

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



Governance at doorsteps

7th to 16th NOVEMBER, 2023.

Block Dona (GNAT) Panchayat Louke Aronda

Name of Visiting Officer SH. Shubash chander Designation Asst. PM, Dist. Doda

**DISTRICT ADMINISTRATION
DODA**



Back² Village⁵

Governance at doorsteps

to 16th NOVEMBER, 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	SH SUBASH CHANDER
2	Designation	XEN, PHE
3	Department	PHE
4	Place of posting	Dist. Doda
5	Mobile No	9419201768
6	Email ID	SUBASH0018@gmail.com (Subash.0018@gmail.com)
7	Home District	UDHAMPOB
8	Dates of visit	15/11/23, 16/11/23

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Lower Anora.
2	Local Government Directory (LGD) code of the Panchayat	7039
3	Name of CD Block	Ghat, Doda
4	Name of Tehsil	Doda
5	Name of District	Doda

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	400 (approx)
4	Population (approx) of the Panchayat	2100 (approx).

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Mushtaq Ahmed	AEA	Present	9493929
2	Education				
3	Food, Civil Supplies and Consumer Affairs				
4	Forest				
5	Health and Medical Education				
6	ICDS Department	Shafiq akz	Supervisor	Present	9906337499
7	Irrigation and Flood Control Department	Bajish Bano Rath	J.E	Present	9622228694
8	Jal Shakti Department				
9	Power Development Department	Mukhtyar Chand	Meter Reader	Present	7006891372
10	Public Works Department				
11	Revenue				
12	Rural Development and Panchayat Raj				
13	Skill Development				
14	Social Welfare Department	Lashom Koushi	Craft teacher	Present	9906236602
15	Youth Services and Sports Department				
16	Others				
17	Animal Husbandry Department	Dr. Navneet Anjum	VAS	Present	9622228693
18	Horticulture	Sonika Devi	Horti. tech.	Present	9622228693
19					
20					

QUESTIONNAIRE FOR B2V5
Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt building			
	b) New/need repairs	No			
	II. Furniture (Y/N)	Y			
	III. Computer/printer (Y/N)	Y			
	IV. Internet (Y/N)	Y			
	V. Telephone (Y/N)	Y			
	VI. Toilet (CSC part of panchayat ghar) (Y/N)	Y			
	VII. Water (Y/N)	Y			
	VIII. Electricity (Y/N)	Y			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building Private Building
	a) Kindergarten	-	-	-	-
	b) Primary	2	200	-	Govt building
	c) Middle	2	250	-	Govt building
	d) High	-	-	-	-
	e) Higher Secondary	1	267	-	Govt building
	f) College	-	-	-	-
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building Private Building
		8	>150	-	Private
4	Healthcare facility	No. of sub-centers	No. of PHCs	No. of health & wellness centers	No. of Institute having Govt building
		1	1	1	-
5	Bank branch (Y/N)	Y			
6	Availability of ATM (Y/N)	N			
7	Kiosk center/ CSC (Y/N)	Y			
8	Post office (Y/N)	N			
9	Village hall (Y/N)	N			
10	Playground (Y/N)	Y			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		1	2000	Y	
12	Government offices - details, whether functional or not	No. of Govt Offices		Functional	
		-		-	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		1	the office	Y	Y
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc.	-			
15	i. Whether Panchayat assets captured on e-Gram SampadaApp (Y/N)	Y			
	ii. Number of Asset captured	3			
	iii. Please mention assets	CSC			
	1.	Amrit Sarovar			
	2.	CSC			
	3.				
	4.				
	5.				
16	List of Incomplete Buildings - names, year of construction	Name	Year of construction		
17	List of Underutilized Buildings - names	Name	Year of construction		

QUESTIONNAIRE FOR B2V5
Schedule-III
(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

Sl. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME
1	Old Age pension	Social Department Welfare	111	111
2	Widow pension	Social Department Welfare	21	21
3	Disability pension	Social Department Welfare	45	45
4	Status under Stunting Mkt	Social Department Welfare	—	—
5	Status under wasting Mkt	Social Department Welfare	—	—
6	Support is provided to specially skilled persons (artisans, MGNREGS etc)	Social Department Welfare	—	—
7	Digital Services provided	IT & Govt C&G	2000	2000
8	Ushak Kisan	Agriculture Department	—	—
9	Kisan credit card	Agriculture Department	—	—
10	PM Kisan Samman Nidhi	Agriculture Department	—	—
11	Employment Subsidies (PMEGP, Tejaswini, Muzrai, Mission Youth, Narmada, etc)	Employment Department	—	—
12	Primary Agriculture Credit Society (PACS) Formed	Cooperative Department	—	—
13	JRM Implementation	Jal Shakti Department	870	863
	i. No. of Household provided PHTC			
	ii. No. of Char Jal villages verified (No.)			
14	No. of Households provided	POO	2100	2100
15	PMAY- Gramin	RDD & PR	25	22
16	SBM Gramin- HCU functional (Household toilets)	RDD & PR	520	520
17	ODP Plus villages (No)	RDD & PR	1	1
18	Targeted Sock pit completed	RDD & PR	126	126
19	JNRCLR	RDD & PR	—	—
	i. Number of Self Help Groups formed		—	—
	ii. Number of Households involved		—	—
20	Land Feedback Satisfaction	Revenue Department	562	562
21	Perching Mutations	Revenue Department	—	—
22	Domestic Certificates	Revenue Department	1600	1650
23	Persons identified drug addicts	BDDI Sarpanch	1	1
24	Awareness camps for de-addiction conducted	BDDI Sarpanch	10	10
25	Drugs Addicts rehabilitated	BDDI Sarpanch	—	—
26	Golden Health Card under Ayushman Bharat	Health Department	2000	2000
27	Janani suraksha yojana	Health Department	—	—
28	Status under Aarogya Mukt	Health Department	—	—
29	Status under Leprosy Mukt	Health Department	—	—
30	Number of Ayushman Mats organized at Health & Wellness centres (CHCs under Ayushman Bharat)	Health Department	5	5
31	Number of Ayushman Mats held	Health Department	5	5
32	Out of School Children brought to Schools	School Department Education	—	—
33	Number of students still out of Schools	School Department Education	—	—
34	Persons educated through bridge courses	School Department Education	—	—
35	Household using clean cooking fuel (LPG)	PCS & CA	—	—

QUESTIONNAIRE FOR B2V5

Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Functional
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff a) Doctor b) Paramedical	Available
4	No of patients attended during the month	25
5	Status of medicine availability	Provided by Govt.
6	Special medical camp held, if any	—
7	Status of Immunization	—
8	Participation of health worker in Village Health and Nutrition Day	Satisfactory
9	Institutional deliveries in Panchayat (Current Year)	7
10	Non-Institutional deliveries in Panchayat (Current Year)	—
11	Other	—
12	Remarks of the Visiting Officer	Satisfactory

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	High Secondary School Govt
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	Available
4	Enrolment of the School a) Boys b) Girls	136 131
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Pledge, games
10	Other	—
11	Remarks of the Visiting Officer	Satisfactory

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Badkoon, w No 6
2	Number of children enrolled	
	a) Boys	4
	b) Girls	4
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Available
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	functional
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	—
12	Number of children wasted	—
13	Any Other	—
14	Remarks of the Visiting Officer	Satisfactory

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	—
2	Government / Private	—
3	Name of the dealer (in case of Private)	—
4	No of registered beneficiaries	—
5	No of beneficiaries drawing Ration from the store	—
6	Whether store is functioning through Aadhar biometric system	—
7	Whether record/register maintained in the store	—
8	Availability of ration	—
9	Any Other	—
10	Remarks of the Visiting Officer	—

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	9 shed
3	No of persons applied under various self-employment schemes	14000 (approx)
4	No of cases sanctioned under various self-employment schemes	4500 (approx)
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	4000 (approx)
6	Availability of ATM	No
7	Any Other	
8	Remarks of the Visiting Officer	Satisfactory

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	B Do office, shed under construction
2	Condition of Amrit Sarovar	under construction
3	Details of repair undertaken, if any	taken up
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	Satisfactory

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	N.S. shed
2	Condition of Playground	Good
3	Utilization of Playground	Ambient
4	Any Other	
5	Remarks of the Visiting Officer	More work to be done

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Monrota, w No 5
2	Name of the beneficiary	Suman Singh S/o Lt Manesha Singh
3	Status of the house (completed/in-use/under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	House Completed & owner has shifted to House.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Completed
2	Name of the beneficiaries	Najib Ahmed Sheikh S/o Habibullah Sheikh
3	Status of the Soakpits/ compost pits (completed/in-use/under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	Completed. As per requirements

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter CSC center	N.S ghat
2	No of online services provided by the CSC	10
3	No of persons approached for services	100
4	Any Other	
5	Remarks of the Visiting Officer	Working Ok.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	functional
2	Transport	Available
3	Electricity	Available
4	Drinking water	Available
5	Cleanliness	upto Mark
6	Sports facility (Playground)	Yes
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS /INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	✓
	2. Skits, Songs, Dramas	✓
	3. Local Folk programme / Show	✓
	4. Discussions with PRI and Senior citizens	✓
	5. Exhibitions	✓
B	Sports Activities	
	1. Sports Event	✓
	2. Distribution of sports kit	✓
C	Inaugurations (If any)	
	PMAY house	✓
	Segregation Sheds	✓
	Amrit Sarovar	✓
	JJM Assets	✓
	Compost/ Soak Pits	✓
	PMGSY / MGNREGA works	✓
	Any other	✓
D	Distribution of certificates	✓
	Self Employment Schemes	✓
	Land Pass books	✓
	Any other	✓
E	Awareness generation on digital services, transparency, Corruption Free, Nashaktukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Healthy village
2	Activities undertaken under the Theme (as per instruction manual)	Camps organised
3	Status of activities undertaken	Undergoing
4	Visible impact of the Activities	Visibly healthy
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GDP	5
7	Bottlenecks, if any, faced in the achievement of SDG Theme	—
8	Remarks of the Visiting Officer on the status SDG Theme	—

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	construction of filtration plant at Ghat - under process. widening of road at Badkoon resolved.	
2		
3		
4		
5		
B	Impact of B2V1 to B2V4	
1	widening of road at Badkoon. filtration plant taken up (GMC)	
2		
3		
4		
5		
C	Challenges in the Panchayat	
1	Nallah at Ghat to be cleaned. Alternate site for waste dumping to be found. M.M. to be provided at Ghat as per demand.	
2		
3		
4		
5		
D	Suggestions if any	
1		
2		
3		
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS		
1	RDD	
2	Health	
3	Social welfare	
2. LEAST RESPONSIVE DEPARTMENTS		
1		
2		
3		

II. FEEDBACK ON UT INITIATIVES

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Demand of opening of ATM at Ghat
2	Major urgent public demands that were reflected earlier but have not been addressed so far.	Cleaning of Nallah at Ghat
3	Overall assessment of the visit and suggestions. (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	8
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	✓

Signature of Sarpanch
Pvt. Lower Amole
Name: Sameena Begum
16/11/23

Signature of the Visiting Officer
Name: Sameena Begum
16/11/23

