
5	Mobile No	9419136371
6	Email ID	Shahnawazbali83@gmail.com
7	Home District	Ramban
8	Dates of visit	15-11-2023 to 16-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Pogal Lower
2	Local Government Directory(LGD) code of the Panchayat	7177
3	Name of CD Block	Ukhrahal
4	Name of Tehsil	Pogal Paristan
5	Name of District	Ramban

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	09
3	No. of households in the Panchayat	504
4	Population (approx) of the Panchayat	2575

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Rakesh Verma	AEA	Present	
2	Education			Absent	
3	Food, Civil Supplies and Consumer Affairs	Karanpal	Dealer	present	
4	Forest	Farooq Ahmed	Forester	Present	
5	Health and Medical Education	Aroosa Tabassum	CHO	Present	
6	ICDS Department			Absent	
7	Irrigation and Flood Control Department			Absent	
8	Jal Shakti Department	Mohd Rafiq	DRW	Present	
9	Power Development Department	Bashir Ahmed	JE	Present	
10	Public Works Department			Absent	
11	Revenue	Lal Singh	Girdawer	Present	
12	Rural Development and Panchayati Raj	Chahat Sharma	Pyt.Accounts Asst.	Present	
13	Skill Development			Absent	
14	Social Welfare Department			Absent	
15	Youth Services and Sports Department	Mohd Hanief Katoch	P.E.T	Present	
16	Social Forestry	Ab.Rashid	Mali	Present	
17	Animal Husbandary	Dr.Irfan Bhat	V.A.S	Present	
18	Sheep husbandary	Dr.Idrees	V.A.s	Present	
19	Anganwari workers			All present	
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govtbuilding/private	Govt Building			
	b) New/needingrepairs	Need immediate repairs			
	II. Furniture(Y/N)	Yes			
	III. Computer /printer(Y/N)	yes			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes			
	VII. Water (Y/N)	No			
	VIII. Electricity(Y/N)	No			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	0	-	-	-
	b) Primary	04	94	0	03 Govt,01 Pvt.
	c) Middle	02	74	02	Govt building
	d) High	0	--	-	-
	e) Higher Secondary	0	-	-	-
	f) College	0	-	-	-
3	AnganwadiCentre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		08	186	0	07 Pvt ,01 Govt
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		0	01NTPHC	02	01
5	Bankbranch(Y/N)	No			
6	Availability of ATM (Y/N)	No			
7	Khidmatcenter/ CSC (Y/N)	Yes			
8	Patwarkhana(Y/N)	No			
9	Village haat (Y/N)	No			
10	Playground(Y/N)	No			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		02	342	81% connected	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		05		04 functional,01 nonfunctional	
13	Amrit Sarovars – details, location, condition	Details	Location	Condition	Utilization
		01 under construction	Bohindar	80% progress	There is no feeding source for water storage
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Potential for development of hill station			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	No			
	ii. Number of Asset captured	-			
	iii. Please mention assets	-			
	1.				
	2.				
	3.				
	4.				
	5.				

16	List of Incomplete Buildings- names, year of construction	Name	Year of construction
		Sheep Husbandary	
17	List of Underutilized Buildings- names	Name	Year of construction
		No	-

QUESTIONNAIRE FOR B2V5

Schedule III
(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. N O	NAME OF THE SCHEME	DEPARTME NT	TOTAL / TARGET ELIGIBLE BENEFICIARIE S/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARI ES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Welfare Departmen t	44	44	-
2	Widow pension	Social Welfare Departmen t	06	06	-
3	Disability pension	Social Welfare Departmen t	15	15	-
4	Status under Stunting Muk t	Social Welfare Departmen t	Data not available	-	-
5	Status under wasting Muk t	Social Welfare Departmen t	Data not available	-	-
6	Equipment's provided to Specially abled persons(implants, tricycles etc)	Social Welfare Departmen t	Data not available	-	-
7	Digital Services provided	IT/ BDO/ CSC	20	20	-
8	Daksh Kisan	Agriculture Departmen t	Nil	-	-
9	Kisan credit card	Agriculture Departmen t	195	145	Not interested/docume ntation issues
10	PM KisanSammanni dhi	Agriculture Departmen t	195	174	ot interested/docume ntation issues

11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department	Data not available	--	-
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	Data not available	-	-
13	JJM Implementation	Jal Shakti Department	120	35	Allotment of WSS in june,23/crop season
	i. No of Household provided FHTC		Nil	nil	
	ii. Har Ghar Jal village(s) certified (No.)				
14	No of Households electrified	PDD	504	504	-
15	PMAY- Gramin	RDD& PR	36	-	Newly sanctioned
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	439	439	-
17	ODF Plus villages (No)	RDD& PR	01	01	-
18	Targeted Sock pit completed	RDD& PR	78	61	People not showing interest
19	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed		Nil	-	-
	ii. Number of Households involved				
20	Land Passbook Saturation	Revenue Department	504	302	Network issues

21	Pending Mutations	Revenue Department	30	30	-
22	Domicile Certificates	Revenue Department	2575	1030	People not applied
23	Persons identified drug addicts	BDO/ Sarpanch	0	0	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	0	0	0
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	NA	NA	NA
26	Golden Health Card under Ayushman Bharat	Health Department	2575	2300	Some people not entered in ration card ,there card can not be generated
27	Janani suraksha yojana	Health Department	50	50	-
28	Status under Anaemia Mukd	Health Department	50	45	-
29	Status under Leprosy Mukd	Health Department	No case of laprosy	NA	NA
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	20	20	NA
31	Number of Ayushma Sabas held	Health Department	01	01	-
32	Out of School Children brought to Schools	School Education Department	10	10	-
33	Number of students still out of Schools	School Education Department	08	08	-
34	Persons educated through bridge courses	School Education Department	Nil	-	-

35	Household using clean cooking fuel (LPG)	FCS & CA	Data not available	-	70% as reported by PRIs
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QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

1. Health Institutions:

S. No.	Particulars	Status
1	Name of Health Institutions	NTPHC Pogal
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff	a) 0 b) 01
	a) Doctor	
	b) Paramedical	
4	No of patients attended during the month	150
5	Status of medicine availability	Not adequate
6	Special medical camp held, if any	No
7	Status of Immunization	Done once in a month
8	Participation of health worker in Village Health and Nutrition Day	yes
9	Institutional deliveries in Panchayat (Current Year)	50
10	Non- Institutional deliveries in Panchayat (Current Year)	0
11	Other	
12	Remarks of the Visiting Officer	There is urgent need for posting of Doctor and paramedical staff

11. Education Institutions:

S. No.	Particulars	Status
1	Name of Education Institutions	Govt Girls Middle School Pogal
2	Type of building (Govt./ Private)	Government
3	Availability of Staff as per sanctioned strength	05
4	Enrolment of the School	a)21 b)32
	a) Boys	
	b) Girls	
5	Availability of play ground	No
6	Availability of drinking water	Yes
7	Availability of electricity	No
8	Availability of functional toilets	yes

9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	Only two class rooms available. There is need for additional classrooms .

III. AnganwariCenter:

S. No	Particulars	Status
1	Location of Anganwaricenter	Khowrihal Upper
2	Number of children enrolled a) Boys b) Girls	a)13 b)10
3	Status of Building (Private/ Govt.)	Pvt
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	No
9	Availability of tap connection	Yes
10	Availability of electricity connection	No
11	Number of children stunted	0
12	Number of children wasted	0
13	Any Other	
14	Remarks of the Visiting Officer	Need for toilet facility in the AWC

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	kote
2	Government / Private	Pvt.
3	Name of the dealer (in case of Private)	Karanpal Singh
4	No of registered beneficiaries	132
5	No of beneficiaries drawing Ration from the store	18
6	Whether store is functioning through Aadhar biometric system	yes
7	Whether record/register maintained in the store	yes
8	Availability of ration	yes
9	Any Other	
10	Remarks of the Visiting Officer	No complaints registered by public .People satisfied with the services of dealer .

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Not Available in the Panchayat
2	No of Accounts in the branch	-
3	No of persons applied under various self-employment schemes	-
4	No of cases sanctioned under various self-employment schemes	-
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	-
6	Availability of ATM	-
7	Any Other	
8	Remarks of the Visiting Officer	People have to go to Block HQ for banking services which is 7-8 kms away from panchayat.there is requirement of Bank branch in the panchayat

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Bohindar ,Under Construction
2	Condition of Amrit Sarovar	85% work completed
3	Details of repair undertaken, if any	-
4	Utilization of Amrit Sarovar	There is no feeding source for storage of water .It is likely to remain un- utilised unless fed by water through drain from nearby source.
5	Any Other	
6	Remarks of the Visiting Officer	The site for Amrit sarovar has been selected without application of mind as there is no feeding source for water storage.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Not available in the panchayat
2	Condition of Playground	-
3	Utilization of Playground	-
4	Any Other	-

5	Remarks of the Visiting Officer	As reported by PRIs ,the site has been identified at Bohindar near Pyt Ghar ,
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VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	Not available
2	Government/ Private building	-
3	Land passbook saturation	-
4	Pending mutations	-
5	Any Other	-
6	Remarks of the Visiting Officer	There is demand for patwar khana in the panchayat.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	kote
2	Name of the beneficiary	Prem Singh S/o Kamal Singh
3	Status of the house (completed/ in-use/ under-construction)	Under construction
4	Any Other	
5	Remarks of the Visiting Officer	First instalment paid and geotagged for 2 nd instalment done. Py Secretary informed that 2 nd instalment shall be released shortly.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Khowrihal
2	Name of the beneficiaries	Community compost pit (30 households)
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	completed
4	Any Other	
5	Remarks of the Visiting Officer	Compost pit completed but not utilised

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
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1	Location of Khidmatcenter/ CSC counter	Panchayat Ghar
2	No of online services provided by the CSC	20
3	No of persons approached for services	100
4	Any Other	
5	Remarks of the Visiting Officer	The CSC is operating on Gen Set. Need for Electric connection.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Only 40 % of Pyt is connected with Road
2	Transport	Pvt transport facilities available. People demand for Govt SRTC Service
3	Electricity	Too much power Curtailment .7-8 hrs. People demand for regular power supply
4	Drinking water	Some habitations do not get adequate water supply. The Jal Jeevan works are under way which after completion shall enable providing adequate water supply to these habitations
5	Cleanliness	The kitchen /plastic waste is thrown in local nallahs .The RDD is required to provide adequate dust bins in the panchayat and sensitize public to use dust bins ,compost pits ,soak pits for solid liquid waste management.
6	Sports facility (Playground)	No
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	

	2. Skits, Songs, Dramas	3-4 items of Cultural event held at PS Kote
	3. Local Folk programme / Show	
	4. Discussions with PRI and Senior citizens	Discussions held with PRI & Senior citizens
	5. Exhibitions	No exhibitions held by any department .However Animal, Sheep Husbandary, Social Forestry ,Revenue Department and Agriculture department informed general public and PRIs about their programmes in the Gram sabha held at PYt ghar.
B	Sports Activities	
	1. Sports Event	Competition of indoor game , Carrom board held at GMS Pogal
	2. Distribution of sports kit	Not available
C	Inaugurations (If any)	
	PMAY house	Yes
	Segregation Sheds	Yes
	Amrit Sarovar	yes
	JJM Assets	No assets created yet
	Compost/ Soak Pits	Compost pit inaugurated
	PMGSY / MGNREGA works	
	Any other	P/path under PRI grant
D	Distribution of certificates	
	Self Employment Schemes	Not available
	Land Pass books	Yes
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean and Green Village
2	Activities undertaken under the Theme (as per instruction manual)	IEC activities conducted , gram sabhas held ,sankalp pledge taken ,segregation shed ,soakage pits ,compost pits are being constructed.
3	Status of activities undertaken	61,soakage pits constructed ,03 no of community compost pits completed ,05 dust bins distributed in the panchayat.
4	Visible impact of the Activities	As per general assessment ,no substantial impact seen as people are still dumping the kitchen/plastic waste in local Nallahs.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	yes
6	How many activities of SDG have been covered under GPDP	No activities
7	Bottlenecks, if any, faced in the achievement of SDG Theme	The population is scattered , the terrain is hilly and uneven .There is single segregation shed which cannot cater the scattered population of the panchayat.It is difficult to collect waste and carry for long distance by foot due to lack of in lane roads in the panchayat.
8	Remarks of the Visiting Officer on the status SDG Theme	There is need for provision of sufficient dustbins ,community compost pits and 3-4 segregation sheds in the panchayat.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/	Grievances addressed by the Administration
	1	Demands for creation of substations addressed
	2	Demand for HT/LT improvement in upper khowrihal addressed
	3	Demands for Pacca paths addressed under MG NREGA ,PRI grants
	4	
	5	
B	Impact of B2V1 to B2V4	
	1	Many issues raised in B2V1 to B2V4 have been addressed
	2	People made familiar with various CSS and govt initiatives for providing of online services by different Departments
	3	Saturation of various CSS achieved
	4	Due to awareness in Back to village programmes , the use of online services provided by different departments has substantially improved.
	5	
C	Challenges in the Panchayat	
	1	Road connectivity , 60% of population of the Panchayat is without road connectivity
	2	Lack of Adequate drinking water facility
	3	Un-Employment
	4	Lack of health infrastructure
	5	Post of Doctor lying vacant in NT PHC for more than 5 years.
D	Suggestions if any	
	1	Urgent need for road connectivity ,
	2	Huge potential for agriculture and horticulture. These sectors need to launch intensive campaigns for awareness regarding promoting agriculture and horticulture in the panchayat
	3	Posting of doctor in NTPHC
	4	
	5	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD
2	PDD
3	Jal Shakti
2	LEAST RESPONSIVE DEPARTMENTS
1	Horticulture
2	Agriculture
3	Employment

ii. FEEDBACK ON UT INITIATIVES

The people are highly appreciating UT initiatives taken for making most services of different depts through online mode, particularly domicile certificates, income certificates, mutations, RBA etc. Of Revenue Dept and online new electric connections, online payment of electric bills, temporary disconnections of PDD etc. which have enabled transparency in the public delivery system.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Non availability of doctor at NTPHC Pogal Huge Curtailments of Power supply of 8-9 hrs Restoration of spring at darkote which has been washed away thereby snatching water supply to almost 10 households. plz add in major complaints
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Posting of Doctor at NTPHC Construction of link road from PMGSY Shalgad - Panchal road to Khowrihal. Providing of SRTC service from Ramban to Panchal.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The visit was very fruitful as public were made aware of different programmes being implemented by different departments for the welfare of public. A detail information was given to the public for saturation of various centrally sponsored schemes. Besides, various initiatives of UT government particularly making of most of the services of different departments through online mode. It was found that most of the line departments do not participate in gram sabhas held in the panchayat. Each department needs to be impressed to mandatorily participate in the gram sabhas so as to address the issues of public.

Overall Rating of Govt
functioning as given by
the Panchayat (Scale of 0
to 10)

08 RDD
07PDD
06 Jal Shakti
05 R&B
04 CAPD
04 Animal husbandary/Sheep Husbandary
03 Agriculture
03 Horticulture
02 Labour and Employment
01 District industries and counselling centre

5 Certificate from Sarpanch
that the visiting officer
has stayed in the
panchayat for 2 days

Signature of Sarpanch
Panchayat
Name.....

Signature of Visiting Officer
SHAHNAWAZ BALI
Name.....