

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in - Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. - Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in / www.jkpanchayat.jk.gov.in - Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work - Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries - Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity 2	Reach the Panchayat on day of visit.	1. ✓ No hold meetings with PRIs, Officers/officials of the department and General Public to have firsthand information about Infrastructure & implementation of Schemes as per Schedule IB & Schedule-II. 2. ✓ Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts. about individual beneficial schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in play/s talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme, AyushmanBhav. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of loan passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness about online schemes, especially G2C schemes like BEAM, Janbhagidari, Aapki Zamin Aapki Nigraani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Solar pits, JJM, etc. 11. Assess status of connectivity. Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs, AMRIT SAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukti Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative dept under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukta, Bhraashhtachar Mukta, Rozgar yukt J&K, besides carrying forward the activities during Jan. Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, VI.W present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhraashhtachar Mukta J&K.
 - vi. Nasha Mukta, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigrah, Beams, Janbhugidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeevan Mission verification- WSS- JSD Electricity supply	Verify

AWARENESS GENERATION ABOUT FLAGSHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAGSHIP SCHEMES

1. Aayushman Bharat- PMJAY
 2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
 3. PM Awas Yojana (Rural)
 4. PM Ujjawala Yojana
 5. PM Vishwakarma
 6. PM Kisan Samman Nidhi
 7. Kisan Credit Card (KCC)
 8. PM Poshan Abhiyan
 9. Har Ghar Jal- Jal Jeevan Mission
 10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
 11. Jan Dhan Yojana
 12. Jeevan Jyoti Bima Yojana
 13. PM KUSUM Yojana
 14. Suraksha Bima Yojana
 15. Atal Pension Yojana
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1. Enrolment in Eklavya Model residential school
 2. Scholarship schemes
 3. Forest Rights Title: Individual and Community Land
 4. Van Dhan Vikas Kendra: Self Help Groups

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024

2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas.
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the HHs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
- iii. Do all the HHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the HHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Anganwadifunctional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO
- ii. How many BalSabha's were organized in the Gram Panchayat.

- i. Whether the issues raised by BalSobha are addressed during the Gram Sabha. Yes/No ✓
- ii. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No ✓
- iii. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

5. Village with good governance

- iv. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No ✓
- v. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No ✓
- vi. Does the Gram Panchayat has its building or not? Yes/No ✓
- vii. Is the Gram Panchayat office functional or not? Yes/No ✓
- viii. Are the activities approved under the Jalga Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No ✓
- ix. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No ✓

6. Poverty-free and enhanced livelihood village

- x. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- xi. Have all the eligible households registered in PDS or not? Yes/No ✓
- xii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Gher for holding meetings or not? Yes/No ✓
- xiii. Have all the eligible households been registered for Pension or not? Yes/No ✓
- xiv. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No ✓
- xv. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No ✓
- xvi. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No ✓

7. Socially secured village

- a. Whether Gram Panchayat is maintaining data related to Differently Aabled People? Yes/No ✓
- b. Is Gram Panchayat Office Disabled Friendly or not? Yes/No ✓
- c. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No ✓
- d. Do all the Schools in the Gram Panchayat have facilities for Differently Aabled Children like toilets, barrier-free access, etc., or not? Yes/No ✓
- e. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No ✓
- f. Are all the eligible households getting benefits from IAY or not? Yes/No ✓

8. Engendered Development in Village

- a. How many Mahila Sabha's were organized in the Gram Panchayat. ✓
- b. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
- c. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- d. Number of women beneficiaries headed households covered under PDS system. ✓
- e. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matruva Vandana Yojana. ✓

9. Self-sufficient infrastructure in the village

- a. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No ✓
- b. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- c. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- d. Whether the GP has easy access to Godown for storage (Yes/No) ✓
- e. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

Deliverables:

S/No	Department	Deliverable
1 ✓	Agriculture Production Department	- Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. - Ensuring saturation of Kisan Credit Cards (KCC) & Soil Health Cards (SHC). - Awareness about G. Tagging of agriculture crops. - Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. - Distribution of seedling and seeds including Rabi seeds, lavender seeds. - Implementation of FasalBeemaYojna (Crop Insurance) - Issuing sanction letters for insurance of the Cattle
2 ✓	Rural Development Department	- Establishment of Aard Sarvaat pri Panchayat (Target/Achievement) - Saturation of all households in SHGs across all panchayats. - Number of works verified and completed during B2V-I, II, III & IV. - Achieving 100% social audit of PMAY 100% verification of QUP plus model villages- door to door collection mechanism, segregation shed, PMMU, cake/compost pits for all households - Achieving PMAY/IRHL Saturation. - Status of Drug Free/Con option free Panchayats - Organizing of various sports events at the Panchayat level.
3 ✓	Information Technology	- All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. - Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. - Hoardings, Wall paintings in all panchayats about Digital J&K & Services. - Organizing of one CSC Camps per panchayat. - Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4 ✓	Finance Department	- Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. - Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. - Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. - Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5 ✓	Revenue Department	- Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. - Informational campaign for popularization of "AapZameenAap Ki Nigrani". - Achieving saturation of land passbooks. - Pending inheritance mutations to be completed. - Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6 ✓	Health & Medical Department	- Saturation of Golden Cards under PMJAY/ SEHAT Scheme. - Swachh Hospitals- Clean Toilets and Junk free premises. - Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. - Screening of School Children - Awareness about screening of NCD (Non communicable disease).
7 ✓	Social Welfare	- Geo-tagging of established Child Care Institutions. - Saturation of Old Age Pension ISSS/NSAP. - Number of Disability Cards (UDID) digitized. 500 Anaemia check-up camps to be conducted. - Number of Aanganwan Beneficiaries Aadhar Seeded.

		vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8 ✓	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9 ✓	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10 ✓	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamayan, Panch competitions etc.
11 ✓	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fairs per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund Youth Start-up Loan Scheme.
12 ✓	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet Electricity facility.
13 ✓	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games). iii. Careers counselling and Job placements.
14 ✓	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15 ✓	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16 ✓	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17 ✓	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18 ✓	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19 ✓	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

20 ✓	
21 ✓	
22 ✓	Pr Depa
23 ✓	AF
24 ✓	
25 ✓	Ma
26 ✓	
27 ✓	Ja Dep
28 ✓	Law Parli
29 ✓	Public
30 ✓	Es Depa
31 ✓	Hosp Pr
32 ✓	Flori Depa
33 ✓	Infor Depa
34 ✓	Indus Com Depa
35 ✓	Plan Develop Monit Depa

		v. 100% Implementation of Skill Strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organisation (FPO) at Block level. ii. Holding awareness camps. iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (Jal Jeevan Hoots) Solar Residential Sector. ii. Outreach and training for ladies (Jal Jeevan KUSUM Scheme). iii. Installation of Solar Home Systems for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under HHV-57. ii. Safe audit and inspection of all roads. iii. All major roads polished by the Council.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & inventory management. ii. Monthly monitoring of E-Challans.
24	Mining	i. Awareness programmes about illegal mining. ii. Grant of quarry license. iii. Identification of new mineral mineral blocks.
25	Disaster Management	i. Number of grievances received at Relief Commissioner's Portal. ii. Training of 250 Aardram IRAS. iii. Training of volunteers under Aardram.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through toll free telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Provision of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection and amendment in legal provisions. iv. Implementation of Jal-Jeevan Mission & Regular testing of all Schools & Anganwais for potable water.
28	Law Justice & Parliamentary affairs	i. To start work on e-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for upgradation of laws.
29	Public Grievance	i. Satisfaction level of citizens towards the Council. ii. Assessment of performance of departments among public. iii. Key issues of concern relating to grievances to be identified.
30	Estates Department	i. Variation/Identification of illegal lease holdings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding fire safety. ii. Capacity building training for staff.
32	Floriculture Department	i. Awareness about yield. ii. Training and awareness groups for farmers in commercial floriculture.
33	Information Department	i. Training of the Department Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which financial money disbursed. ii. MSME registration online mode - portal. iii. Registration of Artisan and Producer. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vastuwasakti Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of C&S / Mapup Villages. ii. Physical verification of all approved projects, works. iii. Monitoring of Aspirational Programmes, Block and District programmes. iv. Awareness programmes about registration of Births & Deaths. v. Panchayat development index rating verification.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Zahid Ahmad
2	Designation	LECTURER
3	Department	SCHOOL EDUCATION
4	Place of posting	DIGET Doda
5	Mobile No	9622520486
6	Email ID	1mzahidahmad@gmail.com
7	Home District	DODA
8	Dates of visit	15/11/2023 to 16/11/2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	Dhara-A
2	Local Government Directory(LGD) code of the Panchayat	7046
3	Name of CD Block	Ghat
4	Name of Tehsil	DODA
5	Name of District	DODA

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	470-07
3	No. of households in the Panchayat	470
4	Population (approx) of the Panchayat	2035

QUESTIONNAIRE FOR B2V5

Schedule-1 (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remark
1	Agriculture	Sanjay Kumar	AEO	Present	
2	Education	Ranjish Kumar	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	Esh. Hussan	Dealer	Present	
4	Forest	Esh. Mohd	Daily wajan	Present	
5	Health and Medical Education	Shash. Ram Pan	Pharmacist	Present	
6	ICDS Department	Zameer Basum	Worker	Present	
7	Irrigation and Flood Control Department				
8	Jai Shakti Department	Fayaz Ahmad	N. Supervisor	Present	
9	Power Development Department				
10	Public Works Department	Anil Kumar	N. Supervisor	Present	
11	Revenue				
12	Rural Development and Panchayat Raj	Farooq Ahmad	N.L.W	Present	
13	Skill Development				
14	Social Welfare Department	Riffat Aya	Worker	Present	
15	Youth Services and Sports Department	Satish Kumar	NYC	Present	
16	Others				
17					
18					
19					
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Yes. Private			
	b) New/needing repairs	-			
	II. Furniture (Y/N)	Yes			
	III. Computer/printer (Y/N)	Yes			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	No			
	VIII. Electricity (Y/N)	No			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	No	-	-	-
	b) Primary	01	-	-	-
	c) Middle	01	-	-	-
	d) High	02	-	-	-
	e) Higher Secondary	NIL	-	-	-
	f) College	NIL	-	-	-
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		05	-	1/1	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt building
		01	01	02	Private
5	Bank branch (Y/N)	No	-	-	-
6	Availability of ATM (Y/N)	No	-	-	-
7	Kiosk/center/ CSC (Y/N)	No	-	-	-
8	Post office (Y/N)	No	-	-	-
9	Village hall (Y/N)	No	-	-	-
10	Playground (Y/N)	No	-	-	-
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	340	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
13	Amrit Sarovers - details, location, condition	Details	Location	Condition	Utilization
		NIL	NIL	-	-
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc.				
15	Whether Panchayat assets captured on e-Gram Sampda App (Y/N)				
16	Number of Asset captured				
17	Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
18	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		NIL	NIL		
19	List of Underutilized Buildings- names	Name	Year of construction		

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME
1	Old Age pension	Social Department Welfare		
2	Widow pension	Social Department Welfare		
3	Disability pension	Social Department Welfare		
4	Status under Rationing Meht	Social Department Welfare		
5	Status under rationing Meht	Social Department Welfare		
6	Benefit provided to Specially abled persons (employees, bicycles etc)	Social Department Welfare		
7	Anganwadis provided	ITI BDO/ CSC		
8	Prashik Nigam	Agriculture Department	15	7
9	Niran arid card	Agriculture Department	350	309
10	PM Kisan (Samarpan)	Agriculture Department	300	228
11	Employment Schemes (PMGSY, Tejaswari, Muzrai, Naxson Youth, Hittoway, etc)	Employment Department	—	—
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	—	—
13	JAM implementation	Jal Shakti Department	NIL	NIL
	i. No of Household provided FHTC		—	—
	ii. No of Household certified (No.)		NIL	NIL
14	No of Households electrified	POO	100%	100%
15	PMAY- Gramin	RDOs PR	27	27
16	SBM Gramin (HBL Functional Household toilet)	RDOs PR	00P	00P
17	ODF Plus villages (No)	RDOs PR	Yes	Yes
18	Targeted Sack pt completed	RDOs PR	331	247
19	JKRLB	RDOs PR	01	01
	i. Number of Self Help Groups formed		15	15
	ii. Number of Households involved		100%	100%
20	Land Passbook Saturation	Revenue Department	100%	100%
21	Pending Mutations	Revenue Department	—	—
22	Service Certificates	Revenue Department	100%	100%
23	Persons identified drug addicts	BDO/ Sarpanch	NIL	NIL
24	Persons taken for de-addiction conducted	BDO/ Sarpanch	—	—
25	Drug Addicts rehabilitated	BDO/ Sarpanch	NIL	NIL
26	Golden Health Card under Ayushman Bharat	Health Department	1472	1174
27	Health insurance scheme	Health Department	NIL	NIL
28	Status under Ayushman Bharat	Health Department	NIL	NIL
29	Status under Pradhan Mantri	Health Department	NIL	NIL
30	Number of Ayushman Bharat organized in Health & Welfare committees (HWCs) under Ayushman Bharat	Health Department	01	01
31	Number of Ayushman Bharat	Health Department	01	01
32	Self of School children brought to Schools	School Department Education	NIL	NIL
33	Number of students out of Schools	School Department Education	NIL	NIL
34	Persons educated through large courses	School Department Education	NIL	NIL
35	Household using clean cooking fuel (LPG)	PCS & CA	450	50

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	HWC N.T. PHC - Dhava.
2	Type of building (Govt./ Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	Total 6 present 703 vacant 203 All staff paramedical.
4	No of patients attended during the month	160
5	Status of medicine availability	yes.
6	Special medical camp held, if any	yes.
7	Status of Immunization	yes.
8	Participation of health worker in Village Health and Nutrition Day	yes.
9	Institutional deliveries in Panchayat (Current Year)	—
10	Non-institutional deliveries in Panchayat (Current Year)	—
11	Other	Requirement of
12	Remarks of the Visiting Officer	HWC N.T. PHC Dhava need Govt Building

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt High School Dhava.
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	Total vacancy = 11 present 5 vacant 6
4	Enrolment of the School a) Boys b) Girls	Total 89. Boys 50 Girls 39
5	Availability of play ground	NO.
6	Availability of drinking water	yes.
7	Availability of electricity	yes.
8	Availability of functional toilets	yes.
9	Activities undertaken under 'My School My Pride'	Games, Sports, Activities and culture activity.
10	Other	
11	Remarks of the Visiting Officer	High school Dhava is Required boundary wall / play field and

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Ward No 7
2	Number of children enrolled	Total = 22
	a) Boys	Boys → 7
	b) Girls	Girls → 15
3	Status of Building (Private/Govt.)	Private
4	Availability of Helper/ worker	1st
5	Maintenance of record of children	yes
6	Availability of sufficient ration	yes
7	Availability of timely Ration	yes
8	Availability of Functional toilet	yes
9	Availability of tap connection	yes
10	Availability of electricity connection	yes
11	Number of children stunted	-
12	Number of children wasted	-
13	Any Other	
14	Remarks of the Visiting Officer	Requirement of Govt building

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Ward No 2, Dhana
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Gh. Hussan
4	No of registered beneficiaries	340
5	No of beneficiaries drawing Ration from the store	310
6	Whether store is functioning through Aadhar biometric system	yes.
7	Whether record/register maintained in the store	yes.
8	Availability of ration	yes.
9	Any Other	
10	Remarks of the Visiting Officer	Requirement of Govt building for Food Store.

Bank Extension counter:

NA

S. No	Particulars	Status
1	Location of Bank Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

Amrit Sarovar:

NA

S. No	Particulars	Status
1	Location of Amrit Sarovar	
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	

Playground:

NA

S. No	Particulars	Status
1	Location of Playground	
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	

Partwarkhana:

NA

S. No	Particulars	Status
1	Location of Partwarkhana	
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

IX.

PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Ward No 7
2	Name of the beneficiary	Sing Nath
3	Status of the house (completed/ in-use/ under construction)	Completed and inaugurated
4	Any Other	27 new under construction
5	Remarks of the Visiting Officer	Some PMAY ID in System Rejected.

X.

Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Ward No 5
2	Name of the beneficiaries	Manjori Ahir, Ab. Harim & others
3	Status of the Soakpits/ compost pits (completed/ in-use/ under construction)	Completed and in use.
4	Any Other	-
5	Remarks of the Visiting Officer	Soak pits found and not in proper use

XI.

Khidmatcenter / CSC:

NA

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	
2	No of online services provided by the CSC	
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	

XII.

Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Yes
2	Transport	Yes available
3	Electricity	Yes available
4	Drinking water	Sufficient Yes available
5	Cleanliness	moderate
6	Sports facility (Playground)	not available
7	Any Other	

Schedule-V
[AWARENESS/ EVENTS / INAGURATION]

S. No	Particulars	Status
A	Cultural Events/ Programmes	organised
	1. Debates and Seminars	No
	2. Skits, Songs, Dramas	yes.
	3. Local Folk programme / Show	yes.
	4. Discussions with PRI and Senior citizens	done
	5. Exhibitions	nil.
B	Sports Activities	yes - organised
	1. Sports Event	yes
	2. Distribution of sports kit	nil
C	Inaugurations (If any)	—
	PMAY house	27.
	Segregation Sheds	nil.
	Amrit Sarovar	nil.
	JAM Assets	nil.
	Compost/ Soak Pits	247.
	PMGSY / MGNREGA works	41/46 and waste loc
	Any other	—
D	Distribution of certificates	nil.
	Self Employment Schemes	of. unmed group.
	Land Pass books	100%
	Any other	—
E	Awareness generation on digital services, transparency, Corruption Free, Nishchhukt Bharat, Viksit Bharat (Mobile Van) and Flagship Schemes given in the instruction manual	Notice pers. provided and Pledge taken Nat

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Infrastructure. Development.
2	Activities undertaken under the Theme (as per instruction manual)	Inv. of soak pits / compost pits. SBM.
3	Status of activities undertaken	—
4	Visible impact of the Activities	effective for Swachta
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	GDP prepared not uploaded yet.
6	How many activities of SDG have been covered under GDP	@ apex plan @ Staff plan - new identified beneficiary for BMA
7	Bottlenecks, if any, faced in the achievement of SDG Theme	NIL
8	Remarks of the Visiting Officer on the status SDG Theme	Drainage needs to be undertaken for cleanliness of P.T.

Signature

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No.	Particulars	Status
A	Demands/ Grievances addressed by the Administration	NA
1		
2		
3		
4		
5		
B	Impact of B2V1 to B2V4	
1	Answer for various flagship programme	
2	90% Demands/ Requirements. Satisfied in B2V1 to B2V4 has not been fulfilled.	
3		
4		
5		
C	Challenges in the Panchayat	
1	Basic facility like upgradation of HS. Shara to the level of HSS.	
2	Basic facility	
3	upgradation of NTPHC to PHC.	
4	100% of Budget for All the A.W. Centre.	
5		
D	Suggestions if any	
1	All the demands/ Requirements of B2V1 to B2V4 should be fulfilled	
2		
3		
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS

1. RDA Dept
2. Education Dept.
3. Health Dept.

2. LEAST RESPONSIVE DEPARTMENTS

1. Forest Dept.
2. Irrigation Dept.
3. Sports Dept.

II. FEEDBACK ON UT INITIATIVES

Quizzes were given to the public as well as PRT members regarding different plans, works, online services & schemes. So all the dept. should organise awareness camp in P.T. so that public take benefits of scheme being implemented by various departments.

III. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the visiting officer	90% demands/requirements in B2V1 to B2V4 has not been fulfilled -
2	Major urgent public demands that were reflected earlier but have not been addressed so far.	Bank facility - ② Court of P.T. & Govt. establishment of skill dev institute
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	lack of basic facility like road-connectivity in all ward. and sanitary facility.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	$\frac{0.8}{10}$
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	visiting officer stayed two days in P.T.

Signature of Sarpanch
Signature of Sarpanch
Name: Pratima Singh

Signature of the Visiting Officer
Signature of the Visiting Officer
Name: Arvind Shrivastava