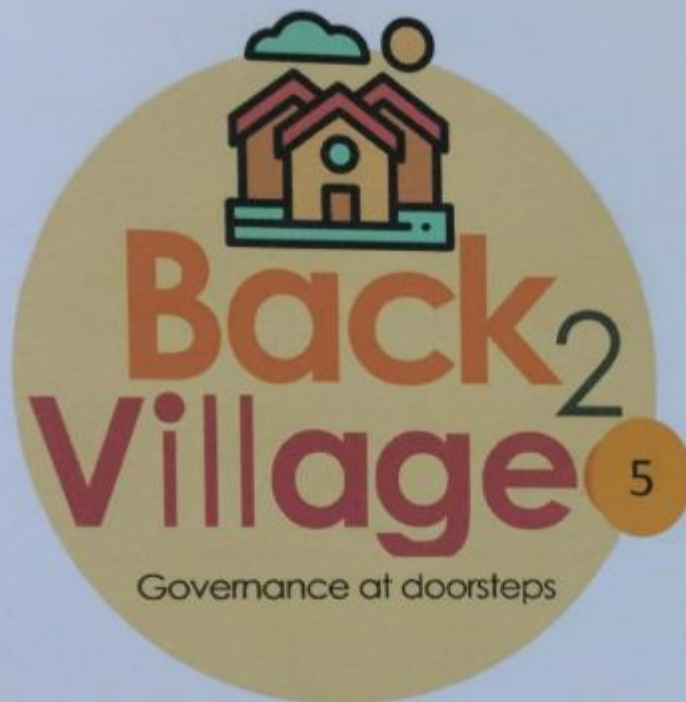


Gumthal Upper

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Shri. Fazeed Ahmed Kohli
2	Designation	Development officer Handicrafts.
3	Department	Dia. of Handicrafts & Handloom Jammu.
4	Place of posting	Jammu.
5	Mobile No	9419114204
6	Email ID	Fazeedkohli@gmail.com
7	Home District	Poonch
8	Dates of visit	15-11-2023 - 16-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	Gunthal upper
2	Local Government Directory(LGD) code of the Panchayat	239320
3	Name of CD Block	Serankote
4	Name of Tehsil	Serankote
5	Name of District	Poonch

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01 - Gunthal upper
2	No. of hamlets in the Panchayat	09
3	No. of households in the Panchayat	500
4	Population (approx) of the Panchayat	3200 (approx)

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Bhagat Kumar Datta	AEA	Present	
2	Education	Ishtiyaz Ahmed	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	Hardayal Khan	Dealer	Present	
4	Forest	AB DM	Forest Guard	Present	
5	Health and Medical Education	Zahida Kousher	FMPHW	Present	
6	ICDS Department	Zahida Kousher	Supervisor	Present	
7	Irrigation and Flood Control Department				
8	Jal Shakti Department	Mond. Farooq	W. Supervisor	Present	
9	Power Development Department	Mond. Sharif	Line man	Present	
10	Public Works Department	Shafiq Ullah	ATE	Present	
11	Revenue	Fareed Ahmad	Deputy	Present	
12	Rural Development and Panchayat Raj	Shameel Ahmad	Asst. Asst.	Present	
13	Skill Development				
14	Social Welfare Department	Shamshad Begum	Jr. Asst.	Present	
15	Youth Services and Sports Department	Babar Ali	P.GT	Present	
16	Others				
17	Handicraft & Handloom	Tarvinder Singh	AHTO	Present	
18	Education	Mond. Sharif	Teacher	Present	
19	Street Husbandry	Tarvinder Singh	Supervisor	Present	
20	Animal Husbandry	Soumit Singh	V. Assistant	Present	
21	Horticulture	Mond. Muneer	Class IV	Present	

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt. Building.			
	b) New/need repairs	Yes			
	II. Furniture (Y/N)	Yes			
	III. Computer/printer (Y/N)	Yes			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes			
	VII. Water (Y/N)	Yes			
	VIII. Electricity (Y/N)	Yes			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/Private Building
	a) Kindergarten		28	—	Without Building
	b) Primary	04	126	Nil	Govt.
	c) Middle	02	212	5	Govt.
	d) High	Nil	—	—	—
	e) Higher Secondary	Nil	—	—	—
	f) College	Nil	—	—	—
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/Private Building
		06	148/386 (total)	Nil	Shifted to school & San. Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		01	Nil	Nil	Private house
5	Bank branch (Y/N)	No			
6	Availability of ATM (Y/N)	No			
7	Khidmat center/ CSC (Y/N)	Yes			
8	Patwarkhana (Y/N)	No			
9	Village haat (Y/N)	Work in progress			
10	Playground (Y/N)	Yes			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	2173	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		01		Non Functional	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Needs to be beautified	Gullyan	Working	For Annual
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc.	Surroundings: W. No 02			
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)	No			
	ii. Number of Asset captured	04			
	iii. Please mention assets	Composite pit & Soak pit.			
	1.	1 HML (35)			
	2.	Electric Transformer, B/path. road.			
	3.	P. Work			
	4.	Water Tank			
	5.	Name			
16	List of Incomplete Buildings- names, year of construction	RS. Datchan		Year of construction	
		Name		Year of construction	
17	List of Underutilized Buildings- names				

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare		117	
2	Widow pension	Social Department Welfare		16	
3	Disability pension	Social Department Welfare		70	
4	Status under Stunting Mukht	Social Department Welfare		-	
5	Status under wasting Mukht	Social Department Welfare		-	
6	Equipment's provided to Specially abled persons(implants, tricycles etc)	Social Department Welfare		Nil.	
7	Digital Services provided	IT/ BDO/ CSC		Yes	
8	Daksh Kisan	Agriculture Department	15	0	
9	Kisan credit card	Agriculture Department	310	295	
10	PM Kisan Sammanidhi	Agriculture Department	270	270	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himayat, etc)	Employment Department	not Present	-	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	
13	JJM Implementation	Jal Shakti Department	800 800	800 312	
	I. No of Household provided FHTC		100 01	100 01	
	II. Har Ghar Jal village(s) certified (No.)				
14	No of Households electrified	PDD	175	175	
15	PMAY- Gramin	RDD& PR	163	147	16
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	-	-	
17	ODF Plus villages (No)	RDD& PR	8	8	-
18	Targeted Sock pit completed	RDD& PR	9	9	-
19	JKRLM:	RDD& PR	-	-	
	I. Number of Self Help Groups formed		-	-	
	II. Number of Households Involved		-	-	
20	Land Passbook Saturation	Revenue Department	421	421	
21	Pending Mutations	Revenue Department	Nil	Nil	
22	Domicile Certificates	Revenue Department	1280	1280	
23	Persons identified drug addicts	BDO/ Sarpanch	Nil	Nil	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	Yes	Yes	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	-	-	
26	Golden Health Card under Ayushman Bharat	Health Department	2000	1600	400
27	Janani suraksha yojana	Health Department	-	40	
28	Status under Anaemia Mukht	Health Department	-	-	
29	Status under Leprosy Mukht	Health Department	-	-	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	1	1	
31	Number of Ayushman Sabas held	Health Department	-	22	
32	Out of School Children brought to Schools	School Department Education	-	Nil	
33	Number of students still out of Schools	School Department Education	-	-	
34	Persons educated through bridge courses	School Department Education	-	-	
35	Household using clean cooking fuel (LPG)	FCS & CA	-	-	

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Sub Centre (Danna)
2	Type of building (Govt./ Private)	Pvt.
3	Availability of Staff a) Doctor b) Paramedical	No Doctor available. only one EMPH is available.
4	No of patients attended during the month	80.
5	Status of medicine availability	Yes in less quantity
6	Special medical camp held, if any	Yes
7	Status of Immunization	35+ in one month. all covered.
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	40
10	Non- Institutional deliveries in Panchayat (Current Year)	-
11	Other	limited staff & Medicine.
12	Remarks of the Visiting Officer	There is requirement of Doctor, Building, H. Centre and sufficient medicine.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	MS Danna
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	5/7
4	Enrolment of the School a) Boys b) Girls	133 + 28 = 161 64 + 12 = 76 69 16
5	Availability of play ground	No
6	Availability of drinking water	No
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	Sport activity are carried.
11	Remarks of the Visiting Officer	The infrastructure is not sufficient, need building

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	H.No-8 Danna
2	Number of children enrolled a) Boys — 11 b) Girls — 12	23
3	Status of Building (Private/ Govt.)	Anganwari center is in Govt. school
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Non availability of Toilet.
9	Availability of tap connection	No
10	Availability of electricity connection	Yes
11	Number of children stunted	No
12	Number of children wasted	No
13	Any Other	Insufficient Utensil & no furniture
14	Remarks of the Visiting Officer	need furniture, fixture, Model AWC and nutrition

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Lower Gunthal Main Road W-5 Moh. Manda.
2	Government / Private	Pvt.
3	Name of the dealer (in case of Private)	Harayet Khan / Gulzar Ahmad
4	No of registered beneficiaries	2172
5	No of beneficiaries drawing Ration from the store	583
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	Because of Road issues, need cartage to deliver the ration at Ryt.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	—
2	No of Accounts in the branch	—
3	No of persons applied under various self-employment schemes	—
4	No of cases sanctioned under various self-employment schemes	—
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	—
6	Availability of ATM	—
7	Any Other	—
8	Remarks of the Visiting Officer	No Branch of any Bank.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	H. No. - 2 Galliyan
2	Condition of Amrit Sarovar	need upgradation
3	Details of repair undertaken, if any	Nil.
4	Utilization of Amrit Sarovar	For Animal
5	Any Other	—
6	Remarks of the Visiting Officer	Needs to beautify the surrounding

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	H. No - 08 Moh. Danna
2	Condition of Playground	Land are not available
3	Utilization of Playground	Local Children playing
4	Any Other	—
5	Remarks of the Visiting Officer	Need more funds to make it worth playing games at dist. level.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	—
2	Government/ Private building	—
3	Land passbook saturation	421
4	Pending mutations	Nil
5	Any Other	—
6	Remarks of the Visiting Officer	—

IX. PMAY houses:

S. No	Particulars	Status
1	Location of PMAY house constructed	W. 118 - 02 Moh. Gallyan
2	Name of the beneficiary	Lal Hussain
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	In use, living happily

X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Dumra, Baubhan, Passulan, Gallyan and in all wards.
2	Name of the beneficiaries	All inhabitants
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Working
4	Any Other	
5	Remarks of the Visiting Officer	Will help in keeping village clean

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC center	New Sans Tiro
2	No of online services provided by the CSC	yet to be given
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	Once establishment will give benefit to all inhabitant

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Poor
2	Transport	Poor
3	Electricity	V. Good
4	Drinking water	is sufficient
5	Cleanliness	V. Good
6	Sports facility (Playground)	Ground are under work in school
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Debates
	2. Skits, Songs, Dramas	Songs, Dramas
	3. Local Folk programme / Show	Local folk Programme
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	-
B	Sports Activities	
	1. Sports Event	Cricket, badminton
	2. Distribution of sports kit	-
C	Inaugurations (If any)	
	PMAY house	Yes
	Segregation Sheds	Yes
	Amrit Sarovar	Yes
	JJM Assets	Yes
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	Yes
	Any other	-
D	Distribution of certificates	
	Self Employment Schemes	-
	Land Pass books	Yes 421
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Awareness on Nasha Mukt Bharat & Digital Service

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Poverty free & Clean & Green Village.
2	Activities undertaken under the Theme (as per instruction manual)	Provided works under MGNREGA, PMAY, SBM, 14th FC, B2V to the People of Hvt.
3	Status of activities undertaken	Partially Completed & Partially ongoing
4	Visible impact of the Activities	Transforming the village into ^{model} and working on it.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes.
6	How many activities of SDG have been covered under GPDP	37
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Sufficient funds are not available, lack of awareness among masses
8	Remarks of the Visiting Officer on the status SDG Theme	There is dire need of road, water supply, health & Education, along with some left out PMAY Cards

QUESTIONNAIRE FOR B2V5 **Schedule-VII** **(IMPACT OF B2V1 TO B2V4 PHASES)**

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Road from Gallian to Dae wali via khane	
2	Renovation of Pyl. Ghar.	
3	-	
4	-	
5	-	
B	Impact of B2V1 to B2V4	
1	Electricity Issues resolved.	
2	-	
3	-	
4	-	
5	-	
C	Challenges in the Panchayat	
1	Road Connectivity.	
2	Drinking water.	
3	Building of school	
4	Health & Building	
5	Sports Ground.	
D	Suggestions if any	
1	Health Building	
2	Road	
3	School.	
4	Water Tank	
5	-	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	R.D.D.
2	Education
3	P.D.D., Revenue.
2	LEAST RESPONSIVE DEPARTMENTS
1	N/A
2	-
3	-

ii. FEEDBACK ON UT INITIATIVES

Since the inception of B2V-I programmes, the critical gaps have not been fulfilled. Some initiatives were taken for which the locals are satisfied. As of now some urgent/critical gaps are being projected.

iii. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	The is a Scarcity of drinking water, Problem of connectivity.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	1. Road from Galian to Daula via Khana 2. Renovation of Panchayat Chak. 3. Building for health sub-center.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The gaps indicated at point no 2 above may be completed in reasonable time.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	4/10
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Certified that the officer remained present in pvt for 1525/16th Nov. in pvt.

Signature of Sarpanch

Name.....

Signature of the Visiting Officer

Name.....