

# B2V5 BOOKLET

(Instruction Manual, Deliverables and Questionnaire for B2V5)



7<sup>th</sup> to 16<sup>th</sup> NOVEMBER, 2023.

Block ARNIA Panchayat BADHURPUR  
Name of Visiting Officer Dr. Kuldeep Raj Sharma Designation Asst. Prof. of Economics

**DISTRICT ADMINISTRATION  
JAMMU**

# QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

## A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Dr. Kuldeep Ruj Sharma
2	Designation	Asstt. Prof. of Economics
3	Department	Higher Education
4	Place of posting	LDC Khour
5	Mobile No	600 5974251, 9469131406
6	Email ID	kuldeep.buc2@gmail.com
7	Home District	Jammu
8	Dates of visit	14-11-2023 To 15-11-2023

## B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Badharpur
2	Local Government Directory(LGD) code of the Panchayat	240538
3	Name of CD Block	Arnia
4	Name of Tehsil	Arnia
5	Name of District	Jammu

## C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	03
2	No. of hamlets in the Panchayat	09
3	No. of households in the Panchayat	810
4	Population (approx) of the Panchayat	3337

14-11-2023 (Panchayat Badkhuspur)

## QUESTIONNAIRE FOR B2V5

### Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Jatinder Pal Singh	JAGO	P	
2	Education	Yash Paul	Teacher Tr	P	
3	Food, Civil Supplies and Consumer Affairs	Bua Litta	Dealer	P	
4	Forest	— Absent —			
5	Health and Medical Education	Rani Devi	ABSHA Worker	P	
6	ICDS Department	Ratni Rani & Anu Radha	Worker	P	
7	Irrigation and Flood Control Department	Swinder Singh Saini	Orderly	P	
8	Jal Shakti Department	Tajinder Singh	(AE)	(P)	
9	Power Development Department	Panab Raj	Technician	P	
10	Public Works Department	— Absent —			
11	Revenue	Vijay Motton	Patwari	P	
12	Rural Development and Panchayati Raj	Suresh Kumar	G.R.S	P	
13	Skill Development	— Absent —			
14	Social Welfare Department	Nisha	Social Worker	Present	
15	Youth Services and Sports Department	Seema Saini	NYC	P	
16	Others				
17	Animal Husbandry	Rakesh Kumar	MTS	P	
18					
19					
20					



# QUESTIONNAIRE FOR B2V5

## Schedule-II

### (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govtbuilding/private	Govt. Building			
	b) New/need repairs	Need Repairing			
	II. Furniture(Y/N)	Yes			
	III. Computer /printer(Y/N)	Yes			
	IV. Internet (Y/N)	Yes			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes, but in complete			
	VII. Water (Y/N)	Yes			
	VIII. Electricity(Y/N)	Yes			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	NO	N.A.	N.A.	N.A.
	b) Primary	02	30	07	Govt
	c) Middle	NIL	N.A.	N.A.	N.A.
	d) High	NIL	N.A.	N.A.	N.A.
	e) Higher Secondary	NIL	N.A.	N.A.	N.A.
	f) College	NIL	N.A.	N.A.	N.A.
3	AnganwadiCentre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		09	215	8 (each)	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		NIL	NIL	NIL	NIL
5	Bankbranch(Y/N)	N.A.			
6	Availability of ATM (Y/N)	N.A.			
7	Khidmatcenter/ CSC (Y/N)	N.A.			
8	Patwarkhana(Y/N)	N.A.			
9	Village haat (Y/N)	N.A.			
10	Playground(Y/N)	N.A.			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		Yes		No	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		01	Functional		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		NIL			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Dairy Farming (Milk Producers/sellers)			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	NO			
	ii. Number of Asset captured	NIL			
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Ladies Bathroom/Toilet	2021-22		
17	List of Underutilized Buildings- names	Name	Year of construction		
		None			

# QUESTIONNAIRE FOR B2V5

## Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	196	96	Incomplete documents
2	Widow pension	Social Department Welfare	40	16	Crossed the age of 60 yrs
3	Disability pension	Social Department Welfare	15	15	NIL
4	Status under Stunting Mukht	Social Department Welfare	NIL	NIL	—
5	Status under wasting Mukht	Social Department Welfare	NIL	NIL	—
6	Equipment's provided to Specially abled persons( implants, tricycles etc)	Social Department Welfare	NIL	NIL	Ignored by Panchy
7	Digital Services provided	IT/ BDO/ CSC	No	No	Lack of training work under process
8	Daksh Kisan	Agriculture Department	40	40	overaged & not interest
9	Kisan credit card	Agriculture Department	365	295	do
10	PM Kisan Sammannidhi	Agriculture Department	249	97	Not known to the Sarpanch Concern
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department	data not available	data not available	N.A
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	Not known	01	—
13	JJM Implementation	Jal Shakti Department			Work in progress
	i. No of Household provided FHTC		678	NIL	work in progress
	ii. Har Ghar Jal village(s) certified (No.)		678	NIL	Shortage of Pals etc.
14	No of Households electrified	PDD	810	715	—
15	PMAY- Gramin	RDD& PR	34	34	—
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	473	473	—
17	ODF Plus villages (No)	RDD& PR	completed	—	—
18	Targeted Sock pit completed	RDD& PR	Completed	—	—
19	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed		04	04	—
	ii. Number of Households involved		45	45	—
20	Land Passbook Saturation	Revenue Department	343	96	Not Generated
21	Pending Mutations	Revenue Department	NIL	NIL	—
22	Domicile Certificates	Revenue Department	3300	2600	Not Applied
23	Persons identified drug addicts	BDO/ Sarpanch	NIL	NIL	—
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	05	05	—
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	NIL	NIL	—
26	Golden Health Card under Ayushman Bharat	Health Department	2200	2095	Not Applied
27	Janani suraksha yojana	Health Department	07	07	—
28	Status under Anaemia Mukht	Health Department			
29	Status under Leprosy Mukht	Health Department	NIL	data Not Available	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	NIL	NIL	—
31	Number of Ayushman Sabas held	Health Department	05	05	—
32	Out of School Children brought to Schools	School Department Education	NIL	—	—
33	Number of students still out of Schools	School Department Education	NIL	—	—
34	Persons educated through bridge courses	School Department Education	NIL	—	—
35	Household using clean cooking fuel (LPG)	FCS & CA	810	810	—



# QUESTIONNAIRE FOR B2V5

## Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

### I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	No Health institution is available in the panchayat.
2	Type of building (Govt./ Private)	N.A.
3	Availability of Staff a) Doctor b) Paramedical	N.A.
4	No of patients attended during the month	N.A.
5	Status of medicine availability	N.A.
6	Special medical camp held, if any	N.A.
7	Status of Immunization	N.A.
8	Participation of health worker in Village Health and Nutrition Day	N.A.
9	Institutional deliveries in Panchayat (Current Year)	N.A.
10	Non- Institutional deliveries in Panchayat (Current Year)	Data not available
11	Other	
12	Remarks of the Visiting Officer	No Health institution is available in the Panchayat Badharpur, there is badly needed because the people have to cover a distance of 20 kms for their medical check up.

### II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	1 Govt. Primary School Badharpur 2 Govt. Primary School Rangitpur
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	All teachers are engaged / Posted against sanctioned posts
4	Enrolment of the School a) Boys - - - - - b) Girls - - - - -	Govt. School Badharpur Govt. School Rangitpur 08 07 07 08 Total 15 Boys 15 Girls.
5	Availability of play ground	No
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes (of Need repairing)
9	Activities undertaken under 'My School My Pride'	Skills and Songs.
10	Other	
11	Remarks of the Visiting Officer	Toilets and building of Govt. School Rangitpur need repairing

### III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center <i>mand pur, Badkpur &amp; Ranjitpur</i>	
2	Number of children enrolled a) Boys b) Girls	<i>210</i> <i>99</i> <i>11</i>
3	Status of Building (Private/ Govt.)	<i>Private</i>
4	Availability of Helper/ worker	<i>02 centers need helpers</i>
5	Maintenance of record of children	<i>Yes</i>
6	Availability of sufficient ration	<i>Yes</i>
7	Availability of timely Ration	<i>Yes</i>
8	Availability of Functional toilet	<i>No</i>
9	Availability of tap connection	<i>No</i>
10	Availability of electricity connection	<i>Yes</i>
11	Number of children stunted	<i>NIL</i>
12	Number of children wasted	<i>NIL</i>
13	Any Other	<i>—</i>
14	Remarks of the Visiting Officer	<i>Anganwari Centers are working properly and getting timely Ration.</i>

### IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	<i>No CAPD store in the Panchyat</i>
2	Government / Private	<i>N.A.</i>
3	Name of the dealer (in case of Private)	<i>N.A.</i>
4	No of registered beneficiaries	<i>N.A.</i>
5	No of beneficiaries drawing Ration from the store	<i>N.A.</i>
6	Whether store is functioning through Aadhar biometric system	<i>N.A.</i>
7	Whether record/register maintained in the store	<i>N.A.</i>
8	Availability of ration	<i>N.A.</i>
9	Any Other	<i>—</i>
10	Remarks of the Visiting Officer	<i>People are not in favour of opening CAPD store.</i>

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	No Bank Branch in the Panchayat
2	No of Accounts in the branch	N.A
3	No of persons applied under various self-employment schemes	N.A
4	No of cases sanctioned under various self-employment schemes	N.A
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	N.A
6	Availability of ATM	N.A
7	Any Other	
8	Remarks of the Visiting Officer	Bank Branch needed in the Panchayat

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	No Amrit Sarovar in the Panchayat
2	Condition of Amrit Sarovar	N.A
3	Details of repair undertaken, if any	N.A
4	Utilization of Amrit Sarovar	N.A
5	Any Other	N.A
6	Remarks of the Visiting Officer	No. Grant for Amrit Sarovar

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	No Playground in the Panchayat
2	Condition of Playground	N.A
3	Utilization of Playground	N.A
4	Any Other	N.A
5	Remarks of the Visiting Officer	People Demand Play ground & children Park in the Panchayat -

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	No. Separate Patwarkhana in the Panchayat
2	Government/ Private building	N.A
3	Land passbook saturation	N.A
4	Pending mutations	N.A
5	Any Other	N.A
6	Remarks of the Visiting Officer	Patwari has Temporary office in The Panchayat Ghar (Badharpur)



## IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Badharpur, Ranjitpur and Nandpur
2	Name of the beneficiary	12 (photo & status verified)
3	Status of the house (completed/ in-use/ under-construction)	work under construction
4	Any Other	Nil
5	Remarks of the Visiting Officer	visited personally along with Sarpanch, Panchyat L.R.S. Mr. Suresh Kumar and satisfied with the work going on.

## X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Badharpur Near Panchyat Ghar
2	Name of the beneficiaries	
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	In use
4	Any Other	-
5	Remarks of the Visiting Officer	Some Soak/pits are refilled by the households.

## XI. Khidmat center / CSC:

S. No	Particulars	Status
1	Location of Khidmat center/ CSC counter	No Khidmat Center in the Panchyat Badharpur
2	No of online services provided by the CSC	NIL
3	No of persons approached for services	NIL
4	Any Other	NIL
5	Remarks of the Visiting Officer	When there is no Khidmat Center/ CSC in the Panchyat, then why we ask about online services etc.

Same is required in the Panchyat.

## XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Not good, below satisfactory
2	Transport	bad
3	Electricity	Yes
4	Drinking water	Yes
5	Cleanliness	Yes but satisfactory
6	Sports facility (Playground)	No Playground & no sports activities.
7	Any Other	

When there is no road connectivity & playground in the Panchyat the youth of the Panchyat indulge in other malpractices.

# QUESTIONNAIRE FOR B2V5

Schedule-V  
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Seminars regarding back to village <sup>2</sup>
	2. Skits, Songs, Dramas	Skits and Songs
	3. Local Folk programme / Show	Some times
	4. Discussions with PRI and Senior citizens	Conducted time to time
	5. Exhibitions	NO
B	Sports Activities	
	1. Sports Event	Small games like table tennis etc
	2. Distribution of sports kit	Yes
C	Inaugurations (If any)	(Yes NIL <del>House</del> )
	PMAY house	02
	Segregation Sheds	NIL
	Amrit Sarovar	NIL
	JJM Assets	NIL
	Compost/ Soak Pits	NIL
	PMGSY / MGNREGA works	NIL
	Any other	NIL
D	Distribution of certificates	
	Self Employment Schemes	NIL
	Land Pass books	NIL
	Any other	NIL
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Corruption & NashaMukt Bharat

## QUESTIONNAIRE FOR B2V5

Schedule-VI  
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	<del>not</del> adopted
2	Activities undertaken under the Theme (as per instruction manual)	CLEANTESS DRIVE PLANTATION DRIVE
3	Status of activities undertaken	<del>not adopted</del> Activities conducted from time to time
4	Visible impact of the Activities	<del>no</del> Impact The Panchayat is somewhat neat & clean.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Prepared and uploaded
6	How many activities of SDG have been covered under GPDP	02
7	Bottlenecks, if any, faced in the achievement of SDG Theme	NIL
8	Remarks of the Visiting Officer on the status SDG Theme	SDG Theme is <del>not</del> adopted by the Panchayat -



**Schedule-VII**  
**(IMPACT OF B2V1 TO B2V4 PHASES)**

S. No	Particulars	Status
<b>A</b>		
	Demands/ Grievances addressed by the Administration	
1	Construction of lane and Grain (PRT)	
2	Construction tube well & water tank	
3	Electric Poll erected by PDD.	
4		
5		
<b>B</b>		
	Impact of B2V1 to B2V4	
1	Good impact as informed by the Sarpanch.	
2		
3		
4		
5		
<b>C</b>		
	Challenges in the Panchayat	
1	Poor Road Conetivity and transportation in the Panchyat	
2	No. Primary Health Center	
3	No. Vetenary Hospital in the Panchyat as the main occu	pation of People are not reaning.
4	No Play ground and children Park in the Panchyat	
5	Irrigation facilities are not good.	
<b>D</b>		
	Suggestions if any	
1	Provide the above said facilities to the people of Panchyat to improve their Standard of living -	
2		
3		
4		
5		

# QUESTIONNAIRE FOR B2V5

## Schedule-VIII

### i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	<b>BEST PERFORMING DEPARTMENTS</b>
1	Rural Development Department
2	Agriculture
3	Veterinary Services (Deputed by the Department)
2	<b>LEAST RESPONSIVE DEPARTMENTS</b>
1	P.W.D.
2	Skill Development
3	Irrigation

### ii. FEEDBACK ON UT INITIATIVES

### iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Poor Road Connectivity and transportation
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Provision of good Road Connectivity and transportation
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The Panchayat Bahadurpur facing poor Road connectivity. No Primary Health Center, the youth and children of the Panchayat having no play ground & children park. There is no veterinary hospital in the Panchayat. Suggestions: - Provide Pucca link Road as it is basic need of the people, Sanction P.H.C in the Panchayat so that people get proper medical checkup. Provide Veterinary hospital as the main source of livelihood of people is agriculture and cattle rearing.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Certified that the Prabhari officer Dr. Kuldeep & Sharmar Stayed in the Panchayat for two days i.e. on 14-11-2023 - 15-11-2023.

SARPANCH  
Bahadurpur  
Signature of Sarpanch  
Name.....

Signature of the Visiting Officer  
Name.....