



B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



Back² Village⁵

Governance at doorsteps

7th to 16th NOVEMBER, 2023.

Block Lehellani Panchayat Sassi

Name of Visiting Officer Ramesh Kumar Designation Agriculture Extension officer

**DISTRICT ADMINISTRATION
DODA**

QUESTIONNAIRE FOR B2V5

Schedule-I (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Romesh Kumar
2	Designation	Agriculture Extension Officer
3	Department	Agriculture
4	Place of posting	Bhagnath
5	Mobile No	9622002128
6	Email ID	Romesh.kg10@gmail.co.
7	Home District	Doda
8	Dates of visit	14/Nov/2023 to 15/Nov/2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	Sarsi
2	Local Government Directory(LGD) code of the Panchayat	7121
3	Name of CD Block	lehellani
4	Name of Tehsil	Doda
5	Name of District	Doda

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	1
2	No. of hamlets in the Panchayat	7
3	No. of households in the Panchayat	360
4	Population (approx) of the Panchayat	1520

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/ her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Sanjeet Singh	AEA	Present	
2	Education				
3	Food, Civil Supplies and Consumer Affairs				
4	Forest				
5	Health and Medical Education	Zakir Hussain	MAA	Present	
6	ICDS Department	Mushtaq Hussain	CHO	Present	
7	Irrigation and Flood Control Department	Surekha Devi	Workee	Present	
8	Jai Shakti Department				
9	Power Development Department	Mohd Shazif Malik	Lehalasi	Present	
10	Public Works Department	Ab Hamid	M/R	Present	
11	Revenue				
12	Rural Development and Panchayat Raj	Touqeer Raza Malik	Patwari	Present	
13	Skill Development	Ahsan Ahmed	NLW	Present	
14	Social Welfare Department				
15	Youth Services and Sports Department				
	Others				
	Jale Bank	Vickey Sharma	Loan Manager	Present	
	Sheep	Ali Mohd	Stock Assistant	Present	

QUESTIONNAIRE FOR B2V5
Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar			
	a) Govt building/private			
	b) New/need repairs			
	II. Furniture (Y/N)			
	III. Computer/printer (Y/N)			
	IV. Internet (Y/N)			
	V. Telephone (Y/N)			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)			
VII. Water (Y/N)				
VIII. Electricity (Y/N)				
2	Educational institutes			
	a) Kindergarten	No. of Schools	Enrollment	Teacher vacancies
	b) Primary			Govt Building/ Private Building
	c) Middle	1	32	
	d) High	1	9	
	e) Higher Secondary	1	103	
	f) College			
3	Anganwadi Centre			
	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
4	Healthcare facility			
	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
5	Bank branch (Y/N)			
6	Availability of ATM (Y/N)			
7	Khidmat center/ CSC (Y/N)			
8	Patwarkhana (Y/N)			
9	Village haat (Y/N)			
10	Playground (Y/N)			
11	Ration shop (Y/N)			
	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
12	Government offices- details, whether functional or not			
13	Amrit Sarovars - details, location, condition			
	Details	Location	Condition	Utilization
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc			
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)			
	ii. Number of Asset captured			
	iii. Please mention assets			
	1.			
	2.			
	3.			
16	List of Incomplete Buildings- names, year of construction			
	Name	Year of construction		
17	List of Underutilized Buildings- names			
	Name	Year of construction		

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department Welfare		126	
2	Widow pension	Social Department Welfare		17	
3	Disability pension	Social Department Welfare		11	
4	Status under Stunting Mukht	Social Department Welfare		NIL	
5	Status under wasting Mukht	Social Department Welfare		NIL	
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare		NIL	
7	Digital Services provided	IT/ BDO/ CSC		NIL	
8	Deksh Kisan	Agriculture Department		NIL	
9	Kisan credit card	Agriculture Department		NIL	
10	PM Kisan Sammanidhi	Agriculture Department		17	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himayat, etc)	Employment Department		212	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department		NIL	
13	JIM Implementation	Jai Shakti Department		NIL	
	I. No of Household provided FHTC			NIL	
	II. Har Ghar Jal village(s) certified (No.)			NIL	
14	No of Households electrified			NIL	
15	PMAY- Gramin	PDD		160	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR		127	
17	ODF Plus villages (No)	RDD& PR		275	
18	Targeted Sock pit completed	RDD& PR		Completed	
19	JKRLM:	RDD& PR		Completed	
	I. Number of Self Help Groups formed			3/100	
	II. Number of Households involved			100	
20	Land Passbook Saturation	Revenue Department		580	
21	Pending Mutations	Revenue Department		NIL	
22	Domicile Certificates	Revenue Department		NIL	
23	Persons identified drug addicts	BDO/ Sarpanch		3	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch		NIL	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch		NIL	
26	Golden Health Card under Ayushman Bharat	Health Department		NIL	
27	Janani suraksha yojana	Health Department	250	100.	150
28	Status under Anaemia Mukht	Health Department		4	
29	Status under Leprosy Mukht	Health Department		yes	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department		1 camp.	
31	Number of Ayushman Sabas held	Health Department		1 camp.	
32	Out of School Children brought to Schools	School Department Education		NIL	
33	Number of students still out of Schools	School Department Education		NIL	
34	Persons educated through bridge courses	School Department Education		200/160	
35	Household using clean cooking fuel (LPG)	FCS & CA			

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	
3	Availability of Staff	H.N.C. Sassi
a) Doctor		Private
b) Paramedical		
4	No of patients attended during the month	4110 / MLHP
5	Status of medicine availability	Av. 110
6	Special medical camp held, if any	yes
7	Status of Immunization	yes
8	Participation of health worker in Village Health and Nutrition Day	yes
9	Institutional deliveries in Panchayat (Current Year)	yes
10	Non-institutional deliveries in Panchayat (Current Year)	yes
11	Other	-
12	Remarks of the Visiting Officer	Need of Govt. building of Health Centre.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	
2	Type of building (Govt./ Private)	3. Prg. School Middle School High School
3	Availability of Staff as per sanctioned strength	least 10
4	Enrolment of the School	
a) Boys		70
b) Girls		75
5	Availability of play ground	yes
6	Availability of drinking water	yes
7	Availability of electricity	yes
8	Availability of functional toilets	yes
9	Activities undertaken under 'My School My Pride'	yes
10	Other	
11	Remarks of the Visiting Officer	need of Play ground extension + Additional sector in High School.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Sassi A, Sassi B, Dharjam
2	Number of children enrolled	46
	a) Boys	36
	b) Girls	
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	yes
5	Maintenance of record of children	yes
6	Availability of sufficient ration	yes
7	Availability of timely Ration	yes
8	Availability of Functional toilet	yes
9	Availability of tap connection	yes
10	Availability of electricity connection	yes
11	Number of children stunted	-
12	Number of children wasted	-
13	Any Other	
14	Remarks of the Visiting Officer	Need of Govt. Building for Anganwari Center + need of Addition Centre in 4 wards each in one wards.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Lower Sassi Sassi B, Dharjam
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Bal tesibham
4	No of registered beneficiaries	362
5	No of beneficiaries drawing Ration from the store	362
6	Whether store is functioning through Aadhar biometric system	yes
7	Whether record/register maintained in the store	yes
8	Availability of ration	-
9	Any Other	-
10	Remarks of the Visiting Officer	NIL

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	2500 Ac, Jile Bani's Chellain
4	No of cases sanctioned under various self-employment schemes	Do No Self help group
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	30
6	Availability of ATM	22
7	Any Other	nil
8	Remarks of the Visiting Officer	Need by Extension counter. Pvt. Sassi

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	NO exist in village but need of Amrit Sarovar at Nallas, ..

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	Lack of Land for playground =

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	Need by Patwarkhana. Pvt. Sassi

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Sagzi
2	Name of the beneficiary	97 (Gulam Husan)
3	Status of the house (completed/ in-use/ under-construction)	92 Completed.
4	Any Other	
5	Remarks of the Visiting Officer	PMAY benefitted ninety seven beneficiaries of the Pft in which only 5 is completed.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Sagzi Total-3
2	Name of the beneficiaries	190
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed.
4	Any Other	
5	Remarks of the Visiting Officer	Proper training should be given to the beneficiaries for the use of pits.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Sagzi
2	No of online services provided by the CSC	All online services.
3	No of persons approached for services	All Pft. beneficiaries.
4	Any Other	nil
5	Remarks of the Visiting Officer	need of online service Deploy in Khidmat Center

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	3 wards of Pft. Sagzi
2	Transport	yes
3	Electricity	yes
4	Drinking water	yes
5	Cleanliness	yes
6	Sports facility (Playground)	Ans.
7	Any Other	-

QUESTIONNAIRE FOR B2V5 **Schedule-V** **(AWARENESS/ EVENTS / INAGURATION)**

NTS / AWARENESS /INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

Particulars	Status
Cultural Events/ Programmes	
1. Debates and Seminars	nil
2. Skits, Songs, Dramas	nil
3. Local Folk programme / Show	nil
4. Discussions with PRI and Senior citizens	yes
5. Exhibitions	yes.
Sports Activities	
1. Sports Event	Due to Puja holidays in school.
2. Distribution of sports kit	
Inaugurations (If any)	
PMAY house	yes
Segregation Sheds	yes
Amrit Sarovar	-
JJM Assets	-
Compost/ Soak Pits	yes
PMGSY / MGNREGA works	MGNREGA works in progress
Any other	
Distribution of certificates	nil
Self Employment Schemes	nil
Land Pass books	nil
Any other	nil
Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Nashamukt Bharat Bharat.

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	yes clean and green villages.
2	Activities undertaken under the Theme (as per instruction manual)	<u>yes</u> undertaken.
3	Status of activities undertaken	Cleaning drive,
4	Visible impact of the Activities	When we compare the two sides it is clean and visible.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	" <u>yes</u> " + uploaded.
6	How many activities of SDG have been covered under GPDP	=
7	Bottlenecks, if any, faced in the achievement of SDG Theme	=
8	Remarks of the Visiting Officer on the status SDG Theme	One or two part of Sati Kaomchaw may be sanctioned byt. Thus to clean the byt. in proper way

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Need of road from Sarai Ghat to Dandni market.	
2	Need of PDS Poles for 11-235 Poles HT-39 Poles.	
3	Need of PHE Pipes to facilitate the beneficiaries of PHE.	
4	Need of High School to H.Sec.	
5	Need of Additional Agriculture Corridor.	
B	Impact of B2V1 to B2V4	
1	Need of good Connectivity in PHE.	
2	Need of proper electricity with PDS.	
3	Need of Drinking water.	
4		
5		
C	Challenges in the Panchayat	
1	Road Connectivity of different roads of PHE.	
2	Need of Poles & re-establishment of wires.	
3	Need of water (drinking in PHE) not available in PHE.	
4	Upgradation of HWC upto PDS.	
5		
D	Suggestions if any	
1	Need of awareness of all the Deptt & their	
2	Scheme for employment generation.	
3	Need of training to the PHE.	
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Rural. Dev. Dept.
2	Agriculture
3	Health
2	LEAST RESPONSIVE DEPARTMENTS
1	Social-welfare
2	Fisheries
3	Township

ii. FEEDBACK ON UT INITIATIVES

Overall distribution of Funds to the different dept
Thus the over all development is possible.
— Not only Rural. Dev. Dept
Can overall improve
the develop of Panch.
It may be developed by
different dept.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	No, not any single Complaint.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	need of urgent Poles. for HT-35P & HT-37 Poles for electricity.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	need of proper development in Panch. not only by Rural. Dev. Dept. but if complete Deve. is needed then every dept. Contribution is necessary, fund should be given to every dept. Panch.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	7.
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	"Yes"

Signature of Sarpanch

Name..... Nisar Ahmed
Sarpanch
Halqa Pyt. Sarai

Signature of the Visiting Officer

Name..... Romesh Kumar