

SHANKERDORA

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER 2023.

KEYFEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
visiting officer	Seeking details from the District team	<p>a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in</p> <p>b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner.</p> <p>c. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in / www.jkpanchayat.jk.gov.in</p> <p>d. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:</p> <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work <p>e. Plans/ beneficiary lists:</p> <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries <p>f. Lists of beneficiaries for:</p> <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

ty	Reach the Panchayat on day of visit.	<ol style="list-style-type: none"> 1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule 1A, 1B & Schedule-II. 2. Ensure that all front line workers of different deptts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Aganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRIT SAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various deptts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukht Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin AapkiNigrani, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/pro- jects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. *Yes, but the land is not available*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. *No*
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? *Yes/No*. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? *Yes/No*
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. *Yes, steps has taken during Gram Sabha*
- vi. Whether schools have started segregating waste. *Yes/No*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. *Yes/No*

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? *Yes/No*
- ii. Do all the eligible individuals been provided the Golden Card? *Yes/No*
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes/No*
- iv. Are all the eligible individuals been vaccinated against COVID-19? *Yes/No*
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? *Yes/No*
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? *Yes/No*

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? *Yes/No*
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify *No*,
- iii. Do all the IHHs in the Gram Panchayat have toilets? *Yes/No*
- iv. Are all the IHHs toilets functional or not? *Yes/No*
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? *Yes/No*
- vi. Are all the toilets in the schools/Anganwadifunctional or not? *Yes/No*
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? *Yes/No*

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? *Yes/NO*
- ii. How many BalSabha's were organized in the Gram Panchayat. *one BalSabha has been organised in the panchayat.*

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/~~No~~
- ii. Whether the Disaster management plan is available at the GP Level (Yes/~~No~~)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/~~No~~)
- iv. Whether the GP has easy access to Godown for storage (Yes/~~No~~)
- v. Whether street lights are provided in public places for ensuring safety (Yes/~~No~~)

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	<ul style="list-style-type: none"> i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	<ul style="list-style-type: none"> i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households vi. Achieving PMAY/IHHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	<ul style="list-style-type: none"> i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	<ul style="list-style-type: none"> i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	<ul style="list-style-type: none"> i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6	Health & Medical Department	<ul style="list-style-type: none"> i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	<ul style="list-style-type: none"> i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

		vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fares per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Mrs. Shabnam Shah Kamili
2	Designation	Secretary
3	Department	Agriculture Production Department.
4	Place of posting	Civil Secretariat Jk.
5	Mobile No	9419282107
6	Email ID	secretaryagri.jk@gmail.com
7	Home District	Skina
8	Dates of visit	9th & 10th November, 2023.

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	Shankarpola
2	Local Government Directory(LGD) code of the Panchayat	241242
3	Name of CD Block	B.K. Pora
4	Name of Tehsil	B.K. Pora
5	Name of District	Budgam

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	1
2	No. of hamlets in the Panchayat	3
3	No. of households in the Panchayat	730
4	Population (approx) of the Panchayat	3700

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Sabaana Afzal	AEO	P	
2	Education	Sayed Chulab	AEO	P	
3	Food, Civil Supplies and Consumer Affairs	Jalil Rana	H.M	P	
4	Forest	Madd Sopi	Forester	P	
5	Health and Medical Education	Dr. Anila	MO	P	
6	ICDS Department	Asima Akhtu	supervisor	P	
7	Irrigation and Flood Control Department				
8	Jal Shakti Department				
9	Power Development Department	Fayaz Shud	M.R	P	
10	Public Works Department	Malik Jamal Sh.	A.E	P	
11	Revenue				
12	Rural Development and Panchayat Raj	Ghazal Rasthu	BO	P	
13	Skill Development	Mohd Fayaz	PHS	P	
14	Social Welfare Department	mal shud	TSWO	P	
15	Youth Services and Sports Department				
16	Others	Mohd Anwar	HTG	P	
17	Handcraft	G. Nabi	H.T	P	
18	Amir khatun	Tahir Akhtu	Sr. Asst.	P	
19	Flower culture	Jawad Akhtu		P	
20					

QUESTIONNAIRE FOR B2V5

Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govtbuilding/private	Nil			
	b) New/needing repairs	Nil			
	II. Furniture(Y/N)	Yes/No			
	III. Computer/printer(Y/N)	Yes/No			
	IV. Internet (Y/N)	Yes/No			
	V. Telephone (Y/N)	Nil			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Nil			
	VII. Water (Y/N)	Nil			
	VIII. Electricity(Y/N)	Nil			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	02	61	6	Govt
	b) Primary	Nil	-	-	-
	c) Middle	Nil	-	-	-
	d) High	Nil	-	-	-
	e) Higher Secondary	Nil	-	-	-
	f) College	Nil	-	-	-
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		5	165	7	Govt. B. & Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		-	-	1	Private
5	Bankbranch(Y/N)	0			
6	Availability of ATM (Y/N)	0			
7	Khidmatcenter/ CSC (Y/N)	0			
8	Patwarkhana(Y/N)	0			
9	Village haat (Y/N)	0			
10	Playground(Y/N)	0			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	730	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		0	0		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Nil			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Nil			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Yes			
	ii. Number of Asset captured	Yes (03)			
	iii. Please mention assets	CSC			
	1.	Road			
	2.	MC NREGA Work.			
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		0			
17	List of Underutilized Buildings- names	Name	Year of construction		
		0			

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	36	36	
2	Widowpension	Social Department Welfare	6	6	
3	Disabilitypension	Social Department Welfare	2	2	
4	Status under Stunting Mukht	Social Department Welfare	-	-	
5	Status under wasting Mukht	Social Department Welfare	-	-	
6	Equipment's provided to Specially abled persons(Implants, tricycles etc)	Social Department Welfare	-	-	
7	Digital Services provided	IT/ BDO/ CSC	1	1	
8	Daksh Kisan	Agriculture Department	15	15	
9	Kisan credit card	Agriculture Department	85	75	
10	PM KisanSammannidhi	Agriculture Department	52	52	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department	20	20	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	NA	NA	
13	JJM Implementation	Jal Shakti Department	830	811	
	I. No of Household provided FHTC		1	0	
	II. Har Ghar Jal village(s) certified (No.)				
14	No of Households electrified	PDD	730	730	
15	PMAY- Gramin	RDD& PR	0	0	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	0	0	
17	ODF Plus villages (No)	RDD& PR	1	1	
18	Targeted Sock pit completed	RDD& PR	12	12	
19	JKRLM:	RDD& PR	0	0	
	I. Number of Self Help Groups formed		0	0	
	II. Number of Households involved				
20	Land Passbook Saturation	Revenue Department	850	675	
21	Pending Mutations	Revenue Department	1	1	
22	Domicile Certificates	Revenue Department	193	186	
23	Persons identified drug addicts	BDO/ Sarpanch	0	0	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	1	1	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	0	0	
26	Golden Health Card under Ayushman Bharat	Health Department	4000	3573	
27	Janani suraksha yojana	Health Department	88	55	
28	Status under Anaemia Mukht	Health Department	15	15	
29	Status under Leprosy Mukht	Health Department	Nil	Nil	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	every wd	every wd	
31	Number of AyushmanSabas held	Health Department	every mal	every mal	
32	Out of School Children brought to Schools	School Department Education	0	0	
33	Number of students still out of Schools	School Department Education	0	0	
34	Persons educated through bridge courses	School Department Education	0	0	
35	Household using clean cooking fuel (LPG)	FCS & CA	720	725	

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	1
2	Type of building (Govt./ Private)	Private
3	Availability of Staff	
a) Doctor		1
b) Paramedical		2
4	No of patients attended during the month	800 to 310/month
5	Status of medicine availability	Available
6	Special medical camp held, if any	Done in a month.
7	Status of Immunization	100%
8	Participation of health worker in Village Health and Nutrition Day	100%
9	Institutional deliveries in Panchayat (Current Year)	44
10	Non- Institutional deliveries in Panchayat (Current Year)	None.
11	Other	
12	Remarks of the Visiting Officer	Health Center is functioning smoothly.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Primary School Girls & Boys Govt
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	6
4	Enrolment of the School	
a) Boys		53
b) Girls		8
5	Availability of play ground	Nil
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	School lacks Play ground facility.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Shoukarpada (5 center)
2	Number of children enrolled a) Boys → 80 b) Girls → 85	165
3	Status of Building (Private/ Govt.)	Rented 4 (1) community
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	No
12	Number of children wasted	No
13	Any Other	No
14	Remarks of the Visiting Officer	Functioning normally.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Shoukarpada
2	Government / Private	Govt
3	Name of the dealer (in case of Private)	Pager, Shudh Bhad
4	No of registered beneficiaries	80736
5	No of beneficiaries drawing Ration from the store	690
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	CAPD Store functioning smoothly. However, Public demand for restoration of store at its previous place.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Nil (No Bank)
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	No Bank exists

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Nil (No Amrit Sarovar)
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	No Amrit Sarovar
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	N.A.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Nil
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	Demand of playground raised during the B245

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	
2	Government/ Private building	Nil
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	N.A.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Nil (fall under urban area)
2	Name of the beneficiary	
3	Status of the house (completed/ in-use/ under-construction)	
4	Any Other	
5	Remarks of the Visiting Officer	The said scheme not covered under panchayat

X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Shankarpala
2	Name of the beneficiaries	12
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Complete
4	Any Other	
5	Remarks of the Visiting Officer	Verified.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Shankarpala
2	No of online services provided by the CSC	8
3	No of persons approached for services	151
4	Any Other	
5	Remarks of the Visiting Officer	Under Construction

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Connected multiple side
2	Transport	Private as well as Commercial
3	Electricity	Available
4	Drinking water	Not upto standard
5	Cleanliness	Not satisfactory
6	Sports facility (Playground)	Not available
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Held
	2. Skits, Songs, Dramas	Held
	3. Local Folk programme / Show	-
	4. Discussions with PRI and Senior citizens	-
	5. Exhibitions	Yes,
B	Sports Activities	Yes,
	1. Sports Event	
	2. Distribution of sports kit	Held.
C	Inaugurations (If any)	No.
	PMAY house	-
	Segregation Sheds	-
	Amrit Sarovar	-
	JJM Assets	-
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	Yes
	Any other	Yes
D	Distribution of certificates	
	Self Employment Schemes	-
	Land Pass books	-
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Awareness given

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Healthy village
2	Activities undertaken under the Theme (as per instruction manual)	Full Pledge Valuation Supplementary initiation GDP Plan (Health & wellman centre)
3	Status of activities undertaken	Cleanliness drive / awareness
4	Visible impact of the Activities	
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GDP	1 (Health & wellman centre)
7	Bottlenecks, if any, faced in the achievement of SDG Theme	—
8	Remarks of the Visiting Officer on the status SDG Theme	More action/efforts required.

QUESTIONNAIRE FOR B2V5
Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A		
	Demands/ Grievances addressed by the Administration	
1	Drainage works completed	
2	Marginalization of roads completed	
3	Electricity works completed	
4		
5		
B		
	Impact of B2V1 to B2V4	
1	PHC, Land identified. However the land is under	
2	occupation by some unknown people, Patwari to expedite	
3	for Dumping Site, Land not available	
4	No State land is available for playground.	
5		
C		
	Challenges in the Panchayat	
1	PHC,	
2	Sanitation	
3	Play ground.	
4		
5		
D		
	Suggestions if any	
1	Patwari may to expedite Evacuation of state land.	
2	Land needs to be identified for Dumping Site.	
3	Land should be identified for playground.	
4		
5		

Expedite

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Health
2	Education
3	Social Welfare / Agriculture
2	LEAST RESPONSIVE DEPARTMENTS
1	PHE / P.C.
2	Revenue
3	Rural Development

ii. FEEDBACK ON UT INITIATIVES

Various development initiatives of Government particularly corruption free administration and society are failed by the general public.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Identification of land for sanitation / Play ground.
2	Major / urgent public demands that was / were reflected earlier but have not been addressed so far:	Public health center
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Identification of land for sanitation / Play ground and public centre.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	5
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes. The visiting officer has stayed in the Panchayat for two days.

Signature of Sarpanch

Name: Gulzar Ahmad

Signature of the Visiting Officer

Name: Miss Shabnam Shah Kamili

GULZAR AHMAD WANI
Sarpanch
Halqa Shankerpora
Block B.K. Pora