



District Ramban



7th to 16th NOVEMBER 2023.

Name of the Block Ukhral

Name of the Panchayat:- Penchal A

Name of the Visiting Officer:- Masjimil Hussain Chawdhary

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

IVITY	INSTRUCTIONS	ACTION POINTS
	Seeking details from the District team	<p>a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in</p> <p>b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner;</p> <p>c. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in /www.jkpanchayat.jk.gov.in</p> <p>d. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:</p> <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work <p>e. Plans/ beneficiary lists:</p> <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHI, Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries <p>f. Lists of beneficiaries for:</p> <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer • Any other activities identified by different departments

ity	Reach The Panchayat on day of visit.	<ol style="list-style-type: none"> 1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the infrastructure & implementation of Schemes as per Schedule-I A, I B & Schedule-II. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBharat. 7. Ensure saturation of soft health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Aganwadi centers, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, HM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, HHIL toilets and payments CSCs & AMRIT SAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukt Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
-----	---	---

GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/IJT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukt, Bhrashtachar Mukt, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
- b. Saturation of individual beneficiary schemes.
- c. Self-employment schemes.
- d. Bank-linked schemes, including departmental subsidy schemes
- e. Empowerment and transparency through digital initiatives
- f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Mukt J&K.
 - vi. Nasha Mukt, J&K.

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report¹⁰ to the Rural Development official (RDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit**FIELD VISIT**

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin AapkiNigam, Beams, Janbhagidari, Digital J&K a) Status of counter b) Number of visitors etc
JKB/PSB counters/outlets	Verify whether identification and redistribution done
Incomplete buildings/pro- jects	Visit, evaluate, online status
PDS	Visit, evaluate, status of staff, equipment and quality
PHC	Visit, evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools-water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify

AWARENESS GENERATION ABOUT FLAGSHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAGSHIP SCHEMES

1. Ayushman Bharat-PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjawala Yojana
5. PM Vishwakarma
6. PM Kisan Samman Nidhi
7. Kisan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Bima Yojana
13. PM KUSUM Yojana
14. Suraksha Bima Yojana
15. Atal Pension Yojana

ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS

1. Enrolment in Eklavya Model residential school
2. Scholarship schemes
3. Forest Rights Title: Individual and Community Land
4. Van Dhan Vikas Kendra: Self Help Groups

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGS AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. *water collection centers for waste management done P21, in under construction* Yes/No
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar/biogas Yes/No
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No, If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. Yes/No
- vi. Whether schools have started segregating waste Yes/No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No *(90% - due to health)*
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the HHs in the Gram Panchayat have water pipeline connections? Yes/No *(50-70% coverage)*
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify Yes. *Sewage pits are under construction*
- iii. Do all the HHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the HHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadiecenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Anganwadis functional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadiecenters for pre-schooling? Yes/No *(80% recorded)*
- ii. How many BalSabha's were organized in the Gram Panchayat. Yes. *Four in last 1 year*

- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha? Yes/No ✓
 - iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No
 - v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No
3. Village with good governance
- i. Is USC located in the Gram Panchayat Bhawan or not? Yes/No ✓
 - ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes/No
 - iii. Does the Gram Panchayat has its building or not? Yes/No (marked building. Panchayat ghar occupied by Auled jirsa)
 - iv. Is the Gram Panchayat office functional or not? Yes/No
 - v. Are the activities approved under the Hingra Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No ✓
 - vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No
6. Poverty-free and enhanced livelihood village
- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
 - ii. Have all the eligible households registered in PDS or not? Yes/No ✓ (90% registered)
 - iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes/No
 - iv. Have all the eligible households been registered for Pension or not? Yes/No ✓ (80% pension)
 - v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
 - vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No
 - vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No
7. Socially secured village
- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No
 - ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No ✓
 - iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
 - iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
 - v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No ✓ (80% pension)
 - vi. Are all the eligible households getting benefits from IAY or not? Yes/No ✓
8. Engendered Development in Village
- i. How many MahilaSabha's were organized in the Gram Panchayat. 2 in last 1 year
 - ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No)
 - iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
 - iv. Number of women beneficiaries headed households covered under PDS system. Information not available
 - v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva VandanaYojana. Information not available
9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	<ul style="list-style-type: none"> i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kisan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabbi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance) vii. Issuing sanction letters for Insurance of the Cattle viii. Establishment of AamlaSarovar per Panchayat (Target/Achievement) ix. Saturation of all households in SHGs across all panchayats. x. Number of works verified and completed during B2V-I, II, III & IV. xi. Achieving 100% social audit of PMAY. xii. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households xiii. Achieving PMAY/IHHL Saturation. xiv. Status of Drug Free/Corruption free Panchayats xv. Organizing of various sports events at the Panchayat level.
2	Rural Development Department	<ul style="list-style-type: none"> i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari& E-UnnatPortal etc. iii. Hoardings/Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
3	Information Technology	<ul style="list-style-type: none"> i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
4	Finance Department	<ul style="list-style-type: none"> i. Awareness programme about Management legacy data of registration & delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending Inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
5	Revenue Department	<ul style="list-style-type: none"> i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
6	Health & Medical Department	<ul style="list-style-type: none"> i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.
7	Social Welfare	

		<p>vi. Number of BeliBachaoBeliPadhao events held.</p> <p>vii. Saturation of left out cases under disability pension, implants and tricycles etc.</p> <p>viii. Awareness about Drug Mukti Panchayats.</p> <p>i. Plantation drives under "Har Gaon Haryali" program.</p> <p>ii. Conservation of water bodies,</p> <p>iii. Forest fair Fodder,</p> <p>iv. "Green HK drive" campaign.</p>
8	Forest, Ecology & Environment	<p>i. Identification & Registration of Home Stays.</p> <p>ii. Providing support for tourism activities under village cooperatives.</p> <p>iii. Promotion for augmenting the tourist inflow.</p> <p>iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district.</p> <p>v. Plastic free tourism destinations.</p>
9	Tourism	<p>i. Organizing school talent hunt competitions.</p> <p>ii. Cultural event at panchayat level under Har Din Tivhar.</p> <p>iii. Promotion of local artists by way of organizing KavSamaylan, Painting competitions etc.</p>
10	Culture Department	<p>i. Registration of Job Seekers 50 per District.</p> <p>ii. Organizing of one Job fairs per District.</p> <p>iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.</p>
11	Labour & Employment	<p>i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat</p> <p>ii. Identification of out of school Children and their enrolment.</p> <p>iii. My School My Pride-Cleanliness and Maintenance drives to be organized.</p> <p>iv. Holding of at least 200 Parent Teacher meetings per district.</p> <p>v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.</p>
12	School Education Department	<p>i. Digital push for Open & Distance Learning (ODL) and online courses.</p> <p>ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games)</p> <p>iii. Careers counselling and Job placements.</p>
13	Higher Education	<p>i. Organizing sports activities/games in every panchayat.</p> <p>ii. Distribution of sports kits.</p> <p>iii. Stadium / Flood Lights</p>
14	Youth Services & Sports	<p>i. Steps taken to reduce the occurrence of road accidents.</p> <p>ii. Cases under MUMKIN scheme to be finalized.</p>
15	Transport	<p>i. Organizing of Tribal Artisan Mela in each District.</p> <p>ii. Saturation of Scholarship Schemes.</p>
16	Tribal Affairs	<p>i. Distribution of Transformers.</p> <p>a) Check Unique Number</p> <p>b) Identify DTS with low oil and top oil.</p> <p>c) Identify DTS with load imbalance</p> <p>d) Replace Non Standard fuses standard fuses.</p> <p>e) All pending electrical accidental claim cases to be resolved and disbursed.</p> <p>f) Removal of damaged transformers.</p>
17	Power Development Department	<p>i. Achievement made under opening of fare price shops.</p> <p>ii. Saturation of Aadhaar Seeded Ration Cards.</p> <p>iii. 100% grievance redressal to be ensured.</p> <p>iv. Awareness about the schemes of the Department</p>
18	Food, Civil Supplies and consumer affairs	<p>i. Training of left out SHG members registered with NRLM/Tribal Affairs.</p> <p>ii. Skill Training of B2V4/MTMR2 youth.</p> <p>iii. Short term Skill Training of Women In rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT.</p> <p>iv. 100% admission Polytechnic/ITI</p>
19	Skill Development	

		v. 100% implementation of skill strengthening for industrial value enhancement scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organisation (FPO) at Block level. ii. Holding Awareness Camps. iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stalls for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Training	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management. ii. Monthly monitoring of T-Challans.
24	Mining	i. Awareness programmes about illegal mining. ii. Grant of quarry licence. iii. Identification of new minor mineral blocks. iv. Number of grievances disposal of Relief Commissioner's Portal.
25	Disaster Management	i. Training of 250 APDA MITTRAS. ii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Anganwari for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under BadaltaJ&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under VishwaKarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	MOZAMMIL HASAN CHAUDHARY
2	Designation	Under Secretary, Revenue
3	Department	Revenue Deptt.
4	Place of posting	Civil Secretariat, Jammu
5	Mobile No	9622220487
6	Email ID	mozammilhassan.nalcar@gmail.com
7	Home District	JAMMU
8	Dates of visit	15 th & 16 th November, 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Panchayat A.
2	Local Government Directory(LGD) code of the Panchayat	7175
3	Name of CD Block	Udhral
4	Name of Tehsil	Pogal - Paristan (Udhral).
5	Name of District	Ramban

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	1
2	No. of hamlets in the Panchayat	7
3	No. of households in the Panchayat	480
4	Population (approx) of the Panchayat	2500 +

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)
 (To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Aneur Singh RA	AO	Present	
2	Education	Harsish Singh	TJ-BLO	Present	
3	Food, Civil Supplies and Consumer Affairs	Vidya Singh	Decon	Present	
4	Forest	Dashwan Singh	Forest Guard	Present	
5	Health and Medical Education	Parvind Singh	BMO	Present	
6	ICDS Department	Dr. Namal	MO	Present	
7	Irrigation and Flood Control Department	Krishna Devi	AMO	Present	
8	Jal Shakti Department	Bihari Lal	Filter	Present	
9	Power Development Department	Brahma Singh	Water Relea TJ-DCL u/w	Present	
10	Public Works Department	Yasser Ahmed wad	JB	Present	
11	Revenue	Fayaz Ahmed	Junta Asst	Present	
12	Rural Development and Panchayati Raj	Daud Hussain	Other Rogon Kotakhi	Present	
13	Skill Development				
14	Social Welfare Department				
15	Youth Services and Sports Department	Sanjeet Kumar Sharma	REK Tr. M/S Utkarsh	Present	
16	Others CSC	Roshpal Singh	VLE	Present	
17	Furnaces	Tribal Singh	Dy Inspector	Present	
18	GK Books u/km	Najib Ahmad Wani	Branch Manager	Present	
19	Sheep Husbandry	Awai Singh	ASM	Present	
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1.	Infrastructure of Panchayat Ghar a) Govt building/private b) New/ needing repairs	Pvt. Panchayat Ghar occupied by Army Forces. New building from required. Yes.			
	II. Furniture(Y/N)				
	III. Computer/ printer(Y/N)				
	IV. Internet (Y/N)	Yes			
	V. Telephone (Y/N)	No Broadband connectivity. Yes No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes (canal bath in the next building)			
	VII. Water (Y/N)	Y			
	VIII. Electricity(Y/N)	N			
2.	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	1			
	b) Primary	1			
	c) Middle	1			
	d) High	1			
	e) Higher Secondary				
	f) College	1	College building N.A. working @ community Hall.		
3.	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		8	250+	1	Rented (Part).
4.	Healthcare facility	No. of sub-centres	No. of PHCs	No of health & wellness centers	No. of Institute having Govt. building
			1	1	1
5.	Bank branch(Y/N)	Yes.			
6.	Availability of ATM (Y/N)	Yes.			
7.	Khidmatcenter/ CSC (Y/N)	Yes.			
8.	Patwarkhana(Y/N)	Yes.			
9.	Village heat (Y/N)				
10.	Playground(Y/N)	N			
11.	Ration shop (Y/N)	No. of Ration Shop de Yes.	No. of Registered beneficiaries (373) 139	Connected with online biometric system or not Yes.	
12.	Government offices- details, whether functional or not	No. of Govt Offices Functional			
13.	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
14.	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Panchayat has unique tourism potential for rich culture & heritage with wealth			
15.	i. Whether Panchayat assets captured on e-Gram SampradaApp (Y/N) ii. Number of Asset captured iii. Please mention assets	N — — — — —			
16.	List of Incomplete Buildings- names, year of construction	Name —		Year of construction	
17.	List of Underutilized Buildings- names	Name —		Year of construction	

QUESTIONNAIRE FOR B2V5

Schedule-III
(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES / RECIPIENTS IN THE VILLAGE	TOTAL BENEFICIARIES, WHO RECEIVED THE BENEFITS OF THE SCHEME	REASONS FOR NON- IMPLEMENTATION
1	Old Age pension	Social Welfare Department			
2	widow pension	Social Welfare Department			
3	Disability pension	Social Welfare Department			
4	Status under Shramik Mukt	Social Welfare Department			
5	Status under waiting Mukt	Social Welfare Department			
6	Equipment's provided to specially abled persons(implants, tricycles etc)	Social Welfare Department			
7	Digital Services provided	TTC/ RDO/ CSC			
8	Daksh Kisan	Agriculture Department	N/A		
9	Kisan credit card	Agriculture Department			
10	PM Kisan Samman Nidhi	Agriculture Department	187	171	not enough NC
11	Employment Saturation (PMEGP, Tejaswini, Mumukshu, Mission Youth, Karmayat, etc)	Employment Department			
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			
13	JIM Implementation	Jal Shakti Department			
	i. No of Household provided EHTC				
	ii. Hat Ghat Jal village(s) certified (No.)				
14	No of Households electrified	RDO			
15	PMAY- Gramin	RDO & PR	2	13 (This year)	Site not opening for left and beneficiary
16	SBM Gramin- IHHL functional (Household toilets)	RDO & PR	300	300	
17	ODF Plus villages (No.)	RDO & PR	Yes		
18	Targeted Sock pit completed	RDO & PR	71	32	Under process
19	JKRLH,	RDO & PR			
	i. Number of Self Help Groups formed				
	ii. Number of Households involved				
20	Land Passbook Saturation	Revenue Department	1051	950	open space
21	Pending Mutations	Revenue Department	0		P.L.
22	Domicile Certificates	Revenue Department	907	distributed	under process
23	Persons identified drug addicts	RDO/ Sarpanch			
24	Awareness camp for de-addiction conducted	RDO/ Sarpanch			
25	Drugs Addicts rehabilitated	RDO/ Sarpanch			
26	Golden Health Card under Ayushman Bharat	Health Department			
27	Zanani Swavalamban Yojana	Health Department			
28	Status under Anemia Mukt	Health Department			
29	Status under Leprosy Mukt	Health Department			
30	Number of Ayushman Melas organized at Health & Wellness centres / CHCs under Ayushman Bharat	Health Department			
31	Number of Ayushman Sabas held	Health Department			
32	Out of School Children brought to Schools	School Education Department	10	15	05
33	Number of students still out of School	School Education Department	05		
34	Persons educated through bridge courses	School Education Department	nil	nil	nil
35	Household using clean cooking fuel (LPG)	FCS & CA			

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No.	Particulars	Status
1	Name of Health Institutions	P.H.C. Utkal
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff	Doctor 7
a) Doctor		14
b) Paramedical		1700
4	No of patients attended during the month	Yes
5	Status of medicine availability	Yes
6	Special medical camp held, if any	Yes. Every Wednesday
7	Status of Immunization	3
8	Participation of health worker in Village Health and Nutrition Day	262
9	Institutional deliveries in Panchayat (Current Year)	Nil
10	Non-Institutional deliveries in Panchayat (Current Year)	—
11	Other	Demand highlighted for upgradation to CHC.
12	Remarks of the Visiting Officer	

II. Education Institutions:

S. No.	Particulars	Status
1	Name of Education Institutions	Middle School Utkal
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	05.
4	Enrolment of the School	74
a) Boys	42	Total 116.
b) Girls		
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes.
10	Other	1. Dugge college meeting @ Community Hall
11	Remarks of the Visiting Officer	Building not accessible.

2. Toilet complex
 @ HSS Utkal
 needs upgradation

III. Anganwari Center:

S. No.	Particulars	Status
1	Location of Anganwari center	Borivali, 2 Kudam 3. Nungli, Borivali
2	Number of children enrolled	
a)	Boys	150
b)	Girls	250
3	Status of Building (Private/ Govt.)	Govt. Multi functional (Dw. India)
4	Availability of Helper/ worker	Yes, requirement one
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	15
12	Number of children wasted	17
13	Any Other	—
14	Remarks of the Visiting Officer	One helper/worker required at Borivali Anganwari centre

1. S. Keenchi - A
2. Kunchi - B
3. Balaji
4. Jomal

Workers at
Borivali Centre

IV. CAPD Store:

S. No.	Particulars	Status
1	Location of CAPD Store	Borivali - A.
2	Government / Private	3. Private
3	Name of the dealer (in case of Private)	Sh. Vidyasay & Sonal.
4	No of registered beneficiaries	(375) Sons = 1350
5	No of beneficiaries drawing Ration from the store	Mr. S. Sonal = 1350
6	Whether store is functioning through Aadhar biometric system	Yes.
7	Whether record/register maintained in the store	Yes.
8	Availability of ration	Yes.
9	Any Other	—
10	Remarks of the Visiting Officer	—

N

V. Bank / Extension counter:

S. No.	Particulars	Status
1	Location of Bank/ Extension counter	Panchal, Uthmanpur 196 Pargha
2	No of Accounts in the branch	36000+
3	No of persons applied under various self-employment schemes	175
4	No of cases sanctioned under various self-employment schemes	174
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	174
6	Availability of ATM	YES
7	Any Other	
8	Remarks of the Visiting Officer	Indicating highlighted requirement of 4 to 5 more ATMs in the Panchayat Halga -

VI. Amrit Sarovar:

S. No.	Particulars	Status
1	Location of Amrit Sarovar	— Not Available
2	Condition of Amrit Sarovar	—
3	Details of repair undertaken, if any	—
4	Utilization of Amrit Sarovar	—
5	Any Other	—
6	Remarks of the Visiting Officer	Estimation & tendering Pending .

VII. Playground:

S. No.	Particulars	Status
1	Location of Playground	Not Available .
2	Condition of Playground	/
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	Land for playground is available . Playground needs to be developed .

VIII. Patwarkhana:

S. No.	Particulars	Status
1	Location of Patwarkhana	Panchal,
2	Government/ Private building	Govt. Building
3	Land passbook saturation	Total 1051 Dispersed 950
4	Pending mutations	Nil.
5	Any Other	—
6	Remarks of the Visiting Officer	One extra room required at Tchaidas Office .

IX. PMAY house:

S. No.	Particulars	Status
1	Location of PMAY house constructed	31 (This year) including 6 ST households
2	Name of the beneficiary	—
3	Status of the house (completed/ in-use/ under-construction)	31 are under construction
4	Any Other	—
5	Remarks of the Visiting Officer	Website is not accessible because of which target beneficiaries not being processed

X. Soak pits/Compost pits:

S. No.	Particulars	Status
1	Location of Soakpits/ compost pits	32 (Soak pits) 12 (compost pits) under construction
2	Name of the beneficiaries	—
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	71 target (Soak pits) - 32 are under construction - 6 completed (Soak pits) . 29 target (compost pits) - 12 under construction - 0 completed
4	Any Other	—
5	Remarks of the Visiting Officer	—

XI. Khidmatcenter / CSC:

S. No.	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Unnao Panchayat Bhawan
2	No of online services provided by the CSC	35+
3	No of persons approached for services	About 300+ 50 Ro day
4	Any Other	—
5	Remarks of the Visiting Officer	4G connectivity available. People demanded for extension of 5G connectivity in the region. 150, no broadband connectivity available.

XII. Observation of field officer on basic amenities:

S. No.	Particulars	Observations
1	Connectivity Road	1. Rd. connectivity satisfactory. 2. RTB Bus required.
2	Transport	2. RTB not available @ PHL station College Rd. also not available
3	Electricity	1/3 houses
4	Drinking water	No source
5	Cleanliness	Required
6	Sports facility (Playground)	—
7	Any Other	—

QUESTIONNAIRE FOR B2V5

(AWARENESS / EVENTS / INAGURATION)

Schedule-V
EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No.	Particulars	Status
A	Cultural Events/ Programmes	
1.	Debates and Seminars	Yes
2.	Skits, Songs, Dramas	Yes
3.	Local Folk programme / Show	Yes
4.	Discussions with PRI and Senior citizens	Yes
5.	Exhibitions	Yes
B	Sports Activities	Yes
1.	Sports Event	Yes
2.	Distribution of sports kit	Yes
C	Inaugurations (If any)	
	PMAY house	Done
	Segregation Sheds	—
	Amrit Sarovar	—
	JJM Assets	Yes
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	Yes
	Any other	False from visited
D	Distribution of certificates	
	Self Employment Schemes	—
	Land Pass books	Yes
	Any other	—
E	Awareness generation on digital services, transparency, Corruption Free, NASHA Mukt Bharat, VIKAS Bharat (Mobile Van) and Flagship Schemes given in the instruction manual	Some clarity given by project

QUESTIONNAIRE FOR B2V5

Schedule-VT
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Child Friendly Village
2	Activities undertaken under the Theme (as per instruction manual)	Bal Sabhas conducted. Resolved to conduct Bal Sabhas more frequently & undertake resolution more efficiently.
3	Status of activities undertaken	2 Bal Sabhas conducted in last 1 year. Resolved to conduct 1 Bal Sabha every month from here on.
4	Visible impact of the Activities	Reduction in dropout rate & improving attendance.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	GPDP prepared.
6	How many activities of SDG have been covered under GPDP	Bal Sabhas.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Foreigner children still parents at school, 100% mealnut @ Anjanwadi not achieved.
8	Remarks of the Visiting Officer on the status SDG Theme	With given efforts of Gram Panchayat & P.L.I., there is immense scope for the village to emerge as model village. As w.r.t 'Child Friendly Village' theme.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Panchayat Ghar building required - Working from rented bscd .	
2	Play ground required .	
3	Degree College building .	
4	Broadband connectivity & 5G connectivity not available.	
B	Impact of B2V1 to B2V4	
1	Link Rd. from Umaria to Tarnot not constructed	
2	Community Hall Extras not completed .	
3		
4		
5		
C	Challenges in the Panchayat	
1	Panchayat Ghar occupied by Armed forces .	
2	Degree College building .	
3	Play ground required .	
4	Street lights in general & at Bus stand .	
5	24 Hrs Electricity supply @ PHC still not available .	
D	Suggestions if any	
1	There is a need for follow up action on above highlighted during previous B2V visits by the concerned line department .	
2		
3		
4		
5		



QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS

- | | |
|---|----------------|
| 1 | Revenue Deptt. |
| 2 | P. A. D. |
| 3 | Education |

2. LEAST RESPONSIVE DEPARTMENTS

- | | |
|---|----------------|
| 1 | Social Welfare |
| 2 | |
| 3 | |

II. FEEDBACK ON UT INITIATIVES

PRIs & public in general expressed their satisfaction with the flagships initiatives of the UT Govt.

III. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	—
2	Major/ urgent public demands that was/were reflected earlier but have not been addressed so far:	1. Reg. of Street lights & Bus Stand 2. SBI ATM & Branch required. 3. College building 4. Playground Required.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The functioning of the various line departments in the Panchayat is satisfactory. With more proactiveness of PRIs towards highlighting grievances of public as well as making the public aware about the various govt. schemes for development projects of the Panchayat can improve further.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	8/10
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	The visiting officer stayed at the Panchayat for 2 days.

Signature of Sarpanch

Name.....

Signature of the Visiting Officer

Name.....

M. M. Hassan
Chandhary -